

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Produce		
Solicitation No. - N° de l'invitation W0113-12J039/I		Date 2014-01-16
Client Reference No. - N° de référence du client W0113-12J039		Amendment No. - N° modif. 001
File No. - N° de dossier TOR-3-36007 (033)	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$TOR-033-6267		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2013-05-02
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-01-27		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Martin, Lesley		Buyer Id - Id de l'acheteur tor033
Telephone No. - N° de téléphone (905) 615-2076 ()	FAX No. - N° de FAX (905) 615-2060	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Department of National Defence Canadian Forces Base Borden Borden, Ontario		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

AMENDMENT 001 UPDATES THE RFP INCLUDING ANNEX B - BASIS OF PAYMENT**At RFSO****Delete:** in its entirety**Insert:****TABLE OF CONTENTS****PART 1 - GENERAL INFORMATION**

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7. SACC Manual Clauses

List of Annexes:

Annex A - Statement of Work
Annex B - Basis of Payment
Annex C - Quarterly Reporting Form
Annex D - Financial Evaluation

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, Quarterly Reporting Form and Financial Evaluation.

2. Summary

- i. This standing offer is required by DND for the supply and delivery of fresh produce.
- ii. The requirement is for the Department of National Defence, Canadian Forces Base (CFB) Borden
- iii. The period of the Standing Offer is from February 1, 2014 to February 28, 2014.
- iv. The estimated dollar value for a one month period is \$160,000.00 including GST/HST
- v. offerors must submit a list of names , or other related information as needed, pursuant to section 01 of Standard Instructions 2006 and 2007.
- vi. The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

4. Canadian General Standards Board - Standards

A copy of the CGSB 32-GP-184B referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board

Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca

CGSB Website: Canadian General Standards Board

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copies)
 Section II: Financial Offer (1 hard copies)
 Section III: Certifications (1 hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____
 Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

Item #	Mandatory Criteria
1	The Offeror must have a minimum 5 years in institutional food service supply chain experience within the last 15 years providing services similar to Annex A - Statement of Work. The Offeror must provide documentation outlining their experience. *
2	The Offeror must have a minimum annual sales record of \$500,000.00 The Offeror must provide documentation outlining their annual sales record *

*** Offerors are not required to resubmit documentation if it was previously provided in W0113-12J039/A or W0113-12J039/B or W0113-12J039/C or W0113-12J039/D or W0113-12J039/E or W0113-12J039/F or W0113-12J039/G or W0113-12J039/H and was deemed compliant**

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

The Offeror must complete and submit with its offer, Annex B - Basis of Payment, in Canadian funds. Pricing must be provided for all line items and a % amount for B. Special Orders

If a line item is listed multiple times due to different pack sizes (example Item #1), the offeror only has to provide pricing for one of the pack sizes. If pricing is provided for more than 1 pack size the lowest priced Extended Price will be used for evaluation purposes. The Offeror must provide the pack size they provided pricing on when orders are made by the client.

Bids will be evaluated based on the prices detailed in Annex B - Basis of Payment. The prices detailed in Annex B - Basis of Payment will be input into Annex D - Financial Evaluation for price evaluation purposes

The price used in the evaluation will be the Total Evaluated Cost which is calculated as follows:

Total Evaluated Cost is the sum of Extended Price.

Extended price is the Estimated Case Quantity multiplied by the Firm Case Price

1.2.2 SACC Manual Clause

SACC Manual Clause A0220T (2013-04-25), Evaluation of Price

1.2.3 Pack or Unit Size

If a requested size is no longer available, it is up to the offeror to contact the Contracting Authority no later than seven (7) calendar days prior to the closing date with a proposed alternative size.

Where changes to pack or unit size are proposed the following must be met:

- a. The proposed change is necessary because the original pack size specified is unavailable in the industry; and
- b. The new proposed size reflects the next size up or down (from the original size specified) that is available in the industry; and / or
- c. There is less than a 15% difference between the original size specified and the proposed alternative size.

Any changes to the product pack and or size will be made by the Contracting Authority through an amendment to the Request for Standing Offer document. The offeror can not substitute sizes in their offer that have not been approved.

1.2.4 Mandatory Items

If the Offeror is not able to provide a requested item, it is up to the offeror to contact the Contracting Authority no later than seven (7) calendar days prior to the closing date and inform the Contracting Authority of the item(s) that can not be offered.

The item(s) will be reviewed and determined if it/they can be purchased by other means and removed from the list.

Any changes to the list will be made by the Contracting Authority through an amendment to the Request for Standing Offer document.

2. Basis of Selection

- 2.1 An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of

Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from HRSDC-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from February 1, 2014 to February 28, 2014.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Lesley Martin
Title: Supply Team Leader
Public Works and Government Services Canada
Acquisitions Branch
Address: 33 City Centre Drive, Suite 480C
Mississauga, Ontario L5B 2N5

Telephone: 905-615-2076
Facsimile: 905-615-2060

E-mail address: Lesley.Martin2@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

- a. Rations and Quarters Support Services
- b. Regional Cadet Service Unit
- c. Cadet Training Center
- d. Blackdown
- e. FS Cadre

6. Call-up Procedures

The Identified User must create a Call-up against a Standing Offer using form PWGSC-TPSGC 942 or Unitrak Purchase Order for the required goods.

The Identified User must fax or email the PWGSC-TPSGC 942 or Unitrak Purchase Order to the Standing Offer holder.

The Offeror must acknowledge receipt of the call-up within four (4) hours of receiving the call-up.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or Unitrak Purchase Order.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$20,000.00 (Applicable Taxes included).

9. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$160,000.00 (Goods and Services Tax or Harmonized Sales Tax included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or two (2) weeks before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Quarterly Reporting Form;
- h) the Offeror's offer dated _____

11. Certifications

11.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Statement of Work

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16. Interest on Overdue Accounts, of 2010A (2013-04-25), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in Annex B, Basis of Payment for a cost of \$ (insert amount at time of call-up). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

4.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

4.4 Payment by Credit Card (when applicable)

The following credit card is accepted: _____.

OR

The following credit cards are accepted: _____ and _____.

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

The following must be followed when submitting invoices:

- a. The invoices must be in sequence with the table in Annex B - Basis of Payment, showing the item number, description, unit of issue, quantity, unit price, extended price, sub total, GST/HST and total.
- b. The invoice must identify the call-up number
- c. The invoice must identify the consignee address where the goods were delivered
- d. Each call-up and consignee point must be invoiced separately
- e. Invoices must be colour printed

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract

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6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

7. SACC Manual Clauses

A9062C (2011-05-16) Canadian Forces Site Regulations

B7500C (2006-06-16) Excess Goods

D0014C (2007-11-30) Delivery of Fresh Chilled or Frozen Products

ANNEX A STATEMENT OF WORK

1. Requirement

To Supply and deliver fresh produce, as specified in Annex "B", to the Department of National Defence (DND), to various locations of Rations and Quarters Support Services (R&QSS) at Canadian Forces Base (CFB) Borden in Borden, Ontario on an "as and when requested" basis.

All goods supplied must be in accordance with the latest issue of the relevant specification Canadian General Standard Board 32-GP-184B.

2. Delivery

Delivery must be made within two (2) calendar days from receipt of a Call-Up document.

Deliveries must be made directly to the location detailed in the Call-Up (ie. directly to the appropriate facility).

The Offer must make deliveries to all delivery locations listed at 3. Delivery Locations below and must deliver the goods to the building listed on the call-up.

Delivery days must be daily from Mon to Fri between the hours of 06:00 and 08:00 hours

The offeror must deliver the goods as per the case size (case description) outlined in Annex B - Basis of Payment.

The expiration date on fresh products must be a minimum of four to seven (4-7) calendar days after the delivery date.

Emergency Deliveries must be made within twenty-four (24) hrs of a Call-Up request.

Deliveries are not to be back ordered. Any discrepancies must be communicated to the individual who issued the call-up.

There is no minimum shipment due to limited storage areas.

The offeror must accept customer cancellations / amendments to call-ups if they occur twenty-four (24) hours in advance of delivery

The Offeror must replace any rejected item within twenty-four hrs of notification of rejection.

All containers must be clearly marked to show Offeror / supplier's name and address, identification of contents, net weight and/or quantity, storage instructions and/or special instructions.

Containers such as cartons or trays in which products are delivered may be considered returnable by the Offeror. Such containers, although not accountable, are to be returned at the request of the Offeror.

The Offeror must use every effort to utilize environmentally friendly packaging to include recycled palates, cartons and trays.

3. Delivery Locations

Facility Name	Civic Address	BLDG #
Junior Ranks Kitchen	18 Lancaster Street Borden, Ontario	A-153
Junior Ranks Kitchen	52 Korea Road Borden, Ontario	T-116
FS Cadre	25 Anson Road Borden, Ontario	S-149
400 Tactical Helicopter Sqn	60 Mitchell Street Borden, Ontario	
R(C)SU Centre, CTC Blackdown	25 Command Road Borden, Ontario	BP-81

Buildings may be added or deleted during the Standing Offer Period.

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ANNEX B BASIS OF PAYMENT

Firm unit prices in Canadian funds including Canadian customs duties, excise taxes, F.O.B. Destination and any delivery and unloading costs. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.

A. Standard Inventory Products

Prices stated in Annex B are firm for the period of the Standing Offer.

See Annex B - Appendix 1, Table 1: Standard Inventory Products

B. Special Orders

Product(s) ordered by DND which are not included in Table 1 below will be charged in accordance with the Offeror's master price list, less a discount of ____%. The Offeror must provide the master price list at time of Standing Offer award.

The total limitation of expenditure for all Special Orders is \$24,000.00 (including GST/HST)

ANNEX B APPENDIX 1

SEE ATTACHED

Solicitation No. - N° de l'invitation

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**ANNEX C
QUARTERLY REPORTING FORM**

Standing Offer No.	Start Date of SO dd/mm/yyyy	End Date of SO dd/mm/yyyy
Total Value to Date \$	Total Value for Report Period \$	Start Date - End Date dd/mm/yyyy-dd/mm/yyyy

Invoice Number	Date of Call-up	Total Value of Call-Up

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CCC No./N° CCC - FMS No/ N° VME

ANNEX D FINANCIAL EVALUATION

For evaluation purposes, a bid price analysis will be performed using firm case prices from Annex B - Basis of payment and estimated quantities. The estimated quantities are used as a guideline for evaluation purposes and are not a guarantee of actual usage.

ANNEX D - Appendix 1

SEE ATTACHED

ANNEX B - Appendice 1

Item	Unifrak Item Code	Supplier Code	Product/Item Description	Case Description	Firm Case Price
1	5A002		Granny Smith Apples	1 x 113 ea	\$
			OR		
1	5A002		Granny Smith Apples	1 x 125 ea	\$
2	5A031		Golden Delicious Apples	1 x 113 ea	\$
			OR		
2	5A031		Golden Delicious Apples	1 x 125 ea	\$
3	5A033		Red Delicious Apples	1 x 88 ea	\$
			OR		
3	5A033		Red Delicious Apples	1 x 125 ea	\$
4	5A042		Royal Gala Apples	1 x 88 ea	\$
			OR		
4	5A042		Royal Gala Apples	1 x 100 ea	\$
			OR		
4	5A042		Royal Gala Apples	1 x 125 ea	\$
5	5A001		Macintosh Apples	1 x 120 ea	\$
			OR		
5	5A001		Macintosh Apples	1 x 125 ea	\$
6	5A003		Bananas - Max Stage 3	1 x 18 kg	\$
7	5A004		Green Seedless Grapes	1 x 8 kg	\$
8	5A036		Red Seedless Grapes	1 x 8 kg	\$
9	5A007		Grapefruit	1 x 48 ea	\$
10	5A008		Oranges	1 X 113 ea	\$
11	5A009		Pears	1 x 100 ea	\$
12	5A010		Honeydew Melon	1 x 8/9 ea	\$
			OR		
12	5A010		Honeydew Melon	1 x 10 ea	\$
13	5A011		Cantaloupe	1 x 15 ea	\$
			OR		
13	5A011		Cantaloupe	1 x 18 ea	\$
14	5A012		Kiwis	41 avg	\$
15	5A015		Plums	1 x 150 ea	\$

Fruit

16	5A016		Raspberries		12 x .5 pt	\$
17	5A018		Strawberries		1 x 12 pt	\$
			OR			
17	5A018		Strawberries		2 x 4 lbs	\$
			OR			
17	5A018		Strawberries		8 x 1 lb clamshell	\$
18	5A020		Lemons		1 X 140 ea	\$
19	5A058		Limes		1 x 2 kg	\$
20	5A024		Blueberries		12 x 0.5 pt	\$
			OR			
20	5A024		Blueberries		1 x 12 pt	\$
21	5A061		Blackberries		12 x 0.5 pt	\$
			OR			
21	5A061		Blackberries		1 x 12 pt	\$
22	5A090		Seedless Watermelon		1 x 2	\$
			OR			
22	5A090		Seedless Watermelon		1x4	\$
23	5A216		Golden Pineapple		1 x 6 ea	\$
24	5A137		Fresh Chunks Pineapple		1 x 12 L	\$
25	5A150		Fresh Sections Grapefruit		1 x 12 L	\$
26	910366		Fresh Mixed Fruit Salad		1 x 11.4 L	\$
27	897015		Fresh Chunks Cantaloupe		1 x 12 L	\$
28	5D028		Figs		1 x 18-24 ct	\$
29	5A086		Dragon Fruit		1 x 12 ea	\$
30	32A027		Potatoes		1 x 22.68 kg	\$
31	28A007		Peeled Potatoes		1 x 10 kg	\$
32	28A010		Baby Red Potatoes		1x22.58 KG	\$
33	32A012		Parisienne Potatoes		1 x 10 kg	\$
34	28A040		Sweet Potatoes		1 x 10 lbs	\$
35	32A160		Jumbo Yams		1 x 18 kg	\$
36	32A001		Shredded Lettuce		1 x 2.27 kg	\$
37	32A002		Iceburg Lettuce - Head		1 x 24 ea	\$
38	32A003		Leaf Lettuce		1 X 24 ea	\$
39	32A004		Romain Lettuce		1 X 24 ea	\$

40	32B009		Romain Lettuce - Chopped	6 x 908 g	\$
41	32B020		Spring Mix Lettuce	1 x 1.4 kg	\$
42	32B027		Iceburg Lettuce - Chopped	4 x 2.27 kg	\$
43	32A124		Boston Lettuce	1 x 24 ea	\$
44	32A099		Shiitake Mushrooms	1 x 3 lbs	\$
45	32A005		White Button Mushrooms	1 x 2.3 kg	\$
46	32A007		Portobello Mushrooms	1 x 1.4 kg	\$
OR					
46	32A007		Portobello Mushrooms	1 x 2.27 kg	
47	32A006		Café (Cremini) Mushrooms	1 x 5 lbs	\$
48	32A259		Oyster Mushrooms	1 x 2lbs	\$
49	32A008		Large Yellow Onions	1 x 22.68	\$
50	32A011		Red Onions	1 x 25 lbs	\$
51	32A009		Spanish Onions	1x22.58 KG	\$
52	32A010		Green Onions	1x48	\$
OR					
52	32A010		Green Onions	1x60	\$
53	32A015		Parsnips	1 X 10 LBS	\$
54	32A016		Yellow Peppers	1 x 5 kg	\$
55	32A017		Green Peppers	1 x 11.34 kg	\$
56	32A018		Red Peppers	1 x 5 kg	\$
57	32A130		Orange Peppers	1 x 5 kg	\$
58	32A024		Tomatoes	1 x 11.4 kg	\$
59	32A026		Turnips	1 x 22.68 kg	\$
60	32A027		Green Zucchini	1 x 8.2 kg	\$
61	32A031		Bean Sprouts - Fresh	1 x 4.54 kg	\$
62	32A038		Green Cabbage	1 x 12 ea	\$
63	32A039		Green Cabbage - Shredded	1x2.27kg	\$
64	32A040		Red Cabbage	1 x 22.68 kg	\$
65	32A041		Carrots	1 x 50 lb	\$
66	32A044		Cauliflower	1 x 12 ea	\$
67	32A045		Celery	1 X 24 ea	\$
68	32A047		Corn on the cob	1 x 60	\$
OR					

Vegetables

68	32A047		Corn on the cob	1 x 48	\$
69	32A049		English Cucumber	1 X 12 ea	\$
70	32A050		Eggplant	1x10 LB	\$
71	32A056		Yellow Zucchini	1 x 9.08 kg	\$
72	32A199		Butternut Squash	1 x 18 kg	\$
73	32A211		Baby Spinach	1 x 1.8 kg	\$
74	32A246		Grape Tomatoes	12 x 1 pt	\$
OR					
74	32A246		Grape Tomatoes	1 x 10 lbs	\$
75	32A264		Red Radishes	30x6 oz	\$
76	32A480		Red Kale	1x24	\$
77	32B001		Baby Carrots	30x1lb	\$
OR					
77	32B001		Baby Carrots	4 x 5 lbs	\$
78	32B115		Shredded Carrot	2 x 2.28 kg	\$
79	32B051		Broccoli Crowns	1 x 9.07 kg	\$
80	32A055		Endive	1 x 12	\$
81	32A022		Cherry Tomatoes	12 x 1 pt	\$
OR					
81	32A022		Cherry Tomatoes	1 x 10 lbs	\$
82			Celery Root	1 x 12 ct	\$
83			Escarole Lettuce	1 x 24 ct	\$
84			Chicory Lettuce	1 x 24 ct	\$
85	32B101		Baby Arugula	2 x 1.5 lbs	\$
86	32A042		Baby Carrot with top	1 x 5 lbs	\$
87	18B027		Fennel	1 x 18 ea	\$
88	32A029		Green Asparagus spears	1 x 11 lb	\$
89	32A053		Whole Leeks	1 x 1 ea	\$
90	32A098		Snow Peas	2 x 2.27 kg	\$
91	32A149		Watercress	1 x 12 ea	\$
92	5A060		Avocado	1 x 16 ea	\$

ANNEX D - Appendix 1

Item	Product / Item Description	Case Description	Estimated Case Quantity	Firm Case Price	Extended Price
1	Granny Smith Apples	1 x 113 ea	32	\$	\$
	OR				
1	Granny Smith Apples	1 x 125 ea	28.928	\$	\$
2	Golden Delicious Apples	1 x 113 ea	27	\$	\$
	OR				
2	Golden Delicious Apples	1 x 125 ea	24.408	\$	\$
3	Red Delicious Apples	1 x 88 ea	6	\$	\$
	OR				
3	Red Delicious Apples	1 x 125 ea	4.224	\$	\$
4	Royal Gala Apples	1 x 88 ea	14	\$	\$
	OR				
4	Royal Gala Apples	1 x 100 ea	12.32	\$	\$
	OR				
4	Royal Gala Apples	1 x 125 ea	9.856	\$	\$
5	Macintosh Apples	1 x 120 ea	3	\$	\$
	OR				
5	Macintosh Apples	1 x 125 ea	2.88		
6	Bananas - Max Stage 3	1 x 18 kg	73	\$	\$
7	Green Seedless Grapes	1 x 8 kg	10	\$	\$
8	Red Seedless Grapes	1 x 8 kg	23	\$	\$
9	Grapefruit	1 x 48 ea	21	\$	\$
10	Oranges	1 X 113 ea	42	\$	\$
11	Pears	1 x 100 ea	14	\$	\$
12	Honeydew Melow	1 x 8/9 ea	70.588	\$	\$
	OR				
12	Honeydew Melow	1 x 10 ea	60	\$	\$
13	Cantaloupe	1 x 15 ea	62.4	\$	\$
	OR				
13	Cantaloupe	1 x 18 ea	52	\$	\$
14	Kiwis	41 avg	22	\$	\$
15	Plums	1 x 150 ea	7	\$	\$

Fruit

16	Raspberries	12 x .5 pt	37 \$	\$
17	Strawberries	1 x 12 pt	92 \$	\$
	OR			
17	Strawberries	2 x 4 lbs	92 \$	\$
	OR			
17	Strawberries	8 x 1 lb clamshell	92 \$	\$
18	Lemons	1 X 140 ea	7 \$	\$
19	Limes	1 x 2 kg	2 \$	\$
20	Blueberries	12 x 0.5 pt	82 \$	\$
	OR			
20	Blueberries	1 x 12 pt	41 \$	\$
21	Blackberries	12 x 0.5 pt	46 \$	\$
	OR			
21	Blackberries	1 x 12 pt	23 \$	\$
22	Seedless Watermelon	1 x 2	118 \$	\$
	OR			
22	Seedless Watermelon	1x4	59 \$	\$
23	Golden Pineapple	1 x 6 ea	60 \$	\$
24	Fresh Cunks Pineapple	1 x 12 L	1 \$	\$
25	Fresh Sections Grapefruit	1 x 12 L	2 \$	\$
26	Fresh Mixed Fruit Salad	1 x 11.4 L	10 \$	\$
27	Fresh Chunks Cantaloupe	1 x 12 L	4 \$	\$
28	Figs	1 x 18-24 ct	3 \$	\$
29	Dragon Fruit	1 x 12 ea	3 \$	\$
30	Potatoes	1 x 22.68 kg	176 \$	\$
31	Peeled Potatoes	1 x 10 kg	5 \$	\$
32	Baby Red Potatoes	1x22.58 KG	34 \$	\$
33	Parisienne Potatoes	1 x 10 kg	2 \$	\$
34	Sweet Potatoes	1 x 10 lbs	2 \$	\$
35	Jumbo Yams	1 x 18 kg	2	
36	Shredded Lettuce	1 x 2.27 kg	6 \$	\$
37	Iceburg Lettuce - Head	1 x 24 ea	5 \$	\$
38	Leaf Lettuce	1 X 24 ea	15 \$	\$
39	Romain Lettuce	1 X 24 ea	98 \$	\$

40	Romaine Lettuce - Chopped	6 x 908 g		57 \$	\$
41	Spring Mix Lettuce	1 x 1.4 kg		98 \$	\$
42	Iceburg Lettuce - Chopped	4 x 2.27 kg		46 \$	\$
43	Boston Lettuce	1 x 24 ea		4 \$	\$
44	Shiitake Mushrooms	1 x 3 lbs		5 \$	\$
45	White Button Mushrooms	1 x 2.3 kg		142 \$	\$
46	Portobello Mushrooms	1 x 1.4 kg		16 \$	\$
OR					
46	Portobello Mushrooms	1 x 2.27 kg		9.868 \$	\$
47	Café (Cremini) Mushrooms	1 x 5 lbs		5 \$	\$
48	Oyster Mushrooms	1 x 2 lbs		5 \$	\$
49	Large Yellow Onions	1 x 22.68		32 \$	\$
50	Red Onions	1 x 25 lbs		26 \$	\$
51	Spanish Onions	1x22.58 KG		18 \$	\$
52	Green Onions	1x48		11 \$	\$
OR					
52	Green Onions	1x60		8.8 \$	\$
53	Parsnips	1 X 10 LBS		3 \$	\$
54	Yellow Peppers	1 x 5 kg		71 \$	\$
55	Green Peppers	1 x 11.34 kg		50 \$	\$
56	Red Peppers	1 x 5 kg		8 \$	\$
57	Orange Peppers	1 x 5 kg		22 \$	\$
58	Tomatoes	1 x 11.4 kg		120 \$	\$
59	Turnips	1 x 22.68 kg		5 \$	\$
60	Green Zucchini	1 x 8.2 kg		18 \$	\$
61	Bean Sprouts - Fresh	1 x 4.54 kg		3 \$	\$
62	Green Cabbage	1 x 12 ea		2 \$	\$
63	Green Cabbage - Shredded	1x2.27kg		3 \$	\$
64	Red Cabbage	1 x 22.68 kg		1 \$	\$
65	Carrots	1 x 50 lb		26 \$	\$
66	Cauliflower	1 x 12 ea		42 \$	\$
67	Celery	1 X 24 ea		30 \$	\$
68	Corn on the cob	1 x 48 ea		1.25 \$	\$
OR					

Légumes

68	Corn on the cob	1 x 60 ea	1 \$	\$
69	English Cucumber	1 X 12 ea	21 \$	\$
70	Eggplant	1x10 LB	2 \$	\$
71	Yellow Zucchini	1 x 9.08 kg	5 \$	\$
72	Butternut Squash	1 x 18 kg	5 \$	\$
73	Baby Spinach	1 x 1.8 kg	78 \$	\$
74	Grape Tomatoes	12 x 1 pt	81 \$	\$
OR				
74	Grape Tomatoes	1 x 10 lbs	81 \$	\$
75	Red Radishes	30x6 oz	13 \$	\$
76	Red Kale	1x24	1 \$	\$
77	Baby Carrots	30x1lb	27 \$	\$
OR				
77	Baby Carrots	4 x 5 lbs	40.5 \$	\$
78	Shredded Carrot	2 x 2.28 kg	4 \$	\$
79	Broccoli Crowns	1 x 9.07 kg	45 \$	\$
80	Endive	1 x 12	2 \$	\$
81	Cherry Tomatoes	12 x 1 pt	3 \$	\$
OR				
81	Cherry Tomatoes	1 x 10 lbs	3 \$	\$
82	Celery Root	1 x 12 ct	3 \$	\$
83	Escarole Lettuce	1 x 24 ct	1 \$	\$
84	Chicory Lettuce	1 x 24 ct	1 \$	\$
85	Baby Arugula	2 x 1.5 lbs	1 \$	\$
86	Baby Carrot with top	1 x 5 lbs	3 \$	\$
87	Fennel	1 x 18 ea	2 \$	\$
88	Green Asparagus spears	1 x 11 lb	2 \$	\$
89	Whole Leeks	1 x 1 ea	2 \$	\$
90	Snow Peas	2 x 2.27 kg	4 \$	\$
91	Watercress	1 x 12 ea	2 \$	\$
92	Avocado	1 x 16 ea	2 \$	\$