



Parks  
Canada

Parcs  
Canada



# SOLICITATION AMENDMENT

## RETURN BIDS TO:

Parks Canada Agency  
635 – 8 Avenue S.W., Suite 1300  
Calgary, Alberta T2P 3M3  
Bid Fax No.: (403) 292-4475

The referenced document is hereby amended: unless otherwise indicated, all other terms and conditions of the contract remain the same.

## Issuing Office:

Parks Canada Agency  
635 – 8 Avenue S.W., Suite 1300  
Calgary, AB T2P 3M3

## Comments:

Signed copy of this amendment is to accompany each tender.

### Title:

Development of Approach to Engage Aboriginal Groups for Parks Canada

**Solicitation No.:**  
5P420-13-5136/A

**Amendment No.:**  
02

**Date:**  
December 31, 2013

**GETS Reference No.:**  
PW-13-00549369

### Solicitation Closes:

**At:**  
02:00 PM

**On:**  
January 23, 2014

**Time Zone:**  
Mountain Standard Time (MST)

**Address Inquiries to:**  
Adam Krisch

**Telephone No.:**  
(403) 292-4560

**Fax No.:**  
(403) 292-4475

**Email Address:**  
[adam.krisch@pc.gc.ca](mailto:adam.krisch@pc.gc.ca)

## TO BE COMPLETED BY THE BIDDER (type or print)

We hereby acknowledge receipt of the amended instructions and confirm that provisions therefore have been made in our bid.

**Vendor/Firm Name**

**Address**

**Name of person authorized to sign on behalf of the Vendor/Firm**

**Title**

**Signature**

**Date**



**This amendment number two (02) is raised to respond to bidder questions and to amend *Annex B – Basis of Payment*.**

**1. Question:**

Can Parks Canada estimate a budget or budget range for this requirement?

**Answer:**

Parks Canada will not be releasing an estimated budget.

**2. Question:**

Is there an incumbent, or has someone done similar analysis within the last 5 years?

**Answer:**

No

**3. Question:**

There are references to possible meetings with Parks Canada officials, but the number and location are not identified. Can Parks Canada quantify the number and location of in-person meetings?

**Answer:**

There will be one (1) in-person meeting between the Contractor and Parks Canada officials in Gatineau.

**4. Question:**

It is unclear if the financial bid is to include travel. Can Parks Canada confirm if travel is to be included in the price?

**Answer:**

Travel is not to be included in the price.

**4.1. Under 1. Firm Price of Annex B – Basis of Payment**

**Delete:**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Canadian currency below:

**Insert:**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid an all-inclusive firm price, exclusive of authorized travel and living expenses, as specified in Canadian currency below:

**5. Question:**

One critical piece in gaining a full appreciation for the scope of the work is access to any legal opinion(s) related to First Nations and pre 1982 parks. Given attorney client privilege, is this something that Parks Canada will allow the Contractor to access? (Section 3. *Description and Scope of Work of Annex A – Statement of Work*).

**Answer:**

The Contractor will not be required to access or review legal opinions for the work outlined in the Statement of Work.

**6. Question:**

The Statement of Work indicates that “The proposed approach will support operational consistency across the system.” Does this statement refer to all National Parks, pre and post 1982 or consistency amongst all pre 1982 National Parks? (Section 3. *Description and Scope of Work of Annex A – Statement of Work*).

**Answer:**

The proposed approach will support operational consistency across the entire National Parks system, including pre-1982 parks.



**7. Question:**

The Statement of Work is written to reflect an internal process and does not mention the requirement to have any direct contact with Aboriginal Groups or organizations in conducting the work. Please confirm or clarify.

**Answer:**

The work outlined in the Statement of Work will not require contact with Aboriginal groups or organizations.

**8. Question:**

As per Section 3. *Description and Scope of Work* of Annex A – *Statement of Work*, interviews are to be conducted with select field unit staff. Does Parks Canada have a sense of approximately how many interviews will be required? Will the majority of these interviews be completed by phone or does Parks Canada anticipate in-person interviews will be required?

**Answer:**

Approximately 8-10 interviews with field unit staff will be required. In-person interviews are not anticipated.

**9. Question:**

The outcome for the project is a framework and management approach for engaging with Aboriginal groups. The outlined process includes interviews of Parks staff, document analysis, etc. Is it within the vision of this project to consult with Aboriginal communities about how they would like to be engaged in this process and Aboriginal scholars about cultural perspectives for this process? Or is the focus to remain with Parks Canada?

**Answer:**

The work outlined in the Statement of Work is intended to support Parks Canada in an internal review of policies, tools, and approaches in support of Aboriginal engagement. Any related consultation or engagement with Aboriginal groups or organizations will take place separately of the work outlined in the Statement of Work.

***All other terms and conditions remain the same.***