

Questions and Answers 2

CSPS-RFP-1314-RD-007 – Security Courses and Related Services

We have had the following questions concerning the Request for Proposal

Question 2

The role of service coordinator in this context seems overemphasized, particularly for a resource that is not billable to the client. Any company that has provided multiple consulting resources on a contract for a client would have provided this service and many do it in ways that minimize cost and increase efficiency. Furthermore, in the envisioned context, the School will be issuing Task Authorizations that specify the work required and other details. The job of Service Coordinator would be internal to the supplier. The requirement to manage quality cost and schedule would rest with the supplier. As written this requirement will simply reduce the number of bidders and elevate the cost for those that can bid. Would the School consider removing this requirement (M5 and R1)? If not, the requirement should carry a ratio of billable days relative to those used by the delivery team and have a corresponding weight in the financial evaluation.

Answer 2

Bidders' must propose a bilingual (English and French) Service Coordinator.

The Service Coordinator's role is to provide the School with a main point of contact for the required services and the coordination in providing consultants to clients in the field of course design, development and delivery. The Bidder must warrant that the proposed individual is capable of performing the work described in the resulting contract. The Service Coordinator is internal to the contractor. The School will not issue a Task Authorization that specifies the work required by the Service Coordinator. Mandatory Criteria M5 and Point Rated Criteria R1 will not be removed from the RFP.