

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC/Réception des soumissions -  
TPSGC  
11 Laurier/11 rue Laurier  
Place du Portage, Phase III  
Core 0A1/Noyau 0A1  
Gatineau, Québec K1A 0S5  
Gatineau  
Ontario  
K1A 0S5  
Bid Fax: (819) 775-7279

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Property Management Project Division/Division du  
projet de gestion immobilière  
Sir Charles Tupper Building 4th Fl  
Édifice Sir Charles Tupper 4e étage  
A-425-F  
2720 Riverside Drive/  
2720, promenade Riverside  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Real Property 1	
<b>Solicitation No. - N° de l'invitation</b> EP008-112560/D	<b>Amendment No. - N° modif.</b> 013
<b>Client Reference No. - N° de référence du client</b> 20112560	<b>Date</b> 2013-12-23
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$GC-002-63671	
<b>File No. - N° de dossier</b> gc002.EP008-112560	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-01-28</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wong, Lisa	<b>Buyer Id - Id de l'acheteur</b> gc002
<b>Telephone No. - N° de téléphone</b> (613) 736-3058 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

EP008-112560/D

Client Ref. No. - N° de réf. du client

20112560

Amd. No. - N° de la modif.

013

File No. - N° du dossier

gc002EP008-112560

Buyer ID - Id de l'acheteur

gc002

CCC No./N° CCC - FMS No/ N° VME

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**Please see attached.**

**AMENDMENT 013**

**REQUEST FOR PROPOSAL FOR REAL PROPERTY - 1  
PROPERTY MANAGEMENT AND PROJECT DELIVERY SERVICES  
(RP-1)  
FOR PUBLIC WORKS AND GOVERNMENT SERVICES CANADA**

**THIS AMENDMENT HAS BEEN RAISED TO EFFECT THE FOLLOWING CHANGE:**

**SECTION A: QUESTIONS AND ANSWERS**

**Q65:**

Would Canada consider the following change to GC-39? We would like to ensure that any changes between bid submission and the contract termination date are accounted for.

- Delete: In those cases where Applicable Taxes, customs duties, and excise taxes are included in the Contract Price, the Contract Price will be adjusted to reflect any increase, or decrease, of Applicable Taxes, customs duties, and excise taxes that will have occurred between bid submission and ~~contract award~~. However, there will be no adjustment for any change to increase the Contract Price if public notice of the change was given before bid submission date in sufficient detail to have permitted the Contractor to calculate the effect of the change.

- INSERT: GC39 s. 4: In those cases where Applicable Taxes, customs duties, and excise taxes are included in the Contract Price, the Contract Price will be adjusted to reflect any increase, or decrease, of Applicable Taxes, customs duties, and excise taxes that will have occurred between bid submission and the end of the Contract Term. However, there will be no adjustment for any change to increase the Contract Price if public notice of the change was given before bid submission date in sufficient detail to have permitted the Contractor to calculate the effect of the change.

**R65:**

Please see numbers 36 and 38 under Section B: Changes to the Request for Proposal of this amendment 013.

**Q66:**

Could Canada please confirm that the Financial Bid Forms for contracts where QST is applicable, that fees are to be proposed with GST/HST/QST extra?

**R66:**

Please see number 33 under Section B: Changes to the Request for Proposal of this amendment 013.

**Q67:**

Could Canada please confirm that terms and conditions that make references to HST also refer to QST, as applicable? Examples include, but are not limited to GC43 Invoice Submission, WA05 Reporting Requirement- Details, and WA08 Work Authorization Form.

**R67:**

Please see numbers 34, 35, 37, 39, 40, 41 and 42 under Section B: Changes to the Request for Proposal of this amendment 013.

**SECTION B: CHANGES TO THE REQUEST FOR PROPOSAL**

33. Throughout the following sections of the Bid Submission Forms (BSF):

- BSF1 Financial Bid Form for Resulting Contract for Atlantic Region
- BSF2 Financial Bid Form for Resulting Contract for Quebec Region
- BSF3 Financial Bid Form for Resulting Contract for National Capital Region
- BSF4 Financial Bid Form for Resulting Contract for Ontario Region
- BSF5 Financial Bid Form for Resulting Contract for Western Region
- BSF6 Financial Bid Form for Resulting Contract for Pacific Region

**Delete:**

GST/HST

and **Insert:**

Applicable Taxes

34. At Appendix 3 – Former Public Servant Certification of the Bid Submission Forms (BSF):

**Delete:**

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Goods and Services Tax or Harmonized Sales Tax.

And **Insert:**

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including **Applicable Taxes**.

35. At GC01, Interpretation,

**Delete:**

"Contract Price" means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of Goods and Services Tax and Harmonized Sales Tax;

And **Insert:**

"Contract Price" means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of **Applicable Taxes**;

36. At GC39, Taxes,

**Delete:**

4. In those cases where Applicable Taxes, customs duties, and excise taxes are included in the Contract Price, the Contract Price will be adjusted to reflect any increase, or decrease, of Applicable Taxes, customs duties, and excise taxes that will have occurred between bid submission and contract award. However, there will be no adjustment for any change to increase the Contract Price if public notice of the change was given before bid submission date in sufficient detail to have permitted the Contractor to calculate the effect of the change.

And **Insert:**

4. If there is any change to any tax or duty payable to any level of government in Canada after the bid submission date that affects the costs of the Work to the Contractor, the Contract Price will be adjusted to reflect the increase or decrease in the cost to the Contractor. However, there will be no adjustment for any change that increases the cost of the Work to the Contractor if public notice of the change was given before bid submission date in sufficient

detail to have permitted the Contractor to calculate the effect of the change on its cost. There will be no adjustment if the change takes effect after the date required by the Contract for delivery of the Work.

37. At GC43, Invoice Submission,

**Delete:**

2. Invoices must show:
  - a. the date, the name and address of the client department, item or reference numbers, deliverable and/or description of the Work, contract number, Client Reference Number (CRN), Procurement Business Number (PBN), and financial code(s);
  - b. details of expenditures in accordance with the Basis of Payment, exclusive of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable);
  - c. deduction for holdback, if applicable;
  - d. the extension of the totals, if applicable; and
  - e. if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. If applicable, the GST or HST must be specified on all invoices as a separate item. All items that are zero-rated, exempt or to which the GST or HST does not apply, must be identified as such on all invoices.

**And Insert:**

2. Invoices must show:
  - a. the date, the name and address of the client department, item or reference numbers, deliverable and/or description of the Work, contract number, Client Reference Number (CRN), Procurement Business Number (PBN), and financial code(s);
  - b. details of expenditures in accordance with the Basis of Payment, exclusive of **Applicable Taxes** (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable);
  - c. deduction for holdback, if applicable;
  - d. the extension of the totals, if applicable; and
  - e. if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. **Applicable Taxes** must be specified on all invoices as a separate item. All items that are zero-rated, exempt or to which the **Applicable Taxes** do not apply, must be identified as such on all invoices.

38. At 3. Allowable Costs, under TP2 Costs, after "3.2 The Following are Allowable Costs:"

**Insert:**

- 3.2.8 Taxes – meaning the costs of Applicable Taxes incurred in the direct performance of the Statement of Work.

39. At WA05, Reporting Requirements – Details,

**Delete:**

The Periodic Usage Reports described above must contain, as a minimum, the following information for each Work Authorization:

- a. Work Authorization number or Work Authorization Revision number(s);
- b. The title and description of the Work authorized;
- c. the authorized limit of expenditure, GST or HST extra;
- d. the total amount expended to date; GST or HST extra
- e. the start and completion date;
- f. the completion status; and
- g. the name of the authorizing organization and individual.

and **Insert:**

The Periodic Usage Reports described above must contain, as a minimum, the following information for each Work Authorization:

- a. Work Authorization number or Work Authorization Revision number(s);
- b. The title and description of the Work authorized;
- c. the authorized limit of expenditure, **Applicable Taxes** extra;
- d. the total amount expended to date; **Applicable Taxes** extra
- e. the start and completion date;
- f. the completion status; and
- g. the name of the authorizing organization and individual.

40. at WA06, Limitation of Expenditure – Cumulative Total of All Work Authorizations,

**Delete:**

1. Canada's total liability to the Contractor under the Contract for all Work Authorizations (WAs), inclusive of any revisions, must not exceed the sum of \$\_\_\_\_\_. Customs duties are included and the Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

and **Insert:**

1. Canada's total liability to the Contractor under the Contract for all Work Authorizations (WAs), inclusive of any revisions, must not exceed the sum of \$\_\_\_\_\_. Customs duties are included and **Applicable Taxes** is extra.

41. At WA08, Reporting Requirements – Details,

**Delete:**

Total Estimated Cost of Work (GST/HST extra)  
Coût total estimatif de travail (TPS/TVH en sus)

and **Insert:**

Total Estimated Cost of Work (**Applicable Taxes** extra)  
Coût total estimatif de travail (**Taxes applicables** en sus)

42. at article 7.1.7 of the Statement of Work,

**Delete:**

- a) construction project cost categories, excluding GST/HST:

and **Insert:**

- a) construction project cost categories, excluding **Applicable Taxes**:

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**