

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
**Room 1650, 635 8th Ave. S.W.
Calgary
Alberta
T2P 3M3**

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
 Public Works and Government Services Canada/Travaux
publics et Services gouvernementaux Canada
 Room 1650, 635 8th Ave. S.W.
 Calgary
 Alberta
 T2P 3M3

Title - Sujet Canteen Groceries	
Solicitation No. - N° de l'invitation 21530-14S005/A	Date 2014-02-04
Client Reference No. - N° de référence du client CSC	GETS Ref. No. - N° de réf. de SEAG PW-\$CAL-123-6199
File No. - N° de dossier CAL-3-36083 (123)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-02-28	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Yu, Jenny	Buyer Id - Id de l'acheteur cal123
Telephone No. - N° de téléphone (403)292-5795 ()	FAX No. - N° de FAX (403)292-5786
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CORRECTIONAL SERVICE OF CANADA Hiway 9 South DRUMHELLER Alberta TOJOYO Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	Canteen Groceries Canteen Groceries	21530	21530	1	Lot	\$	XXXXXXXXXXXX	XXXXXXXXXXXX	See Herein	

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Pricing and Usage Report.

2. Summary

For the supply and delivery of Canteen Groceries to the Correctional Service of Canada's Drumheller Institution Canteen (Highway 9 South, Drumheller, AB) as and when requested during the period of the Standing Offer.

The Standing Offer will be in effect from Date of Issuance for a period of 12 months, with two (2) option years. Only one Standing Offer will be issued.

3. Security Requirement

There is no security requirement associated with the requirement of the Standing Offer.

4. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

1.1 SAAC Manual Clauses

M0019T	(2007-05-25)	Firm Price and/ or Rates
M0220T	(2013-04-25)	Evaluation of Price

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offer.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

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PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer

Offerors must submit their financial offer in accordance with the Annex A - Requirement, and Annex B - Basis of Pricing. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Section II: Certifications : One (1) hardcopy

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:
VISA _____
Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section II: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1 Financial Evaluation

The Total Evaluated Offer will be calculated by the offered case pricing of each item under the Basis of Pricing multiplied by its respective estimated usage. Prices quoted must be from the Offeror's Cost List and/ or Published Price List/ Catalogue for the week of February 16, 2014, for consistent evaluation purposes. The sum of the Total Extended Price (after mark-up or discount) will equal the Total Evaluated Offer.

The Estimated Usage listed is for evaluation purposes only and will not form any part of the Resulting Standing Offer.

In the case of different case sizing, items will be broken down to unit size accordingly.

2. Basis of Selection

An offer must comply with all requirements of the Request For Standing Offer to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of the Standing Offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer**1.1 Code of Conduct and Certifications - Related documentation**

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006 - Request For Standing Offer, Goods or Services, Competitive (2013-06-01). The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) available from HRSDC-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before the issuance of a Standing Offer. If the Offeror is a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**A. STANDING OFFER****1. Offer**

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, and 2010A (2013-04-25) General Conditions - Goods (Medium Complexity) apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

4. Term of Standing Offer**4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is for the period of one (1) year from the date Standing Offer issuance.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2), one (1) year periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

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5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Jenny Yu
Supply Officer
Public Works and Government Services Canada
Acquisitions Branch

Telephone: 403-292-5795
Facsimile: 403-292-5786
E-mail address: jenny.yu@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is:

(tbd)

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative

Name:

Title: _____

Company: _____

Address: _____

Telephone: _____

Direct: _____

Facsimile: _____

Email address: _____

6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Correctional Service of Canada, Drumheller Institution.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*, or an electronic version.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$30,000.00 (Applicable Taxes included).

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2013-04-25), Goods (Medium Complexity)
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Pricing;
- g) the Offeror's offer dated _____.

10. Certifications - Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11. SACC Manual Clauses

M3000C Price Lists (2006-08-15)

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions - General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 15 Interest on Overdue Accounts, of 2010A (2013-04-25), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

3. Term of Contract**3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer, within seven (7) calendar days from receipt of Call-Up.

Delivery must be scheduled between Monday to Friday, 0800 to 1600 hours. No deliveries in the evening, weekends, nor statutory holidays.

In rare emergency situations (e.g. a life-threatening situation; a disaster endangering the quality or loss of life; or potential situation of significant Crown loss or damage), the above lead time may be reduced and/or changes to the orders and will be dealt with the call-up representative on a case by case basis.

4. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

5. Payment**5.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s) as specified in the Call-Up instrument. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

5.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

5.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Each computerized invoice (hand written invoices will not be accepted) must be supported by:
 - (a) a bill of landing; and
 - (b) an approved credit receipt (if applicable).
3. Each invoice must contain the following information:
 - (c) Name of call-up representative;
 - (d) Call-Up number (PO Number);
 - (e) Supplier's Invoice Control Number; and
 - (f) Delivery date
4. Invoices must be distributed as follows:
 - (a) The original and two (2) copies must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

8. SACC Manual Clauses

B7500C	Excess Goods	(2006-06-16)
D0018C	Delivery and Unloading	(2007-11-30)
D5328C	Inspection and Acceptance	(2007-11-30)

ANNEX "A"**REQUIREMENT****Title: Canteen Groceries****Requirement:**

To establish a Regional Individual Standing Offer for the supply, delivery, and off-loading of Canteen Groceries to the Correctional Service of Canada's Drumheller Institution Canteen, as and when requested during the period of the Standing Offer.

Offeror is requested to indicate if the items are available on their published price list. An item left blank will be considered as not for offer and/ or unavailable. Items listed herein may include brand names. Due to the Canteen being inmate funded, no substitutions will be accepted. Requested package sizes are mandatory due to Safety Standards and Institution Regulations. All products offered and supplied are to be in accordance with (but not limited to) Canadian General Standards Board Specifications 32-250M Foods, along with the stated herein.

1. All products must be in accordance with Canadian General Standards Board Specifications, 32-250M Foods and meet the Canadian Food Inspection Agency (CFIA) standards;
2. Backorders and replacement of rejected items will be delivered at no additional cost;
3. The Contractor must provide a bill of landing when delivering product(s);
4. The Contractor's representative must issue a request for credit receipt to for all unaccepted/ rejected products at time of delivery;
5. The Contractor must provide the Call-up representative a detailed credit receipt within (3) working days from the date identified on the request for credit receipt;
6. "Best Before Date" must be clearly identified on each product;
7. Any conditions affecting the product shelf life must be stated at the time of ordering;
8. All products must be properly packed and must be free of ice crystals, freezer burn, access frost on packages and water staining of the boxes;
9. All products supplied must be free of signs of deterioration, spoilage, filth, or damage by rodents or insects;
10. Thawed and refrozen product will not be accepted;
11. The Contractor must provide monthly statements to the Project Authority addressing all invoiced products, both credits and debits for the previous month activity;
12. The Contractor must advise the Call-up representative within 24 hours of receipt of the call-up of any delays and/or item shortage;
13. Vehicles used for delivery must be dedicated to food products only;
14. In the event a substitute is offered by the Contractor, the substitute must be of equal or greater quality of the requested item, and approved by the Call-up Authority.
15. Products must be in the specified individual package size, with no exceptions. No glass and/ or containers (*with the exception of "Light Bulbs, 25 watt"*).
16. Items must be non-aerosol, and alcohol-free. No resealable packages.

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Delivery:

Correctional Service of Canada - Drumheller Institution
Highway 9 South
Drumheller, Alberta T0J 0Y0

Special Conditions:

1. All deliveries are FOB destination, including all delivery and transportation charges;
2. The Call-up representative is the only approving authority for substitutions and call-up amendments;
3. Correctional Service of Canada, Drumheller Institution's representative will have the right to reject products at the time of delivery. The Contractor's representative must remove unacceptable products immediately from the facility;
4. Service performance will be monitored during the period of the Standing Offer. If Contractor fails to notify the Call-up representative of delays/item shortage or if any product is rejected for non-compliance, the call-up/contract may be terminated for default.

Offers must include a minimum of 90% (104 of 115)of the items listed/ requested. Common items not offered by all offers will be eliminated from the evaluation process.

Offered prices herein MUST be without any makr-up or discount applied.

For evaluation purposes only.

Line Item	Description	Requested Unit Size	Requested Case Size	Estimated Annual Usage (Cases)	Offeror's Price List/ Catalogue PAGE & ITEM #	Unit Pricing	Case Pricing	Extended Total
1	Double Cheese Burger	167 gm	20	940				
2	Chicken Breast, Sliced	400 gm	12	125				
3	Dry Boneless Ribs	650 gm	12	130				
4	Jack Links Teriyaki Nuggets	100 gm	12	130				
5	Reser's Red Hot Burritos	2/pkg	12	62				
6	Pizza, Cheese	654 gm	12	260				
7	Pizza, Pepperoni	654 gm	12	125				
8	Ice Cream Sandwich	100 ml	6	250				
9	Ice Cream, Vanilla	1.18 L	6	195				
10	Ice Cream, Neopolitan	1.18 L	6	95				
11	Ice Cream, Hazelnut	1.18 L	6	60				

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12	Nutty Cone	115 ml	24	250				
13	Del Monte Real Fruit Bar	50 ml (4/pkg)	8 x 4 pkgs	35				
14	Monterey Jack Cheese	200 gm	12	35				
15	Mozzarella Cheese Strings	168 gm	24	35				
16	Cheese, Cheddar	21 gm	100	260				
17	Cheese Whiz	18 ml	200	62				
18	Kraft Mayonnaise	18 ml	200	260				
19	Chip Dip, Roasted Garlic	225 ml	12	25				
20	Cinnamon Bagel Swirl		12	32				
21	English Muffins	6/pkg	24	125				
22	Oreo Cakesters	342 gm	12	168				
23	Pita Bread, White	7 inch	24	125				
24	Pop Tarts	400 gm	12	18				
25	Bulls Eye Sauce	425 ml	10	18				
26	Chewy Chips Ahoy Cookies	300 gm	12	188				
27	Honey	500 gm	12	62				
28	Kraft Dinner, Original	225 gm	35	325				
29	Oriental Cup of Noodles	64 gm	12	3250				
30	Minute Rice, White	350 gm	24	325				
31	Mushroom Soup	284 ml	12	125				
32	Mini Wheats Cereal	510 gm	16	98				
33	Oatmeal, Variety Pack	380 gm	12	125				
34	Vector Cereal	400 gm	14	130				
35	Peanut Butter, Individuals	18 gm	200	94				
36	Salmon, Gold Seal	213 gm	24	130				
37	Salsa	340 ml	12	130				
38	Smoked Oysters	85 gm	12	65				
39	Soya Sauce	450 ml	12	98				
40	Tuna	170 gm	24	820				
41	Bottled Water	500 ml	12	980				
42	Dole Sparklers, Cran-Raz	355 ml	12	1375				
43	Cranberry Cocktail	355 ml	12	62				
44	7 UP	355 ml	24	975				

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45	Crush Cream Soda	355 ml	12	1,430				
46	Diet Grapefruit	355 ml	12	650				
47	Dr Pepper	355 ml	12	750				
48	Mug Root Beer	355 ml	12	750				
49	Diet Pepsi	355 ml	24	975				
50	Pepsi	355 ml	24	3,250				
51	Coffeemate packs, individuals	18 gm	1000	98				
52	Edwards Coffee	326 gm	12	138				
53	Green Tea, Honey Lemon Ginger	48 gm	12	75				
54	Hot Chocolate Mix	500 gm	12	62				
55	Iced Tea Crystals	1 kg	12	50				
56	Maxwell House Coffee	200 gm	12	112				
57	Sugar Cubes	500 gm	30	250				
58	Sugar Twin, Individuals		100	20				
59	Tea Bags	283 gm	100	100				
60	Coffee Whitener	450 gm	12	250				
61	Gatorade Freeze Crystals	560 ml	12	165				
62	Cadbury Fruit and Nut bar	100 gm	24	165				
63	Jersey Milk bar	45 gm	24	65				
64	Oh Henry, with Peanut Butter	58 gm	24	98				
65	Wunder Bar		24	38				
66	Snickers Bar	52 gm	48	90				
67	Glossette Almonds	40 gm	18	50				
68	Fuzzy Peach Candy, Slices	64 gm	18	98				
69	Ju Jubes Candy	1 kg	12	325				
70	Scotch Mints	340 ml	12	95				
71	Rain Gum	Each	10	112				
72	Excel Gum	Each	12	62				
73	Playing Cards, Caravan	Each		375				
74	Writing Pads, 5/pkg	Pkg	8	20				
75	Socks, White, Crew	Pair		625				
76	Tissues,	150's	36	33				

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77	Light Bulbs, 25 Watt	Each		130			
78	Scouring Pads	Each	12	65			
79	Dish Soap	500 ml	24	25			
80	Bath Sponge	Each		62			
81	Batteries, AA, 4/pkg	Each		62			
82	Batteries, AAA, 4/pkg	Each		62			
83	Bounce, Scent Free	Each		125			
84	Tide Detergent	2 L	8	100			
85	Mach 3 Blades, 5 pack	Each		75			
86	Mach 3 Razor	Each		95			
87	Nail Clippers	Each		1080			
88	Q-Tip	170's	12	62			
89	Toothbrush, Zig Zag	2/pkg	12	20			
90	Acetaminophen, 100's	Each		780			
91	Crest Toothpaste	125 ml	12	138			
92	Dippity Do Hair Gel	Each		150			
93	Dove Hand Soap, 2/pkg	90 gm/bar	36	65			
94	Dristan, 24's	Each		25			
95	Edge Shave Gel, 200 ml	Each		188			
96	Fishermans Friend Lozenze, 22's	Pkg	24	32			
97	Gillette Aftershave Gel, 200 ml	Each		390			
98	Shampoo, Head and Shoulders	420 ml	6	250			
99	Shampoo, Outrageous	400 ml	12	260			
100	Shampoo, Pert, 2 in 1, 300 ml	Each		188			
101	Conditioner, Outrageous	400 ml	12	125			
102	Johnsons Baby Oil, 592 ml	Each		62			
103	Lubriderm Lotion, Unscented, 480 ml	Each		780			
104	Lypsyl, 4.2 gm	Each		2730			
105	Body Wash, Matterhorn, 473 ml	Each		1250			
106	Nicorette Gum, Ice Mint, 4 mg	Each		375			
107	Multivitamins, 100's	Each		375			
108	Face Wash, Nivea	150 ml	12	32			

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109	Shaving Cream, Nivea	Each		390				
110	Deodorant, Old Spice Champion	Each		225				
111	One-A-Day Vitamins, 90's	Each		75				
112	Pepto Bismal, Tablets, 24's	Each		50				
113	Polysporin, 15 gm	Each		95				
114	Tigerbalm	18 gm	6	95				
115	Tums, Regular, 150's	Each		812				
								TOTAL: _____

Beverage/ Drink item pricing is inclusive of deposit, container,
recycling, and/ or any other associated environmental fees.

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ANNEX "B"

BASIS OF PRICING

Prices herein are inclusive firm prices for the provision, supply, delivery, and off-loading of the Canteen Groceries, in accordance to Annex "A" Requirement; to Correctional Service of Canada's Drumheller Institution Canteen at Highway 9 South, Drumheller, Alberta, T0J 0Y.

G.S.T. is excluded and is to be listed on invoices as a separate item.

CANTEEN GROCERIES	
Standing Offer Period:	Firm Year (12 months from Date of Standing Offer Issuance)
Cost plus mark up of	_____ %
<i>OR</i>	
Published price list less a discount of	_____ %
Standing Offer Period:	Option Year 1
Cost plus mark up of	_____ %
<i>OR</i>	
Published price list less a discount of	_____ %
Standing Offer Period:	Option Year 2
Cost plus mark up of	_____ %
<i>OR</i>	
Published price list less a discount of	_____ %

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Suppliers must provide Price Support on miscellaneous and offlist items upon request. A Price List will also be requested and must be provided by the Standing Offer Holder prior to consideration of exercising Option periods for verification of pricing.

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ANNEX "C"

STANDING OFFER USAGE REPORT

Return to:

Jenny Yu
Facsimile: (403) 292-5786
Email: jenny.yu@pwgsc-tpsgc.gc.ca

Quarterly Reporting

SUPPLIER: _____

STANDING OFFER NO: 21530-14S005/_____

DEPARTMENT OR AGENCY: Correctional Service of Canada, Drumheller Institution

REPORTING PERIOD: (Period of Standing Offer) From _____ To: _____

Item No.	Description	Quantity of each line item ordered	Total value of each line item (GST not included)
1			
2			
3			
4			
5			
6			
7			

(add rows as needed)

Total Dollar Value Call-ups for this reporting period: _____

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

TELEPHONE NO.: _____

SIGNATURE: _____

DATE: _____