

Questions and Answer Document #4

RFP Reference Number: P1400256

CLOSING DATE: February 17, 2014

CLOSING TIME and TIME ZONE: 2:00pm EST

PROJECT TITLE: PROVISION OF TRANSLATION SERVICES TO THE CANADIAN HUMAN RIGHTS COMMISSION

To All Bidders:

The purpose of this document is to give effect to the following:

Questions and Answers: The following information is issued in response to questions received from bidders:

Question #17

If I understand the security requirement, I must complete the SRCL form and send it to you in order to obtain the necessary security clearance for the fulfillment of the contract? Is that correct

Response #17

The Security Requirements Check List (SRCL) indicates the level of security required to bid and conduct work under work stream B. You are not required to fill out the SRCL

For Contractors submitting a bid under Work Stream B

Step 1

In order to meet mandatory requirement # 4 the bidder must meet at bid closing the following requirements:

- 1 The bidder must hold a valid Designated Organization Screening (DOS) with approved: Document Safeguarding at the level of PROTECTED B
- 2 The bidder's proposed resources must EACH hold a valid RELIABILITY STATUS, granted or approved by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

For this RFP the Commission will not sponsor bidders so that they may obtain security clearances above.

Step 2

If the bidder is awarded a contract, CISC/PWGSC must first issue written approval before the contractor can utilize its Information Technology systems to electronically process, produce or store PROTECTED information.

Once written approval is obtained from CISC/PWGSC the vendor will be required to utilize Entrust PKI from the gc.ca domain in order to encrypt and transmit protected documents. See section 42.11 Receiving and Transmitting Texts for details.

For Contractors submitting a bid under Work Stream A

No security provisions apply

End of Questions and Answers