

Advanced Contract Award Notification (ACAN)

Background:

In 2010 Canada Mortgage and Housing Corporation (CMHC) issued a Public Tender for the installation and the software for the collection, hosting, and reporting of “smart” utility meters on Granville Island.

Following the majority of the installations CMHC issued a single source agreement with the same supplier - Quadlogic Meters Canada Inc. (QMC) – for the continued collection and reporting of data on their proprietary web-based utility meter system.

Current Requirements:

CMHC intends to establish a contract for the ongoing reading and reporting of data, from utility meters on Granville Island, accessed through a web-based system.

The supplier will provide the following services:

- Basic software set-up, meter Data entry, user access information (4 user accounts), and tiered authorization levels (1 administrator account), and custom reports as agreed to between the parties;
- Utilizing the software, the supplier will download energy usage data recorded from meters installed on Granville Island to its server;
- Daily Data downloads: quantity and type of meter points, and any optional Data reports as previously agreed;
- Software Support and Upgrades;
- The ability to export all utility charges into an Excel document; and,
- The ability for CMHC to view all the Data QMC’s webpage

Contract Duration:

This three (3) year contract is expected to begin on March 11, 2014 up to and including March 10, 2017. The total value of this service contract is expected to range from \$30,000.00 to \$40,000.00 inclusive of all applicable taxes.

Justification For Sole Sourcing:

It is the intent of CMHC to contract with Quadlogic Meters Canada Inc. (QMC) of Coquitlam, British Columbia, for the work outlined above as they are the only identified company in the Lower Mainland capable of offering their proprietary web-based software MeterConnex.

MeterConnex is a comprehensive web-site portal that provides the following features:

- Accurate real-time reporting, 24 hours a day seven days a week
- Ability for Granville Island Tenants to log in for information on their meters and utility usage
- Customizable interface provides a full spectrum of analytical tools, such as usage and consumption reports, multiple graphing features, and billing system integration

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An Advance Contract Award Notice (ACAN) allows CMHC to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits a Statement of Capabilities that meets the requirements set out in the ACAN on or before the closing date, CMHC may then proceed with the award. However, should a Statement of Capabilities be found to meet the requirements set out in the ACAN, then CMHC will proceed to a full tendering process.

You are hereby notified that CMHC intends to negotiate with the firm only as identified above. Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

Documents may be submitted in either official language of Canada.