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Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

### Issuing Office - Bureau de distribution

Public Works and Government Services  
Canada/Travaux publics et Services gouvernementaux  
Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Title - Sujet</b> Shredding Services	
<b>Solicitation No. - N° de l'invitation</b> G4608-130001/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> HRSDC	<b>Date</b> 2014-02-06
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-097-6184	
<b>File No. - N° de dossier</b> CAL-3-36079 (097)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-02-19</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Standard Time MST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Levesque-Welch, Nicole	<b>Buyer Id - Id de l'acheteur</b> cal097
<b>Telephone No. - N° de téléphone</b> (403) 292-4716 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

This amendment is being raised to answer questions that were submitted in response to solicitation G4608-130001/A:

## QUESTIONS AND ANSWERS

Q1. Will the work be permitted to be completed off-site or is on-site shredding mandatory for this requirement?

A1. It is preferred that shredding services be completed onsite whenever possible. For sites that are deemed remote, offsite shredding will be permitted only if the destruction facility has the required security clearance from the Canadian Industrial Security Directorate (CISD). Storage of documents are not permitted at the Contractor's facility, therefore offsite shredding must be completed on the same day as they are picked up.

Q2. There are references to pick up of containers, pallets, etc. (Requirement 5 under Statement of Work), so it's a little unclear in the tender documents.

A2. This is for ad hoc shredding only.

Q3. The requirement for shred size described in the Request for Proposal is no larger than 6mm x 50 mm. This is a total of less than .5 square inch in area. Other Federal government Standing Offers for shredding services in Manitoba indicates that Protected levels A & B may be destroyed by any mechanical shredder, with no approved destruction standards. Can the minimum shred size be larger?

A3. No, the shred size must be no larger than 6 mm x 50 mm, as directed by RCMP physical security guidelines

Q4. The link you provided under item 3 of Security Requirement (page 20 of 28) was restricted to RCMP personnel only. Is there a link that is accessible to the public?

A4. Yes, you may visit [http://www.rcmp-grc.gc.ca/physec-secmat/res-lim/pubs/seg/html/page\\_0068\\_e.htm](http://www.rcmp-grc.gc.ca/physec-secmat/res-lim/pubs/seg/html/page_0068_e.htm)

Q5. The service frequency table you provided matches the service frequencies presently being provided to your clients, with the exception of Thompson, which is serviced bi-monthly, not monthly. Is this an intentional change of schedule?

A5. No, Thompson is to be serviced bi-monthly, not monthly.

Q6. Several of the northern locations are listed as wanting service every 4 weeks. We currently have a route that goes to northern Manitoba every 8 weeks. Would it be acceptable for these locations to go every 8 weeks with double the equipment they already have?

A6. Changes to the pickup schedule will be considered for these locations and must be approved by the Project Authority. Please note that for evaluation purposes, these locations will remain at 4 weeks.