

BID EVALUATION CRITERIA

Reference Number: K4E21-13-0670 MUST appear on all submissions.

Submit the technical proposal (non-cost criteria) **separate from** the financial proposal (2 separate envelopes/files). **Submissions that do NOT separate technical proposals from the financial proposal will be disqualified.**

CONTRACTOR SELECTION

Selection of the Contractor will be made on the basis of best overall value to the Crown in terms of technical merit and cost as determined by a ratio of **60%** for the technical merit versus **40%** for total overall bid price. The highest rated technical proposal will earn **60** technical points. The lowest priced valid proposal will be awarded **40** price points. Other proposals will be pro-rated accordingly.

Calculation of Technical Score

The technical score will be calculated by prorating the technical score obtained by the Bidder's responsive Bid against the total possible score of 60.

$$\text{Technical Score} = \frac{\text{Bidder's technical score}}{\text{Total possible technical score (100 points)}} \times 60 \text{ points}$$

Calculation of Financial Score

The financial score will be calculated by awarding full points (40) to the responsive Bid with the lowest total estimated cost and prorating the other Bids against the lowest priced responsive Bid.

$$\text{Financial Score} = \frac{\text{Lowest total estimated cost (\$)}}{\text{Bidder's total estimated cost (\$)}} \times 40 \text{ points}$$

Calculation of Total Score

Bidder's technical score + Bidder's financial score = Bidder's total score

1.MANDATORY REQUIREMENTS	YES	Page Number	NO
<ul style="list-style-type: none"> Bidders must provide proof of certification for the proposed lead photo interpreter. Alberta Vegetation Inventory (AVI) Level III certified or equivalent 			
<ul style="list-style-type: none"> Bidders must include in their proposal an outline of their plan for file organization and file naming conventions*; provide a timeline detailing milestones that will be achieved throughout the project in addition to deliverables presented in this RFP; and identify any potential issues as well as contingency plans in place. 			
<p>Bidders must describe their proposed methods* for the following:</p> <ul style="list-style-type: none"> polygon delineation setting minimum polygons size discriminating vegetation types list attribute fields that will assessed or measured 			

***final format and styles will be determined by mutual agreement upon contract award**

POINT RATED EVALUATION CRITERIA

The Point Rated Technical Evaluation Criteria identified in this section will be used to evaluate each Bidder’s Proposal that has met all of the Mandatory Requirements.

Bidders are advised to address these requirements in sufficient depth in their proposals to enable a thorough assessment. Simply “cutting and pasting” from the RFP document would not be considered addressing the requirements in sufficient depth.

Full points for all criteria will be allotted based on a thorough explanation of each point with sufficient detail to indicate a well planned, high quality, safe and technically sound project. Points will be deducted in each section for lack of clarity or for missing steps and/or information.

Full points will be awarded if the bidder can clearly show and explain the relevance of their past experience to this project and how it meets or exceeds our requirements.

Please write beside each of the criteria the relevant page number(s) from your proposal which addresses the requirement identified in the criteria.

. POINT RATED REQUIREMENTS	Maximum Available Points	Page Number	Allocated Points
1. EXPERIENCE			
<ul style="list-style-type: none"> Experience classifying vegetation in boreal forest (Yes = 10, No = 0) 	10		
<ul style="list-style-type: none"> Experience classifying vegetation in the Taiga Plains ecozone (Yes = 10, No = 0) 	10		
<ul style="list-style-type: none"> Bidders must provide evidence (through detailed project descriptions) that they have worked on previous contracts or projects where they performed Stereo Based aerial interpretation in remote areas for Vegetation or Landscape Classification services. Projects must be similar in scope and size to the work outlined in the solicitation document. (5 points per project, to a maximum of 25 points) 	25		
<ul style="list-style-type: none"> number of projects completed for Government organizations (Federal, Provincial/Territorial, Municipal) None = 0 1 to 2 projects = 5 3 to 5 project = 10 More than 5 = 15 	15		
<ul style="list-style-type: none"> total years that the bidder has been involved with vegetation and landscape classification less than 1 year = 0 1+ to 3 years = 10 3+ to 5 years = 15 15+ years = 20 	20		
TOTAL POINTS AVAILABLE	80		