



Amendment no. 2 to Request for Proposal no. 9F052-130442/A

Amendment(s):

- 1) On the cover page:

Delete: “Bid Submission Deadline: February 5th, 2014 at 2:00 PM (EST)”

Insert: “Bid Submission Deadline: February 10th, 2014 at 2:00 PM (EST)”

- 2) In ATTACHMENT 1 TO PART 4 – TECHNICAL AND FINANCIAL CRITERIA, under section **1.1 Mandatory Technical and Financial Criteria**:

Delete paragraph entitled “M2. Compliance with Established Budget” in its entirety and replace with:

“M2. Compliance with Established Budget

The financial proposal for each Study being bid on must respect the maximum established overall budget of \$150,000.00, as well as the financial limitations imposed for each fiscal year specified in detail in Revision 1 of ATTACHMENT 1 to PART 3, PRICING SCHEDULE, this includes all Travel and Living Expenses. Goods and Services Tax and Quebec Sales Tax are extra, if applicable. This disclosure does not commit Canada to pay the maximum funding available. The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

No points are awarded for the mandatory criteria, but they must be met in order for the bidder’s proposal to be considered for further evaluation according to the point rated criteria.”

- 3) Delete ATTACHMENT 1 to PART 3, PRICING SCHEDULE Revision 1 and replace with the attached Revision 2.

- 4) In Part 6- RESULTING CONTRACT CLAUSES delete, Article 6. Payment in its entirety and replace with the following:

“6. Payment

6.1. Basis of Payment – Firm Price for Professional Fees and Cost Reimbursable Subject to a Limitation of Expenditure for Other Direct Expenses Travel and Living Expenses

6.1.1 Professional Fees

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$_____. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax and/or Quebec Sales Tax are extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.



Date: January 31st, 2014

6.1.2 Reimbursement of Travel and Living Expenses

In accordance with:

- a) The [National Joint Council Travel Directive](http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php), Appendices B, C and D <http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>, and
- b) The "Special Travel Authorities", Section 7 for "Persons on contract" http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/tbm_113/statb-eng.asp:

The contractor will be reimbursed for authorized travel and living expenses reasonably and properly incurred in the performance of the Work, with no allowance for profit and/or administrative fees, upon presentation of supporting documentation except for meals, mileage and incidentals which will be reimbursed without receipts in accordance with the allowances specified in Appendices B, C and D and with the other provisions of the directive referring to "travellers", rather than those referring to "employees" to a limitation of expenditure of \$_____. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax and/or Quebec Sales Tax are extra, if applicable...

The department will reimburse Contractors up to full-fare economy class only, upon presentation of an electronic ticket receipt indicating the class and price of the ticket.

All travel must have the prior authorization of the Project authority.

All payments are subject to government audit.

Estimated Cost: \$_____

6.1.3 Other Direct Expenses

The Contractor will be reimbursed for the direct expenses reasonably and properly incurred in the performance of the Work. These expenses will be paid at actual cost without mark-up, upon submission of an itemized statement supported by receipt vouchers.

All Other Direct expenses must have the prior authorization of the Project authority.

All payments are subject to government audit.

Estimated Cost: \$_____

Total Estimated Contract Price : _____ *(insert the sum of the firm price and the limitation of expenditure)*, Applicable Taxes extra. "

ALL OTHER CLAUSES, TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED

Date: January 31st, 2014

**ATTACHMENT 1 to PART 3
PRICING SCHEDULE
Revision 2**

The Bidder must provide a pricing schedule for each Science Definition Study being on in the following format and include it in its financial bid.

The schedule of milestones for which payments will be made in accordance with the Contract is as follows:

| Milestone | Title | Description of the deliverable | Schedule of the delivery | Firm Price |
|---|--------------|---------------------------------------|---------------------------------|-------------------|
| 1 | Specify | | | \$ _____ |
| 2 | Specify | | | \$ _____ |
| 3 | Specify | | | \$ _____ |
| Etc. | | | | \$ _____ |
| Estimated Other Direct Costs: (see PART 6 – RESULTING CONTRACT CLAUSES, section 6.1.3, Other Direct Expenses) <u>The Bidder must clearly identify all proposed Other Direct Expenses as well as planned dates of their procurement and the estimated amount budgeted for each Fiscal Year:</u> | | | | \$ _____ |
| Estimated Travel and Living Expenses (see PART 6 – RESULTING CONTRACT CLAUSES, section 6.1.2, Reimbursement of Travel and living expenses). <u>The Bidder must clearly identify each proposed individual trip as well as planned dates and the estimated amount budgeted for each fiscal year:</u> | | | | \$ _____ |
| *Evaluated Price (GST/HST and QST excluded): | | | | \$ _____ |
| * not to exceed \$150,000.00 | | | | |



Date: January 31st, 2014

The Bidder must comply with the following financial limitations, as applicable, and clearly demonstrate it in its financial proposal:

- 1) Applicable to SDS-1 and SDS-2: must not exceed \$20,000.00 within the fiscal year ending March 31st, 2014, \$75,000.00 within the fiscal year ending March 31st 2015 and \$55,000.00 within the fiscal year ending March 31st 2016. These amounts are inclusive of travel and living expenses and exclusive of taxes (GST/HST QST).
- 2) Applicable to SDS-3 and SDS-4: must not exceed \$2,500.00 within the fiscal year ending March 31st, 2014, \$75,000.00 within the fiscal year ending March 31st 2015 and \$72,500.00 within the fiscal year ending March 31st 2016. These amounts are inclusive of travel and living expenses and exclusive of taxes (GST/HST QST).