

Industry Engagement Day Notice – Data Centre Networks (DCN)

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1. Aim

Shared Services Canada (SSC) will hold an Industry Engagement Day to provide background, share plans and obtain industry input on the proposed service delivery options and procurement processes for Data Centre Networks (DCN). The Data Centre Networks transformation has two (2) work streams. Inter-Data Centre Networks focuses on high capacity network connectivity *between* data centres to ensure high availability of mission-critical applications, as well as support for business continuity. Intra-Data Centre Networks focuses on the network infrastructure solution *within* each data centre to ensure long-term viability and high performance for users.

Additionally, SSC will meet with pre-registered suppliers for one-on-one sessions to give industry a further opportunity to share their knowledge and provide additional information in response to questions that SSC presents during the Industry Engagement Day.

SSC questions for obtaining industry feedback will be included in the Industry Engagement Day Presentations.

2. Important Logistical Information

Format: Half-day Industry Engagement Day session, followed by three days of one-on-one meetings with pre-registered suppliers (see sections 5.1 and 5.2.3 for more information). The Industry Engagement Day session will cover both Inter-Data Centre Networks and Intra-Data Centre Networks. There will be separate one-on-one meetings for Inter-Data Centre Networks and Intra-Data Centre Networks.

Audience: Suppliers for enterprise-level data centre networks. Public servants are invited, but due to space limitations priority will be given to industry representatives (see section 5.1 for more information).

When: Thursday, February 27, 2014 from 1 p.m. to 5 p.m. EST, for the Industry Engagement Day session, and March 26-28, 2014 for the one-on-one meetings. The length of the one-on-one meetings will be determined following the close of registrations, but are expected to be between forty-five (45) and ninety (90) minutes.

Where: The Industry Engagement Day session will be held in the National Capital Area and can be attended onsite, or, via video conference in Dartmouth, Toronto and Calgary (see Annex B for video conference locations and section 5.3 for more information).

Attendance Limits: Only two (2) representatives in total from each supplier may attend the Industry Engagement Day session (see section 5.2.1 for more information). Only four (4) representatives in total from each supplier may attend the Inter-Data Centre Networks one-on-one meeting. Only four (4) representatives in total from each supplier may attend the Intra-Data Centre Networks one-on-one meeting.

Registration Forms: See Attachment A for Industry Engagement Day supplier registration and Attachment B for interested public servants registration.

Registration Deadline: February 21, 2014, 4:00 p.m. EST is the deadline to register for the Industry Engagement Day session and, if interested, the one-on-one meetings (see sections 5.2.1 to 5.2.3 for more information).

- SSC will send an e-mail confirmation upon receipt of registration submission for the Industry Engagement Day session, but no later than February 21, 2014 (see section 5.2.5).
- SSC will confirm registration for the one-one meetings on March 5, 2014.

3. Telecommunications Transformation

3.1. Background

SSC was established on August 4, 2011 with the mandate to operate and transform the government's information technology (IT) infrastructure. Under the umbrella of that dual authority, SSC is responsible for providing its forty-two (42) partner organizations with modern, reliable and secure IT infrastructure services that are cost-effective and which contribute to a greener government. In the process, SSC is building a new organization from the ground up.

The Telecommunications Transformation Program (TTP) is responsible for the transformation, planning and sourcing of telecommunications services for SSC. As well, TTP is responsible for the strategies for delivering those services, with a view to centralize their administration, rationalize service delivery to achieve greater efficiencies, reduce costs, minimize risks, improve security and improve service quality. The strategy for the transformation of network services is to support the consolidation of government data centres into a smaller number of modern, high availability and mirrored data centres.

3.2. Key Outcomes

The key outcomes for Data Centre Networks transformation address savings, service and security. It is imperative to establish solutions that will reduce costs, complexity and risk to Canada. The key transformation outcomes are summarized below.

Reduce IT complexity by:

- Consolidating and standardizing the IT infrastructure for delivery of services for SSC partners in Canadian locations; and
- Facilitating interoperability across departments and agencies.

Standardize service management by:

- Standardizing service levels to guarantee a consistent delivery and availability of services across all SSC partner departments and agencies.

Ensure data centre network security by:

- Implementing standard security measures and controls across the departments and agencies in order to guarantee that they all have robust protection against threats; and
- Delivering services securely and reliably to Canadians.

Ensure cost-effective transition with minimal business impacts by:

- Establishing a service migration approach that will reduce transition cost; and
- Providing services integration, monitoring tools, and guidance to SSC to minimize the effort, risk and costs to departments and agencies for the transition to the new services.

4. Procurement Process Overview

The procurement of the Inter-Data Centre Networks and Intra-Data Centre Networks solutions will be conducted separately, each via the same sequential process presented below.

4.1. Procurement Phases

4.1.1. Invitation to Qualify (ITQ)

The purpose of the ITQ phase is to identify those respondents who have demonstrated the proven skills and experience to implement and operate network services, based on the criteria to be published in the ITQ.

Respondents who meet all the specified criteria will be deemed Successful Respondents and will proceed to the "Review and Refine Requirements" phase, described next.

4.1.2. Review and Refine Requirements (RRR)

In the RRR phase, SSC will provide Successful Respondents with its preliminary requirements and request that the Successful Respondents provide comments, suggestions, and/or identify areas that require additional clarification from SSC.

The results of the RRR phase will be used by SSC to finalize the requirements for the Request for Proposal(s) (RFP) in the Bid Solicitation phase. The information gathered will not be used to evaluate Successful Respondents/Bidders.

A Supply Chain Security Information (SCSI) assessment will also be started during this stage. More information will be made available on the SCSI process during the Industry Engagement Day session.

4.1.3. Bid Solicitation Phase

In the Bid Solicitation phase, SSC may issue one or more formal RFPs.

Only Successful Respondents who have also successfully completed the SCS assessment will be permitted to formally bid on the requirements set out in the RFP(s).

Note: The information provided in this notice is for information purposes only and SSC reserves the right to modify any of the contents. Please check www.buyandsell.gc.ca for the latest information on the Telecommunications Transformation procurement information.

5. Logistical Details

5.1. Format

The Data Centre Networks Industry Engagement Day is a half-day event and is open to interested suppliers from the IT industry, as well as interested public servants, with priority being given to IT industry suppliers. Suppliers are cordially invited to attend either onsite at the National Capital Region location, or, via video conferencing at three remote locations in Dartmouth, Calgary and Toronto.

An overview of the key components of the Data Centre Network service including outcomes, requirements and considerations for future service provisioning, as well as the expected procurement and Supply Chain Security Information processes will be presented.

In addition, one-on-one meetings will be held with IT industry suppliers who register for these meetings. The one-on-one meetings for Inter-Data Centre Networks will be separate from those for Intra-Data Centre Networks.

5.2. Registration

5.2.1. Industry Engagement Day Registration for Industry Suppliers

Interested suppliers must register their representatives by electronically completing the Industry Engagement Day Registration Form in Attachment A and sending the completed electronic form as an attachment to an email to: SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca no later than 4:00 p.m. EST on February 21, 2014.

Due to space limitations for the Industry Engagement Day presentation room, each supplier may only register up to two (2) representatives in total.

Industry representatives must identify themselves by providing the following information:

- Legal corporate name;
- Corporate address;

- E-mail address;
- Organization's area of expertise; and
- Name(s) of the attending representative(s).

By providing the information above, each respective party acknowledges and consents to the release of this information to the public which may include any resulting recordings such as, but not limited to, video conferencing.

Industry representatives unable to participate on location may wish to register to attend via video conference. SSC will be facilitating video conference connections for the Industry Engagement Day at the locations identified in Annex B. Please indicate on the registration form whether your representative(s) will attend the Industry Engagement Day session on location or at one of the video conference locations. If sending two (2) representatives, they can attend at different locations.

There will be no teleconference connections provided for Industry Engagement Day.

Representatives will need to bring identification that includes a picture of themselves (i.e. photo ID, such as a driver's license) when they arrive for sign-in at the Industry Engagement Day presentation room or at one of the video conference locations.

Applicants should be aware that SSC will publish, via www.buyandsell.gc.ca, the list of suppliers that attended the Industry Engagement Day.

5.2.2. Industry Engagement Day Registration for Public Servants

Any public servants wishing to attend the Industry Engagement Day session must register by electronically completing the "Industry Engagement Day Registration Form for Public Servants" in Attachment B and sending the completed electronic form as an attachment to an email to: SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca no later than 4:00 p.m. EST on February 21, 2014.

Priority will be given to industry registrations and, subject to any remaining space/capacity, public servants that register will be confirmed once all registrations have been finalized.

5.2.3. One-on-One Meeting Registration

Suppliers interested in participating in the Industry Engagement one-on-one meetings must register their representatives by electronically completing the "Industry Engagement Day Registration Form" in Attachment A and sending the completed electronic form as an attachment to an email to: SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca no later than 4:00 p.m. EST on February 21, 2014. Please note the following registration requests and procedures:

- Applicants are requested to indicate the general purpose/objective of their meeting request on the registration form (Attachment A).

- Only registrations from suppliers having at least one (1) representative attend the Industry Engagement Day session will be accepted.
- All one-on-one meetings will be held in the National Capital Region.
- There will be no teleconference or video conference connections of any type provided or permitted for one-on-one meetings.
- SSC will confirm the locations and times for one-on-one meetings to the respective suppliers on March 5, 2014.
- Applicants should be aware that SSC will publish, via www.buyandsell.gc.ca, the list of suppliers that participate in these one-on-one meetings.

5.2.4. Updates to Registrations

Changes to registration requests can be made by sending a request to SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca no later than 4:00 p.m. EST on February 21, 2014; this includes substitutions of pre-registered representative(s) with other person(s), and changes to the location from which representative(s) will be attending. In order to be permitted entrance into the presentation room or video conference rooms associated with the Industry Engagement Day session, representatives should be registered with SSC by following the registration process described in this notice (Section 5.2).

5.2.5. Registration Confirmation

SSC will confirm registration or any changes to Industry Engagement Day registration requests, via email acknowledgement, to each registrant no later than 4 p.m. EST on February 21, 2014. Public servants will be informed whether their registration is confirmed, based on space limitations (see section 5.2.2).

SSC will confirm registration or any changes to one-on-one meeting registration requests, via email acknowledgement, to each registrant no later than 4 p.m. EST on March 5, 2014.

5.2.6. Expenses for Industry Engagement Events

Attendees are responsible for their own transportation, accommodation, meals and parking. SSC will not reimburse any attendee for expenses incurred in attending, participating and/or responding to any part of these industry engagement activities.

5.2.7. Participation in Industry Engagement Events

Participation in these Industry Engagement events is not mandatory. Failure to attend these sessions/meetings will not preclude suppliers from participating in the procurement process.

As per section 5.2.3, however, please note that in order to participate in the one-on-one meetings, only registrations from suppliers having at least one representative attend the Industry Engagement Day session will be accepted.

5.3. Industry Engagement Day Logistics

Date: February 27, 2014 EST

Locations and Time:

- **On-site – National Capital Region**

Presentation Room Location:

Outaouais Room
Place du Portage Phase IV
140 Promenade du Portage
Gatineau/Hull, Québec J8X 2K2

Time: From 12:00 p.m. to 12:45 p.m. EST for industry sign-in
1:00 p.m. EST for start of session.

- **Remote Attendance – Regional Participants**

Video conferencing will be setup in Dartmouth, Calgary and Toronto.

Please see Annex B for locations and times.

Security

- Presentations will be unclassified.
- There are no security barriers (a security pass is **not** required) to enter the room; however, security personnel will escort regional attendees participating via a video conference location.

5.4. Industry Engagement Day Schedule – February 27, 2014

Note: The material being presented on Industry Engagement Day is subject to change from the time of the posting of this notice.

Time	Presenter	Description
1:00 – 1:05 p.m.	John Dullaert, Director, Telecommunications Transformation Program, SSC	Opening remarks and Industry Day objectives

1:05 – 1:35 p.m.	Benoît Long, Senior Assistant Deputy Minister, Transformation, Service Strategy and Design, Shared Services Canada (SSC)	SSC Transformation Program Overview
1:35 – 2:30 p.m.	Michel Fortin, Director General, Telecommunications Transformation Program, SSC	Data Centre Networks Transformation Overview
2:30 – 2:45 p.m.	Break	
2:45 – 3:30 p.m.	Michel Fortin, Director General, Telecommunications Transformation Program, SSC	Data Centre Networks Transformation – Key Questions
3:30 – 4:00 p.m.	Carey Frey, Director, IT Security Strategic Relationships Office, Communications Security Establishment Canada Raj Thuppal, Director General, Cyber and IT Security Transformation Program, SSC	Supply Chain Security Information (SCSI) Assessment
4:00 – 4:30 p.m.	Tom Mercer, Manager, Transformation Initiatives, Procurement and Vendor Relations, SSC	Collaborative Procurement Solutions Approach
4:30 – 5:00 p.m.	John Dullaert, Director, Telecommunications Transformation Program, SSC	Questions and Answers, Recap / Closing Remarks

6. Contact Information

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180 Kent Street 13th Floor
Ottawa Ontario K1P 0B6

Telephone: 613-219-7989

Email: SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca

7. National Security Exception

The Inter-Data Centre Networks and Intra-Data Centre Networks projects are subject to the National Security Exception (NSE) and are therefore exempt from all of the obligations of the trade agreements.

8. Additional Information

This event is open to all IT industry suppliers. The event is not open to media representatives. All media enquiries should be directed to Media Enquiries at 613-947-6276.

The information provided in this notice is for information purposes only and SSC reserves the right to modify any of the contents, including dates. Please check www.buyandsell.gc.ca for the latest information on the Intra-Data Centre and Inter-Data Centre procurement information.

Presentations and questions for industry feedback made by SSC, the list of suppliers who attended the Industry Engagement Day, the list of suppliers who attended the one-on-one meetings and general responses to questions as well as any additional clarifications will be published on the [buyandsell.gc.ca](http://www.buyandsell.gc.ca) web site (www.buyandsell.gc.ca – the electronic tendering service used by SSC).

Industry is invited to provide comments regarding the information included in this Industry Engagement Day notice. Comments should be sent to SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca.

Suppliers may provide written responses to the Questions for industry feedback (included in the Industry Engagement Day Presentations). The responses should be sent to SSCTelecomConsultation.SPCConsultationTelecom@ssc-spc.gc.ca by midnight April 10, 2014.

Documents may be submitted in either official language of Canada.

ANNEX A: List of Shared Services Canada Partner Organizations

- Aboriginal Affairs and Northern Development Canada
- Agriculture and Agri-Food Canada
- Atlantic Canada Opportunities Agency
- Canada Border Services Agency
- Canada Economic Development for Quebec Regions
- Canada Revenue Agency
- Canada School of Public Service
- Canadian Food Inspection Agency
- Canadian Heritage
- Canadian Northern Economic Development Agency
- Canadian Nuclear Safety Commission
- Canadian Space Agency
- Citizenship and Immigration Canada
- Correctional Service of Canada
- Department of Finance
- Department of Justice
- Environment Canada
- Federal Economic Development Agency for Southern Ontario
- Financial Transactions and Reports Analysis Centre of Canada
- Fisheries and Oceans Canada
- Foreign Affairs, Trade and Development Canada
- Health Canada
- Human Resources and Skills Development Canada
- Immigration and Refugee Board of Canada
- Industry Canada
- Infrastructure Canada
- Library and Archives Canada
- National Defence
- National Research Council Canada
- Natural Resources Canada
- Parks Canada
- Privy Council Office
- Public Health Agency of Canada
- Public Safety Canada
- Public Service Commission of Canada
- Public Works and Government Services Canada
- Royal Canadian Mounted Police
- Statistics Canada
- Transport Canada
- Treasury Board of Canada Secretariat
- Veterans Affairs Canada
- Western Economic Diversification Canada

ANNEX B: Locations and Industry Engagement Day Start Times for Rooms with Video Conference Systems

<u>City</u>	<u>Address*</u>	Time Room Opens (for signing in)	Start Time
Calgary	Labour Room 7678 8th St. N.E. Calgary ,AB	10:15 a.m. MST	11:00 a.m. MST
Toronto	Room 7C, Suite 700, 25 St. Clair Ave. East Toronto, On	12:15 p.m. EST	1:00 p.m. EST
Dartmouth	Room 235 126 Cromarty Drive, Dartmouth, NS	1:15 p.m. AST	2:00 p.m. AST

* These addresses are subject to change, based on the number of requests for video conferencing for each location and any unforeseen room availability issues.

Note: Participants will be directed to the video conference room upon arrival. Participants must be pre-registered and show proper identification in order to attend.