

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

Request For a Standing Offer
Demande d'offre à commandes

Regional Master Standing Offer (RMSO)
Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet PLUMBING & HEATING SUPPLIES	
Solicitation No. - N° de l'invitation E6VIC-140005/A	Date 2014-02-17
Client Reference No. - N° de référence du client E6VIC-140005	GETS Ref. No. - N° de réf. de SEAG PW-\$VIC-249-6438
File No. - N° de dossier VIC-3-36126 (249)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-03-31	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Cress, Christine	Buyer Id - Id de l'acheteur vic249
Telephone No. - N° de téléphone (250)363-8442 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS PER INDIVIDUAL CALL-UP	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

E6VIC-140005/A

Amd. No. - N° de la modif.

File No. - N° du dossier

VIC-3-36126

Buyer ID - Id de l'acheteur

vic249

CCC No./N° CCC - FMS No/ N° VME

E6VIC-140005

See attached document.

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

2. Summary

For the provision of "as and when requested" Plumbing and Heating Supplies for the Department of National Defence (DND) to all Federal Government Departments and Agencies located in British Columbia, in accordance with the solicitation document.

It is the intention of Canada to issue, as a result of this Request for Standing Offers, a single Regional Master Standing Offer (RMSO) in each Zone. An Offeror may bid on one or more Zones, and a single Offeror may be awarded more than one Standing Offer.

The total area of coverage is divided into the following Zones:

ZONE 1	Southern Vancouver Island as identified by all areas South of and including Nanoose Bay.
ZONE 2	Northern Vancouver Island as identified by all areas North of but not including Nanoose Bay.
ZONE 3	All other areas of British Columbia.

The period of the Standing Offer is from date of issuance to March 31, 2016, with an option to extend for an additional one-year period, from April 1, 2016 to March 31, 2017.

Offerors must submit a complete list of names who are currently directors of the Offeror as detailed in article 1.1 in Annex C, or other related information as needed, pursuant to section 01 of Standard Instructions 2006.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

1.1 SACC Manual Clauses

M0019T Firm Price and/or Rates 2007-05-25

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

II.1 SACC Manual Clauses

C3011T (2013-11-06), Exchange Rate Fluctuation

M0066T (2007-05-25), Prices - Items

II.2 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria at Solicitation Closing

Failure to meet any of the following mandatory requirements AT SOLICITATION CLOSING will render your submission non-responsive and given no further consideration.

- a. Provision of documentation demonstrating compliance to the following Mandatory Requirements.

Item No.	Mandatory Technical Criteria
1	Offeror must demonstrate their compliance with points A.1 to A.3 in Annex A by providing substantial information describing completely and in detail how the requirement is met or addressed.

1.2 Financial Evaluation

- 1.2.1 Offerors must submit firm discount percentages in accordance with Annex B, Basis of Payment, for EACH Zone for which they propose to provide services.
- 1.2.2 The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, delivery charges included, Canadian customs duties and excise taxes included.
- 1.2.3 The sum of the Extended Prices in Annex B will be used for evaluation of price. The Extended Price (Column C) will be calculated as follows:

Column A minus discount percentage offered in Column B.
- 1.2.4 The estimated annual dollar usages (Column A) shown in Annex B are for evaluation purposes only; actual usages will vary.

2. Basis of Selection

- 2.1 An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis in each Zone will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

Offerors must provide the required certifications in Annex C and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

Client departments may be required to provide more detailed reports than those required of suppliers and include information regarding bid solicitation, supplier responses and selection of successful bidder(s). These reports provide contracting officers with valuable information on the effectiveness of these methods of supply.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from date of issuance of Standing Offer to March 31, 2016 inclusive.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional one-year period, from April 1, 2016 to March 31, 2017 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Christine Cress
Public Works and Government Services Canada
Pacific Region, Acquisitions
401 - 1230 Government St
Victoria, BC V8W 3X4
Telephone: 250-363-8442
E-mail address: Christine.Cress@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative (FILL IN, AS APPLICABLE.)

Offerors must complete table below and submit with their Offer:

Contact for:	Name	Telephone	Email
Contracting Issues			
Technical Issues			
Invoicing Issues			

6. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11, restricted to locations in British Columbia.

The specified list of authorized users below is representative of the major users, but is not all-inclusive.

ZONE 1	Client Department
	National Defence CFB Esquimalt Base Logistics Bldg 211 Dockyard, 2nd Fl Victoria, BC V9A 7N2
	National Defence CFB Esquimalt Fleet Maintenance Facility Bldg 250 Dockyard, 2nd Fl Victoria, BC V9A 7N2
	Parks Canada 2220 Harbour Road Sidney, BC V8L 2P6
	Fisheries and Oceans Canada INSTITUTE OF OCEAN SCIENCES 9860 West Saanich Rd Sidney, BC V8L 4B2
	Canadian Coast Guard 25 Huron St Victoria, BC V8V 4V9
	Public Works and Government Services Canada Esquimalt Graving Dock 825 Admirals Rd Victoria, BC V9A 2P1

	Natural Resources Canada, Pacific Forestry Centre 506 West Burnside Rd Victoria, BC V8Z 1M5
ZONE 2	Client Department
	National Defence 19 Wing Comox, Wing Supply Comox, BC V0R 2K0
	Fisheries and Oceans Canada Pacific Biological Station, 3190 Hammond Bay Rd Nanaimo, BC V9T 6N7
ZONE 3	Client Department
	National Defence CFS Aldergrove, Aldergrove, BC
	National Defence CFS Matsqui, Abbotsford, BC
	National Defence 39 Service Battalion Colonel Sherman Armoury 5500 No. 4 Road Richmond, BC V6X 3L5

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer, or an electronic version.

8. Limitation of Call-ups

8.1) Identified User Call-up Limitations

Identified Users are permitted to place Call-ups up to the value shown in this column on the Call-up Limitation Summary Table below. This Call-up value, including taxes and any applicable provincial surcharges, cannot exceed the Call-up Limitation.

8.2) Public Works and Government Services Canada (PWGSC) Call-up Limitations / Elevated Call-ups

The PWGSC Standing Offer Authority, on behalf of a client, is permitted to place Call-ups up to the value shown in this column on the Call-up Limitation Summary Table. This Call-up value, including taxes and any applicable provincial surcharges, cannot exceed the Call-up Limitation.

Call-ups placed by PWGSC are subject to a minimum discount as described by the table below.

Note: Use of these higher Call-up Limitations is optional for the Regional Master Standing Offer (RMSO) Offerors.

When a volume discount applies to a Call-up, the discount is applied to the current RMSO price on the day of the Call-up. Any applicable provincial surcharges and Goods and Services Tax (GST)/Harmonized Sales Tax (HST) must be added after the discount has been applied.

8.3) All call-up limitations are inclusive of GST, HST, any applicable provincial surcharges, and any amendments.

- 8.4) If the requirement value is more than the Identified User Call-up Limitation of \$25,000.00 up to and including \$100,000.00, the requirement can be processed as follows:
- a) Only PWGSC Contracting Officers will be authorized to issue Call-ups on behalf of the client departments, agencies and departmental corporations ("Client");
 - b) Clients will be responsible for providing either:
 - i. a completed PWGSC 9200 form "Requisition for Goods and Services" to PWGSC for processing ; or
 - ii. a completed PWGSC 942 form "Call-up Against a Standing Offer" on which the Client must sign the signature block in the bottom left corner of the PWGSC 942 form indicating that they have certified, pursuant to subsection 32 (1) of the Financial Administration Act, that the funding for the requirement is available. The PWGSC 942 form must then be submitted to PWGSC for signature, indicating the PWGSC Contracting Officer's approval on behalf of the Minister. PWGSC will then forward the authorized PWGSC 942 order to the RMSO Offeror.
- 8.5) Any requirement in excess of \$100,000.00 must be submitted on a funded requisition to PWGSC for processing as a stand-alone competitive requirement outside of the scope of the RMSO.
- 8.6) Miscellaneous component (Part 2 of Annex B) value of call-up must be separately specified on the call-up and not exceed 10% of value of the entire call-up inclusive of amendments.

Call-up Limitation Summary Table:

	Identified Users' Call-up Limitation	PWGSC's Call-up Limitation after additional discount		
		0%	5%	10%
Goods	\$25K	> \$25K up to \$40K	> \$40K up to \$75K	> \$75K up to \$100K

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the call up against the Standing Offer, including any annexes;
- b. the articles of the Standing Offer;
- c. the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services;
- d. the general conditions 2010A (2013-04-25), General Conditions - Goods (Medium Complexity);
- e. Annex A, Requirement;
- f. Annex B, Basis of Payment;
- g. Annex C, Certifications;
- h. Annex D, Standing Offer Usage Report;
- i. the Offeror's offer dated _____ .

10. Certifications

10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

12. SACC Manual Clause

M3000C (2006-08-15), Price Lists

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2013-04-25) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 - Interest on Overdue Accounts, of general conditions 2010A (2013-04-25), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

3.2 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) destination address Incoterms 2000 for shipments from a commercial contractor.

4. Payment

4.1 Basis of Payment

- 4.1.1 In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$(as per individual call-up). Customs duties are included and Applicable Taxes are extra.
- 4.1.2 The Contractor must provide Canada with any further price reductions in effect as a result of a special offering due to year end or surplus manufacturing runs, special job lots, sales, clearances or promotions.

4.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.3 Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

OR

SACC Manual clause H1008C (2008-05-12) Monthly Payment

4.4 SACC Manual Clause

C2000C, Taxes - Foreign-based Contractor (2007-11-30)

4.5 Payment by Credit Card

The following credit card is accepted: _____.

OR

The following credit cards are accepted: _____ and _____.

5. Invoicing Instructions

- 5.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a) For each Allpriser-listed item, the applicable Allpriser section, the current Allpriser list price, the applicable discount percentage for that item, and the net price.
 - b) For each miscellaneous item, invoice must be accompanied by a copy of Manufacturer's published price list or catalogue for the item, the applicable discount percentage for that item, and the net price; or a copy of the Contractor's paid invoice to support the price charged.
 - c) A copy of any other documents as specified in the Contract.
- 5.2 Invoices must be distributed as follows:
The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

7. SACC Manual Clauses

A9062C	Canadian Forces Site Regulations	2011-05-16
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B1505C	Shipment of Hazardous Materials	2006-06-16
B7500C	Excess Goods	2006-06-16

ANNEX A - REQUIREMENT

A.1 Scope of Work

The Regional Master Standing Offer (RMSO) is for the supply and delivery of Plumbing and Heating Supplies listed in the "Allpriser Redbook (Plumbing and Heating) Price Guide" (British Columbia Edition) and other miscellaneous items for use by various Federal Government Departments and Agencies located in British Columbia on an "as and when requested" basis for an initial contract period of (two) 2 years, with an option to extend for up to one (1) additional year.

Pricing will be based upon the Allpriser Pricing Guide applicable zone, most current red edition in effect at time of call-up, Classes 1 to 24 inclusive; and suppliers are requested to offer a discount based on the Sections shown in Annex B.

A.2 Capacity

Offerors must demonstrate in their Offer that they have the capacity to supply the full range of goods as detailed in the attached Annex B, complete with a listing of Original Equipment Manufacturers (OEMs) represented, where applicable.

A.3 Operational Outlets

Offeror must provide a list of their operational/retail outlets below from which call-ups may be fulfilled. This list shall be maintained and updated by the Offeror throughout the life of the Offer. Any requests for changes to this list shall be made in writing to the Standing Offer Authority identified within. Call-ups may ONLY be fulfilled from a designated Offeror location listed in the Offer.

Offerors must complete the table of locations below and submit with their Offer.

Address	Contact	Telephone	Facsimile	Email

(Add lines as necessary.)

ANNEX B - BASIS OF PAYMENT

Offerors are to provide a basis of payment for EACH zone for which they propose to provide goods by completing all of the following sections.

Any percentage discounts must be clearly indicated, any reference to "special pricing available on request" or other like terminology will not be considered.

Offerors must offer a firm percentage (%) discount for all items indicated, otherwise a discount of 0% will be applied for evaluation purposes.

Prices do not include GST. The GST will be applied as a separate line item to any invoice issued as a result of a call-up.

The estimated annual dollar usages (Column A) shown in Annex B are for evaluation purposes only; actual usages will vary.

Companies are required to offer a discount off the applicable section based on the Allpriser pricing guide. A subscription to the Allpriser guide may be obtained by contacting:

Allpriser Ltd
 Box 307, Station D
 322 La Rose Ave
 Etobicoke, ON Canada M9A 4X3
 Phone: 1-800-361-9484
 Website: <http://www.allpriser.com/books.htm>

Delivery to an Identified User shall be FOB destination from the Offeror's closest identified service location within the Zone.

Delivery within 50 km of an Offeror's service location shall be included in prices.

Delivery outside of a 50 km radius of an Offeror's service location shall be prepaid and charged by the Offeror. Prepaid transportation costs must be shown as a separate item on the invoice, and supported by a certified copy of the prepaid transportation bill of lading.

SERVICE LEVELS: The following levels of service are requested for the following requirements:		
TIME TYPE	Price Quotes	Delivery
Stocked	within 24 HOURS	within 07 BUSINESS DAYS
Non-stocked/specialty	Response within 24 HOURS, Quote within 48 HOURS	within 30 CALENDAR DAYS
URGENT OR IMMEDIATE OPERATIONAL REQUIREMENTS	Response within 2 HOURS, Quote within 4 HOURS	as mutually agreed upon between Offeror & Client

PART 1) Allpriser Redbook Items:

Suggested list prices (GST/HST extra), as shown in Allpriser Price Guide applicable zone, most current Red edition, less a discount for each item listed below:

Offerors to submit pricing for EACH Zone: *(Insert discount percentage offered in Sections 1, 2, 3 or a combination as required. Include a separate pricing table for EACH Zone unless they are all the same.)*

Item	Section	DESCRIPTION	ANNUAL Estimated Dollar Usage "A"	Firm Discount Offered "B"	Extended Subtotal (A x B = C)
1	1	Baths & Showers	\$54,000.00	_____ %	\$
2	2	Lavatories (Bathroom Sinks)	\$12,500.00	_____ %	\$
3	3	Closets, Seats & Urinals (Toilets)	\$58,000.00	_____ %	\$
4	4	Sinks and laundry tubs	\$4,000.00	_____ %	\$
5	5	Drinking Fountains	\$9,500.00	_____ %	\$
6	6	Residential Faucets	\$74,000.00	_____ %	\$
7	7	Misc. Plumbing Brass	\$31,500.00	_____ %	\$
8	8	Commercial Faucets	\$81,000.00	_____ %	\$
9	9	Pumps & Water Softeners	\$25,500.00	_____ %	\$
10	10	Water Heaters	\$57,000.00	_____ %	\$
11	11	Boilers & Radiators	\$2,000.00	_____ %	\$
12	12	Warm Air Accessories	\$1,000.00	_____ %	\$
13	13	Heating Specialties	\$139,000.00	_____ %	\$
14	14	Repair Parts	\$1,000.00	_____ %	\$
15	15	Waterworks	\$2,000.00	_____ %	\$
16	16	Copper & Brass Pipe & Fittings	\$180,000.00	_____ %	\$
17	17	Valves, copper & brass	\$76,000.00	_____ %	\$
18	18	Steel Pipe & Fittings	\$37,000.00	_____ %	\$
19	19	Soil Pipe & Fittings	\$3,500.00	_____ %	\$
20	20	Plastic – Drain & Sewer	\$2,000.00	_____ %	\$
21	21	Plastic - Pressure	\$24,000.00	_____ %	\$
22	22	Drains	\$10,000.00	_____ %	\$
23	23	Hangers	\$13,500.00	_____ %	\$
24	24	Tools	\$2,000.00	_____ %	\$
The aggregate evaluated price (PART 1) is the sum of subtotals 1 to 24 inclusive:					\$

PART 2) Provide a basis for pricing of Miscellaneous plumbing & heating goods:

Item	DESCRIPTION	ANNUAL Estimated Dollar Usage "A"	Firm Discount Offered "B"	Extended Subtotal (A x B = C)
1	Miscellaneous plumbing and heating related goods not listed in the Allpriser Redbook Price Guide applicable zone less a discount from Manufacturer's published list price, or other printed catalogue or price list.	\$100,000.00	_____ %	\$
The aggregate evaluated price (PART 2) is:				\$

SUMMARY OF EVALUATED PRICE, PER ZONE:

Description	Total aggregate evaluated price
Allpriser Redbook Items (PART 1 above):	\$
Miscellaneous plumbing & heating items (PART 2 above):	\$
Grand Total Aggregated Evaluated Price (BOTH PARTS):	\$

ANNEX C - CERTIFICATIONS -
Mandatory Certifications Required Precedent to Issuance of a Standing Offer

These condition requirements must be met PRIOR TO ISSUANCE OF A STANDING OFFER. Failure to meet any of the following mandatory certifications will render your Offer non-responsive and given no further consideration. For your Offer to be considered responsive, you must meet these conditions within three (3) days of a request by the Standing Offer Authority if not submitted with your Offer.

1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

**COMPLETE LIST OF INDIVIDUALS WHO ARE
CURRENTLY DIRECTORS OF THE OFFEROR**

(NOTE TO BIDDERS: WRITE DIRECTOR' SURNAMES AND GIVEN NAMES IN BLOCK LETTERS)

Board of Directors: (Please print clearly)

NAME

Attach additional names on a separate sheet if required.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml) available from HRSDC-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

ANNEX D – STANDING OFFER USAGE REPORT

INSTRUCTIONS FOR SUBMISSION OF STANDING OFFER USAGE DATA

A separate usage report is required for EACH location from which call-ups are fulfilled.

Please email or fax the usage report to: Christine.Cress@pwgsc.gc.ca or fax: 250-363-0395
Please use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date); and
- The total spend to date, by government department.
(Add lines as necessary.)

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH
FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

