

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des  
soumissions\Travaux publics et Services  
gouvernementaux Canada  
Building S-111  
CFB Petawawa  
Petawawa  
Ontario  
K8H 2X3  
Bid Fax: (613) 687-6656

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Furniture	
<b>Solicitation No. - N° de l'invitation</b> W0107-13G4F1/A	<b>Date</b> 2013-12-20
<b>Client Reference No. - N° de référence du client</b> W0107-13G4F1	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PET-903-1253	
<b>File No. - N° de dossier</b> PET-3-39036 (903)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-02-03</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Harrington, Mary-Lou	<b>Buyer Id - Id de l'acheteur</b> pet903
<b>Telephone No. - N° de téléphone</b> (613) 687-0789 ( )	<b>FAX No. - N° de FAX</b> (613) 687-6656
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> <div>Specified Herein Précisé dans les présentes</div>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada Supply and  
Services Operation  
Petawawa Procurement  
Building S-111  
CFB Petawawa  
Petawawa  
Ontario  
K8H 2X3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## TABLE OF CONTENTS

### PART 1 - GENERAL INFORMATION

1. Security Requirement
2. Statement of Requirement
3. Debriefings

### PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

### PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

### PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

### PART 5 - CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Contract Award
2. Additional Certifications Precedent to Contract Award

### PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement
2. Statement of Work
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. SACC Manual Clauses
12. Insurance
13. Installation Services
14. Deficiency Procedures

Annex "A" - Statement of Requirement

Annex "B" - Basis of Payment

Annex "C" - Pictures (*attachment*)

## PART 1 - GENERAL INFORMATION

### 1. Security Requirement

There is no security requirement associated with this bid solicitation.

### 2. Statement of Requirement

For the supply of all labour, material and installation of FURNITURE in accordance with the attached Statement of Requirement. Furniture is required for the Department of National Defence, Garrison Petawawa. Requirements includes:

- Qty 1, Egyptian Style Stool
- Qty 1, Sofa, Loveseat and Chair
- Qty 2, Rectangular End Table
- Qty 1, Rectangular Cocktail Table
- Qty 1, Executive L Shaped Desk
- Qty 1, Computer Knee-hole Credenza
- Qty 1, Desk Hutch
- Qty 1, Lighted Book Case
- Qty 3, Two-Drawer Lateral File with Wood Top
- Qty 3, Executive L-Shape Desk
- Qty 3, Executive Desk Hutch
- Qty 1, Receptionist U-Desk
- Qty 1, Lateral File with Hutch
- Qty 45, Executive Leather Chairs
- Qty 1, Conference Table
- Qty 1, Conference Table
- Qty 12, Grommet Charge and Connect
- Qty 2, Heritage Old World Map End Tables
- Qty 4, Tufted Leather Armchair
- Qty 1, Rug

#### 2.1 Delivery

Delivery, installation and invoicing of all goods must be no later than March 28, 2014.

### 3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 1.1 SACC Manual Clauses

B1000T Condition of Material

2007-11-30

## 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

## 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than six (6) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## 4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid ( two hard copies)

Section II: Financial Bid (one hard copies)

Section III: Certifications (one hard copies)

Section IV: Additional Information (one hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### **1.1 Exchange Rate Fluctuation**

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation will not be considered and will render the bid non-responsive.

#### **1.2 Pricing Basis**

The bidder must quote firm unit prices in Canadian dollars, DDP Delivered Duty Paid (destination), the Goods and Services Tax (GST) and or Harmonized Sales Tax (HST) extra, as applicable. Freight charges to destination and all applicable Custom duties and Excise taxes must be included.

### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

## 1.1 Technical Evaluation

All bids must be completed in full and provide all the information required in the bid solicitation to enable full and complete evaluation.

### 1.1.1 Mandatory Technical Evaluation

a) It is a mandatory requirement that only proposals submitted on the Request for Proposal documents as distributed by the Government Electronic Tendering Service (buyandsell.gc.ca) will be accepted for evaluation.

b) It is mandatory that bidders provide pricing as per the units of issue stated herein at Annex "A & B". Bidders must provide pricing for all items listed in the pricing basis (Annex B).

c) It is mandatory that the items be technically compliant as per the descriptions (Items 1 through 20). The requirements contained in this purchase description are the minimum required features and components to be accepted under this solicitation. Manufacturers may offer additional products, which are designed to enhance the function of the furniture.

## 1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

## 2. Basis of Selection

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract. Only one contract will be awarded as a result of this Request for Proposal.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### 1. Mandatory Certifications Required Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

## 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

### 2.1 Contractor's Representative:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### 2.2 Product Conformance

The Offeror certifies that all the products offered conform, and will continue to conform throughout the duration of the Contract, to all specifications of Annex A.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

### 2.3 Documents Required

Bidders are to provide product literature and specifications sufficient to show that the product they are offering meets or exceeds the requirements.

## PART 6 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

1.1 There is no security requirement applicable to this Contract.

## 2. Statement of Work

For the supply of all labour, material and installation of FURNITURE in accordance with the attached Statement of Requirement.

### 2.1 SACC Manual Clauses

B7500C

Excess Goods

2006-06-16

## 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### 3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

At Subsection 09 - Warranty, of 2010A (2013-04-25) is amended as follow:

DELETE: The warranty period will be twelve months.

INSERT: The warranty period will be ten (10) years with the exception of user adjustable components, which must have a warranty of five (5) years.

Section 9 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the contract. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

## 4. Term of Contract

### 4.1 Delivery Date



Delivery and installation of these goods **MUST BE ON OR BEFORE 28 March 2014**. Please state your best delivery offered \_\_\_\_\_.

## 5. Authorities

### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mary Lou Harrington

Title: Supply Specialist

Public Works and Government Services Canada

Acquisitions Branch

Directorate: Petawawa

Address: Bldg S-111, Garrison Petawawa, Ontario K8H 2X3

Telephone: 613-687-0789

Facsimile: 613-687-6656

E-mail address: marylou.harrington@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 5.2 Technical Authority

The Project Authority for the Contract is: (PWGSC will fill in at award)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 Contractor's Representative

(Fill in or delete as applicable)

## 6. Payment

### 6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified herein for a cost of \$\_\_\_\_\_ (to be completed by PWGSC at contract award). Customs duties are included and Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.2 Limitation of Price

*SACC Manual* clause C6000C (2011-05-16) Limitation of Price

### 6.3 Payment

*SACC Manual* clause H1000C (2008-05-12) Single Payment

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

(a) the Articles of Agreement;

- (b) the general conditions 2010A (2013-04-25);
- (c) Annex A, Statement of Requirement;
- (d) Annex B, Pricing Basis;
- (e) the Contractor's bid dated \_\_\_\_\_ (insert date of bid) (If the bid was clarified or amended, insert at the time of contract award: " , as clarified on \_\_\_\_\_ " or " , as amended on \_\_\_\_\_ " and insert date(s) of clarification(s) or amendment(s))

#### 11. SACC Manual Clauses

A9006C	Defence Contract	2012-07-16
B7500C	Excess Goods	2006-06-16

#### 12. Insurance Requirements

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### 13. Installation Services

Installation services must be provided for the products offered. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all product/pieces to the staging and/or installation area;
2. Unpack all pieces and inspect product for shipping damage;
3. Install all products in accordance with the manufacturers specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the furniture that may have occurred during installation;
6. Clean the product once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary; and
8. Upon completion of the installation and at the request of the Identified User, the Contractor (or his authorized representative) must walk through the installation area with the Identified User to verify the operating condition of all product in accordance with the deficiency procedures.

#### 14. Deficiency Procedures

The Contractor must adhere to the following deficiency procedures:

1. The Contractor must notify the Identified User when the installation is completed;
2. The Identified User must arrange for the initial walk-through inspection with the Contractor;
3. The walk-through inspection must take place no later than three business days after installation is completed;
4. The Identified User in consultation with the Contractor must prepare the deficiency list documenting all problems in every area;
5. The deficiency list must be forwarded by the Identified User to the Contractor;
6. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
7. For all deficiencies other than those identified in point 6, the Contractor must submit the plan of action with delivery dates or completion dates within fourteen calendar days from receipt of the deficiency list from the Identified User; and
8. The Contractor must notify the Identified User when all deficiencies have been completed. If

Solicitation No. - N° de l'invitation

W0107-13G4F1/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PET-3-39036

Buyer ID - Id de l'acheteur

pet903

Client Ref. No. - N° de réf. du client

W0107-13G4F1

CCC No./N° CCC - FMS No/ N° VME

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satisfied, the Identified User must provide the Contractor a final sign-off that the deficiencies have been Satisfied.

## ANNEX “A”

### Statement of Requirement

Item	Description	U of issue	Qty
1	<u>Egyptian Style stool</u>  Refer to picture for style – no substitutions - Stool must be made from Oak, Maple or Mahogany  - Maximum height – 18 inches – no substitutions  - Depth 16” – no substitutions  - Width 18” – no substitutions  - Dark brown stain for the colour – no substitutions	Ea	1
2	<u>Set includes:</u>  - <b>Sofa</b> -   - <b>Loveseat</b> -  -- (refer to photos) - <b>Chair</b> -    <u>Features:</u>  <ul style="list-style-type: none"> <li>• Colour: Mahogany brown</li> <li>• Top grain leather is used on the seats, inside backs and top of arms where the body touches</li> <li>• Bonded leather is used on outside arms, outside backs and bottom edge (can be substituted with leather throughout)</li> <li>• Vintage tufted back design</li> <li>• Non-removable seat and back cushions</li> <li>• No sag springs provide balanced weight distribution</li> <li>• Pocket coil seat cushions feature 1 kg (2.3 lb.) foam core double wrapped with hollow fill fiber</li> <li>• High resiliency polyurethane foam encased in bonded layers of soft polyester fibers</li> <li>• Bagged and chandelled polyester fiber</li> <li>• Constructed from 5-7 ply plywood</li> <li>• Solid “L” brace to reinforce arms for added durability</li> <li>• Round solid wood legs</li> <li>• Seat height: 48.3 cm (19 in.)</li> <li>• Seat depth: 62.2 cm (24.5 in.)</li> </ul>		1

	<p>Note: Sofa/Loveseat/Chair can be substituted with leather throughout – however, bonded leather is only allowed where specified. No other substitutions are allowed.</p> <p><b>Specifications:</b></p> <ul style="list-style-type: none"> <li>•Dimensions (L x W x H):</li> <li>•Sofa: 218.4 cm x 99 cm x 74.9 cm (86 in. x 39 in. x 29.5 in.)</li> <li>•Loveseat: 162.6 cm x 99 cm x 74.9 cm (64 in. x 39 in. x 29.5 in.)</li> <li>•Chair: 106.7 cm x 88.9 cm x 74.9 cm (42 in. x 35 in. x 29.5 in.)</li> </ul>		
3	<p><u>Rectangular End Table</u> (refer to photo)</p> <ul style="list-style-type: none"> <li>•Size: 26 inches. Wide x 28 inches Deep x 27 inches High</li> <li>•Material: Maple or Mahogany</li> <li>•Style: Traditional</li> <li>•Type: End Table</li> <li>•Table must have similar design and intricacies as the picture</li> </ul> <p>Stain colour: to be walnut or early American</p>	Ea	2
4	<p><u>Rectangular Cocktail Table</u> (refer to photo)</p> <ul style="list-style-type: none"> <li>•Size: 52 in. W x 32 in. D x 19 in. H</li> <li>•Material: Maple or Mahogany</li> <li>•Style: Traditional</li> <li>•Type: Cocktail Table</li> <li>•Table must have similar design and intricacies as the picture</li> </ul> <p>Stain colour: to be Walnut or Early American</p>	Ea	1
5	<p><u><b>Executive L Shaped Desk (Left Return)</b></u> (refer to photo)</p> <p><u><b>Product Details</b></u></p> <p>Desk will have</p> <ul style="list-style-type: none"> <li>-Constructed of mahogany or maple or cherry hardwood solids and veneers</li> </ul>	Ea	1

-Colour to be Walnut or Early American

-Acanthus leaf accents,

-Decorative match mahogany veneers

-Curved tops with edge gadrooning.

-Curves are also carried to many drawer fronts and desk panels, including the approach panels on the shaped executive desks.

**Features to be included:** •Executive L-shape desk (left)

•Traditional style

- There will be three center drawers with pencil tray that can function as a conventional center drawer or keyboard drawer
- Will have a two box / box / file drawer
- Will have a parquet pattern desk top
- Will come with power strip with a 10' cord mounted to the inside of the modesty panel in the pedestal desk
- Will come with cable grommets or other access openings for easy and neat computer cable management
- All drawers are to be suspended on ball bearing slides
- All cases are to be equipped with levelers to adjust for less than even flooring
- All file drawers are to be equipped to accommodate front-to-back letter sized or side-to-side legal sized hanging file folders
- Box drawers are to have 100 lb. rated slides
- File drawers are to have 150 lb. rated slides
- Keyboard drawers are to have a 50/75 lb. rating
- Drawers are to feature a four-sided construction of 7/16' solid material screwed to drawer fronts

**Dimensions**

- Overall dimensions: 30' H x 76" W x 36" D
- Return: 30' H x 56" W x 26.5" D
- Desk: 30' H x 76" W x 26" D
- Overall Height - Top to Bottom: 30 Inches
- Overall Width - Side to Side: 76 Inches

6	<p><u>Computer kneehole credenza (refer to photo)</u></p> <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>• Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>• Colour to be Walnut or Early American <ul style="list-style-type: none"> <li>• Drop-front keyboard drawer equipped with a power manager</li> </ul> </li> <li>• Cable accessible</li> <li>• Parquet pattern desk top</li> <li>• Storage shelf in back of kneehole</li> <li>• Felt-lined box drawer with wood pencil tray</li> <li>• Cabinet with two pull-out shelves</li> <li>• Cable grommets or other access openings for easy and neat computer cable management</li> <li>• All cases are equipped with levelers to adjust for less than even flooring</li> <li>• Drawers feature a four-sided construction of 7/16" solid material screwed to drawer fronts</li> </ul> <p><u>Weight and Dimensions</u></p> <ul style="list-style-type: none"> <li>• Overall dimensions: 30" H x 72" W x 25" D</li> <li>• Computer compartment: 10" H x 21" W x 19.75" D</li> <li>• Overall Depth - Front to Back: 25 Inches</li> <li>• Overall Height - Top to Bottom: 30 Inches</li> <li>• Overall Width - Side to Side: 72 Inches</li> </ul>	Ea	1
7	<p><u>Desk Hutch 50" High x 72" Wide</u></p> <p><u>Description (refer to photo)</u></p> <ul style="list-style-type: none"> <li>• Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>• Colour to be Walnut or Early American</li> <li>• Traditional design</li> <li>• Fluted pilasters featuring acanthus leaf accents,</li> <li>• Curved tops with edge gadrooning</li> <li>• Curves are also to be carried to many drawer fronts and desk panels, including the approach panels on the shaped executive desks.</li> </ul> <p><u>Features: (refer to photo)</u></p> <ul style="list-style-type: none"> <li>• Two cabinets each with an adjustable shelf</li> <li>• Task lighting</li> </ul>	Ea	1



W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<ul style="list-style-type: none"> <li>•Adjustable wood-framed glass shelf</li> <li>•Canister light above adjustable shelf</li> <li>•Fixed shelf</li> </ul> <p><u>Dimensions</u></p> <ul style="list-style-type: none"> <li>•Overall Dimensions: 50" H x 72" W x 17.5" D</li> <li>•Overall Height - Top to Bottom: 50 Inches</li> <li>•Overall Width - Side to Side: 50 Inches</li> <li>•Overall Depth - Front to Back: 17.5 Inches</li> </ul>		
8	<p><u>Lighted Book Case 76" High (refer to photo)</u></p> <p>Description</p> <ul style="list-style-type: none"> <li>•Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>•Colour to be Walnut or Early American</li> <li>•Traditional design</li> <li>•Fluted pilasters featuring acanthus leaf accents,</li> <li>•Curved tops with edge gadrooning</li> <li>•Curves are also carried to many drawer fronts and desk panels, including the approach panels</li> <li>•Colour to be walnut or early American</li> </ul> <p>Features:</p> <ul style="list-style-type: none"> <li>•Three adjustable shelves</li> <li>•One fixed shelf</li> <li>•Canister light</li> <li>•Levellers</li> </ul> <p>Dimensions</p> <ul style="list-style-type: none"> <li>•Overall Dimensions: 76" H x 42" W x 17" H</li> <li>•One fixed shelf</li> <li>•Canister light</li> <li>•Levellers</li> </ul>	Ea	1

W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<ul style="list-style-type: none"> <li>•Overall Dimensions: 76" H x 42" W x 17" H</li> </ul>		
9	<p>Two-Drawer Lateral File with Wood Top (refer to photo)</p> <p><u>Description:</u> (refer to photo)</p> <ul style="list-style-type: none"> <li>•Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>•Colour to be Walnut or Early American</li> <li>•Traditional design</li> <li>•Fluted pilasters featuring acanthus leaf accents</li> <li>•Decorative match mahogany veneers, and curved tops with edge gadrooning</li> <li>•Curves are also carried to many drawer fronts and desk panels, including the approach panels</li> </ul> <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>•Wood top (top can be substituted for marble)</li> <li>•Two locking file drawers</li> <li>•Full extension, metal, ball-bearing drawer slides</li> <li>•Accommodates letter and/or legal hanging files</li> <li>•Equipped with an anti-tip device</li> <li>•Comes with hanging file hardware</li> <li>•Comes fully assembled</li> <li>•Overall Dimensions: 30" H x 36" W x 21.5" H</li> </ul> <p><u>Dimensions and Specifications</u></p> <ul style="list-style-type: none"> <li>•Item: Two-Drawer Lateral File with Wood Top (top can be substituted for marble)</li> <li>•Dimensions: 30" H x 36" W x 21.5"</li> <li>•Application: Commercial</li> <li>•Construction: Wood</li> <li>•Drawer Type Options: Legal, Letter</li> <li>•Number Of Drawers: 2</li> </ul>	Ea	3

W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<ul style="list-style-type: none"> <li>•Other: Commercial Grade</li> <li>•Product Category: Filing Cabinets</li> <li>•Type: Lateral Filing Cabinets</li> </ul>		
10	<p>Executive L-Shape Desk (refer to photo)</p> <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>•Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>•Colour to be Walnut or Early American</li> <li>•Drop front center drawer with keyboard pull out (removable) on the right side</li> <li>•Three drawers, file cabinet, two box drawers, and pull-out writing surface on the right side</li> <li>•Drop front center drawer with keyboard pull out (removable) on the left side</li> <li>•One box drawer, one door with pull-out tray and writing surface</li> </ul> <p><u>Dimensions</u></p> <ul style="list-style-type: none"> <li>•Overall Height - Top to Bottom: 30 Inches</li> <li>•Overall Width - Side to Side: 72 Inches</li> <li>•Overall Depth - Front to Back: 72 Inches</li> <li>•Desktop Height: 30 Inches</li> <li>•Desktop Width - Side to Side: 72 Inches</li> <li>•Desktop Depth - Front to Back: 72 Inches</li> <li>•Knee Space Height: 24.25 Inches</li> <li>•Knee Space Width: 26 Inches</li> <li>•Knee Space Depth: 19 Inches</li> <li>•Overall Product Weight: 467 Pounds</li> </ul> <p><u>Specifications</u></p> <ul style="list-style-type: none"> <li>•Type: Executive Desk</li> <li>•Style to be Traditional</li> </ul>	Ea	3

W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<ul style="list-style-type: none"> <li>•Base Finish to be Weathered Cherry</li> <li>•Desk is to have a distressed look</li> <li>•Top Material to be Cherry</li> <li>•Base Material: to be Cherry and Cherry Veneers</li> <li>•Design: L-Shape Desk Drawers Included</li> <li>•Number of Drawers: 5</li> <li>•File Drawer to be included</li> <li>•Locking Drawer to be included</li> <li>•Keyboard Tray to be included</li> </ul>		
11	<p><u>Executive Desk Hutch (refer to photo)</u></p> <p><u>Features</u></p> <ul style="list-style-type: none"> <li>•Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>•Colour to be Walnut or Early American</li> <li>•Two doors with two adjustable shelves behind each</li> <li>•One adjustable wood shelf in the middle</li> <li>•Task lighting</li> <li>•Wire management</li> <li>•Grooved back panel</li> <li>•Select solids cherry with flat cut cherry veneer</li> </ul> <p><u>Dimensions</u></p> <ul style="list-style-type: none"> <li>•Dimensions: 52" H x 74.5" W x 16" D</li> </ul> <p>1•Overall Height - Top to Bottom: 52 Inches</p> <ul style="list-style-type: none"> <li>•Overall Width - Side to Side: 52 Inches</li> <li>•Overall Depth - Front to Back: 16 Inches</li> </ul>	Ea	3

12	<p><b>Receptionist U-Desk with Left Return (refer to photo)</b></p> <p>Product Information:</p> <p>Dimensions: 96"W x 96"D x 44"H (minimum W = 90")</p> <ul style="list-style-type: none"> <li>•Constructed of mahogany or maple or cherry hardwood solids and veneers</li> <li>•Colour – walnut or Early American</li> <li>•Two locking file drawers and four box drawers</li> <li>•Two pull-out writing slides</li> <li>•Includes keyboard tray and CPU holder</li> <li>•Solid wood details include decorative moulding and pilasters.</li> </ul> <p>Reception U desk consists of main desk: 96"W x 36"D x 30"H (minimum W = 90")</p> <p>Single pedestal credenza: 96"W x 24"D x 30"H</p> <p>U Bridge: 36" W x 24" D x 30" H (no minimum)</p> <ul style="list-style-type: none"> <li>-U-desk features two pull out writing slides</li> <li>-built in cable management raceways,</li> <li>-and protective UV coating on top surface</li> <li>-two locking file drawers</li> <li>- four box drawers,</li> <li>-a center pencil drawer.</li> <li>-Desk also includes a keyboard tray and CPU mounting brackets.</li> </ul> <p>Reception hutch - Hutch wraps around all three sides of desk and measures 14"H x 12"D</p> <p>Lengths which are stated 96" is the maximum (minimum length 90")</p>	Ea	1
13	<u>Lateral File with Hutch</u>	Ea	1

W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<u>Description</u> <ul style="list-style-type: none"> <li>-Style - Traditional</li> <li>-Dimensions: 36"W x 24"D x 80"H</li> <li>-Cherry or Maple or Mahogany Hardwood solids and veneers</li> <li>-Colour – Walnut or Early American</li> <li>-Two lateral file drawers</li> <li>-Holds letter or legal files</li> <li>-Hutch has two adjustable shelves</li> <li>-leaded glass door</li> <li>-solid wood bases, mouldings, and pilasters,</li> <li>-Sides feature decorative panels and half-round reeded columns.</li> <li>-File features two locking lateral file drawers with full extension ball bearing slides that hold letter or legal files</li> <li>-Adjustable floor levelers help compensate for less than even flooring</li> <li>-Hutch features a two-door cabinet with two adjustable shelves</li> <li>-Doors have wood framed leaded glass panels</li> </ul>		
14	<u>Executive Leather Chair</u> Specifications <ul style="list-style-type: none"> <li>-Dimensions of chair: 27.75"W x 33"D x 45-48"H</li> <li>-Seat Dimensions: 22"Wx21"Dx16-19"H</li> <li>-Pillow-top upholstery with 4" thick seat and padded arms</li> <li>- Top-grain leather with matching vinyl on non-contact areas (leather can be substituted for vinyl)</li> </ul>	Ea	45

W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<p>-Weight-tested to support up to 350 lbs</p> <p>-legs are to have scuff resistant footings</p> <p>Product Description</p> <p>-Constructed of mahogany or maple or cherry hardwood solids</p> <p>-Pillow-top upholstery with 4" thick seat and padded arms (as per photos)</p> <p>-Top-grain leather with matching vinyl on non-contact areas</p> <p>-Contrast stitching</p> <p>-350-lb. weight capacity</p> <p>Colour – Chestnut Leather / Tuscany Finish (as per photo)</p> <p>NOTE: Chairs are to be leather (vinyl allowed only where specified) – <u>NO</u> substitutions of vinyl or bonded leather are allowed.</p>		
15	<p><u>Conference Table – 28 - 30 Ft</u></p> <p>Style: Traditional (as per drawing)</p> <p>Construction: genuine maple veneer with traditional-style moldings</p> <p>Assembly: 4' square sections</p> <p>Colour: Deep Walnut</p> <p>Legs: Square, cut out on leg for wire management (refer to photo)</p> <p>Dimensions: 336" W x 48"D x 30"H</p> <p>Table Edge: 2" thick</p> <p>One wire management grommet for each 4' top (four in total) leads cables into table base</p> <p>Power and connection pop-up options</p> <p><u>Note:</u> Table should come be in sections, to allow for select sizing and ease of assembly</p>	1	ea
16	<p><u>Conference Table – 16 – 18Ft</u></p> <p>Style: Traditional (as per drawing)</p> <p>Construction: genuine maple veneer with traditional-style moldings</p>	1	ea

	<p>Assembly: 4' square sections  Colour: Deep Walnut  Legs: Square, cut out on leg for wire management (refer to photo)  Dimensions: 192" W x 48"D x 30"H  Table Edge: 2" thick  One wire management grommet for each 4' top (four in total) leads cables into table base  Power and connection pop-up options</p> <p><u>Note: Table should come be in sections, to allow for select sizing and ease of assembly</u></p>		
17	<p><u>Grommet Charge and Connect</u></p> <p>Dimensions: 3.5"W x 3.5"D x 10"H</p> <ul style="list-style-type: none"> <li>•Charging station with the Grommet Charge and Connect.</li> <li>•This desk top accessory has two plug-ins along with two USB 2.0 connections.</li> <li>•When not in use, push down the top to conceal the connections.</li> </ul>	12	ea
18	<p><u>Heritage Old World Map End Table</u></p> <p>Description</p> <ul style="list-style-type: none"> <li>•Laminated old world map surface with glaze and lacquer.</li> <li>•Front door has leather hand that opens to storage area</li> <li>•Detailing along top and bottom rims</li> <li>•Four feet</li> <li>•Made from select solid woods and wood product</li> <li>••Genuine leather appointment</li> </ul>	Ea	2



W0107-13G4F1/A

pet903

W0107-13G4F1

PET-3-39036

	<ul style="list-style-type: none"> <li>•Intricate detailing along rims and feet</li> <li>•interior storage space</li> </ul>		
19	<p>Tufted Leather Armchair</p> <p>Material - dark brown leather with antique brass studding (refer to photo) (no substitutions for leather) Soft covering will be leather</p> <p>Interior- Ultracel Foam</p> <p>Wood Legs – polished dark hardwood</p> <p>Tufted back and seat</p> <p>Dimensions:</p> <ul style="list-style-type: none"> <li>•Inside: 20"W x 20"D</li> <li>•Seat Height: 18"</li> <li>•Arm Height: 26"</li> <li>•Overall dimensions: 34" H x 29" W x 30" D</li> </ul>	Ea	4
20	<p>Rug – Vintage Batik</p> <p>Colour – gold and espresso</p> <p>Siz: 8'6" x 11'6"</p> <p>Material – wool</p> <p>Style: traditional</p>	Ea	1

## ANNEX B

## PRICING BASIS

Item	Unit of Issue	Qty	Series Offered	Model #	Unit Price (HST extra)	Lot Price (HST extra)
1	EA	1				
2	EA	1				
3	EA	2				
4	EA	1				
5	EA	1				
6	EA	1				
7	EA	1				
8	EA	1				
9	EA	3				
10	EA	3				
11	EA	3				
12	EA	1				
13	EA	1				
14	EA	45				
15	EA	1				
16	EA	1				
17	EA	12				

Solicitation No. - N° de l'invitation

W0107-13G4F1/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pet903

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

W0107-13G4F1

PET-3-39036

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18	EA	2				
19	EA	4				
20	EA	1				

Solicitation No. - N° de l'invitation

W0107-13G4F1/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PET-3-39036

Buyer ID - Id de l'acheteur

pet903

Client Ref. No. - N° de réf. du client

W0107-13G4F1

CCC No./N° CCC - FMS No/ N° VME

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## ANNEX “C”

### PICTURES OF ITEMS REQUIRED


(attached)



ANNEX C

PICTURES OF FURNITURE

Item	Description	U of issue	Qty
1		Ea	1
2			1

	  		
3		Ea	2

			
4		Ea	1

5	 	Ea	1
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ANNEX 'C'

PICTURERS OF ITEMS 6-10



6		Ea	1
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7	 	Ea	1
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8		Ea	1
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9		Ea	3
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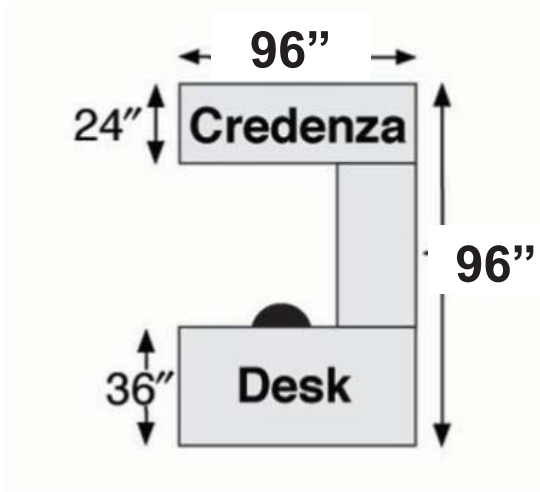
10	 	Ea	3
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ANNEX “C”



PICTURERS OF ITEMS 11-20

11		Ea	3
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12	<div data-bbox="565 262 1040 554"></div> <div data-bbox="483 764 1019 1253"><p>96"</p><p>24"</p><p>Credenza</p><p>36"</p><p>Desk</p><p>96"</p></div>	Ea	1
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13	 <p>A tall, dark wood display cabinet with glass doors and drawers. The cabinet is made of dark-stained wood, possibly mahogany or walnut. It features a tall upper section with two glass-paned doors, each with a brass handle. Inside the glass doors, several books and decorative objects are visible. Below the glass doors is a solid wood base with four drawers. Each drawer has a brass handle. The cabinet is shown against a plain white background.</p>	Ea	1
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14	 	Ea	45
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15	 	1	ea
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16	 	1	ea
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17



12

ea

18		Ea	2
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19		Ea	4
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20		Ea	1
----	---	----	---