



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Procurement & Contracting Services
73 Leikin Drive
Visitor Center – Building M1
Mailstop #15
Ottawa, ON K1A 0R2
Attn: Megan McCoy

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

Title – Sujet Enhancement of Digital Images of Firearms		Date December 16th, 2013
Solicitation No. – N° de l'invitation 201403023		Amendment No. – N° de la modification 1
Client Reference No. - No. De Référence du Client S3627		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 PM	EST (Eastern Standard Time) HNE (heure normale de l'Est)
On / le :	January 6th, 2014	
F.O.B. – F.A.B Destination	GST – TPS	Duty – Droits
Destination of Goods and Services – Destinations des biens et services See herein		
Instructions		
Address Inquiries to – Adresser toute demande de renseignements à Diane Perkins		
Telephone No. – No. de téléphone (613) 843-5904		Facsimile No. – No. de télécopieur (613) 825-0082
Delivery Required – Livraison exigée See herein		Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone		Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature		Date



This amendment is being raised to amend the RFSO and to respond to questions received during the solicitation period.

AMENDMENT – SERIES 1

1. Page 1, Solicitation Closes – DELETE: on January 6th, 2013 and INSERT: on January 13th, 2013.
2. At Part 2 – Offeror Instructions, 3. Enquiries – Request for Standing Offers DELETE in its entirety and INSERT the following:

All enquiries must be submitted in writing to the Standing Offer Authority no later than fifteen (15) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

QUESTIONS AND ANSWERS – SERIES 1

Question 1:

I have the images, and find a couple quite good. The question I have is how to differentiate the screens - my "perfect" image is not going to look the same on your screen, following my correction.

Answer 1:

One of the files received are the colour space settings that should be used in PHOTOSHOP (FRT.csf). If you dial these in we will all "see" the same colours.

Question 2:

Could you please instruct on how you require a supplier to substantiate 5 years of experience? Will a resume be sufficient or do you require samples?

Answer 2:

A resume outlining the bidders experience is sufficient.

Question 3:

In the statement of work Annex "A" 2. Description it is stated:

All firearms must appear as photographed. No image rotations (flip vertical or horizontal) are permitted.

In the mandatory requirements, M6 it is stated:

Each firearm must be straight in the final image.

According to these statements a firearm must appear straight in the final image yet no rotations will be permitted. Could you please clarify on the possibility of straightening an image without using the rotation tool.

Answer 3:



Our primary concern is that the flip vertical or horizontal tool is not used. Many manufacturer's catalogs we have used images from (with permission) have been altered by the company producing the material (we assume for purposes of fitting into the layout). This has resulted in mirror image markings and control levers being in the wrong place. We simply want to present as accurate an image as possible.

The rotation tool may be used to straighten the images. The axis of the bore may be used as a guideline.

Question 4:

Can you confirm that the two images you are expecting back processed according to your specifications are:

SS_handgun.PSD AND
Vented Rib.jpg

I'm asking because the Example files labeled final do not themselves match the specifications provided in the RFSO, the sample Swatch file provided also does not match the RGB values specified in the RFSO. The background colour values are different 216,255,239 (sample files) versus 227,255,240 (RFSO) and the minimum border in the Image 1 (low res) sample does not meet the 20 px minimum.

Answer 4:

There are three images required. SS_handgun.PSD AND
Vented Rib.jpg AND
Raised letters.nef

When checking the images and swatches etc. values on our computers they all match (227,255,240 (RFSO)). There are bound to be minor fluctuations due to computer hardware, OS, etc. We are taking this into account when assessing the images.

-"and the minimum border in the Image 1 (low res) sample does not meet the 20 px minimum."

We were forced to pick a value (20 px) in order to provide clear and simple guidelines to an outside contractor. The rule of thumb is to fill the format as much as possible (but not specifying a value led to problems).

Question 5:

Should we use the values supplied in the RFSO for background colour or the values specified in the Sample Files and Swatch? ALSO, should we allow for a variation in minimum border per the samples provided or should we follow the criteria specified in the RFSO?

Answer 5:

Please follow the RFSO - you may adjust the swatch to match the specified values.

Question 6:

Please help clarify whether the sample files or the RFSO are the guiding criteria and that if our samples match one versus the other we would not later be penalized OR are we expected to simply make all provided files match the values in the RFSO?

Answer 6:

On our Windows 7 based PC's all the values of the colour profile, swatches and sample images are correct. We expect and have experienced minor variations with outsourcers in the past. You will not be penalized if the values



are slightly off. It's very simple to re-fill the background during QC, provided the selection (alpha 1) is accurate and is present as per our specs.

Question 7:

In the images I resubmit by on a dvd to you, do you want samples of my photos or did you want me to edit the sample that you will send?

Answer 7:

The bidder should have received 3 photos in 3 different formats as well as some files to plug into PHOTOSHOP in order to have the correct colour settings and swatches. There is also two finished examples to help guide the bidder to the final result. They are to enhance the 3 images creating a high resolution version and the other at the specified lower resolution. They are then to place the 6 completed images on a DVD and sent in for assessment.

Question 8:

Is it possible to extend the closing date to January 13rh, 2013 ?

Answer 8:

See Amendment - Series 1 above.

Question 9:

Page 19, 4.5 last paragraph Close up images do not require a border of the background colour. We understand this as only filling the background as displayed in the original image as long as it is a "Close up" of the firearm. The sample submitted as "Raised Lettering" would be an example of "Close up" is that correct?

Answer 9:

That is the correct way to enhance close ups and "Raised Lettering" is indeed a close-up.

Question 10:

ANNEX "A" , under 2 Description All image numbering/labeling must remain the same as the original RAW?NEF image. This is also mentioned on page 20 par. 4.10. As you are aware we cannot have 2 files with the same name in any one folder, we suggest that the original number/name be maintained with the suffix of Hi Res and Low Res, is this acceptable?

Answer 10:

This is acceptable however, using two folders-one with high res and one low would be preferable.

Question 11:

Page 6 Part 3 OFFER PREPARATION INSTRUCTIONS Section 1 3 hard copies. When we make our offer do we have to include 3 copies of the CD/DVD with the finished images or will one CD/DVD suffice when placed with the 3 Technical copies?

Answer 11:

Please refer to Page 6 Part 3 OFFER PREPARATIO INSTRUCTIONS 1. Offer Preparartion Instructions, Section IV: Additional Information, Copy of Final Images (1 hard copy, CD/DVD)