



Procurement and Contracting Services  
30 Victoria Street  
Gatineau, (QC) K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>  3	<b>RFP Amendment Date:</b>  January 21, 2014
<b>Office of the Chief Electoral Officer File No.</b>  ECST-RFP-13-0024	
<b>Title:</b>  Regional Media Advisor (RMA)	
<b>Request for Proposal Closing Date:</b>  January 31 <sup>st</sup> , 2014 at 2:00PM (EST)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6  <a href="mailto:proposal-proposition@elections.ca">proposal-proposition@elections.ca</a>	
<b>Attention:</b>  Stella Van Tassel, Senior Advisor, Procurement and Contracting Services	<b>Tel No.</b>  (819) 939-1491  <b>Fax No.</b>  (819) 939-1532

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Regional Media Advisor (RMA) bearing number ECST-RFP-13-0024 and dated November 22<sup>nd</sup>, 2013 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. Questions and Answers**

The following question(s) have been asked in response to the RFP and Elections Canada hereby answers as follows:

\*Please note that this question was retracted by the bidder.

### **2.1 Question No.7**

Question: I am currently preparing a submission for the request for proposal for media relations. To do this, I solicited the services of a second person. Given that in section 3.1. it is stated that "applicants must submit a separate proposal for each proposed resource", can you clarify what my company should do?

In the past, I submitted a single proposal containing all the items required for each person, making sure to include all information required for each. Is it the same this time?

Answer: In accordance with Subsection 3.1.1 - Bidders must provide a separate proposal for each proposed resource. Having said that, if your question relates to the proposal of dividing the Work between two individuals, that is not authorized pursuant to the terms of the RFP. The RFP requires bidders that are not an individual to provide one resource.