

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet WASTE MANAGEMENT	
Solicitation No. - N° de l'invitation W2952-130037/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W2952-130037	Date 2013-12-16
GETS Reference No. - N° de référence de SEAG PW-\$VIC-220-6385	
File No. - N° de dossier VIC-3-36182 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-02-03	
Time Zone Fuseau horaire Pacific Standard Time PST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mathewson (Vic220), Don	Buyer Id - Id de l'acheteur vic220
Telephone No. - N° de téléphone (250) 363-0585 ()	FAX No. - N° de FAX (250) 363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W2952-130037/A

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

vic220

Client Ref. No. - N° de réf. du client

W2952-130037

File No. - N° du dossier

VIC-3-36182

CCC No./N° CCC - FMS No/ N° VME

Please see attached document

W2952-130037/A RFP for Vernon Waste Management

<p>dePART 1 - GENERAL INFORMATION</p> <ol style="list-style-type: none">1. Security2. Summary3. Communications Notifications4. Debriefings <p>PART 2 - BIDDER INSTRUCTIONS</p> <ol style="list-style-type: none">1. Standard Instructions, Clauses and Conditions2. Submission of Bids3. Enquiries - Bid Solicitation4. Applicable Laws5. Mandatory Site Visit <p>PART 3 - BID PREPARATION INSTRUCTIONS</p> <ol style="list-style-type: none">1. Bid Preparation Instructions <p>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION</p> <ol style="list-style-type: none">1. Evaluation Procedures2. Rated Technical/Managerial Evaluation3. Price Component Evaluation4. Basis of Selection/Contractor Ranking <p>PART 5 - CERTIFICATIONS</p> <ol style="list-style-type: none">1. Certifications Required with the Bid2. Certifications Precedent to Contract Award	<p>PART 6 - RESULTING CONTRACT CLAUSES</p> <ol style="list-style-type: none">1. Requirement2. Standard Clauses and Conditions3. Security Requirement4. Term of Contract5. Authorities6. Payment7. Invoicing Instructions8. Certifications9. SACC Manual Clauses10. Applicable Laws11. Priority of Documents12. Insurance <p>List of Annexes: Annex "A" Requirement – Evaluation – Basis of Selection Annex "B" Basis of Payment Annex "C" DND 626 Task Authorization Form</p>
--	--

PART 1 GENERAL INFORMATION

1. SECURITY REQUIREMENT : THERE IS NO SECURITY REQUIREMENT ASSOCIATED WITH THIS REQUIREMENT.

2. REQUIREMENT: PLEASE SEE ANNEX A

3. DEBRIEFINGS: After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 BIDDER INSTRUCTIONS

1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITION: All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days Insert: one hundred and twenty (120) days

2. SUBMISSION OF BIDS : Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation. **Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted**

3. ENQUIRIES - BID SOLICITATION : All enquiries must be submitted **in writing** to the Contracting Authority **no later than 10/TEN calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

W2952-130037/A RFP for Vernon Waste Management

4. APPLICABLE LAWS : Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **British Columbia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 BID PREPARATION INSTRUCTIONS

1. **BID PREPARATION INSTRUCTIONS** : Bids should be submitted in the format requested. If the Bidder feels that the terms and conditions of this solicitation will restrict it unnecessarily in any way, it should be stated so in the submission. Any deviations from the stipulated conditions should be given in detail with an explanation as to why they are being proposed. Canada requests that bidders provide their bid **in separately bound sections** as follows:

Section I: Technical Bid: - one (2) hard copies;
Section II: Financial Bid: - one (1) hard copy;
Section III: Certifications - one (1) hard copy;

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to :

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid : In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability as applicable, and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid : Bidders must submit their financial bid in accordance with Annex "B" Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications: Bidders must submit the certifications required under Part 5.

PART 4 EVALUATION PROCEDURES AND BASIS OF SELECTION - PLEASE SEE ANNEX A

PART 5 CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

W2952-130037/A RFP for Vernon Waste Management

1. MANDATORY CERTIFICATIONS REQUIRED PRECEDENT TO CONTRACT AWARD

1.1 Code of Conduct and Certifications - Related documentation : By submitting a bid, the Bidder certifies as per section 01 of Standard Instructions 2003, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification: By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's website](http://www.hrsdc.gc.ca/).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.hrsdc.gc.ca/)" list at the time of contract award.

PART 6 RESULTING CONTRACT CLAUSES

1. SECURITY REQUIREMENT : THERE IS NO SECURITY REQUIREMENT ASSOCIATED WITH THIS REQUIREMENT.

2. REQUIREMENT PLEASE SEE ANNEX A

3. TASK AUTHORIZATION

3.1 MINIMUM WORK GUARANTEE

1. In this clause: "Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and "**Minimum Contract Value**" means: **10% of the Maximum Contract Value**
2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph
3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

3.2 Canada's Obligation - Portion of the Work - Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

Task Authorization : The administration of the Task Authorization process will be carried out by Vernon Military Camp. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

Task Authorization Process: The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

4. STANDARD CLAUSES AND CONDITIONS

All clauses and conditions identified in the Contract by number, date and title are set out in the (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2010C (2013-06-27) General Conditions - Services (Medium Complexity), apply to and form part of the Contract.

5. TERM OF CONTRACT

The period of the Contract is from date of contract **to 31 MARCH 2015**

5.1 OPTION TO EXTEND THE CONTRACT

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to **TWO/02** additional **ONE/01** year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment. Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting

W2952-130037/A RFP for Vernon Waste Management

Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6. AUTHORITIES

6.1 Contracting Authority: The Contracting Authority for the Contract is:

Don Mathewson

Supply Team Leader

Public Works and Government Services Canada

Pacific Region Acquisitions

Victoria, BC V8W 2Z4

Telephone: (250)363- 0585

Facsimile: (250)363-0395

E-mail: don.mathewson@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.2 Site Authority: Site Authority: The Site Authority for the Contract is: **to be identified in contract**

The Site Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Site Authority; however the Site Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7. BASIS OF PAYMENT

7.1 Task Authorization Limit

The Site Authority may authorize individual task **authorizations up to a limit of \$15,000.00**, Goods and Services Tax or Harmonized Sales Tax included, inclusive of any revisions. Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

7.2 Limitation of Expenditure - cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all approved Task Authorizations (TAs), inclusive of any revisions, **must not exceed the sum of \$40,000.00 per year** Customs duties are included as applicable and the Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date,
 - (c) as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all approved TAs, inclusive of any revisions, whichever comes first.

W2952-130037/A RFP for Vernon Waste Management

4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.3 Multiple Payments

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract. Canada will pay the Contractor upon completion and delivery of the work described in each individual DND 626 Task Authorization Form units in accordance with the payment provisions of the Contract, if:

- (a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (b) all such documents have been verified by Canada;
- (c) the Work performed has been accepted by Canada.

8. INVOICING INSTRUCTIONS

Invoicing Instructions 1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows: (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

9. CERTIFICATIONS : Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

10. APPLICABLE LAWS : The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **TO BE DETERMINED**

11. PRIORITY OF DOCUMENTS: If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2013-06-27) - Services (Medium Complexity),
- (c) Annex "A", Statement of Work;
- (d) Annex "B", Basis of Payment;
- (e) Annex "C", Security Requirements Check List;
- (f) the signed Task Authorizations;
- (g) the Contractor's bid dated _____ (insert date of bid)

12. INSURANCE : The Contractor must comply with the insurance requirements specified herein. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000.00 per accident or occurrence and in the annual aggregate.

2. The Commercial General Liability policy **must include the following:**

- (a) **Additional Insured: Canada is added as an additional insured**, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
- (b) Bodily Injury and Property Damage to third parties arising out of the operations of the

W2952-130037/A RFP for Vernon Waste Management

Contractor.

(c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.

(d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.

(e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

(f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions..

(g) Employees and, if applicable, Volunteers must be included as Additional Insured.

(h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)

(i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.

(j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

(k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

(q) **Sudden and Accidental Pollution Liability** (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.

(r) Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgment of receipt to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada

W2952-130037/A RFP for Vernon Waste Management

ANNEX "A" – REQUIREMENT-EVALUATION-BASIS OF SELECTION

Mandatory Statement of Work	Comply	Don't Comply
STATEMENT OF WORK To provide all labor, material and equipment required to dispose of rubbish and food byproducts and to provide garbage containers at Department of National Defence (DND), Vernon Military Camp, Vernon, BC during the period from 01 JAN 2011 to 31 DEC 2011 w/ the irrevocable option to extend the term of the Contract by up to two/02 additional one/01 year period(s) under the same conditions		
PRICES: Fixed unit prices for the following items, HST extra. Costs for partial months of container rental shall be pro rated based on the monthly rate quoted. All costs for container delivery and pick up at end of schedule, landfill costs, washing and/or disinfecting of containers is to be included in the following unit prices.		
REMOVAL AND DISPOSAL: All rubbish from the DND, Vernon Military Camp shall be removed and disposed of outside the Camp area at the expense of the Contractor. Disposal shall be in accordance with local by-laws in force in the Municipality of Vernon, BC.		
RESPONSIBILITIES: It is understood that all refuse remains the property of DND until removed from the Camp area on instruction of the Site Authority. The Contractor shall ensure that all garbage, wastepaper, crating and building materials will be disposed of completely and in such a manner that the Crown is relieved of all further responsibility for such disposal.		
FOOD: Food byproducts removed must not be fed to swine, unless a covering license has been obtained from the Veterinary Director General, Federal Department of Agriculture. Such a letter is to be held by the stock-owner receiving such food byproducts.		
CONTAINERS: Garbage containers will be provided on a rental basis. All containers shall be metal complete with plastic lids , for safety reasons. Containers with castors and locking device may be requested.		
The Contractor shall wash or disinfect all containers supplied on the first Monday of each month.		
The Contractor shall wash and disinfect all containers supplied to buildings B9, B26, B27, B28 and J1 every Monday.		
Any paper, liquid or dry debris spilled during the emptying of said containers shall be picked up and disposed of completely by the Contractor.		
DELIVERY Delivery of an initial order of containers shall be made within seven days from receipt of the Contract. Emptying of containers shall be carried out in accordance with the schedule provided, delivery of additional container and/or additional container tipping shall be made within two days from request		
MANDATORY SCHEDULE OF SERVICES - AS PER BELOW		

W2952-130037/A RFP for Vernon Waste Management

Mandatory Schedule of Services - Garbage Disposal and Container Rental – Vernon Military Camp					
Bldg Name & No.	YD3	Qty	Summer	Winter	Pick up day of each week
B3-QM Storage	6	1	Yes	Yes	Mon. / Thurs. *(winter when requested)
B9- Lundry Facility	6	1	Yes	No	Mon. / Wed. / Fri.
B26- Kitchen Facility	6	2	Yes		Mon. to Sat. Incl. *(winter when requested)
B27- Kitchen Facility	6	2	Yes	No	Mon. to Sat. Incl.
B28- Kitchen Facility	6	2	Yes	No	Mon. to Sat. Incl.
B35- Admin Offices	3	1	Yes	No	Mon. / Wed. / Fri.
B38-Heated sleeping accom	3	1	Yes	No	Mon. / Thurs.
C1 -Adventure Trng/PWGSC	6	1	Yes	Yes	Mon. (bi-monthly winter)* (weekly summer)**
C4 -Medical Clinic	3	1	Yes	No	Mon. / Thurs.
C10 -Detachment Headquarters	3	1	Yes	No	Mon.
D3 -Tented Camp	6	2	Yes	No	Fri. (monthly)
E20- Maintenance Bay	3	1	Yes	Yes	Mon. / Thurs. *(winter when requested)
F20- Indoor Drill Shed	6	1	Yes	No	Mon.
G20- Warehouse	3	1	Yes	Yes	Mon. *(winter when requested)
H3-unheated accommodation	3	1	Yes	No	Mon.
J1 -Commisary	6	1	Yes	No	Mon. to Sat. Incl.

* Summer period is 1 June to 30 August Inclusive * Winter period is 1 September to 31 May inclusive

Basis of Selection - Mandatory Technical Criteria: A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

ANNEX "B" - BASIS OF PAYMENT

EVALUATION OF PRICE: The price of bids are to be submitted and will be evaluated in Canadian dollars, the Goods and Services Tax (GST) or the Harmonized Sales Tax (HST) excluded, FOB destination, Customs duties and Excise taxes included. **NOTE:** Pricing must be an all-inclusive price for the provision of all labour, supervision, material, equipment, transportation and profit required for the services herein. No other charges will be allowed.

Bin Rental Rates to include the use of, emptying of contents and removal to disposal site. DND reserves the right to increase or decrease quantities (by up to 10% per line item) as necessary.						
Bin	Est Qty	Est # Lifts/yr	Firm \$ / Lift YEAR 01	Firm \$ / Lift optionYR 02	Firm \$ / Lift optionYR 03	Extension
		A	B	C	D	Ax(B+C+D)
6 Yd ³	14	1,056	\$ /Lift	\$ /Lift	\$ /Lift	\$ lot
3 Yd ³	7	288	\$ /Lift	\$ /Lift	\$ /Lift	\$ lot
Cardboard Bin						
6 Yd ³	5	120	\$ /Lift	\$ /Lift	\$ /Lift	\$ lot
Evaluation Total A						\$ lot

W2952-130037/A RFP for Vernon Waste Management

Company Name	
Address	
Telephone Number	
Fax Number	
Company Website	
PBN	
WCB #	
Service Contact Name	
Back up / alternate for above:	
Telephone Number(s)	
E-mail(s)	
Accounting/ Invoicing Contact Name	
Back up / alternate for above:	
Telephone Number(s)	
E-mail(s)	

WCB CLEARANCE LETTERS: To decrease the possibility that the Crown, in instances where businesses hired may not be WCB registered or not making its payments to the WCB, may be made liable for insurance premiums owing in connection with the work or service being performed on their behalf, **the Site Authority shall:**

01. obtain a clearance letter before the contractor starts working for you; and
02. again before the final payment.

This report will show if the contractor is

registered with the WCB and paying regular premiums.

Clearance letters are available, free of charge:

ONLINE: <https://online.worksafebc.com/> OR

By contacting 604 244-6180/1 888 922-2768 / fax 604 244-6390.

ANNEX "C" – DND 626 Task Authorization Form

PLEASE SEE ATTACHED

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description (Statement of Work) of the task using the DND 626 Task Authorization Form provided as Annex "D".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within five (5) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
COSTS NOT SPECIFIED IN THE CONTRACT CANNOT BE INCLUDED.
4. The Contractor must not commence work UNTIL A TA SIGNED BY THE PROJECT AUTHORITY HAS BEEN RECEIVED by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.