

MEETING NOTES

PROJECT DESCRIPTION

Nottingham Island

FILE NUMBER

13-0163-001

PREPARED BY

Gord Siebert

DATE

February 19, 2014

DATE: February 13, 2014

LOCATION: Discovery Hotel - Iqaluit

PURPOSE: Bidders Conference

1. Marc Poot:

a. Introductions:

- Marc Poot
- Jessie Hoyt
- Dele Morakinyo
- Gord Siebert

b. Distributed CD's with additional info.

c. Note that additional info and amendment will be coming out.

1. Dele:

- Round table introductions
 - Re-introduction of team, plus Natalie and Alison
 - Reviewed contaminated sites program
 - Distributed maps and booklets, re: future plans
 - Nottingham project objectives
 - Human/Wildlife, etc
 - Geography/photos
 - History
 - Review completed and future works (remediation and monitoring)
 - Planning on 2 year project
 - Looking for new ideas from contractors (leaving door open for innovation – may cause need for ongoing monitoring)
 - ESA findings:
 - PHC, metals, Haz mats, etc
 - Site access:
 - Air, road, beach
 - RAP
 - Knowledge of rap and specs will allow for excellent proposals
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- Reviewed waste stream recommendations (EBA)
- Water: two possible drinking sources (lake 2 and 4)
 - Info to be provided (KGS info)
 - Will be provided
- Schedule:
 - Mob summer 2014
 - Demob Oct 2015
- Procurement process:
 - Reviewed steps
 - Closing march 3, 2014
 - Emphasis on Nunavut Inuit and Quebec Inuit

Jessie:

- Noted latest agenda, overview of presentation
- Topics;
 - H & S
 - Mob/Demob
 - Site access
 - Scope, specs
 - Schedule
 - Docs
 - RFP review

01 35 32 - SSHSP

Jessie:

- Prime
- Provide SSHSP
- EMT, first aid supplies and facility
- NU Act and Regs
- Lump sum item

01 53 00 – MOB & DEMOB

Jessie:

- Contractors responsible for approach
- No bathymetry (Re: Barge Access)
- Historic info shows landing
- Pre-mob site visit

Q: Was it the Army Mob'ing to Island?

- Dele noted that it was Department of Transportation site

- Sketchy info about airstrip – might be there, but far away and poor condition
- Problems with fog
- Ivujivik – 80km away (YIK) (15 min by chopper)
- Cape Dorset boat? 2 hours one way

Q: What month was site visit?

- Jessie: Both in August (1st visit: able to get to site 2 out of 8 days)

Q: Medical Emergencies? Where to?

- Jessie: nearest is Iqaluit

Q: How far?

- Nothing in Ivujivik

❖ IMPORTANT for Bidders to address this issue

- Would likely involve chopper or boat to Ivujivik and then plane to Iqaluit

- Reviewed photos
- Float planes? Won't find one.
- Bidders encouraged to look into options for transportation
- Showed barge landing area
- Be mindful of beach erosion
- We are not specifying equipment
 - Saturated conditions!!
 - All site work in small area
- Should lakes with respect to site
- Trail to lake 2
- Borrow A & B

01 54 00 - Scope of Work

- Wildlife protection! (Polar Bear have been seen)
- Soft-sided camps – not ruled out but will need to see safety issues addressed
- Historical significance – no concerns
- Water use / effluent
- Can't use existing structures
- Lump sum payment

02 41 16 – Structure Demolition

- 16 (including 2 big AST's)
- Will be revised such that 2 AST's will be Item 15.
- AST's: total lead paint
- List shows hazard and non-hazardous materials.
- Will spend more time on assuming that all lead is leachable

02 41 23 – Debris and Miscellaneous Removals

Jessie: - info found in Appendix E (AST's will be moved to "D")

02 55 13 – Soil Remediation

Jessie: - 4000 m³

- PNC is Type B
- Metal is Tier II
- Co-contaminated
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Containerization:

- Type B PHC: ``Leak proof container``
- Amendment will clarify how soils will be addressed
 - 4000 will be divided: PHC (3400) / Metals & Co-Contaminated (600)
 - Still be lump sum?
 - NO..... still by m³

02 61 33 – Hazardous Wastes

- Not as confident as we'd like to be on quantities
- Asbestos (GORD)
 - Will provide clarifications:
 - Locations of type
 - Might eliminate "max" procedures

31 05 17 – AGG's / 31 22 15 – Grading

- Discussed Reshaping vs Regrading
- 600 mm is the dividing line
- Don't expect much deeper

Q: What is permafrost depth? (Jessie to look into)

Schedule

- March 3 – Close
- End of March - Award
- Summer 2014 – pre-mob.
- Summer 2014 – mob and work
- Summer 2015 – work and demob
- March 31 2016 – contract end date

Jessie: 2 years – looking to contractors to come up with ways to achieve this.

Q: When can barges get in?

Jessie: August

Supporting Documents

- Per list
 - Abandoned military site protocol Vol 1 & 2, 2009

Jessie: Like to see erosion control measures are addressed.

QUESTIONS? None at this time

Marc:

- Document looks different!
- Some clauses now made in reference (ie link to website).

CHANGES:

- 10% security – no more
- Going to bid security and contract security (like the rest of the industry)
- PAW process gone
- Task Authorization gone.
- Change Orders Now!

Jessie – aside from elimination of PAW, Process “post contract award” is the same. Change is more significant behind the scenes.

- Marc
- Adjustments will be made as per the General Conditions
 - Lots of info will be on-line.
 - RFP and 3 Addendums to date PLUS CD given today (FYI Not part of the Contract)
 - Re-post tables to remedy pages that have been cut-off and dropped web addresses.
 - SI 02 –won’t work with business’s with criminal charges.
 - SACC – on-line
 - NLCA & NILCA (CLCA) – IMPORTANT!
- SI 08 -Submission of Bid.
 - 2 envelope System
 - RFP – Point rated criteria. Therefore....No Fax bids.
 - Deliver to Edmonton address
 - Fax revisions OK – don’t wait for last minute
 - No financial info in “PART A”

- SI 12 - Selection
 - 60% Combined Merit
 - 40% Cost
 - Reviewed Scoring System
 - Noted missing text
 - Item 6.2 to be revised
 - Item 6.5 to be revised

* Aboriginal (Inuit) Content Important!

- Penalties and rewards for meeting or not meeting content.
- Evaluation table – How it's done!
- SI 18 - websites
- SI 19 – H + S
- SC 02 – Insurance: per form within Bid Document
 - Small/ must = mandatory!
 - 4 types required
 - If additional is required, you should provide.
- SC 08 Labour
 - Different
- Contract Documents
- BA 07 – revised

Q: Does this (BA 2) go into develop 1 or 2?

- Lump sum = Sum of all Lump sum items
- Unit Price Table
 - In price envelope
- Want Hourly Rates:
 - PI labour/ P2 equip, etc
- Nunavik & Nunavut Content
 - very important
 - put in
- Advice: Tab proposal so things are easy to find

- Incentives & Penalties
- More tables have been cut off (will be repaired)
- Director's name list – to be provided after award
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ANNEX A: Price Breakdown that will be required after award.

Q: Where does bonding cost go? Answer: BOPC-1

Q: If price is 15% above lowest compliant responsive bidder, are we out?

Answer: Yes. Marc to clarify

Q: RE: Insurance p. 28 (Noel) Section SC03 Item B - Is.... 6 years clause – appropriate?

Answer: Marc to clarify if this is needed.

- Cert of Insurance
- Amend # 1
 - Website link that were missed
- Amend #2
 - Deletions and additions
 - H + S revisions
 - Web requirements
- Amend #3
 - Q + A's
 - Construction time
 - seasons addressed
 - Leaves door open for bidder to propose schedule

QUESTIONS???

- Feel free to forward after meeting

1) Contaminated soil – 600 mm? How do you know how deep to do?

Jessie: will use confirmatory sampling

2) Was earlier site visit mandatory?

Marc: No

3) Permits: land use – water?

Dele: Will be available prior to Mob

Follow up: will there be info within permits that may affect bid?

Dele: No, there shouldn't be

MEETING ADJOURNED