

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**  
**Révision à une demande d'offre à commandes**

National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Acquisition Branch, STAMS, ITSPD / Direction  
générale des acquisitions, SGAST, DASIT  
Computer Hardware Division  
Div. de l'équipement informatique  
Place du Portage, Phase III, 4C2  
11 Laurier Street/11, rue Laurier  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> NMSO - COMPUTERS	
<b>Solicitation No. - N° de l'invitation</b> E60EJ-11000C/O	<b>Date</b> 2013-12-17
<b>Client Reference No. - N° de référence du client</b> E60EJ-11000C	<b>Amendment No. - N° modif.</b> 009
<b>File No. - N° de dossier</b> 436ej.E60EJ-11000C	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SEJ-436-26495	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale	
2013-10-22	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-12-18</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Hagggar, Dan	<b>Buyer Id - Id de l'acheteur</b> 436ej
<b>Telephone No. - N° de téléphone</b> (819) 956-2692 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60EJ-11000C/O

Amd. No. - N° de la modif.

009

Buyer ID - Id de l'acheteur

436ej

Client Ref. No. - N° de réf. du client

E60EJ-11000C

File No. - N° du dossier

436ejE60EJ-11000C

CCC No./N° CCC - FMS No/ N° VME

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Cette modification contient les sections suivantes :

1. Annexe révisée.

Les versions révisées remplacent la version existante.

## NMSO 2014

### Vendor Benchmark Letter – Setup Instructions Notebooks (Categories 1-5)

December, 2013

#### General

- 1) Systems that are submitted to the benchmark and do not adhere to the directions included in this document will be assessed an Administrative Fault by PWGSC.
- 2) All systems submitted to the benchmark must be clearly labeled to identify the Offeror, the system model name, bid number (if more than one) and the category in which it is bid
- 3) All accessory products, e.g. CD/DVD's, keyboards, mice, etc.; submitted with systems must be clearly labeled to identify the Offeror, the associated system model and category
- 4) The Offeror will be required to bring all user manuals with respect to the computer. Options, etc.
- 5) Intertek will not make any performance-related changes to the submitted CMOS settings of the system except to investigate compatibility problems. Performance tests will be executed with the settings submitted by the Offeror except if changed for compatibility reasons.
- 6) Intertek will not make any changes to the submitted settings and system files for Windows 7 except for the following:
  - a) Modifications implemented by software applications during their installation
  - b) Modifications necessitated by the resolution of compatibility problems
  - c) Modifications that facilitate the execution of the Intertek test scripts
- 7) Offerors must return the signed Intertek /Vendor Agreement for testing services and the PWGSC benchmark agreement attached hereto before any testing will commence on their systems
- 8) Each Offeror must submit one (1) Windows 7 (Professional) DVD-ROM that could be used to reconfigure any of the Windows 7 (Professional) installations on the submitted systems and also the OEM Restore DVD (if applicable). Also, any Service Pack CD if used in the install.
- 9) Offerors must submit the following supporting materials with each of their systems
  - a) A printout of the responses to the Intertek Features Questionnaire. Please use the questionnaire (to be completed on-line) which will be found at, web site address: <http://canada.nstl.com/>. Please print out a copy of the questionnaire from the website upon completion and bring a copy with the system to benchmark.
  - b) A certified cheque made out to Intertek Testing Services NA Ltd in the amount of the benchmark fee
    - i) Testing will not commence on any system before the benchmark fee is fully paid
    - ii) The benchmark fees are as follows:
      - (1) Desktop - CDN \$2,440.00 (this price includes taxes) for each system submitted
      - (2) Notebooks –CDN \$2,625.00 (this price includes taxes) for each system submitted
      - (3) Hybrid Tablets –CDN \$346.50 (this price includes taxes) for each system submitted
    - iii) All hard drive partitions will be erased completely or restored before the systems are returned to the Offerors
- 10) The benchmark testing room is located at: 4C2 Phase III, Place du Portage, Gatineau, Quebec

### Standalone Systems – Notebooks - Tablets

Each system submitted to the benchmark must meet minimum specifications and must be configured with the following features:

#### 1) **Hardware**

##### a) Configuration

##### i) **Memory configuration**

(1) RAM (*amount bid*) must be installed and configured for use

##### ii) **Pointing device**

(1) Must be installed and configured for use under Windows 7

iii) The keyboard and language must be setup as **US - English**

iv) DVD/CD RW/CDROM drive (internal) configured as drive E: (**must be supplied even if not part of bid unit**)

Categories 1-4 only (from here until reaching 'documentation' instructions, then all Categories again)

##### b) **Hard drive (as bid) partitioning**

i) ***Restore partitions on the hard drive are allowed.***

##### ii) C: Partition

(1) The formatted size must be **80GB – Cat. 1.0, 2.0, 3.0**

(2) The formatted size must be **60GB – Cat. 4.0**

(3) File system configuration must be **Default (NTFS)**

(4) Must be a bootable Windows 7 (64-bit) partition

(5) Must contain only those items described in the software section below

##### iii) D: Partition

(1) The formatted size can include all of the remaining disk space or set to maximum allowable

(2) File system configuration must be **Default. (NTFS)**

(3) Must not be bootable

(4) Must not contain any files except as otherwise noted.

##### c) **NIC Installation/Configuration**

i) The Network Interface Card internal based or add in 10/100/1GB BaseT Ethernet set to Media Type - Auto Select

ii) The NIC must be configured to access a Win2000 Advanced (sipss2k1) server.

iii) The WORKGROUP Name to be used is **NSTL**

iv) DHCP environment

v) Offerors will be responsible for ensuring (and demonstrate) that LOGIN (as user '**stress**') can be accomplished from within Windows 7 to the NSTL 'test network' before testing begins.

2) **Software**

d) Operating System Installation

- i) Windows 7 (Professional) 64-bit (English version) must be installed in the default directory. *The OS must be activated.*
- ii) **Perform the full install as the administrator!!** Only after the OS setup is complete, then do you create the user stress (giving administrative rights to this user). Do not delete the administrator account (folder).
- iii) When asked "Who will use this computer" give the first user name – stress
- iv) **Install the latest Service Pack and all available patches at time of benchmark .**
  - Data Execution Prevention must be disabled
  1. Open the Start Menu and choose "Run."
  2. Enter "cmd" and then choose "OK."
  3. In the command prompt, input the text "bcdedit.exe/set {current} nx AlwaysOff" and press "Enter."
  4. Close the command prompt.
- vi) Configure the Display to operate with 32-bit colour, set to the native resolution of the screen.
- vii) Set Desktop to None (as in wallpaper) and Screen saver to None
- viii) Set Display properties – Theme to "Windows Classic"
- ix) Set the Start Menu to "Windows Classic"
- x) Let Windows default to managing Virtual Memory (the SWAP file) itself (if applicable)
- xii) All Power Management is to be configured to achieve full power (both in the BIOS and in Windows)
- xiv) Folders set to Windows Classic folders.
- xv) Take the Tour of Windows 7...play non animated tour and close after it opens up (if applicable).
- xvi) Change the way users log on and off – uncheck the use welcome screen and the fast user switch radio buttons.
- xix) Set the clock to read the correct date and time!
- xx) Choose Not to be 'Active Desktop' (uncheck –display simple folders – in the folders list)

3) **Other Setup Required**

**3.1 Turn off UAC**

Disabling UAC ensures that no permission prompts appear and that the user account has full access to the machine.

1. Click on the Start Menu, choose "Run" and launch "MSCONFIG."
2. Click on the Tools tab. Scroll down till you find "Disable UAC" Click on that line.
3. Press the Launch button.
4. A CMD window will open. When the command is done, you can close the window.
5. Close MSCONFIG. You will be prompted to reboot the computer to apply the changes.

**3.2 Disable System Restore**

1. Right click on "Computer" on the desktop and choose "Properties."
2. Select "System protection."
3. Select the check box next to the C: drive.
4. You will be prompted to turn off System Protection, press the button confirming this.
5. Follow the above steps on all drives that have System Restore turned on (a check appears in the box next to the drive).
6. Press "OK" to apply changes and close the window.

### **3.3 Turn off Security Center and Windows Defender**

1. Click on the Start Menu, go to Settings, then Control Panel, and then choose "Security."
2. Click on "Turn Windows Firewall on or off" and then turn off the firewall.
3. Click on "Turn automatic updating on or off" and then choose "Never check for updates."
4. Click on "Check this computer's security status," then "Change the way Security Center alerts me," and then choose "Don't notify me and don't display the icon."
5. Close the security status window.
6. Click on "Windows Defender," and then "Tools."
7. Click on "Options," scroll down and then uncheck "Use Windows Defender."
8. Click on "Save," and then close the warning message.
9. Close Security Center.

### **3.4 Turn off Hibernate**

1. Click on the Start Menu, choose "Run" and launch "CMD."
2. Input the following command and press enter: "powercfg -H off"
3. Close the CMD window.

### **3.5 Modify folder options**

1. Click on the Start Menu, go to Settings, then Control Panel, and then choose "Appearance and Personalization."
2. Select "show hidden files and folders" under "Folder Options."
3. Select the radio button for "Show hidden files and folders."
4. Uncheck "Hide extensions for known file types."
5. Click – "All folders are to be set like current folder" - Press "OK" to confirm changes, then close the Control Panel.

### **3.6 Set up power options to maximum**

1. Right click on the desktop, choose "Personalize."
2. Select "Screen Saver."
3. Select "Change power settings..." in the Power management section.
4. Select the "High performance" option, and then "Change plan settings."
5. Set both options to "Never," and then choose "Change advance power settings."
6. Expand the "Hard disk" entry, change the setting to 0 minutes, this will change the setting to "Never."
7. Press "OK" to save the changes and close window.
8. Select "Save changes" if available, if not close the window.

### **3.7 Disable Welcome Screen**

When the Welcome Screen is displayed, there will be a check box in the lower left corner with the text "Run at Startup," uncheck this.

If the Welcome Screen has been closed already, it can be disabled through the registry by performing the following:

1. Open the Start Menu and choose "Run."
2. Enter "Regedit" and then choose "OK."
3. Navigate through HKEY\_CURRENT\_USER, Software, Microsoft, Windows, CurrentVersion, Run.
4. Right click on the WindowsWelcomeCenter key and select Delete.

5. Close regedit.

**d) Documentation**

- i) Any and all manuals (on-line or hardcopy or Both) pertaining to the system and/or peripherals (excluding those submitted with bid evaluation). On-line manuals are not to be installed at this time, as Intertek will install only when required.
- ii) Must provide a list of URL's to use to evaluate a vendor's website with user access to any area for the purpose of evaluation only, as it pertains to the NMSO Ratings analysis. Without this the site will be scored accordingly. (0 for areas we are not able to view at time of benchmark). Also, submit any other relevant materials (ie. 3rd party utilities, access to client web-site – sample, etc.). Intertek cannot evaluate items not submitted for evaluation.
- iii) Documentation pertaining to the setup/running of the utilities identified in item (e)(iii) herein.

**e) Certifications**

- i) **Must provide a copy of the following:**
  - FCC Class B
  - Industry Canada Emissions verification standard # ICES-003
  - CSA, Cdn. electrical code part 1
  - Microsoft Windows Hardware Quality Labs (WHQL) Windows 7 Professional logo
  - Energy Star 5.0
  - (EPEAT) Electronic Product Environmental Assessment Tool
  - TCO certified Notebook 03 (TCO Development) (if applicable)
  - ISO 9001 certified manufacturer
  - ISO 14001 certified manufacturer (environmental)



## Drop off checklist

Please have the following items ready for check in at the drop off location. Also, please bring a signed copy of this list per system.

- Desktop configured as per bid
- Retail version of Windows 7 (Professional)
- Any required software utilities
- Features Checklist
- Manuals
- Documentation/Certifications
- Signed copy of the Intertek Agreement (if required)

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Intertek Signature: \_\_\_\_\_ Date: \_\_\_\_\_