



RETURN BIDS TO:

**Margot Simpson
Parks Canada Agency
Jasper National Park
607 Connaught Drive
Box 10
Jasper, AB
T0E 1E0**

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**SOLICITATION
AMENDMENT**

The referenced document is hereby amended: unless otherwise indicated, all other terms and conditions of the contract remain the same.

Issuing Office:

Parks Canada Agency
Jasper National Park
607 Connaught Drive
Box 10
Jasper, AB
T0E 1E0

Comments:

Signed copy of this amendment is to accompany each tender.

Title: Groundwater Monitoring, Jasper National Park, AB		
Solicitation No.: 5P423-14-6552/A	Amendment No.: 01	Date: January 27, 2014
GETS Reference No.: PW-14-00581863		
Solicitation Closes:		
At: 14:00 hrs	On: February 19, 2014	Time Zone: Mountain Standard Time (MST)
Address Inquiries to: Margot Simpson		
Telephone No.: 780-852-6255	Email Address: margot.simpson@pc.gc.ca	

TO BE COMPLETED BY THE BIDDER (type or print) We hereby acknowledge receipt of the amended instructions and confirm that provisions therefore have been made in our bid.	
_____ Vendor/Firm Name	
_____ Address	
_____ Name of person authorized to sign on behalf of the Vendor/Firm	
_____ Title	
_____ Signature	_____ Date



This amendment number one (01) is raised to A) respond to five (5) bidder questions and B), add Annex D “Evaluation Criteria”

QUESTIONS:

1. Question:

Upon review of the RFP above it notes that the reports are required to be signed and sealed by a licensed P.Eng. Do you allow P.Geol or P.Ag as a signoff or must it be a P.Eng for this work?

Answer:

Yes a P.Geol or P. Ag can be a signoff. However, the signatory professional must be a member in good standing of one of the professional regulatory organizations in Alberta.

2. Question:

As per the RFP for groundwater monitoring in Jasper, I cannot see anywhere in the document that you require a written scope of work, references, experience, methodology, etc. Are you just looking for a bid by filling out Annex B?

Answer:

Parks Canada has added the attached Annex D “Evaluation Criteria” as the basis for selection. Please see attachment below.

3. Question:

The following links don't seem to be working:

- <http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>
- <ftp://external:external@ftp.pcan2.ca/Jasper%20National%20Park/Contaminated%20Site%20Con>

Answer:

Please use the following addresses for the above links:

- <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>
- <ftp://external:external@pcan2.ca/> Scroll down to Jasper National Park; Contaminated Sites Contract References; Groundwater Monitoring Historic Reports. No need for passwords.

4. Question:

While searching the Federal Contaminated Sites Inventory for the sites, the RFP advised site FCSI # 154120014 was not represented. I found FCSI # 15412015 with a similar site name – please confirm if FCSI # 154120014 was a typo.

Answer:

FCSI # 154120014 is indeed a typo. The correct FCSI # is: 15412015 and the name of the site is B1 Trade Waste Pit.

5. Question:

Because we are on such a tight timeline, is there a provision that Parks Canada has in their MSA with the lab to allow for the water samples to be processed on a RUSH basis?

Answer:

Parks Canada does not anticipate a need for rush analysis from the lab as the schedule of work has been planned using standard laboratory turnaround time (5-7 working days).



Annex D

Evaluation Criteria

Point Rated Criteria

Bidder must achieve at least the minimum score in each section to be considered further.

Section A

		WEIGHT	SCORE	
1. COMPANY QUALIFICATIONS, EXPERIENCE AND REFERENCES	Provide details of your company's qualifications and experience specifically relating to monitoring and reporting on groundwater conditions, and the provision of appropriate risk management recommendations (as per the SoW). (see below) Include one (1) to three (3) client references with full contact information for similar projects.	30		
2. QUALIFICATIONS OF KEY INDIVIDUALS	Include a resume of not more than 2 pages in length detailing the qualifications and experience specifically relating to monitoring and reporting on groundwater conditions for: A. Project Manager, and B. Each person identified to be on the On- site technical team(s)	15		
TOTAL POINTS AVAILABLE		45		
MINIMUM POINTS ACCEPTABLE OVERALL		27 (60%)	Achieved?	YES / NO

Section B

3. DESCRIPTION OF WORK	Provide a detailed methodology of how the monitoring work will be completed. The description must include detailed information on how the assessment will be achieved (sampling protocol and analysis) and detail the provision of appropriate risk management recommendations (as per the SoW).	40		
4. SCHEDULE	Submit a schedule of activities which will illustrate the duration of each of the tasks described in Scope of Work so that the project progress can be easily monitored by the Parks Canada Project Authority. Show deliverable dates on the schedule.	15		
TOTAL POINTS AVAILABLE		55		
MINIMUM POINTS ACCEPTABLE OVERALL		33 (60%)	Achieved?	YES / NO
TOTAL POINTS AWARDED				

C. Basis of Selection

- To be declared responsive, a bid must:
 - comply with all the requirements of the bid solicitation;
 - meet all mandatory evaluation criteria if any;
 - achieve point rated scores at or better than stated minimums.
- Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the qualifying proposal which scores the highest number of points, nor the one that contains the lowest cost estimate, will necessarily be accepted. The selection of the Contractor will be made on the basis of best overall value to the Crown.



The contract will be awarded based on a determination of best value taking into account both the technical merit of the proposals and the price evaluations. To arrive at an overall score achieved by a firm, a weighting has been established whereby technical merit will be valued at **60%** of the bid and price at **40%**.

For the purpose of ranking all technically acceptable proposals, the following ratio will factor the technical and the price component to establish a total percentage score:

$$\text{Technical Score} = \frac{\text{Bidder' Points}}{\text{Maximum Points}} \times 60\%$$

$$\text{Cost Score} = \frac{\text{Lowest Bid}}{\text{Bidder' Cost}} \times 40\%$$

$$\text{Total Score} = \text{Technical Score} + \text{Cost Score}$$

The Contract will be recommended for award to the bidder with the highest Total Score. (Highest Combined Rating of Technical Merit and Price)