

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
#910, 410-22nd Street East
Saskatoon
Sask.
S7K 5T6
Bid Fax: (306) 975-5397

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Bi-Directional Tractor	
Solicitation No. - N° de l'invitation 01581-140332/A	Date 2014-01-10
Client Reference No. - N° de référence du client AAFC	
GETS Reference No. - N° de référence de SEAG PW-\$STN-191-4660	
File No. - N° de dossier STN-3-36045 (191)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-02-24	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Gerstmar, Denise	Buyer Id - Id de l'acheteur stn191
Telephone No. - N° de téléphone (306) 975-8912 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Agriculture & Agri-Food Canada Semiarid Prairie Agriculture Research Centre #1 Airport Road Box 1030 Swift Current SK S9H 3X2	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
#910, 410 - 22nd Street East
Saskatoon
Sask.
S7K 5T6

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with this bid solicitation.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.1 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least 15 days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than fifteen (15) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

See Annex A - Requirement

1.2 Financial Evaluation

SACC Manual Clause A0222T (2013-04-25), Evaluation of Price

2. Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003 (2013-06-01). The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Requirement

The Contractor must provide one (1) Bi-Directional Tractor in accordance with the Requirement at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before **31 March 2014**.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Denise Gerstmar
 Title: Supply Officer
 Public Works and Government Services Canada
 Acquisitions Branch
 Directorate: Western
 Address: 910-410 22nd Street East, Saskatoon SK S7K 5T6
 Telephone: 306-975-8912
 Facsimile: 306-975-5397
 E-mail address: denise.gerstmar@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

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5.2 Project Authority

The Project Authority for the Contract is:

To be determined

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

- All prices are FOB destination, GST extra.
- Firm Unit Prices are FOB Destination.
- Firm Unit Prices do not include GST/HST. GST/HST will be added as a separate line item to any invoice issued as a result of a Contract.
- All Firm Unit Prices are in Canadian Dollars.

Supply and deliver one (1) Bi-Directional Tractor
as detailed in Annex A - Requirement

\$ _____/each

Make and Model of Product Offered: _____

6.2 Limitation of Price

SACC *Manual* clause C6000C(2011-05-16) Limitation of Price

6.3 Single Payment

SACC *Manual* clause H1000C(2008-05-12) Single Payment

6.4 SACC *Manual* Clauses

C2000C (2007-11-30), Taxes - Foreign-based Contractor

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications**8.1 Compliance**

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2013-04-25) Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) the Contractor's bid dated _____ (*insert date of bid*)

11. SACC Manual Clauses

G1005C (2008-05-12), Insurance

ANNEX "A" REQUIREMENT

Agriculture and Agri-Food Canada has a requirement for a 4 wheel drive Bi-Directional Tractor with a loader, bucket and a grapple fork, a three-point hitch on the cab end and power take off shafts and draw bars on both ends. The vehicle is to be delivered to their location in Swift Current, Saskatchewan.

Instructions to bidders:

- Indicate where in your proposal that the product offered addresses each item in the Reference column.
- The bidder is requested to provide documentation such as a brochure or specification sheet to support their claim.
- In the case where no documentation is available, the bidder is requested to mark "Not Available".
- Where no such information is available, the bidder may describe how that specification is met.

		Yes	No	Reference
(1)	Heavy duty (designed for custom or large acreage operators)	Mandatory	_____	_____
(2)	2013-2014 model	Mandatory	_____	_____
(3)	Shall produce not less than 105 PTO horsepower as rated by Nebraska test	Not Mandatory	_____	_____
(4)	Must have a 6 cylinder diesel, 4-stroke cycle, water cooled type	Mandatory	_____	_____
(5)	The fuel system shall have a filter/ water separator.	Mandatory	_____	_____
(6)	The air intake shall have a dry type filter with a secondary safety filter, and a restriction indicator.	Mandatory	_____	_____
(7)	Lubrication shall be a Pressurized system with a full-flow oil filter.	Mandatory	_____	_____

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| (8) | Cooling shall be a pressurized system with pump, thermostat, fixed by-pass and filled with permanent anti-freeze tested for at least -40° C. | Mandatory | _____ | _____ | _____ |
| (9) | The engine shall be equipped with a block heater and a cold weather starting aids (either a glow plug system or ether system) | Mandatory | _____ | _____ | _____ |
| (10) | The tractor shall be equipped with a hydrostatic drive transmission with a minimum 8 working ranges, shifted electronically. | Mandatory | _____ | _____ | _____ |
| (11) | The tractor shall be equipped with a transmission oil heater. | Mandatory | _____ | _____ | _____ |
| (12) | The tractor shall be equipped with a differential lock on the cab end. | Mandatory | _____ | _____ | _____ |
| (13) | The tractor's hydraulic system should be: | | | | |
| | (a) a closed center, | Mandatory | _____ | _____ | _____ |
| | (b) load and pressure sensing type, | Mandatory | _____ | _____ | _____ |
| | (c) capable of delivering a minimum of 29 gpm. (111 l/min.) to the remote service couplers at the cab and engine ends. | Mandatory | _____ | _____ | _____ |
| (14) | The tractor shall have 3 remote, break away service couplers at the cab end for operating the loader and; | Mandatory | _____ | _____ | _____ |
| | (a) grapple fork; | Mandatory | _____ | _____ | _____ |
| | (b) two remote break away service couplers at the engine end for operating equipment coupled to the engine end. | Mandatory | _____ | _____ | _____ |

(15)	The tractor shall be equipped with a hydraulic case drain and couplers needed for operating implements using hydraulic orbit motors.	Mandatory	_____	_____	_____
(16)	The remote valves on the cab end of the tractor shall be controlled by individual control levers, and foot pedals for operating the loader and grapple fork.	Mandatory	_____	_____	_____
(17)	The remote valves on the cab end of the tractor shall have individual adjustable flow controls.	Mandatory	_____	_____	_____
(18)	The remote valves for the engine end of the tractor shall be controlled by individual control levers.	Mandatory	_____	_____	_____
(19)	The tractor shall have foot brake pedals at both ends of the cab for extra stopping power as needed.	Mandatory	_____	_____	_____
(20)	The brakes shall be a hydraulic power assisted, multi-wet disc type brake.	Mandatory	_____	_____	_____
(21)	The brakes must have an independent parking brake or a Park position in the transmission.	Mandatory	_____	_____	_____
(22)	The front and rear wheels of the tractor shall be a standard size for that model, as recommended by the manufacturer for loader operation and keeping within the specifications.	Mandatory	_____	_____	_____
(23)	The tires shall be 480/85R34 radial, non-directional tire or an equivalent size as recommended by the tractor manufacturer for loader operation and keeping within the specifications.	Mandatory	_____	_____	_____
(24)	The tractor's electrical system shall be 12 volts with a heavy duty battery(s) and charging system.	Mandatory	_____	_____	_____

(25)	The tractor electrical system shall have neutral and operator presence safety switches.	Mandatory	_____	_____	_____
(26)	The work lights shall be a high-intensity discharge lamp and shall consist of a minimum of but not limited to:	Mandatory	_____	_____	_____
	(a) 2 headlights, hi and low beam	Mandatory	_____	_____	_____
	(b) 2 front flood lamps	Mandatory	_____	_____	_____
	(c) 2 rear flood lamps	Mandatory	_____	_____	_____
	(d) tail and turn indicator lights	Mandatory	_____	_____	_____
	(e) front and rear flashing lights	Mandatory	_____	_____	_____
	(f) instrument panel lamps	Mandatory	_____	_____	_____
(27)	The tractor shall be equipped with instruments that monitor all engine and transmission functions, which may consist of analog gauges, digital readouts and/or warning lights.	Mandatory	_____	_____	_____
(28)	The instruments shall consist of a minimum of indicators monitoring	Mandatory	_____	_____	_____
	- engine RPM,				
	- the electrical system engine temperature and oil pressures,				
	- fuel and hour meter.				
(29)	The tractor shall be equipped with a ROPS- certified cab, with tinted glass, insulated from sound, with an average sound rating of under 73 dB.	Mandatory	_____	_____	_____
(30)	The cab shall be air conditioned and heated.	Mandatory	_____	_____	_____
(31)	The cab shall have filtered air to pressurize the cab.	Mandatory	_____	_____	_____
(32)	The cab shall have an air suspended seat with arm rests and a seatbelt	Mandatory	_____	_____	_____
(33)	The cab shall be equipped with an AM/FM radio and speakers.	Mandatory	_____	_____	_____

(34)	The cab shall have a tilt and telescopic steering wheel.	Mandatory	_____	_____	_____
(35)	The cab shall be equipped with a dual speed, front and rear windshield wiper/washer system.	Mandatory	_____	_____	_____
(36)	The cab shall be equipped with a horn.	Mandatory	_____	_____	_____
(37)	The cab shall be equipped with dual telescoping outside mirrors.	Mandatory	_____	_____	_____
(38)	The cab shall have a turnaround console to face the direction of the work being performed.	Mandatory	_____	_____	_____
(39)	The cab shall be equipped with two doors for ease of entry.	Mandatory	_____	_____	_____
(40)	The tractor shall be equipped with independent 540/1000 RPM power take-off shafts at the cab and engine ends of the tractor.	Mandatory	_____	_____	_____
(41)	The tractor shall be equipped with a 3 point hitch, ASAE-SAE Standard for Category 2 and 3 implements capable of Lifting at least 6,500 lb (at least 2,950 kg) at the cab end of the tractor.	Mandatory	_____	_____	_____
(42)	The hitch shall have telescoping side draft control arms.	Mandatory	_____	_____	_____
(43)	The hitch should have telescoping hitch arms for ease of implement hookup	Mandatory	_____	_____	_____
(44)	The hitch shall have external fender mounted quick-raise hitch switches to aid in implement hookup.	Mandatory	_____	_____	_____

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| (45) | The tractor shall be equipped with heavy duty swinging drawbars, with a removable hammer straps at the cab and engine ends of the tractor. | Mandatory | _____ | _____ | _____ |
| (46) | The tractor shall be equipped with a loader capable of lifting at least 6000 lb. (at least 2721 kg.) to a height of at least 156 in. (at least 3962 mm.) at the bucket pivot pins. | Mandatory | _____ | _____ | _____ |
| (47) | The loader shall be equipped with a minimum 1.5 cu. yd. Quick detachable bucket. | Mandatory | _____ | _____ | _____ |
| (48) | The loader shall be equipped with a grapple fork and hydraulic hoses and couplers. | Mandatory | _____ | _____ | _____ |
| (49) | A set of manure tines shall be Suppliedto attach to the 1.5 cu.yd. bucket. | Mandatory | _____ | _____ | _____ |
| (50) | The tractor shall be equipped with fenders on the engine end of the tractor. | Mandatory | _____ | _____ | _____ |
| (51) | The tractor shall be equipped with a slow moving emblem. | Mandatory | _____ | _____ | _____ |
| (52) | The tractor shall be equipped with a grill guard on the engine end of the tractor. | Mandatory | _____ | _____ | _____ |
| (53) | The tractor shall be properly ballast so that the loader may safely lift the maximum published weight. | Mandatory | _____ | _____ | _____ |
| (54) | The tractor shall be supplied with all attachments assembled and installed, completely serviced and ready for operation | Mandatory | _____ | _____ | _____ |
| (55) | Two operator's manuals for the tractor shall be supplied at time of delivery. | Mandatory | _____ | _____ | _____ |

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|------|--|------------------|-------|-------|-------|
| (56) | The supplier must be able to provide maintenance and after sales service within 24 hours of notification from the consignee. | Mandatory | _____ | _____ | _____ |
| (57) | The equipment on the tractor shall be factory installed. | Mandatory | _____ | _____ | _____ |