

Amendment No. 1

National Capital Supplemental Instructions 2014 – 2015

Amendment Item #	Reference # in Supplemental Instructions	Change* English Version (E) and/or French Version (F)
1	Table of Contents	4.2.4.B – Utilities: Qualifier 3 (E) 4.2.4.C – Payments in Lieu of Taxes – PILT Qualifier 6A Crown-Owned (E) 5.3 – Geomatics work for 2014 – 2015 (F & E)
2	Introduction	P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014-2015. (E & F)
3	1.B.1.3	Priority 1 – Government Conference Centre of Canada to be transferred to PPD April 1, 2014. (F) Priority 3 - The Federal Government officially recognizes the Mercury Centre as the M J Nadon building. (E & F)
4	2.1.1.1.A	P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014-2015\DDR. (E & F)
5	2.1.2.1.A	For more information contact your Energy Management Project Coordinator, Gregg Deernsted at 993-6025. (F)
6	2.2.2.A	In the NCA, the following assets were scheduled for completion of an AMP and BCR for planning period 2013/2014, however; were not completed due to funding constraints. As such, these assets should be reprogrammed into BMPs for FY 2014-2015. (F)
7	3.15.A	Please refer to appendix L of the present document for details on how to create a new CPBN. A quick reference is available on the P-drive: P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014-2015. (E & F)
8	3.18.A	Update - No Further inspections are required for 2014/2015 for additional information contact Dave Ventura at: 819 775-4088 (E & F)
9	4.1.8.B	Commercial Operations – Information will be posted on the P Drive shortly (E & F)
10	4.1.8.C	RPMS Labour, information to be posted on the P Drive shortly (E & F)
11	4.1.8.E	P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014-

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		2015\MSO Salaries (E) The MSO salary breakdown is available on the P Drive.
12	4.2.4.A	The 2014-2015 HBR rates are posted on the P Drive - P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014- 2015 (E & F)
13	4.2.4.C	The PILT for 14/15 is available on: P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014- 2015 (E &F)
14	4.2.5.B	Refer to the update on X2 & X5 projects located on the P Drive, file: X2 & X5 Projects. P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014- 2015 (E &F)
15	4.2.5.B.7	Where a qualifier Y2 is used to identify the project and/or the total estimated cost is greater than \$1 million over multiple fiscal years, an anomaly will be recorded and an explanation will be required. (E & F)
16	4.2.5.C.1	BMPs must be prepared for every carry-over lease (qualifiers K1 and K4), including any leases that have a status of 'active' as of 31 March 2014 . New/renewed leases that commence subsequent to 31 March, 2014 will be planned at the Program level under qualifiers K2, K3, K5 & K6 by the NCA Lease Program Manager. (E & F)
17	4.2.5.C.2	For all questions related to lease and tax escalations, audits or assessments, and to obtain your calculation sheet for your building, contact Sophie Boyer at 819 956-6321 (E)
18	4.2.5.C.9	Where a qualifier other than X2 is used to identify a space optimization activity in a leased facility, an anomaly will be recorded and an explanation will be required. (E & F)
19	5.3	Geomatics work for 2014/2015 should be created as a repair project under qualifier "P" and the project title should clearly reflect that it is for Geomatics work : P:\RPS\NCA AFMS COE\restore\NCA AFMS COE\BMP ~ PGI\BMP National Call Letter & Supplemental Instructions ~ Lettre d'appel Nationale & Instructions complémentaires\2014-2015\Geomatics (E & F)

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20	5.5	MOA Service Contracts and related labour will be available as of September 6, 2013 on the P Drive - P:\RPS\National Common\Contracting Database. (E & F)
21	Appendix N	Item 13 - January – March 2014 (E)
22	Appendix N	Item 16 - Confirm Budgets in NOVUS. (Delete the previous text) (E & F)

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