



February 14, 2014

Public Prosecution Service of Canada - File No. RFP – PPSC-1000014425

Request for Proposal:

Process Serving Services – Ontario Regional Office

The following shall be read in conjunction with and shall form an integral part of the Request for Proposal and Contract Documents.

Question 1:

This question is related to Question 5 of the Questions and Answers 3 dated February 6, 2014.

As written currently, there is only the option to price by bulk. Can you please confirm that ALL pricing is to be provided based on Bulk Transactions services or filings or should there be another section allowing us to provide pricing based on Individual filings as well?

Answer 1:

Clarification has been made to the Basis of Payment. Please view Addendum 2.

Question 2:

Section M6 of the RFP, I am still unclear as to what information needs to be provided.

- a) Do we simply need to state that we have confirmation that our application has been received and is being processed?
- b) Are there any documents that need to be provided as part of the RFP response?
- c) Do we need to provide criminal background checks at this time?

Can someone please provide clarity around this to ensure that we are compliant with the requirements under the RFP?

Answer 2:

At this point, it is important to mention that all applications are being processed by PWGSC. It will take some time for PWGSC to complete this process.

We ask that you identify within your technical proposal that your application process has been initiated and that you are awaiting further direction from PWGSC. No actual documentation is required

Addendum 2 to the RFP is attached

Anik Devlin
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Acquisition Management Division

Public Prosecution Service of Canada