

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains a Security Requirement

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Business Management and Consulting Services
Division / Division des services de gestion des affaires
et de consultation
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet CRA DEPOSIT FACILITY	
Solicitation No. - N° de l'invitation EN891-140419/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 20140419	Date 2014-01-08
GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-410-26632	
File No. - N° de dossier 410zg.EN891-140419	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-01-31	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Gagnon, Jocelyne C.	Buyer Id - Id de l'acheteur 410zg
Telephone No. - N° de téléphone (819) 956-0575 ()	FAX No. - N° de FAX (819) 956-2675
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 004 - RFP EN891-140419/A

This solicitation amendment 004 is raised to respond to Bidder's questions to the Request for Proposal EN891-140419/A.:

Questions

Question 1: Question on Section 2.5 Pickup of CRA Deposits pages 33 and 34: Could you provide an indication of what courier access will be for pick up of Cheque deposits and cash deposits, will pick up be from a CRA counter or a locked receptacle and will this vary by tax centre location.

Answer 1: The process is similar for each of the Tax Centres. The typical process is for CRA security to inform the appropriate CRA representatives when the courier has arrived at the loading dock for pickup. The CRA representatives then deliver the deposits to the courier.

Question 2: In reference to Section 2.0 - Detailed Service Requirements, please advise if the CRA Tax Centres have any branch service requirements.

Answer 2: Service requirements shall be met as long as the Contractor is able to provide the services and meet the service levels as described in the Statement of Work.

Question 3: In reference to Section 2.5 - Pickup of CRA Deposits, please confirm that the armoured car service for deposit pickup is under separate contract or is the Contractor to provide the service for pickup?

Answer 3: The Contractor is responsible for the pickup of CRA deposits. The Contractor may either provide this service themselves, or may choose to sub-contract this service. In either case, the Contractor is to provide the service for pickup.

Question 4: In reference to Section 2.6 - CRA Daily Deposits:

- i. Are the cheques pre-encoded?
- ii. Are you able to provide us with some typical examples of the deposit contents (sample deposit slip) for the daily deposits and weekly deposits? It would be beneficial to view the range of deposit contents by separate activities which have separate deposit slips.
- iii. Please provide the percentage of deposits which are Bank of Canada ready (ie. loose vs. sorted)?

Answer 4:

- i. As described in Section 2.6.1, all cheques in Canadian funds drawn on Canadian financial institutions will be MICR encoded by CRA with the amount prior to pickup by the Contractor.
- ii. Two examples of deposit slips have been provided in Appendix A of this amendment. The first demonstrates a deposit containing purely foreign items, while the second provides an example of a deposit containing purely Canadian dollar denominated items. Please note that some information has been redacted for confidentiality reasons.
- iii. All cheques are MICR encoded (for Canadian funds items drawn on Canadian financial institutions), and are included in batches as per the itemized listing described in Section 2.6. Cheques are not parsed/sorted by the financial institution on which the items are drawn.

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Amd. No. - N° de la modif.

004

Buyer ID - Id de l'acheteur

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20140419

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Question 5: In reference to Section 2.9, are you able to advise the average float on deposits?

Answer 5: For cheque deposits, the float is a function of the current float rate as well as the days between the settlement and presentation dates. Since, as per Section 2.8, settlement must occur on the same day as the presentation date (the date of the Advanced Notification), there is not expected to be any float paid by the Contractor under this contract should the Contractor adhere to the requirements of the Statement of Work. As described in Section 2.9, float is expected to be an exception in rare cases where the settlement date is later than the presentation date.

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Appendix A – Deposit Form Examples

Saisie des dépôts / Deposit Capture			
ACG - No de produit CGL - Product No.	192	No de client Client No.	250
No de référence Reference Number			
CRA/ARC			
Chèques / Cheques		Montant / Amount	
Batch # 1			
Batch # 2			
Batch # 3			
Batch # 4			
Batch # 5			
Batch # 6			
Batch # 7			
Batch # 8			
Batch # 9			
Batch # 10			
Batch # 11			
Batch # 12			
Batch # 13			
Batch # 14			
Batch # 15			
		- \$	
Total nombre de chèques			
Total Number of Cheques			

Saisie des dépôts / Deposit Capture			
ACG - No de produit CGL - Product No.	192	No de client Client No.	250
No de référence Reference Number			
Date du dépôt: Deposit Date:	January 6, 2014		
CRA/ARC			
ESPÈCES / CASH		Dollars	
	x	5	- \$
	x	10	- \$
	x	20	- \$
	x	50	- \$
	x	100	- \$
	x	1000	- \$
Total des billets / Note Total			- \$
Total monnaie / Coin Total			
Total partiel / Sub-Total			0.00 \$

CHÈQUES / CHEQUES			
	Taux/Ra te	Étranger / Foreign	Dollars
US \$		\$	185,220.00 \$
Autres devises / Other Currencies			0.00 \$
Chèques CAD Cheques			0.00 \$
Total Chèques-Cheques			185,220.00 \$
dépôt net / net deposit			
185,220.00 \$			
Signature			

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Saisie des dépôts / Deposit Capture

ACG - No de produit CGL - Product No.	192	No de client Client No.	250
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No de référence
Reference Number

CRA/ARC

Chèques / Cheques	Montant / Amount
Batch # 1	68,563,301.43 \$
Batch # 2	
Batch # 3	
Batch # 4	
Batch # 5	
Batch # 6	
Batch # 7	
Batch # 8	
Batch # 9	
Batch # 10	
Batch # 11	
Batch # 12	
Batch # 13	
Batch # 14	
Batch # 15	
	68,563,301.43 \$

Total nombre de chèques

Total Number of Cheques

3000

Saisie des dépôts / Deposit Capture

ACG - No de produit CGL - Product No.	192	No de client Client No.	250
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No de référence
Reference Number

Date du dépôt:

Deposit Date:

January 6, 2014

CRA/ARC

ESPÈCES / CASH

Dollars

	x	5	- \$
	x	10	- \$
	x	20	- \$
	x	50	- \$
	x	100	- \$
	x	1000	- \$
Total des billets / Note Total			- \$
Total monnaie / Coin Total			
Total partiel / Sub-Total			0.00 \$

CHÈQUES / CHEQUESTaux/Ra
teÉtranger /
Foreign

Dollars

US \$		0.00 \$
Autres devises / Other Currencies		0.00 \$
Chèques CAD Cheques		68,563,301.43 \$
Total Chèques-Cheques		68,563,301.43 \$

dépôt net / net
deposit

68,563,301.43 \$

Signature