

ACAN 13-22221

**Advance Contract Award Notice
Animal Care Consultant**

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, on or before the closing date, a statement of capabilities that meets the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their statement of capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit statements of capabilities during the fifteen calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date of this Notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

Closing date: 17:00 Eastern Standard Time, February 27, 2014

Please submit a statement of capabilities to:

**Jesse Arsenault
Procurement Officer
1200 Montreal Road, M-22 Room 100
Phone: (613) 993-0569 Fax: (613) 993-6867
Jesse.Arsenault@nrc-cnrc.gc.ca**

1. Definition of requirements and expected results

The NRC-HHT Portfolio currently has two animal facilities (Montréal and Ottawa) each requiring its own Animal Care Committee (ACC). However, following an in-depth evaluation of projected future requirements that are in-line with NRC program priorities along with current costs and usage, the decision was taken to consolidate within the Ottawa facility. Consequent to this merger, there is an immediate need for continued oversight during the transition period.

The ACCs provide an ethical oversight for all animal use and maintenance within the animal facilities - this is a strict requirement of the Canadian Council on Care (CCAC) - and is essential for the continued certification of the NRC facilities. The ACC will provide the assurance that during this period the ethical standards set by the CCAC will continue to be observed. In addition, the merger of protocols will require the coordination of the two committees.

2. **Time Frame:** March 1, 2014 to February 28, 2015

3. **Estimated contract value:**

\$37,771.80

4. **Name and address of the proposed contractor:**

Andrew Storer
516, Rue Pierre Boileau
Ile Brazard QC,
H9C 2C6

5. **Rationale for Contract Award:**

Pursuant to the *Government Contracts Regulations of the Financial Administration Act*, the contract is being awarded because it has been determined that only one person is capable of performing the contract.

Currently the chair of both the Montréal and Ottawa Animal Care Committees is Dr. Andrew Storer. Dr. Storer is ideally suited to this role due to a unique combination of experience and expertise. For close to twenty years, Dr. Storer held the position of Director at the NRC-BRI in Montréal and in addition to extensive experience as the chair of a wide spectrum of committees his responsibilities included the Montréal Animal facility. Afterwards, he spent a two year term as chair of the Montréal ACC. In October 2010 Dr. Storer took early retirement and based on his experience and expertise was offered and accepted a two year part-time position as Chair of the Montréal ACC under the NRC post-retirement program. After the termination of this position and following a short hiatus, in 2013 he accepted the one year contract with the broader responsibility of chairing both the Ottawa and Montréal ACCs.

Given the specificities of the context and strict requirements mentioned above, an experienced consultant/chair is required for both NRC-HHT Animal Care Committees during this transition period. It is essential that the consultant has the skill, knowledge and experience to steer the two committees and activities relevant to the merger. Dr. Storer is the only known consultant holding the unique combined profile of expertise, knowledge and experience who can deliver this mandate.