

**INVITATION TO SUBMIT AN EXPRESSION OF INTEREST (EOI)
IN THE CITY OF EDMONTON, ALBERTA
FILE NUMBER 525156**

Public Works and Government Services Canada (PWGSC) is asking interested parties to provide information for a potential lease of warehouse space that meets the following criteria:

Section A: Lease Components

- a lease term of approximately 5 years, commencing on or about April 1, 2014;
- approximately 185 usable square metres (m²) of contiguous warehouse space and 3 parking spaces;
- the proposed space must be available approximately 2 weeks prior to the above-noted lease commencement date so all space(s) may be prepared for occupancy;
- the proposed space should satisfy or be capable of satisfying the following criteria:
 1. the property must be zoned Medium Industrial (IM);
 2. the property must have easy access, in the sole discretion of the Lessee, to the Whitemud or Yellowhead Highway;
 3. the proposed building must be within 500 metres of a public transit stop with regularly scheduled service;
 4. grade level overhead door required, having a minimum size of 2.44m x 3.05m (8' x 10')
 5. adequate truck manoeuvring overhead door access area;
 6. the physical characteristics of the Lands and the building and the area and environment surrounding it, including neighbourhood land uses, shall be compatible with the Lessee's intended use of the accommodation;
- the proposed space must be located in the City of Edmonton;
- on or before the lease commencement date, the proposed space will have to comply with all requirements contained in PWGSC's *Standards for Leased Accommodation*, a copy of which may be obtained from the contact listed in Section F;

Note: PWGSC may wish to visit or inspect the proposed space upon reasonable notice and a threat and risk assessment may be undertaken in order to assess potential threats to the security of the proposed space and to the public.

Section B: Responses

Interested parties are requested to submit their responses to this EOI in writing to the following address:

Public Works and Government Services Canada
Contracting Services - Bid Receiving Unit
Western Region
5th floor, Telus Plaza North
10025 Jasper Avenue

Edmonton, Alberta
T5J 1S6

or by facsimile to (780)-497-3510

or by email to the contact listed below in Section F.

Please indicate **File No. 525156** on all correspondence.

Section C: Responses Requested by

As this may be the only invitation to submit an Expression of Interest for this potential lease project, owners or their agents should provide responses by January 8th 2014. Any response received after this date may not be considered.

Section D: Information Provided by an Interested Party or an Interested Party's Agent

Information provided by an interested party or by a party's agent should include the file number, the location and municipal address of the building, current zoning, specific location of space within the building, measured area of space, architectural drawings identifying the proposed space with washrooms, exits and other design elements, private/public parking facilities, and details addressing the criteria listed above in Section A. Agents submitting a response to this EOI must provide PWGSC with a letter authorizing them to do so.

Section E: Security Requirement

The building owners of the proposed spaces will have to hold a valid security clearance at the Reliability level, approved and granted by the Canadian Industrial Security Directorate (CISD) of PWGSC prior to award. All parties interested in this potential lease project are advised to obtain this security clearance level in advance. Information regarding security clearance can be obtained on the website of the CISD/PWGSC at <http://ssi-iss.tpsgc-pwgsc.gc.ca>. Please contact the person listed in Section F to initiate the security clearance process.

Section F: Additional Information

For more information, please contact Graham Gibbons Senior Leasing Officer by phone at (780) 497-3845 or by email to: graham.gibbons@pwgsc-tpsgc.gc.ca.

Section G: List of Available Space

This EOI is issued in order to invite interested parties to demonstrate their interest in providing the requirements described herein. This information may be included in a list of available space and used for potential future solicitations.

Section H: Not a Solicitation Process

Note that this is not a tender process, nor a request for proposal, but only an inquiry as to the availability of space to lease. PWGSC will not necessarily invite offers, or lease any space,

and may not post any future ads related to this request. PWGSC may issue an invitation to tender for other leasing requirements based on information it receives as a result of this advertisement, or based on any other information which may come to its attention prior to an issuance of an invitation to tender; or it may invite offers by way of public tender. PWGSC reserves the right to proceed with an Invitation to Offer to Lease by inviting only parties deemed to most effectively meet specific operational, security and public safety requirements.