

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Travel Procurement Services Division/Division des
services d'approvisionnement en voyage
Place due Portage, Phase III, 7B3
Portage III 7B3
11, rue Laurier/11 Laurier St.
Gatineau
Québec
K1A 0S5

Title - Sujet Accommodations YUMA	
Solicitation No. - N° de l'invitation W8484-148088/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client W8484-148088	Date 2013-12-19
GETS Reference No. - N° de référence de SEAG PW-\$\$LP-003-63934	
File No. - N° de dossier lp003.W8484-148088	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-12-30	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tremblay, Jacynthe	Buyer Id - Id de l'acheteur lp003
Telephone No. - N° de téléphone (819) 934-0768 ()	FAX No. - N° de FAX (819) 956-4944
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**Amendment 002 is raised to update requirement.
Dates, number of rooms, number of persons, and parking has been updated.
Delete Annexes A and B and replace with the following annexes.**

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STATEMENT OF WORK

Accommodations Special Operations Joint Tactical Air Controller (SOJTAC) 2014

1. Background

The Department of National Defence (DND), Canadian Armed Forces (CAF) will conduct an exercise in Yuma, Arizona (AZ) from 13 January 2014 to 13 February 2014.

2. General Requirements

2.1. Hotel Room Schedule and Deliverables

2.1.1. The Contractor will provide accommodation services to DND personnel from **13 January 2014 to 13 February 2014**.

2.1.2. The contractor(s) will provide the following support configuration of the rooms over the below listed dates:

Check-In 2014	Check-Out 2014	Number of persons	Occupancy type
13 Jan	13 Feb	9	Single Occupancy
13 Jan	13 Feb	10	Double Occupancy (two beds required)
15 Jan	10 Feb	5	Single Occupancy
15 Jan	2 Feb	2	Single Occupancy
15 Jan	10 Feb	8	Double Occupancy (two bed required)
15 Jan	20 Jan	2	Double Occupancy (two bed required)
25 Jan	10 Feb	1	Double Occupancy (two bed required)
31 Jan	10 Feb	1	Double Occupancy (two bed required)
15 Jan	8 Feb	5	Double Occupancy (two bed required)
19 Jan	8 Feb	24	Double Occupancy (two bed required)
15 Jan	10 Feb	11	Double Occupancy (suite type room, if not available single occupancy required)**
15 Jan	20 Jan	15	Hotel Room Double Occupancy (two beds required)
31 Jan	10 Feb	15	Hotel Room Double Occupancy (two beds required)
15 Jan	10 Feb	2	Single Occupancy
15 Jan	10 Feb	59	Hotel Room Double Occupancy (two beds required)
15 Jan	10 Feb	10	Hotel Room Double Occupancy (two beds required)

2.1.3. If not all rooms are available in one facility it is permissible to spread it over multiple locations, however rooms need to be grouped together and with DND allocating individual room assignments.

2.1.4 Personnel shall not be relocated to another room during their stay unless it becomes necessary as a result of a maintenance issue.

2.1.5. DND must have the ability to directly liaise with the hotel to modify the booking and room allocations.

2.2. Location

2.2.1. Accommodations provided must be located within thirty (30) driving miles of the Marine Corps Air Station (MCAS) Yuma, AZ which is located at Marine Corps Air Station, Yuma, AZ 85364, United States.

2.2.2. Services such restaurants, coffee shops, and grocery stores must be available in a radius of walking distance (one mile).

2.3. Services and Amenities

The Contractor must provide DND personnel with the following services:

2.3.1. Fully furnished accommodations for single and double occupancy hotel rooms as well as suite type double occupancy rooms with separate bedrooms;

2.3.2. 24 hour registration desk and switchboard service;

2.3.3. Daily (as required) cleaning services: accommodations must be:

- a. Cleaned including bathrooms;
- b. Beds made up;
- c. Fresh towels, soap and shampoo sufficient for the number of personnel in each room provided; and
- d. At least one (1) sanitized (cleaned or disinfected is acceptable) drinking glass per person.

2.3.4. Parking: Onsite parking must be available

Quantity Parking Spaces	Dates 2014
7	13 Jan to 13 Feb
32	15 Jan to 10 Feb
1	15 Jan to 9 Feb
9	19 Jan to 9 Feb

2.3.5. Apartment/Suite refrigerators with separate freezer compartment in suites, microwaves, and coffee/Tea Maker and, either a stove or hotplate.

2.3.6. Television with cable service;

2.3.7. Local and Room to Room calling;

2.3.8. The hotel must be capable of providing access to a laundry service as required. A list of laundry prices is required;

2.3.9. High Speed Internet access (Ethernet based or wireless): It is preferable that the internet be wireless and accessible throughout common areas, including guest rooms and conference rooms. Cost for Internet must be included in room price.

2.3.10. In-Room Safe . Safe available at front desk only is not acceptable.

2.3.11. One room key per person staying in each room.

2.3.12. Early check-in and late check-out as required accommodating flight changes. If not feasible, in lieu of early or late checkout, a secured luggage storage area must be provided.

3. Special Instructions

3.1. DND must have the option of decreasing the number of rooms by 25% up to 48 hours before 13 January 2014, without incurring any penalties.

3.2. CAF personnel will pay phone charges at time of check out. DND will not be invoiced for personal calls made from rooms.

3.3. CAF personnel will pay for laundry services. The DND will not be invoiced for laundry services requested by CAF personnel.

3.4. The DND will not be invoiced for alcoholic drinks consumed by CAF personnel;

4. On-Site Point of Contact

Contractor must provide a local staff member as the primary point of contact for all matters relating to accommodation services. The individual must be available from 08hrs00 to 18hrs00 daily. For matters occurring outside these hours, a contact person and number must be provided if different than the designated individual.

5. Acceptance

The advance party will decide if the accommodations are acceptable. If unsuitable, the advance party can refuse rooms that do not meet the requirement. The Contractor must provide a reasonable substitute immediately at the discretion of the on site technical authority.

6. Quality Assurance

The Contractor will ensure that all of the requirements outlined in this Statement of Requirement are met at all times. Discrepancies in the provision of services to the required standard shall be first dealt with by the liaison staff at the hotel and escalated to the Technical Authority and Contract Manager if the issue remains unsolved.

ANNEX C - BASIS OF PAYMENT

The Bidder must provide accommodation services in accordance with Annex A Statement of Requirement at the following rates. Cost for Internet must be included in room price.

Basis of payment will be firm daily rate per accommodation, applicable taxes are extra.

Daily price room single occupancy (RSO): _____

Daily price room double occupancy (RDO): _____

Daily price suite double occupancy (SDO): _____

The estimated numbers below are only for budgeting and evaluation purposes, the winning Bidder will know the actual room nights will be confirmed by Canada 48 hours prior to check-in.

Provide rates for estimated number of rooms below.

Check-In 2014	Check-Out 2014	Number of persons	Estimated number of rooms	Estimated number of nights	Estimated Number of room nights (a)	Daily Rate (b)	Total Estimated Value (a x b)
13 Jan	13 Feb	9	9 RSO	31	279		
13 Jan	13 Feb	10	5 RDO	31	155		
15 Jan	10 Feb	5	5 RSO	26	130		
15 Jan	2 Feb	2	2 RSO	18	36		
15 Jan	10 Feb	8	4 RDO	26	104		
15 Jan	20 Jan	2	1 RDO	5	5		
25 Jan	10 Feb	1	1 RDO	16	16		
31 Jan	10 Feb	1	1 RDO	10	10		
15 Jan	8 Feb	5	3 RDO	24	72		
19 Jan	8 Feb	24	12 RDO	20	240		
15 Jan	10 Feb	11	6 SDO refers to 2.1.2 **	26	156		
15 Jan	20 Jan	15	8 RDO	5	40		
31 Jan	10 Feb	15	8 RDO	10	80		
15 Jan	10 Feb	2	2 RSO	26	52		
15 Jan	10 Feb	59	30 RDO	26	780		
15 Jan	10 Feb	10	5 RDO	26	130		
Total Estimated Value:							

Indicate applicable taxes: _____