



Royal Canadian Mounted Police
Gendarmerie royale du Canada

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;

Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;

Part 5 Certifications: includes the certifications to be provided;

Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and

Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Appendixes include the Statement of Work, the Financial Evaluation and Mandatory Requirements.

2. Summary

To provide labour, certain materials, and supervision necessary to install and remove police emergency equipment, safety equipment, and radio/communication equipment on Royal Canadian Mounted Police (RCMP) vehicles and storage of RCMP vehicles on an “if and when” requested basis, over a twelve-month period, for RCMP J Division Fredericton Area, New Brunswick, in accordance with the terms and conditions and the Statement of Work specified herein.

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.



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PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2006 Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

- a) Delete all references to "Public Works and Government Services Canada" and substitute with the following: "Royal Canadian Mounted Police".
- b) Subsection 4.4 of 2006:
Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Offers

Offers must be submitted ONLY to the Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offer.

Tenders MUST be submitted in a SEALED ENVELOPE, clearly marked "TENDER FOR VEHICLE EQUIPMENT INSTALLATION AND STORAGE, Fredericton Area, NB Solicitation # xxxxxx" RCMP Procurement & Material Management; Attention: Debbie Bungay, Regional Senior Procurement Officer".

*Due to the nature of the Request for Standing Offers, transmission of offers by facsimile or electronic mail to RCMP will **not** be accepted.*

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.



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4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in New Brunswick.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.



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PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (two (2) hard copies)

Section II: Financial Offer (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

(a) use 8.5 x 11 inch (216 mm x 279 mm) paper;

(b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors are encouraged to:

1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

The technical bid consists of the following:

a) Completed and signed page 1 of this RFSO

b) Descriptive literature to substantiate compliancy to Mandatory Technical Criteria found in Appendix C

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment (Annex B). The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

- C3011T (2013/11/06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.



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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

Mandatory Technical Evaluation Criteria are outlined in the **Mandatory Requirements at Annex C.**

1.2 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.



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PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1.1 Federal Contractors Program – Certification

The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

- () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but



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has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
() is subject to FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).
Further information on the FCP is available on the HRSDC Web site.

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, offerors must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

an individual;

an individual who has incorporated;

a partnership made of former public servants; or

a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

Is the Offeror a FPS in receipt of a pension as defined above? YES () NO ()

If so, the Offeror must provide the following information:

name of former public servant;

date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? YES () NO ()



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If so, the Offeror must provide the following information:

- name of former public servant;
- conditions of the lump sum payment incentive;
- date of termination of employment;
- amount of lump sum payment;
- rate of pay on which lump sum payment is based;
- period of lump sum payment including start date, end date and number of weeks;
- number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

1.3 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

- () a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

Signature _____ **Date** _____

1.4 Price Certification

The Bidder certifies that the price proposed:

- a) is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both; and
- b) does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity.

Signature _____ **Date** _____



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PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

1. Security Requirement

Refer to Statement of work at Annex A, Section 2.0 and the Security Requirements Checklist at Annex D.

2. Insurance Requirements

The Contractor must comply with the insurance requirements specified in **Part 7B Section 6.0**. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.



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PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to perform the Work in accordance with the **Statement of Work at Annex A.**

2. Security Requirements

Refer to Statement of work at Annex A, Section 2.0 and the Security Requirements Checklist at Annex D.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2005 General Conditions – Standing Offers – Goods or Services, is amended as follows:

- a) Delete all references to “Public Works and Government Services Canada” and substitute with the following: “Royal Canadian Mounted Police”.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is 12 months from date of award.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional 12 month periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 business days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.



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5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Debbie Bungay
Regional Senior Procurement Officer
RCMP Atlantic Region Procurement Services
80 Garland Avenue, Suite 1750
Dartmouth, Nova Scotia B3B 0J8
Tel: 902-720-5110
Fax: 902-426-7136
E-mail: debbie.bungay@rcmp-grc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, they are responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative

Name of Authorized Representative: _____
Legal Company Name: _____
Operating Name (if different from above): _____

Mailing Address: _____

Telephone: _____

Facsimile: _____

E-mail: _____

6. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer are:

- Call-up valued over \$10K: The RCMP Contracting Authority listed herein.
- Call-up valued under \$10K: Fleet Managers, RCMP Atlantic Region Transport Services.

7. Call-up Procedures

Two (2) Standing Offers may be issued as a result of this Request for Standing Offer.

The call-up procedures require that when a requirement is identified, the authorized Call-up authority shall approach the offeror of the highest ranked standing offer (see 7.1 Offeror Ranking) to determine if the



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requirement can be satisfied by that offeror. If the highest ranked offeror is able to meet the requirement, the call-up is made against its standing offer. If that offeror is unable to meet the requirement, the authorized call-up authority will approach the offeror of the next ranked SO.

7.1 Offeror Ranking

1. **Price** - The lowest price as defined in the Standing Offer Agreement (SOA) shall be utilized first.

2 **Build capacity** - The number of vehicles assigned to any contractor for work shall not exceed the number of manned repair stalls in the contractors shop.

3 **Secure storage capacity** - At no time will the number of vehicles being worked on or assigned to the contract exceed the secure storage capabilities.

4 **Turn-around time** - If conditions 1, 2 & 3 are equal the contractor offering the quickest "Turn-around time" their shop can build (complete) a standard installation Type 1: Basic Marked Police Vehicle - sedan (as defined in the Statement of Work) will be selected.

Please refer to the Statement of Work at Annex A for further information.

8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *942 Call-up Against a Standing Offer*.

9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

10. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of *(To be inserted prior to issuance)* (Goods and Services Tax or Harmonized Sales Tax included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-03-02), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C General Conditions – Services (Medium Complexity) (2012-03-02);
- e) Annex A - Statement of Work
- f) Annex B – Financial Evaluation;
- g) Annex C – Mandatory Requirements;
- h) Annex D – Security Requirement Checklist
- h) the Offeror's offer _____ *(To be inserted by Offeror)*.



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12. Certifications

12.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

12.2 SACC Manual Clauses

- M3020C Status and Availability of Resources 2010-01-11
- M3060C Canadian Content Certification 2008-05-12
- M3000C Price Lists 2006-08-15
- M3800C Estimates 2006-08-15

13. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. *(To be inserted by Offeror).*



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B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010C (2013-06-27), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

2010C (2013-06-27), General Conditions – Services (Medium Complexity), is amended as follows:

- a) Delete all references to “Public Works and Government Services Canada” and substitute with the following: “Royal Canadian Mounted Police”.

2.2. SACC Manual Clauses

A9039C	Salvage	2008-05-12
A9068C	Site Regulations	2010-01-11

3. Term of Contract

3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

The Contractor will be paid in accordance with the **Basis of Payment at Annex B**.

4.2 SACC Manual Clauses

A9117C	T1204 - Direct Request by Customer Department	2007-11-30
C0504C	Overtime Work - Fixed Time Rate	2010-01-11
C0710C	Time and Contract Price Verification	2007-11-30
C0711C	Time Verification	2008-05-12
C6000C	Limitation of Price	2011-05-16
H1001C	Multiple Payments	2008-05-12

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) a copy of any documents as specified in the Call-up;

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Call-up for certification and payment.



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6. Insurance

6.1 Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by The Royal Canadian Mounted Police.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - (m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
 - (n) Advertising Injury: While not limited to, the endorsement must include coverage piracy or misappropriation of ideas, or infringement of copyright, trademark, title or slogan.
 - (o) All Risks Tenants Legal Liability - to protect the Contractor for liabilities arising out of its occupancy of leased premises.
 - (p) Amendment to the Watercraft Exclusion to extend to incidental repair operations on board watercraft.
 - (q) Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
 - (r) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the



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Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:
Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

6.2 Comprehensive Crime Insurance

1. The Contractor must obtain Comprehensive Crime (Fidelity) insurance on a Blanket basis, and maintain it in force throughout the duration of the Contract period, in an amount as listed below:
 - (a) Insuring Agreement 1: Employee Dishonesty (Form A) in an amount of not less than \$ 50,000.00 covering all employees of the Contractor. Such Fidelity Insurance must contain a "Third-Party Extension" or "Client Coverage" extending such coverage to Canada with respect to the risks associated with this agreement.
 - (b) Agreement II/III: Money & Securities Loss Inside Premises/Outside Premises in an amount not less than \$ 50,000.00;
2. The Comprehensive Crime insurance must include the following:
 - (a) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (b) Loss Payee: Canada as its interest may appear or as it may direct.

Employee Dishonesty Insurance can be regarded as a formal bonding for the contractor's employees.

6.3 Automobile Liability Insurance

The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.



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The policy must include the following:

- a) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
- b) Accident Benefits - all jurisdictional statutes
- c) Uninsured Motorist Protection
- d) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.
- e) OPCF/SEF/QEF #3 - Drive Government Automobiles Endorsement
- f) OPCF/QEF/SEF #4B - Permission to Carry Radioactive Material Endorsement
- g) OPCF/QEF/SEF #4a - Permission to Carry Explosives
- h) OPCF/SEF/QEF #6a - Permission to Carry Passengers for Compensation or Hire
- i) OPCF/SEF/QEF #6b - School Bus Endorsement
- j) OPCF/SEF/QEF #6c - Public Passenger Vehicles Endorsement
- k) OPCF/SEF/QEF #6f - Public Passenger Vehicles - Combined Limits for Passengers and road liability
Passenger Hazard/Bodily Injury Minimum Limits required:
8 to 12 Passengers: \$5,000,000
13 or more Passengers: \$8,000,000
- l) Liability for Physical Damage to Non-owned Automobiles: Ontario OPCF 27 or 27B / Quebec: QEF #27 / Other Provinces: SEF#27
- m) OPCF/SEF/QEF #44 or #44R - Family Protection Endorsement - Private Passenger Vehicles.

6.4 Garage Automobile Liability Insurance

The Contractor must obtain Garage Automobile Liability insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

The Garage Automobile Liability policy must include the following:

- a) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
- b) Legal Liability for damage to a Customer's Automobile while in the care, custody or control of the Insured including Collision or Upset and Comprehensive Damage (including open lot theft).
- c) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
- d) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:
Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8



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For other provinces and territories, send to:
Senior General Counsel,
Civil Litigation Section,
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A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.



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Annex A - Statement of Work

STANDARD EQUIPMENT INSTALLATION

Type 1: Basic Marked Police Vehicle - Sedan

The vehicle will be built in accordance with the RCMP Install Manual plus additional mandatory equipment:

- light bar assembly
- shotgun rack
- police radio
- antenna (2) two
- security shield (1) one
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- decals - stripe kit, radio call numbers, Canada wordmark, high visibility markings

Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof Sedan

The vehicle will be built in accordance with the RCMP Install Manual plus additional mandatory equipment:

- shotgun rack
- police radio
- antenna (2) two
- security shield (1) one
- radar
- mirror beam lights
- grill lights
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- decals - stripe kit, radio call numbers, Canada wordmark, high visibility markings

Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan

The vehicle will be built in accordance with the RCMP Install Manual plus additional mandatory equipment:

- light bar assembly
- shotgun rack
- security shield (1) one
- radar
- police radio
- antenna (2) two
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- decals - stripe kit, radio call numbers, Canada wordmark, high visibility markings



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Type 4: Marked Truck/SUV

- light bar assembly
- siren controller unit, siren and siren speaker
- head light flashers
- computer mount
- corner strobes/power package and/or vertex lights
- rear deck lighting
- grill lights
- power distribution unit
- console or dash mount unit
- shotgun rack
- security shield (1) one
- rear cargo shield
- police radio
- cell phone/hands free kit
- antenna (2) two
- base wiring
- secure idle
- decals - stripe kit, radio call numbers, Canada wordmark, high visibility markings

REMOVAL OF EQUIPMENT

Type 1: Basic Marked Police Vehicle - Sedan

- light bar assembly
- headlight flashers
- computer mount
- corner strobes and power supplies and/or vertex lights
- shotgun rack
- security shield (1) one
- police radio
- cell phone/hands free kit
- antenna (2) two
- base wiring
- trunk tray
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- secure idle - disconnected

Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof Sedan

- headlight flashers
- computer mount
- shotgun rack
- corner strobes and power supplies and/or vertex lights
- security shield (1) one
- police radio
- cell phone/hands free kit
- antenna (2) two
- radar



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- base wiring
- trunk tray
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- secure idle - disconnected

Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan

- light bar assembly
- headlight flashers
- computer mount
- corner strobes and power supplies and/or vertex lights
- shotgun rack
- security shield (1) one
- police radio
- cell phone/hands free kit
- antenna (2) two
- base wiring
- radar
- trunk tray
- dash mount system which includes the center console
- siren controller unit, siren and siren speaker
- power distribution unit
- rear traffic advisor
- Mobile Work Station
- secure idle - disconnected

Type 4: Marked Truck/SUV

- light bar assembly
- siren controller unit, siren and siren speaker
- head light flashers
- computer mount
- corner strobes/power package and/or vertex lights
- rear deck lighting
- grill lights
- power distribution unit
- console or dash mount unit
- shotgun rack
- security shield (1) one
- rear cargo shield
- police radio
- cell phone/hands free kit
- antenna (2) two
- base wiring
- secure idle – disconnected



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1.0 Summary of Requirement

To provide labour, certain materials, and supervision necessary to install and remove police emergency equipment, safety equipment, and radio/communication equipment in/on approximately seventy-five (75) Royal Canadian Mounted Police (RCMP) vehicles on an as and when requested basis, over a twelve-month period, for the Province of New Brunswick, in the Atlantic Region, in accordance with the terms and conditions and the Scope of Work as detailed within this document or directed by the Fleet Manager or Site Authority of the RCMP, A.J. Division, New Brunswick.

To provide an outdoor storage compound located on site of Contractor's installation facility in the Fredericton or surrounding area that has the capacity to store a minimum of seventy-five (75) Royal Canadian Mounted Police (RCMP) vehicles at any one time. The number of vehicles requiring storage will fluctuate.

In conjunction with the criteria outlined in this proposal, Standing Offer award will be based on capacity, turn-around time to deliver the service, best price and storage availability.

It is estimated that 75 vehicles will be equipped per 12 month period and that 75 vehicles will be de-equipped over the same period.

2.0 Security Requirements

SECURITY CONDITIONS WHICH WILL BE REQUIRED FROM THE SUCCESSFUL CONTRACTOR:

1. **Security Clearance:** Security Clearances will be conducted on contractor's personnel who will be responsible for discharging the duties required herein. Security Clearances to the level of "RCMP ENHANCED RELIABILITY" on the contractor and the contractor's personnel will be required by the RCMP.
2. **Vehicle Storage:** Provide storage compound that has the capacity to store a minimum of Seventy-five (75) vehicles at any one time. The number of vehicles requiring storage will fluctuate. Storage compound must conform to specifications outlined in "Annex B".
 - a. **Inventory:** An inventory list will be provided by the contractor on a monthly basis. This list will be completed by the contractor and submitted electronically or faxed to RCMP AR Transport Section. E-mail address and fax number will be provided upon award of Standing Offer Agreement.
 - b. **Storage:** Inventory will be stored in such a manner as to avoid damage to and loss of the equipment. Inventory facilities will be periodically inspected by RCMP representative.
3. **Stored Equipment:** RCMP emergency and communications equipment will be inventoried and stored in an access controlled area used to store only RCMP equipment.
 - a) **Inventory:** An inventory list will be provided by the contractor on a monthly basis. This list will be completed by the contractor and submitted electronically or faxed to RCMP AR Transport Section. E-mail address and fax number will be provided upon award of Standing Offer Agreement
 - b) **Storage:** Inventory will be stored in such a manner as to avoid damage to and loss of the equipment. Inventory facilities will be periodically inspected by RCMP representative.
3. **Access Controlled Area:** Accessible by the contractor and by security cleared personnel of the contractor and by RCMP representative.



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3.0 Facility

FACILITY REQUIREMENT:

1. Storage facility to be located on site of Contractor's installation facility in the Fredericton or surrounding area
2. Capability of providing storage for a minimum of 75 police vehicles. To avoid damaging the new vehicle battery the contractor must ensure that the battery is disconnected in the vehicles being stored at their location. Vehicles must be moved periodically to avoid flattening of the tires.
3. Storage facility to meet security conditions as outlined in "Section 2.0".
4. Capability to complete vehicle equipment installation within the following time frame:

- Marked/Unmarked Police Package Car - within three working days
- Marked/Unmarked Police Package Truck - within five working days
- Unmarked Police Car - within two working days
- Unmarked Police Truck - within two working days
- Speciality vehicles - within five working days

Installation schedules will be provided by RCMP AR Transport Section on a monthly basis. The installation schedule will specify the expected delivery date for the vehicles listed therein.

5. Vehicle Inventory: The contractor shall complete form 2132 - Vehicle Inspection sheet and submit it electronically or fax it along with the New Vehicle Information Sheet (NVIS) form to RCMP AR Transport Section upon receipt and inspection of vehicle. A copy of Form 2132 will be provided by RCMP AR Transport Section upon award of Standing Offer Agreement.

The original NVIS form will be stored in the vehicle glove box unless otherwise advised by RCMP Fleet Administrator

6. Capability of invoicing on a per-vehicle basis upon completion and inspection of all work and services by an RCMP representative.

4.0 Description of Services to be Provided

****NOTE: ONLY RCMP APPROVED EQUIPMENT IS TO BE USED ON/IN RCMP VEHICLES. ALL EQUIPMENT MUST BE APPROVED BY THE RCMP AR TRANSPORT SECTION PRIOR TO INSTALLATION****

****NOTE: THE CONTRACTOR MUST HAVE APPROVAL FROM RCMP AR TRANSPORT SECTION PRIOR TO FABRICATING ANY PRODUCT FOR THE INSTALLATION EQUIPMENT IN RCMP OWNED VEHICLES, THIS INCLUDES BUT IS NOT LIMITED TO BRACKETS AND CAGES.**

THE CONTRACTOR SHALL INSTALL AND REMOVE THE FOLLOWING POLICE EMERGENCY EQUIPMENT AS AND WHEN REQUIRED IN CONSULT WITH RCMP INSTALLATION MANUAL AND/OR MANUFACTURER'S INSTRUCTIONS:

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4.1 Installation of Equipment

a) Decal Package

The contractor shall install decal package on fully marked police vehicles. R.C.M. Police will provide complete decal package for installation.

Removal of all decals including the conspicuity (high visibility) markings with no damage to the vehicle's paint will be done on an "if and when requested" basis.

b) Base Wiring

All wiring is to be installed in a neat and orderly manner and be supported by wire ties as required. All installed wiring shall be protected by high temperature nylon loom, rated at 300



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e) Headlight Flasher

The contractor shall install an alternating head light flasher under the hood. This unit will not interfere with vehicle components and wiring. The DRL module will be automatically over ridden during head light flasher usage.

f) Strobe Power Supplies

The contractor shall install sealed strobe power supplies under the hood in a convenient location and will not interfere with vehicle components and wiring. All connectors utilized on the strobe power supply will be sealed with silicone grease to ensure waterproofing. All cables will be routed to prevent chaffing. Unsealed strobe power supplies may be installed in driver's compartment or in the trunk area.

g) Rear Deck Lights

The contractor shall mount rear deck lights as close to the third brake light as possible. These lights must be securely bolted to the rear deck.

h) Directional Arrow Beacons

The contractor shall install directional arrow beacons on the rear window deck fastened as low as possible but above high mount brake lamp. Where possible, avoid drilling holes through deck panel. Wiring shall terminate at beacon manufacturers' control panel or trunk area as required.

i) Grill Lights

The contractor shall install grill lights behind or in front the vehicle grill. An alternating flasher may be installed in the engine compartment to activate these lights. This unit shall not interfere with vehicle components, and wiring.

j) Daytime Running Lamps Switching

The contractor shall install a daytime running lamp cut-out switch to disable the headlamps at users' discretion. If a disable switch is not supported on the multifunction control panel, a small rocker switch should be installed as close to the headlight switch as possible. Disabling lights must not trigger onboard diagnostic trouble codes. An indicator light that warns the driver when the DRL are disabled is required.

k) Rear View Mirror Light Kit

The contractor shall install the rear view mirror light kit in front and above the rear view mirror. Wiring will be tucked in under the head liner and routed through the passenger side "A" pillar and is to be connected to the lighting controller.

- partition mounted alley lights (for slick roof application)
- vertex lights
- visor light

l) Multifunction Control Panel

The contractor shall install the multifunction control panel. Controllers shall consist of one 3-position slide switch and at least five push button switches.

****NOTE: All powered police equipment is to be fused as per manufacturers specifications.**

m) Protective Partition

The contractor shall install a protective partition in a vehicle as required between the driver and rear passenger compartments. This partition shall be installed as per manufacturers recommendations. For older partitions still in use, a partition transfer kit will be supplied by the RCMP to facilitate installation.



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For SUV type vehicles, a cargo partition provided by the RCMP shall be installed between rear passenger seat and cargo areas.

n) Shot gun rack

The contractor shall install a shot gun rack on the protective partition as per the RCMP install manual. Wiring should be concealed from view.

o) Disabling of rear door handles/locks and windows.

The contractor shall disable rear door handles and locks on all vehicles equipped with a rear partition for the transport of prisoners. Windows shall be disabled with the driver maintaining the ability to operate.

4.2 REMOVAL OF EMERGENCY EQUIPMENT

When vehicle life cycle is complete, the contractor shall remove all police equipment without damage to the equipment, vehicle and manufacturer's wiring. RCMP supplied Inventory Sheet will be completed and submitted electronically or faxed to RCMP AR Transport Section.

Daytime running lamps will be reconnected. Rear door handles, locks and windows will be re-activated. Secure idle will be disconnected. Contractors must advise AR Transport Section when a vehicle is received at their location without all seats. AR Transport Section will locate the seats which must be re-installed prior to disposal.

In consultation with AR Transport Section, equipment, when required, will be restored. Equipment will be stored until is it to be used on a future install or until it is returned to an RCMP facility for disposal. Decals will be removed on an "as required" basis and will not be part of the standard de-equip.

Consistency

All components and wiring installed in police vehicles shall be located/routed exactly the same on same model vehicles.

All work is to be performed at the contractor's workplace. The contractor shall pick up and deliver major components supplied by the RCMP at "H" Division Warehouse. The address will be provided upon award of the Standing Offer.

The contractor shall supply his/her own tools as well as consumable items such as bolts, screws, wires, connectors, high temperature loom and tie wraps. All bolts, screws, and washers must be cadmium plated to prevent rust.

4.3 COMMUNICATIONS EQUIPMENT INSTALLATION

Communications equipment will be issued by RCMP IT Operations, to be used for replacement of old or damaged equipment and for new vehicle installations. This equipment is to be housed in an access controlled area. The communication equipment includes:

1. radios
2. data modem
3. computer
4. computer mounts
5. cell phones and hands free kits
6. antenna
7. card reader
8. printers



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4.3.1 Console Equipment Mounting

The contractor shall fabricate brackets to mount the siren, radio and switch panel on the transmission hump of the vehicle when approved by AR RCMP Transport. Care must be taken when utilizing self-tapping screws to prevent excessive lengths of the screw making contact with the drive shaft or vehicle transmission.

The contractor will be required to recondition mounting brackets being removed from existing vehicles. This includes: removing toggle switches, terminal strip, tubular filters, fuse block assembly and lighter; cleaning the components, painting the console; reassembly.

4.3.2 Computer Mount

The computer mount is a communications equipment mount, complete with mounting rail, equipment housing and docking station with an adjuster. This mount is supplied by the RCMP and installed in designated vehicles.

The contractor shall install RCMP supplied radio transceiver and RCMP supplied loud hailer/siren units in the mount with docking station/relay box. This includes the installation of the mount in RCMP cars/trucks and any modifications necessary to mount/housing. The contractor shall install the antenna and cable on roof mount. The contractor shall install the loudhailer/siren speaker mounted under the hood or externally.

The contractor will be required to recondition the computer mount. This includes: fuse block assembly, lighter plugs, armrest, wiring: repair switch, lights, wiring. Check docking station for functionality and contract RCMP IT Operations if repairs are required. Clean components, paint if required and reassemble.

4.3.3 Auxiliary radio transceivers and RCMP radio transceivers

RCMP supplied auxiliary transceivers are used for special uses, such as Citizens Band. The RCMP radio transceivers include both trunk mount and front mount units.

The contractor shall install an auxiliary radio transceiver in installed computer mount for RCMP car/trucks. This includes any modifications necessary to mount/housing.

4.3.4 Telecommunications Antennas

All radio antennas will be provided by IT Ops and installed by the contractor in RCMP vehicles. Most antennas will be roof mounted. Where possible, antennas are to be located a minimum of 18" front light bar and 18" between antennas. Number and type of antenna to be determined and specified on the work order for vehicle installation. Four (4) will be the maximum number installed on any one vehicle. Unmarked vehicles require low profile disguised antennas and/or glass mount antennas.

4.3.5 External Transceiver Speaker

An external speaker is provided with each radio. Where vehicle models permit, the contractor shall remove the ashtray/combination coffee cup holder from the vehicle and the speaker is to be mounted in this location on the front dash. All wiring to this location is to be concealed beneath the carpet. RCMP IT Ops will also be responsible for supplying an additional three (3) outlet power point, which is bolted to this two (2) way a radio speaker.

Special Note: The RCMP does not utilize the power points in the computer consoles.

4.3.6 Computer Installation

The computer mount includes a baseplate to which the computer mount and consoles are attached. The front of this console shall also include the installation of a "battery saver" device, which shall be set to stay active for a duration specified by RCMP IT Ops. Both the Battery Saver and the twelve (12) volt power supply shall be wired tied to the front of the base plate as required.



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4.3.7 Cell Phones

The contractor shall install cellular phones and hands free kits complete with antenna and booster (if required) in RCMP cars and trucks. RCMP IT Ops will provide new phones/hands free kits when required. Cell phones/hands free kits are to be transferred from the old vehicle to the new replacement vehicle.

All outdated, damaged equipment must be returned to RCMP IT Ops for disposal. The location to be provided on award of Standing Offer.

4.3.8 Miscellaneous Items

The contractor shall as required and approved by AR RCMP Transport and as per manufacturer's instructions:

1. Install RCMP loud hailer/siren unit, undisguised mount (without console or mount), in RCMP cars and trucks.
2. Install one docking station for mobile work station into RCMP cars/trucks, complete with modem/GPS and roof mounted antennas.
3. Install mobile satellite phone and car kit, complete with antenna, in RCMP cars and trucks.
4. Install video incident capture system equipment complete with accessories and antenna.
5. Install radar speed metre equipment complete with antenna in RCMP cars and trucks.

4.4 REMOVAL OF COMMUNICATIONS EQUIPMENT

When the vehicle life cycle is complete, the contractor shall remove all communications equipment without damage to the equipment, vehicle and manufacturer's wiring. Removal of all items noted above is to include restoration of all wiring and tagging (as directed) and approved by AR RCMP Transport. RCMP supplied Inventory Sheets will be completed by contractor and submitted electronically or faxed to RCMP AR Transport Section. Equipment will be stored on the contractor's site until it is to be used on a future install or until it is returned to an RCMP facility for disposal.

Consistency

All components and wiring installed in police vehicles will be located/routed exactly the same on same model vehicles.

All work is to be performed at the contractor's workplace. The contractor will pick up and deliver major components supplied by the RCMP at HQ's Warehouse in Fredericton. The address will be provided on reward of Standing Offer.

The contractor is to supply his/her own tools as well as consumable items such as bolts, screws, wires, connectors, high temperature loom and tie wraps. All bolts, screws, and washers must be cadmium plated to prevent rust.

****NOTE:** Electronic equipment will not be refurbished by the contractor. Any electronic equipment requiring refurbishing will be returned to RCMP facility. In these instances, the contractor is required to notify RCMP AR Transport who will provide instruction.

4.5 PREPARATION OF VEHICLES FOR AUCTION

The contractor shall provide the Vehicle car code, Vehicle Identification Number and the odometer reading to RCMP AR Transport which will signify that the vehicle is ready for disposal. The RCMP AR Transport will arrange for vehicle pick-up and disposal.

Daytime running lamps will be reconnected. Rear door handles, locks and windows will be reconnected. Secure idle will be disconnected. Contractors must advise AR Transport Section when a vehicle is



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received at their location without all seats. AR Transport Section will locate the seats which must be re-installed prior to disposal.

5.0 DELIVERABLES

The contractor shall provide equipment installation and repair cost sheets for each work order.

The contractor shall complete an inventory sheet for RCMP equipment in his/her possession.

The contractor shall immediately notify RCMP AR Transport of any equipment that is damaged or lost while at the contractor's facility.

The contractor shall immediately notify RCMP AR Transport of any items found in the RCMP vehicles. RCMP AR Transport will advise on what to do with the found items.

The contractor shall notify RCMP AR Transport of any equipment that is deemed redundant and provide the RCMP AR Transport with the vehicle number from which the equipment was taken. The equipment will be sent back to RCMP facility or disposed of as instructed by the RCMP AR Transport

6.0 GOVERNMENT FURNISHED SUPPORT/EQUIPMENT

RCMP AR Transport will provide the contractor with a listing of RCMP vehicles for equipment installation and/or removal on a monthly basis, minimum.

RCMP AR Transport will provide the contractor with a list of equipment items to be installed or removed on each vehicle.

The RCMP will supply major components and emergency equipment. The components and emergency equipment supplied by the RCMP may be new, used or require refurbishing by the contractor as per direction from RCMP AR Transport.

7.0 CARE, CONTROL AND CUSTODY

The contractor is responsible for the care, control and custody of RCMP vehicles and equipment while performing any services pursuant to the terms of the standing offer. Any misuse or abuse of RCMP vehicles and/or equipment could result in immediate withdrawal from the Standing Offer.

8.0 MANDATORY REQUIREMENTS FOR THE PROVISION OF THE SERVICE

All work **will** be fully guaranteed for a period of ninety (90) days. Defects identified during the warranty period **will** be repaired free of charge. If vehicle has been transferred to a remote location, the contractor is required to provide telephone troubleshooting services in order to resolve warranty issues. If the vehicle is unable to return to the contractor's facility, the contractor will be responsible for the costs incurred to have the defect repaired by another supplier.

Any damage to vehicles or emergency equipment resulting from improper storage of such items will be the responsibility of the contractor to repair or replace in consultation with AR RCMP Transport Section. The successful contractor **will** maintain minimum liability insurance of \$1,000,000 against the loss and/or damage of RCMP property in their care, custody or control pursuant to the terms of the standing offer.

9.0 DELIVERY

Required delivery will be stated on the call-up.

Vehicles considered "on the install schedule" are vehicles for which Transport Services have not been notified are ready for service. Transport Service must be notified, by the contractor, via e-mail, that vehicles are ready for service.



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The contractor **will** ensure only authorized contractor personnel drive RCMP vehicles. All contractor personnel required to drive the RCMP vehicles will have a clean drivers abstract. A driver's abstract for each contractor personnel performing the services will be provided to the RCMP Fleet Manager, or designated representative, prior to commencement of service. Any contractor personnel with a poor driving record can be rejected. All marked vehicles must display a visible "**Out of Service**" sign.

Note: It is the contractor's responsibility to provide the RCMP Fleet Manager or designated representative with this documentation.

All installations **will** be in accordance with Provincial Legislation with respect to the Provincial Highway Act.

All installations **will** also be in accordance with National/Provincial standards.

All connectors **will** be soldered and double wall heat shrunk. No cabling or wiring is to be cut. It **will** be coiled and tied only.

All dismantling and removal of equipment on RCMP vehicles **will** be done in the same method that was used in the installation of equipment.

The contractor **will** have capability to securely store all RCMP owned accessories until they are to be used to complete a vehicle install, returned to RCMP facility or disposed of by the RCMP.

The contractor **will** have capability to provide **all** services on site.

10.0 SERVICE QUALITY REQUIREMENTS

1. The RCMP may perform any inspection thought necessary to ensure that installations meet the standards described in this specification. The contractor will be promptly notified when the standard for vehicle retrofit has not been met. The contractor will be responsible for jockey service as described herein and rectifying all deficiencies.
2. The battery must be disconnected whenever the contractor is working on any police motor vehicle. This is required in order to prevent discharge of battery, electrical circuits shorting out, fuses blowing and vehicle fires.
3. The contractor must check for wiring/wiring harness, fuel lines, fuel tanks, drive shaft, air bag sensors and coolant lines whenever drilling holes on any police motor vehicle to prevent damage.
4. The contractor must report any damaged part or damaged vehicle to RCMP RCMP AR Transport prior to repairing. The contractor is responsible for any damages due to negligence during the entire period the vehicle is in their custody. No costs for such repairs shall be borne by the RCMP.
5. All RCMP equipment installed by the contractor must be in good operating condition. If it is not, the contractor will notify the RCMP AR Transport immediately.



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11.0 MISCELLANEOUS

11.1 Jockey Service

The contractor shall, on an as and if required basis, pick vehicles up at dealers in the Fredericton, New Brunswick area and deliver to the contractor's secure compound.

The contractor shall, on an as and if required bases, deliver vehicles to auction site in the Fredericton, New Brunswick area.

STORAGE COMPOUND

The contractor is to provide safe storage and maintain the following security features around the storage compound:

1. An eight-gauge chain link fence, not less than 8 feet high with the bottom of the fence not more than 2 inches from the ground and the top secured by an angled one foot extension for extra security.
2. Access by two separate gates.
3. Sufficient lighting to illuminate vehicles contained therein.

The secure storage compound will be inspected by an RCMP representative prior to award of Standing Offer.

****NOTE: Storage area surface may be gravel or pavement. However, the surface must be in such a condition as to ensure no damage to RCMP owned vehicles.**



ANNEX B

Financial Evaluation

Firm all inclusive rates, including overhead, profit and all related costs for the services as described in the attached Statement of Work - Annex A.

PRICING TABLE
YEAR ONE

	Price Per Car (a)	Estimated Quantity (Cars) (b)	Extended Price (a) x (b)
<u>INSTALLATION OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>REMOVAL OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>INSTALLATIONS</u>			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____



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Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____
Front Grill Lights	\$ _____	75	\$ _____
Rear View Mirror Light Kit	\$ _____	75	\$ _____
Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____
Vertex Lighting	\$ _____	75	\$ _____
Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Smart/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller - Marked Truck	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer/Electronic Siren	\$ _____	75	\$ _____



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Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____
Video Incident Capture System	\$ _____	75	\$ _____
Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____
Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Doors and Windows	\$ _____	75	\$ _____
Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
<u>REMOVALS</u>			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____
Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____
Front Grill Lights	\$ _____	75	\$ _____
Rear View Mirror Light Kit	\$ _____	75	\$ _____



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Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____
Vertex Lighting	\$ _____	75	\$ _____
Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Siren/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Marked Truck	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer / Electronic Siren	\$ _____	75	\$ _____
Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____
Video Incident Capture System	\$ _____	75	\$ _____
Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____



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Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Partition	\$ _____	75	\$ _____
Shielding on Rear Cargo Doors and Windows	\$ _____	75	\$ _____
Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
OTHER			
Jockey Service (Pick up vehicle at dealers in Fredericton area and delivery to secure compound) - Price per round trip	\$ _____	20	\$ _____
Jockey Service (Vehicle delivery to auction site in the Fredericton area) - Price per round trip	\$ _____	10	\$ _____
Vehicle Storage – Price Per Month	\$ _____	12	\$ _____
TOTAL			\$ _____

Hourly Labour Rate for installation and removal of equipment on all specialty vehicles and for all special requests (at the request of the Project Authority ONLY). \$ _____

Unfurnished parts used in all RCMP installations and removals will be priced at Contractor's List Price plus a discount of: _____ %



PRICING TABLE
OPTION YEAR ONE

	Price Per Car (a)	Estimated Quantity (Cars) (b)	Extended Price (a) x (b)
<u>INSTALLATION OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>REMOVAL OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>INSTALLATIONS</u>			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____
Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____



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Front Grill Lights	\$ _____	75	\$ _____
Rear View Mirror Light Kit	\$ _____	75	\$ _____
Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____
Vertex Lighting	\$ _____	75	\$ _____
Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Smart/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller - Marked Truck	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer/Electronic Siren	\$ _____	75	\$ _____
Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____



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Video Incident Capture System	\$ _____	75	\$ _____
Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____
Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Doors and Windows	\$ _____	75	\$ _____
Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
REMOVALS			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____
Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____
Front Grill Lights	\$ _____	75	\$ _____
Rear View Mirror Light Kit	\$ _____	75	\$ _____
Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____



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Vertex Lighting	\$ _____	75	\$ _____
Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Siren/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Marked Truck	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer / Electronic Siren	\$ _____	75	\$ _____
Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____
Video Incident Capture System	\$ _____	75	\$ _____
Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____
Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Partition	\$ _____	75	\$ _____



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Shielding on Rear Cargo Doors and Windows	\$ _____	75	\$ _____
Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
<u>OTHER</u>			
Jockey Service (Pick up vehicle at dealers in Moncton area and delivery to secure compound) - Price per round trip	\$ _____	20	\$ _____
Jockey Service (Vehicle delivery to auction site in the Moncton area) - Price per round trip	\$ _____	10	\$ _____
Vehicle Storage – Price Per Month	\$ _____	12	\$ _____
TOTAL			\$ _____

Hourly Labour Rate for installation and removal of equipment on all specialty vehicles and for all special requests (at the request of the Project Authority ONLY). \$ _____

Unfurnished parts used in all RCMP installations and removals will be priced at Contractor's List Price plus a discount of: _____ %



PRICING TABLE
OPTION YEAR TWO

	Price Per Car (a)	Estimated Quantity (Cars) (b)	Extended Price (a) x (b)
<u>INSTALLATION OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>REMOVAL OF STANDARD EQUIPMENT</u>			
Type 1: Basic Marked Police Vehicle	\$ _____	75	\$ _____
Type 2: Highway Patrol Police Vehicle - Slick/Clean Roof	\$ _____	75	\$ _____
Type 3: Highway Patrol Police Vehicle with Lightbar - Sedan	\$ _____	75	\$ _____
Type 4: Marked Truck/SUV	\$ _____	75	\$ _____
<u>INSTALLATIONS</u>			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____
Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____
Front Grill Lights	\$ _____	75	\$ _____



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Rear View Mirror Light Kit	\$ _____	75	\$ _____
Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____
Vertex Lighting	\$ _____	75	\$ _____
Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Smart/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller - Marked Truck	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Lighting Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer/Electronic Siren	\$ _____	75	\$ _____
Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____
Video Incident Capture System	\$ _____	75	\$ _____



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Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____
Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Doors and Windows	\$ _____	75	\$ _____
Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
REMOVALS			
Decal Package includes conspicuity kit	\$ _____	75	\$ _____
Base Wiring	\$ _____	75	\$ _____
Police Vehicle Light Bar	\$ _____	75	\$ _____
Head Lamp Alternating Flashers	\$ _____	75	\$ _____
Directional Arrow Beacons (Traffic Advisors)	\$ _____	75	\$ _____
Four (4) Corner Strobe with power supplies	\$ _____	75	\$ _____
Front Grill Lights	\$ _____	75	\$ _____
Rear View Mirror Light Kit	\$ _____	75	\$ _____
Visor Light (hardwired)	\$ _____	75	\$ _____
Mirror Beam Lighting	\$ _____	75	\$ _____
Vertex Lighting	\$ _____	75	\$ _____



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Rear Deck Light	\$ _____	75	\$ _____
Compartment Light for In-Car Video System	\$ _____	75	\$ _____
Siren/Light Controller – Marked Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Marked Truck	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Sedan	\$ _____	75	\$ _____
Siren/Light Controller – Surveillance Truck	\$ _____	75	\$ _____
Daytime Running Light Switch	\$ _____	75	\$ _____
Multifunction Control Panel	\$ _____	75	\$ _____
Switch Box	\$ _____	75	\$ _____
Relay Box	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Marked Vehicle	\$ _____	75	\$ _____
Auxiliary Radio Transceivers – Unmarked Vehicle	\$ _____	75	\$ _____
RCMP Radio Transceivers	\$ _____	75	\$ _____
Loud Hailer / Electronic Siren	\$ _____	75	\$ _____
Antenna	\$ _____	75	\$ _____
Radar Speed Metering Equipment	\$ _____	75	\$ _____
Video Incident Capture System	\$ _____	75	\$ _____
Prisoner Partition (Silent Patrolman)	\$ _____	75	\$ _____
Rear Passenger Door Window Bars - 2	\$ _____	75	\$ _____
SUV Type Vehicle Cargo Partition	\$ _____	75	\$ _____
Shielding on Rear Cargo Doors and Windows	\$ _____	75	\$ _____



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Shotgun Rack	\$ _____	75	\$ _____
Center Console	\$ _____	75	\$ _____
Computer Mount	\$ _____	75	\$ _____
Docking Station	\$ _____	75	\$ _____
Card Reader	\$ _____	75	\$ _____
Cellular Phone Car Kit	\$ _____	75	\$ _____
Mobile Satellite Phone and Car Kit	\$ _____	75	\$ _____
<u>OTHER</u>			
Jockey Service (Pick up vehicle at dealers in Moncton area and delivery to secure compound) - Price per round trip	\$ _____	20	\$ _____
Jockey Service (Vehicle delivery to auction site in the Moncton area) - Price per round trip	\$ _____	10	\$ _____
Vehicle Storage – Price Per Month	\$ _____	12	\$ _____
TOTAL			\$ _____

Hourly Labour Rate for installation and removal of equipment on all specialty vehicles and for all special requests (at the request of the Project Authority ONLY). \$ _____

Unfurnished parts used in all RCMP installations and removals will be priced at Contractor's List Price plus a discount of: _____ %

GRAND TOTAL = \$ _____
YEAR ONE + OPTION YEAR ONE + OPTION YEAR TWO



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Annex C

MANDATORY REQUIREMENTS

The following **mandatory** requirements **must** be met in order for the offeror to be given any further consideration. Failure to meet any of the mandatory requirements as stated below will result in your offer being declared non-compliant.

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1. The Offeror must certify that any individual completing installation of the electronic equipment must:
 - be an electronics technician or demonstrate that they have a minimum of two (2) years' experience and knowledge required to install and test the installed equipment.
 - have knowledge of automotive electrical systems and knowledge of the basic structure/location of vehicle mechanical systems to ensure no systems are damaged or compromised during the installation of police equipment.
2. The Offeror must demonstrate experience in the installation of lighting and communication equipment on commercial vehicles. This criterion can be met with two (2) references from non-RCMP clients who have had lighting and communication equipment installed. References will be contacted to confirm information provided.
3. The Offeror must provide with bid an organizational chart showing the names and titles of the manager and all employees who will be working on the installation of equipment for RCMP vehicles under this Standing Offer.
4. The Offeror must certify compliance with the terms and conditions of the proposal and Statement of Work herein by signing the first page of the Request for Standing Offer.
5. Vehicle storage facility as per Annex A.



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Annex D
Security Requirement Checklist

Refer to the attached