

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Electronic Information Technology Professional Srv
Div/Div des srv professionnels en technologie de
l'information électronique
11 Laurier St. / 11 rue Laurier
Portage III 0A1 - 1
Gatineau
Québec
K1A 0S5

Title - Sujet TBIPS	
Solicitation No. - N° de l'invitation EN578-055605/F	Date 2014-02-26
Client Reference No. - N° de référence du client EN578-055605	Amendment No. - N° modif. 002
File No. - N° de dossier 003ei.EN578-055605	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$EI-003-27169	
Date of Original Request for Supply Arrangement	2014-02-14
Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-11-14	
Address Enquiries to: - Adresser toutes questions à: Benoit(003ei), Real	Buyer Id - Id de l'acheteur 003ei
Telephone No. - N° de téléphone (819) 934-4667 ()	FAX No. - N° de FAX (819) 956-7827
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

SOLICITATION AMENDMENT N° 2

A: MODIFICATION #3**B: QUESTIONS AND ANSWERS****A:**

Modification #3: Applies to the English version only.

Under Part 6C, Article 7.4 in its entirety;

Delete the following:**7.4 STANDARD CLAUSES AND CONDITIONS**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

a. General Conditions :

2035 (____)(*insert date*), General Conditions – Higher Complexity – Services, apply to and form part of the Contract.

With respect to Section 30 - Termination for Convenience, of General Conditions 2035, unless already present, Subsection 04 is deleted and replaced with the following Subsections 04, 05 and 06:

4. The total of the amounts, to which the Contractor is entitled to be paid under this section, together with any amounts paid, due or becoming due to the Contractor must not exceed the Contract Price.

5. Where the Contracting Authority terminates the entire Contract and the Articles of Agreement include a Minimum Work Guarantee, the total amount to be paid to the Contractor under the Contract will not exceed the greater of

(a) the total amount the Contractor may be paid under this section, together with any amounts paid, becoming due other than payable under the Minimum Revenue Guarantee, or due to the Contractor as of the date of termination, or

(b) the amount payable under the Minimum Work Guarantee, less any amounts paid, due or otherwise becoming due to the Contractor as of the date of termination.

6. The Contractor will have no claim for damages, compensation, loss of profit, allowance arising out of any termination notice given by Canada under this section except to the extent that this section expressly provides. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.

Insert the following:**7.4 STANDARD CLAUSES AND CONDITIONS**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

a. General Conditions :

2035 (_____) (*insert date*), General Conditions – Higher Complexity – Services, apply to and form part of the Contract.

The text under Subsection 04 of Section 41 – Code of Conduct and Certifications, of General Conditions 2035 referenced above is replaced by:

During the entire period of the Contract, the Contractor must diligently update, by written notice to the Contracting Authority, the list of names of all individuals who are directors of the Contractor whenever there is a change. As well, whenever requested by Canada, the Contractor must provide the corresponding Consent Forms.

With respect to Section 30 - Termination for Convenience, of General Conditions 2035, unless already present, Subsection 04 is deleted and replaced with the following Subsections 04, 05 and 06:

4. The total of the amounts, to which the Contractor is entitled to be paid under this section, together with any amounts paid, due or becoming due to the Contractor must not exceed the Contract Price.
 5. Where the Contracting Authority terminates the entire Contract and the Articles of Agreement include a Minimum Work Guarantee, the total amount to be paid to the Contractor under the Contract will not exceed the greater of
 - (a) the total amount the Contractor may be paid under this section, together with any amounts paid, becoming due other than payable under the Minimum Revenue Guarantee, or due to the Contractor as of the date of termination, or
 - (b) the amount payable under the Minimum Work Guarantee, less any amounts paid, due or otherwise becoming due to the Contractor as of the date of termination.
 6. The Contractor will have no claim for damages, compensation, loss of profit, allowance arising out of any termination notice given by Canada under this section except to the extent that this section expressly provides. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.
-

B:

This amendment is raised to answer the following questions.

Q1:

I am a new TBIPS Bidder. I want to submit a bid to qualify for the TBIPS SA and SO. I don't see the option to bid for the Standing Offer (SO).

- (i) **How do I bid for the SO?**
- (ii) **In the Submission Grid located in Component 1, Part 3 – Bid Preparation Instructions, article 1.4; In which column would I fall?**

A1:

- (i) This is a Request for Supply Arrangement (RFSA) bid solicitation. The next opportunity to qualify for the SO will be in response to the next annual TBIPS Refresh Bid Solicitation in the Winter of 2015 (Re-compete Solicitation).
- (ii) Column B

Q2:

My company is an Existing TBIPS Supplier. We were awarded our SA/SO in December 2013 through the previous Solicitation EN578-055605/E. I do NOT wish to apply for additional categories, Streams, or Tier at this time.

- (i) **Is it mandatory that I submit a bid in response to this RFSA refresh?**
- (ii) **By not submitting a bid in response to this solicitation, will I lose any of my qualifications for TBIPS?**
- (iii) **In the Submission Grid located in Component 1, Part 3 – Bid Preparation Instructions, article 1.4: Under which column would I fall?**

A2:

- (i) No.
- (ii) No
- (iii) Column C

Q3:

My company is an Existing TBIPS Supplier. We were awarded our SA/SO in December 2013 through the previous Solicitation EN578-055605/E. We would like to qualify for additional categories and for the SA Tier 2.

- (i) **Do I submit a bid?**
- (ii) **Please confirm if my understanding is correct. I have to identify the new categories for which I am applying for in the DCC and provide the appropriate contact information for the references in the DCC. I have to verify that all the mandatory criteria are met, paying special attention to M.3, M.4, M.5, the Bidder's Statement, and the Grandfather Certification.**
- (iii) **In the Submission Grid located in Component 1, Part 3 – Bid Preparation Instructions, article 1.4; Under which column would I fall?**

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A3:

- (i) Yes
- (ii) Confirmed. Please refer to Attachments C and E of this Solicitation as well as Component I, Part 3, Part 4, Part 5
- (iii) Column D

Q4:

As a result of the last Solicitation, I qualified for the SA Tier 1 but I was non-responsive for the SA Tier 2. What do I include with my bid to now qualify for Tier 2?

A4: Please refer to Question Q3 (ii) & Answer A3 (ii) from this solicitation amendment.

Q5:

I am an existing TBIPS Supplier in Stream #5 Project Management Services. I currently have the minimum number of substantiated categories in this Stream (i.e.: 4). I noticed that there are two new categories that have been added to this Stream (P.13 & P.14)

Question: Does the addition of these 2 categories change the minimum number of substantiated categories required to qualify for this Stream?

A5:

No. The required minimum number of substantiated categories has not changed from the previous solicitation. For Stream #5:

- SA Tier 1: minimum is 4
- SA Tier 2: minimum is 6

Q6:

If I want to qualify (as the same legal entity) in TBIPS, TSPS, and/or ProServices, do I use the same PBN for all three methods of supply?

A6:

Yes

Q7:

Is there a guide you can provide to help me:

- (i) understand what I am required to submit with my bid, and
- (ii) understand how to complete the information in the DCC?

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A7:

- (i) Refer to Component 1, Part 3 – Bid Preparation Instructions, and Attachments C and E of the Solicitation.
- (ii) Refer to the following link for "Supplier Easy Steps - for the Data Collection Component":
<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfccd-sesdcc-eng.html>

Q.8:

This question relates to my company's profile information. Are there any pro-active measures I can take to ensure that my company's information is current in all the right places?

A8:

Yes

- (i) Verify that your company's information is up-to-date in:
 - a. The Supplier's Registration Information System (SRI):
<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/register-as-a-supplier>
 - b. Centralized Professional Services System (CPSS):
<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html>
 - c. Canadian Industrial Security Directorate (CISD).
<http://ssi-iss.tpsgc-pwgsc.gc.ca/cn-cu-eng.html> <mailto:>
- (ii) Ensure that the correct Procurement Business Number(s) (PBN) is entered into the DCC. If you are bidding as a joint venture, then ensure that:
 - (a) The PBN for each member of the JV is provided.
 - (b) The Bidder (the joint venture) has a PBN that is unique to the Joint Venture
Please refer to Attachment H, article 16 – 1

Q9

The English RFP document posted on Buy and Sell contains Annex A (job descriptions) in French. Could we please have a copy of the English document.

A.9

Please refer to Solicitation Amendment #1, Modification #2

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Q10

We currently hold 11 out of the 12 categories in EN578-055605/E as an SA Tier 1 supplier.

We want to qualify for the two additional categories in EN578-055605/F which are P.13 Independent IT Project Review Team Leader, and P.14 Independent IT Project Reviewer and can provide substantiation for these two categories.

Question 1:

To meet the requirements of M5. Identification of Resources, and since we have previously demonstrated meeting/exceeding the \$1.5M threshold, what is required for substantiation for P13 and P14?

Question 1a:

Do we just provide you with client contact details (name, organization name, email, phone number), description of the work provided accompanied by invoice(s) specific to P13 and P14 with our hardcopy submit?

Question 1b:

In CPSS, it does not allow for inclusion of client contact details, for these two additional categories.

A10

Answer 1:

You must provide references in the DCC for these two categories as explained in Attachment C, M.5 Identification of Categories. Please refer to the Submission Grid located in Component 1, Part 3 – Bid Preparation Instructions, article 1.4, Column D.

Answer 1a:

No. This Bidder must only submit the reference details for M.5 through the Data Collection Component (DCC).

Answer 1b:

The DCC is currently being coded for P.13 and P.14. Once the patch is launched (target date: February 28, 2014), bidders will be able to enter the reference details as required for these two categories.

Q11

We request that the Crown issue an English version of Annex A – Requirements of Services. The posted version only contains a French version of Annex A (see attached)

A11

Please refer to Solicitation Amendment #1, Modification #2

Q12

(a) **Due to the unfortunate technical issues with your portal in the last refresh period and losing our standing offers, we would like to resubmit for the two TBIPS SO/SA. We now have a copy of the SA, is there an SO as well during this period?**

(b) **Also, if someone would be kind enough to explain the following to us:**

1.2.2. If the Existing Supplier held only a SO before its bid was deemed non-responsive as a result of the annual re-competition solicitation, only it's SO qualifications will remain valid until the first submission due date for the quarterly refresh period immediately following the annual re-compete process. Dose this also apply to our SA?

(c) **We are not sure as to what this means regarding the SO? Will our SO be reinstated if we submit another one? Where can I find a copy of the SO refresh document?**

(d) **Also, I logged into the portal recently, what will I need to do to have access to the data imputing modules for these TBIPS SA or SO?**

A12

(a) No, there is no SO for this period. Please refer to A1 (i) from this solicitation amendment.

(b) This is a one time opportunity for EN578-055605/D suppliers who were deemed non-responsive in the last Refresh (EN578-055605/E) to carry forward their technical qualifications from EN578-055605/D to EN578-055605/E.

EXAMPLE 1: Company "A" was an Existing TBIPS SO and SA Supplier from EN578-055605/D

On April 5, 2013, Company "A" submitted a bid in response to the Refresh EN578-055605/E. In their bid submission, Company "A" bid for an additional Tier as well as 4 new categories.

Result: Company "A"'s EN578-055605/E bid was found non-responsive. Therefore, they were unsuccessful in their attempt to obtain the additional Tier or categories. However, Company "A"'s SA technical qualifications held under EN578-055605/D may be re-used to apply only for Period 1 of this EN578-055605/E Refresh solicitation.

Company "A" now has one (1) opportunity to carry forward their SA technical qualifications held under EN578-055605/D. They must submit a responsive bid in response to Period 1 of this Refresh EN578-055605/E.

If Company "A" submits a responsive bid in response to Period 1 of this EN578-055605/F Refresh, then their SA Technical qualifications held under EN578-055605/D will carry forward into EN578-055605/F. The next opportunity for Company "A" to apply for the SO will be in response to the next "Annual Refresh Bid Solicitation" (Re-compete Solicitation Winter 2015).

If Company "A" does not submit a responsive bid in response to Period 1 of this EN578-055605/E Refresh, then their SA technical qualifications held under EN578-055605/D will no longer be valid and the SA will be terminated. They will have to apply as a new bidder in response to a future period of this RFSA or in response to the next Annual Refresh Bid Solicitation (RFSA/RFSA).

EXAMPLE 2: Company "B" was an Existing TBIPS SO Supplier from EN578-055605/D (not an SA Supplier)

On April 5, 2013, Company "B" submitted a bid in response to the Refresh EN578-055605/E. In their bid submission, Company "B" bid for an additional Tier as well as 4 new categories.

Result: Company "B"'s EN578-055605/E bid was found non-responsive. Therefore, they were unsuccessful in their attempt to obtain the additional Tier or categories. However, Company "B"'s SO technical qualifications held under EN578-055605/D may be re-used to apply only for Period 1 of this EN578-055605/E Refresh solicitation.

Company "B" now has one (1) opportunity to carry forward their SO technical qualifications held under EN578-055605/D. They must submit a responsive bid in response to Period 1 of this Refresh EN578-055605/E. Company "B" must be aware that the M4 mandatory criteria between the SO and SA are different.

If Company "B" submits a responsive bid in response to Period 1 of this EN578-055605/F Refresh, then their Technical qualifications held under EN578-055605/D will carry forward into EN578-055605/F. The next opportunity for Company "B" to apply for the SO will be in response to the next "Annual Refresh Bid Solicitation" (Re-compete Solicitation Winter 2015).

If Company "B" does not submit a responsive bid for Period 1 of this solicitation EN578-055605/E, then their technical qualifications held under EN578-055605/D will no longer be valid. They will have to apply as a new bidder in response to a future period of this RFSA or in response to the next Annual Refresh Bid Solicitation (Re-compete Solicitation Winter 2015).

- (c) This Bidder's SO has been set aside. The next opportunity to qualify for the SO will be in response to the next "Annual Refresh Bid Solicitation" in the Winter of 2015 (Re-compete Solicitation). Please refer to A12 (a) above
- (d) If a Bidder failed to press the 'submit button' in the DCC, in their EN578-055605/E bid submission, then their information is not carried forward in the DCC. Such a Bidder is required to re-populate the DCC (for example: identify the categories held under EN578-055605/D as 'currently substantiated' or 'currently unsubstantiated').

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Q13:

There are two new categories in Stream 5

P.13 Independent IT Project Review Team Leader

P.14 Independent IT Project Reviewer

What are the instructions for new substantiations for these categories, since these categories are not yet part of the Centralized Professional Services System (CPSS) system ? Thus it is impossible to provide substantiated references in the DCC – as indicated in the RFP.

A13

Please refer to A10, 1b of this solicitation amendment.

Q.14

In accordance with Part 3 Section 3 of the Solicitation, we would like to submit the following question:

In view of the fact that Supply Arrangement 24062-080452/A Reviewer Services is being sunset 31 Dec 14 and the requirements have been incorporated into Stream #5 (Project Management Services) as Categories P13 and P14 of the TBIPS SA, would Canada consider offering “Grandfathering” to all current Reviewer Services SA holders?

It should be noted that individual resources went through a very stringent qualifying process for the Reviewer Services SA and have conducted many Third Party Reviews. Many of these resources are from smaller companies that don't have the gross sales or billing values required to qualify on TBIPS. It seems unwise and unfair for Canada to exclude such a qualified group of people from continuing to provide Independent Third Party Reviews of IM/IT-enabled Business Projects

A14:

The qualification criteria to become a TBIPS supplier is different than what the qualification criteria was to become an SA 24062-080452/A Supplier. The Grandfather Certification does not apply. Please refer to Component 1, Part 3 – Bid Preparation Instructions, article 1.4., Column B, as well as Attachment C.

In addition, if a vendor cannot bid on TBIPS because the mandatory criteria are too stringent, such vendor will have the opportunity to bid on the Pro-Services quarterly refresh scheduled to be published on April 1, 2014.

Q15:

Please confirm that the Crown will accept the Grandfather Certification for this bid solicitation from a bidder that held the SA under TBIPS solicitation EN578-055605/D, and was deemed non-responsive in the refresh EN578-055605/E.

A15:

Confirmed. Please refer to A12 (b) from this Solicitation Amendment.

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Q16:

Our company is a TBIPS Supply Arrangement (SA) holder under TBIPS Solicitation Number EN578-055605/E.

We noticed that PWGSC recently posted Solicitation Number EN578-055605/F, for TBIPS. As per Part 1 (General Information), Section 2.5 (Bid Solicitation), on page 7 of 60, "The submission of a bid during this TBIPS quarterly supply arrangement refresh is optional. Existing Suppliers may submit a bid only if they wish to add to their current qualifications (Ex.: Tier, Region, Metropolitan Area, Streams and/or categories).

As an existing TBIPS supplier, we do not wish to change our Technical Offer nor add to our current qualifications.

Please confirm that we do not have to submit a bid in response to this TBIPS SA refresh.

A16:

Confirmed.