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1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Title - Sujet MOVING SERVICES CFB HALIFAX	
Solicitation No. - N° de l'invitation W010X-14B063/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client W010X-14-B063	Date 2014-01-16
GETS Reference No. - N° de référence de SEAG PW-\$HAL-503-9171	
File No. - N° de dossier HAL-3-71204 (503)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-01-28	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Forward (HAL), LeeAnne	Buyer Id - Id de l'acheteur hal503
Telephone No. - N° de téléphone (902) 496-5070 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment is raised to address the following items:

1. Additional Site Visit Request
2. Role of Site Visit
3. Hazardous vs Controlled Goods
4. Amended Closing Date
5. Amended Basis of Payment
6. Amended Annexes
7. Task Authorization Process
8. Bidder's Questions

1. Additional Site Visit Request. An additional site visit will take place on Tuesday, January 21, 2014. Bidders must contact the Contracting Authority to arrange a time for their private site visit. This is to address possible rigging and ventilation requirements during the move.

1.1. The site visit will be limited to a 45 minute time period.

1.2. Visits will take place between 8:30 am and 12:30 pm on the 21st. The Contracting Officer will notify you of your visit time.

1.3. Additional site visits will cover the following 2 areas only: a) the EO shop to examine the ventilation systems; and b) the Weld shop area where the largest machines are housed.

2. Role of the Site Visit. The site visit acts as an additional method by which Bidders can see and review the site and each area to be moved. It also gives Bidders an opportunity to assess the size and scope of the requirement which cannot be easily captured by attachments to the Statement of Work alone. Therefore it must be noted the Bidders are to use their own experience with the site visit in conjunction with the written material, and not rely solely on the written material in order to prepare their quote.

3. Hazardous vs Controlled Goods. There will be no requirement for the transportation of Controlled Goods as defined by the Defence Production Act under the resultant contract. Contractors will however, be required in many instances to transport hazardous goods during the course of this requirement. As such, the following clauses shall be added to the Solicitation document as follows:

Part 6, Article 16 - Add the following clauses by reference:

B1505C Shipment of Hazardous Materials (2006-06-16)

D3010C Dangerous Goods/Hazardous Products (2012-07-16)

D3014C Transportation of Dangerous Goods/Hazardous Products (2007-11-30)

4. Amended Closing Date - The closing date has been changed:

Delete: Page 1 Closing Date: 2014-01-20 at 02:00PM EST

Insert: Page 1 Closing Date: 2014-01-28 at 02:00PM EST

5. Amended Basis of Payment. The Attachment 2 - Financial Proposal is amended as attached. This is to add the additional areas for pricing.

6. Amended Annexes. The Annexes 1 through 13 have been amended (if required) to better reflect the actual quantities of goods to be moved. Bidders are to note these quantities are approximate and should be used in conjunction with their own observations during the site visit. Annexes 14 and 15 have been added as additional requirements.

7. Task Authorization Process. The Task Authorization Process (TA) is added to the requirement to provide flexibility to the contract should additional or unknown work be necessary to complete the requirement. All known work is to be firm fixed price in the Financial Proposal of the bidder. All known work is contained within Annex A - Statement of Work, Annexes A1- A15, and the work discussed during the site visit. **Only** additional work not contained in the document or not discussed during the site visit will be approved using the TA process.

8. Bidder's Questions.

8.1. Is the completion/start date on schedule with the dates in the solicitation document, i.e. All moves must take place between February 03- March 15, 2014?

Response: Occupation of the building is still on schedule for the 03 February, 2014. However, there is an additional 2 week period available for the moves which must be completed by March 31, 2014.

8.2. What is the role of the Task Authorization process in the move?

Response: The Task Authorization Process (TA) is added to the requirement to provide flexibility to the contract should additional or unknown work be necessary to complete the requirement. All known work is to be firm fixed price in the Financial Proposal of the bidder. All known work is contained within Annex A - Statement of Work, Annexes A1- A15, and the work discussed during the site visit. **Only** additional work not contained in the document or not discussed during the site visit will be approved using the TA process.

8.3. Will the transportation of the goods involve leaving the premises of the DND area (i.e. Windsor Street) or will all transport between buildings take place on the CFB property only?

Response: It is anticipated the moving vehicles will have access from the current buildings to the new building by roadways within the DND area. This may only change if oversized vehicles are involved.

8.4. Will there be a kick off meeting to discuss the timelines and to establish a communication plan?

Response: Yes a kick off meeting will take place as soon as possible after award of contract.

8.5. Can we use or have access to a forklift or any other lifting device, for example, overhead crane or chain falls currently on site at the various DND building sites. If Yes, will DND supply the operator?

Response: No, contractors must provide their own forklifts and operators.

8.6. Is snow removal and or salting / sanding provided by DND?

Response: DND is responsible for the maintenance of the grounds (roadways and walkways on CFB property only. If the Contractor is required to leave the premises during the carrying out of the requirement (i.e. Windsor Street), then DND is not responsible for salting or sanding in those areas.

8.7. Can it be confirmed that the contractor (moving) is not to supply any electrical/connections or carpentry work.

Response: DND personnel or their appointed authorities will provide disconnect and reconnect services for all trades.

8.8. Are there any instances where the contractor is responsible for the HVAC/sheet metal connections, disassembly and re-assembly?

Response: No, DND will be disconnecting all ventilation systems and DND/DCC will be completing the reconnection in the new building. The HVAC or ventilation contractors are not required.

All other terms and conditions remain the same.

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Heavy Equipment Shop
Building: WL1
Contact Name: Warrant Officer Williams

Area (sq. ft.)	2200
# of Occupants:	7
Elevator:	No
Flights of Stairs:	1
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	4
Qty Tool Boxes:	5
Qty Offices/Cubicles:	3
Qty Filing Cabinets:	3
Qty Work Benches:	9
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	Yes

- * no vehicles
- * books going, but not bookshelves
- * no desks
- * in the tool crib – everything going except shelves
- * batteries are not going
- * no tanks going
- * fitness equipment going (not red cabinets or mats)
- * parts section – everything goes, including pigeon hole shelving unit
- * tire balancing/alignment equipment not going

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: MACHINE Shop

Building: WL6

Contact Name: Master Corporal Richard

Area (sq. ft.)	420
# of Occupants:	1
Elevator:	Yes ¹
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	4
Qty Tool Boxes:	1
Qty Offices/Cubicles:	0
Qty Filing Cabinets:	2
Qty Work Benches:	2
Disassembly of Machinery Required:	No
Special Handling:	Yes ²
Lockers	Yes

*equipment to be packed, moved and unpacked by movers, DND to level and calibrate.

¹ Freight elevator

² Equipment is extremely heavy – milling machine 6820 lbs, 2 lathes @ approx 4000 lbs each

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Body Shop

Building: WL34

Contact Name: Master Corporal Richard

Area (sq. ft.)	4212
# of Occupants:	4
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	3
Qty Offices/Cubicles:	3
Qty Filing Cabinets:	2 7
Qty Work Benches:	2
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	5

* paint shop waste is not moving
* John Deere vehicles not moving

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Weld Shop

Building: WL3

Contact Name: Master Corporal Richard

Area (sq. ft.)	1710
# of Occupants:	2
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	5
Qty Tool Boxes:	2
Qty Offices/Cubicles:	0
Qty Filing Cabinets:	0
Qty Work Benches:	2
Disassembly of Machinery Required:	Yes ¹
Special Handling:	Yes ²
Lockers	Yes

* do not move range hood

* do not move old shear (Brown/Boggs).

¹ Some machinery is bolted to floor.

² Equipment is extremely heavy and may require rigging and material handling equipment. Shop floor is damaged and not level. Barcorp machine is 27,500 lbs, Press break is 13,000 lbs.

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: ACISS Telecommunications Shop

Building: WL1 + WL3 (Vehicle Bay)

Contact Name: Master Corporal McNutt

Area (sq. ft.)	2400
# of Occupants:	4
Elevator:	Yes ¹
Flights of Stairs:	1
Loading Dock:	Yes
Dangerous Goods:	No
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	Yes
Qty Heavy Machinery:	0
Qty Tool Boxes:	8
Qty Offices/Cubicles:	0
Qty Filing Cabinets:	0 6
Qty Work Benches:	4 4
Disassembly of Machinery Required:	Yes ²
Special Handling:	No
Lockers	Yes

- * no fridges, microwaves or desks
- * radios are controlled goods
- * no electronics

¹ Freight Elevator

² Modular Workbenches

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Outdoor POL shed

Building: WL41T, WL42T, WL43T

Contact Name:

Dimensions ¹	42'L 11'H 9'W
# of Occupants:	0
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No ²
Classified Material:	No
Fragile Items:	Yes
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	0
Qty Offices/Cubicles:	0
Qty Filing Cabinets:	0
Qty Work Benches:	0
Disassembly of Machinery Required:	N/A
Special Handling:	Yes
Lockers	No

¹ Shed to be moved next to existing site trailer at new site. Contents of second shed to be moved, not entire shed.

² Substances include, but are not limited to: Argon, Acetylene, Oxygen, Carbon Dioxide

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Common areas, Art and Memorabilia – This is not a specific area but as noted on the site visit this area contains various works of art, photographs and other memorabilia which will require some special handling of the fragile items. Stairs, elevators and loading docks are available for these items. This area is contained in the Main Building which was the first building on the site visit.

Building:

Contact Name:

Area (sq. ft.)	N/A
# of Occupants:	0
Elevator:	Yes
Flights of Stairs:	2
Loading Dock:	Yes
Dangerous Goods:	No
Controlled Goods:	No
Classified Material:	No
Fragile Items:	Yes
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	0
Qty Offices/Cubicles:	0
Qty Filing Cabinets:	0
Qty Work Benches:	0
Disassembly of Machinery Required:	N/A
Special Handling:	Yes
Lockers	No

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Small Engine Maintenance

Building: WL9

Contact Name: John Slaunwhite

Area (sq. ft.)	2880
# of Occupants:	3
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	2
Qty Tool Boxes:	3 5
Qty Offices/Cubicles:	2
Qty Filing Cabinets:	1
Qty Work Benches:	7
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	Yes*

- * single lockers are staying, all double lockers are moving
- * do not move outboard motors, ATVs, generators, drill press or ceiling mounted fan/exhaust
- * test tank not moving

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Non-Technical Workshop

Building: WL6

Contact Name: Dave Misiner

Area (sq. ft.)	1700
# of Occupants:	8
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	No
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	25
Qty Tool Boxes:	6
Qty Offices/Cubicles:	3
Qty Filing Cabinets:	4
Qty Work Benches:	0
Disassembly of Machinery Required:	No
Special Handling:	Yes ¹
Lockers	Yes

- * large workbench can be taken apart and reassembled in its new location
- * canteen not going
- * no lines or hoods
- * gas mask room – everything goes

¹ Metal Lathe requires special handling

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Tool Crib

Building: WL3

Contact Name: Sergeant MacDonald

Area (sq. ft.)	2074
# of Occupants:	5
Elevator:	No
Flights of Stairs:	1
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	Yes ¹
Sequential Packing:	Yes
Qty Heavy Machinery:	0
Qty Tool Boxes:	7 8
Qty Offices/Cubicles:	4
Qty Filing Cabinets:	4
Qty Work Benches:	5
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	5

* inside loading door access from main area

* upstairs area – contents only, pack and unpack like items (i.e. all of product A goes together, all of product B goes together)

¹ Light bulbs and filters

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Light Vehicle Repair

Building: WL3

Contact Name: Warrant Officer Phillips

Area (sq. ft.)	6700
# of Occupants:	3
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	2
Qty Offices/Cubicles:	1
Qty Filing Cabinets:	2
Qty Work Benches:	5
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	Yes

- * tire changing equipment not moving
- * red hoist not going
- * lift is going (silver)

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: MSS Section

Building: WL3

Contact Name: Warrant Officer Phillips

Area (sq. ft.)	6700
# of Occupants:	2
Elevator:	No
Flights of Stairs:	Ø 1
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	9
Qty Offices/Cubicles:	1
Qty Filing Cabinets:	1
Qty Work Benches:	5
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	Yes

* no vehicles to be moved

* no built in hoists to be moved

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: INSP Section

Building: WL3

Contact Name: Warrant Officer Phillips

Area (sq. ft.)	7910
# of Occupants:	6
Elevator:	No
Flights of Stairs:	0
Loading Dock:	No
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	No
Qty Heavy Machinery:	0
Qty Tool Boxes:	6
Qty Offices/Cubicles:	1
Qty Filing Cabinets:	1
Qty Work Benches:	9
Disassembly of Machinery Required:	No
Special Handling:	No
Lockers	Yes

- * no hoists
- * sandblaster not moving
- * POC room – everything goes except WHMIS locker

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: Weapons Shop

Building: WL1

Contact Name: Warrant Officer Arsenault

Area (sq. ft.)	2800
# of Occupants:	5
Elevator:	No
Flights of Stairs:	0
Loading Dock:	Yes ¹
Dangerous Goods:	Yes
Controlled Goods:	No ²
Classified Material:	No ²
Fragile Items:	Yes ³
Sequential Packing:	Yes
Qty Heavy Machinery:	2*
Qty Tool Boxes:	7
Qty Offices/Cubicles:	6
Qty Filing Cabinets:	7 10
Qty Work Benches:	7
Disassembly of Machinery Required:	Yes ⁴
Special Handling:	Yes ²
Lockers	5

* approx 15-20 safes, on pallets to be moved as well

¹ Loading Dock 20' from shop.

² Weapons and Classified Material will be packed, moved and unpacked by client. Contractor will have NO access to Weapons or Classified Material.

³ Laser Engraver, Standard Engraver

⁴ Work Benches, Ventilation System

Transportation, Electrical and Mechanical Engineering (TEME)
Industrial Area Specifications

Area Name: EO Shop

Building: WL1

Contact Name: Master Corporal Stewart

Area (sq. ft.)	1540
# of Occupants:	2
Elevator:	Yes ¹
Flights of Stairs:	1
Loading Dock:	Yes ²
Dangerous Goods:	Yes
Controlled Goods:	No
Classified Material:	No
Fragile Items:	No
Sequential Packing:	Yes
Qty Heavy Machinery:	9 7
Qty Tool Boxes:	6 5
Qty Offices/Cubicles:	3
Qty Filing Cabinets:	15
Qty Work Benches:	7 9
Disassembly of Machinery Required:	Yes ³
Special Handling:	Yes ⁴
Lockers	Yes

*no desks

¹ Freight and Passenger

² 30 Meters between shop and loading dock=

³ Fixtures require disassembly

⁴ Cleaning Room requires Special Handling

FINANCIAL PROPOSAL

PRICE PROPOSAL FORM

INSTRUCTIONS: Complete this price proposal form with the name of Proponent, name of Project, PWGSC solicitation number, and the words "Price Proposal Form" typed on the outside of the envelope.

PROponents SHALL NOT ALTER THIS FORM

Name of Proponent: _____

Address: _____

Phone / Fax: _____

The following will form part of the evaluation process:

1. COST BREAKDOWN

Note: All costs for overhead, profit, financing, general requirements, contingencies, supplies, etc. are to be built into the rates.

The Bidder will provide all supplies at no additional cost and as part of their rates including but not limited to the following items:

- Corner protectors;
- Floor protection sheets (i.e. aspenite or equivalent);
- Packing material (including but not limited to boxes, bins, tape, security ties, labels, newsprint, bubble wrap, shrink wrap, etc.);
- Blankets/furniture pads;
- Carts and dollies.
- Moving equipment (forklifts, etc.)

Rates shall be valid for the duration of the Contract.

The Contract Amount and rates shall be in Canadian currency and shall not include any amount for the Goods and Services Tax (GST) or the Harmonized Sales Tax (HST) as may be applicable.

2. PRICE FOR EVALUATION PURPOSES

The successful Proponent's Price for Evaluation Purposes will be calculated as follows.

The Contractor is to complete the rates and totals for the tables below.

All shop areas in Table 1 and all Estimated Quantities in Table 2 are listed for evaluation purposes only. Actual areas and quantities may vary.

Table 1

	Firm Price
B1 Heavy Equipment Shop	
B2 Small Engine Maintenance	
B3 Non-Technical Workshop	
B4 Tool Crib	
B5 Light Vehicle Repair	
B6 MSS Section	
B7 INSP Section	
B8 Weapons Shop	
B9 EO Shop	
B10 Machine Shop	
B11 Body Shop	
B12 Weld Shop	
B13 ACISS Telecommunications Shop	
B14 Outdoor POL Sheds and contents*	
B15 Common Areas (Art Work, Photos, Memorabilia)*	
All Inclusive Total of Industrial Shop Moves and associated areas.	\$

*represents additional areas identified during the site visit.

Table 2

	Estimated Quantity (A)	Rate (B)	Extension (A x B)
Labour			
(7 days/week including holidays and after hours work)			
i) Crew supervisors	10 hours	\$ /hr.	\$
ii) Moving Technicians	30 hours	\$ /hr.	\$
Vehicles - including driver acting as moving technician			
(7 days/week including holidays and after hours work)			
i) Cube van, including driver, acting as moving technician.	10 hours	\$ /hr.	\$
ii) Truck with minimum Gross Vehicle Weight Registered 6,800 kg. with or without hydraulic lift, including driver, acting as moving technician.	10 hours	\$ /hr.	\$
iii) Tractor trailer, with driver, acting as moving technician.	10 hours	\$ /hr.	\$
		TOTAL	\$

The Price Proposal envelopes of all responsive Bidders are opened upon completion of the evaluation of rated requirements.

The Price Proposals are rated as follows:

- The lowest responsive Price amount will receive a score of one hundred (100) points. The remaining offers will receive a score in relation to the lowest responsive offer based on a rating scale. For example, if the price for evaluation purposes was 10% higher than the price of the lowest compliant offer, then the proposal would score 90 points.
- Proposals offering a total aggregate price that exceeds the lowest price by more than 50%, will be disqualified.

Example for Price Scores:

Bidder	Bidder's Price for Evaluation Purposes	Price Proposal Score
#1	\$500,000.00	100
#2	\$550,000.00 (10% higher than #1)	100 – 10 = 90
#3	\$688,500.00 (37.7% higher than #1)	100 – 37.7 = 62.3
#4	\$761,500 (52.3% higher than #1)	Disqualified

5. SIGNATURE OF PROPONENT.

I/We, as the Bidder, hereby submit our price proposal form as specified in the Request for Proposal, and in accordance with the Statement of Work. I/We have carefully examined the terms and conditions as specified in this RFP.

If any Proposal is submitted by a partnership or joint venture, then the information is required from each component entity.

.....
(name)

.....
(signature)

.....
(title)

Annex D to file: W010X-14B063

Dated: 1 November 2013

I/We have authority to bind the Corporation / Partnership / Sole Proprietorship / Joint Venture

.....
(name)

.....
(signature)

.....
(title)
I/We have authority to bind the Corporation / Partnership / Sole Proprietorship / Joint Venture

.....
(name)

.....
(signature)

.....
(title)
I/We have authority to bind the Corporation / Partnership / Sole Proprietorship / Joint Venture

(END OF FINANCIAL PROPOSAL)