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ADVANCE CONTRACT AWARD NOTICE: (ACAN) # 01B68-13-0187

There is a requirement for the provision of a contract to purchase selected electronic books on the Wiley On-line Library Platform. This is a one-time purchase of perpetual access to selected electronic books published by John Wiley & Sons Ltd. The requirement is for Web access to the full text content of the electronic books listed in Annex A via IP authentication for AAFC's multiple sites as well as portfolio partners directly served by CAL. This access will be licensed to AAFC in perpetuity.

The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to the pre-selected supplier:

John Wiley & Sons Ltd.
P.O. Box 34587
Newark, NJ
07189-4587

Before awarding a contract, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the 15 calendar day posting period.

If other potential suppliers submit a statement of capabilities during the 15 calendar day posting period that meet the requirements set out in the ACAN, the government will proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, a contract will be awarded to the pre-selected supplier, as referenced above.

BACKGROUND

Wiley is the international scientific, technical, medical and scholarly publishing business of John Wiley & Sons, with strengths in every major academic and professional field and partnerships with many of the world's leading societies. Wiley publishes more than 1,500 new books annually in print and online, as well as major reference works and laboratory protocols.

CAL has provided Agriculture and Portfolio staff with access to Wiley electronic books since 2010. These books were purchased under a perpetual access model with one-time payment. Wiley e-books are in very high demand and are heavily used by AAFC. Previously purchased e-books were accessed over 3,700 times during the past 12 months. Purchasing perpetual access to Wiley's electronic books supports AAFC'S mandate by providing AAFC scientists improved access to information. These e-books directly support staff in the new Science and Technology Branch and at CFIA.

OBJECTIVE

The Department intends to purchase selected electronic books on the Wiley Online Platform. These books are required by most of the working scientists at AAFC and CFIA. Licensing these electronic books supports AAFC's mandate by providing AAFC scientists improved access to information and research. These online books directly support staff at CFIA and in the new Science and Technology Branch.

SCOPE OF WORK

John Wiley & Sons Inc. will license and deliver perpetual web access to AAFC and the portfolio partners to the full text content of the electronic books listed in Annex A, as specified in the statement of work below:

- Provide AAFC and its portfolio clients with Department-wide electronic access to licensed ebooks on their e-book platform via a secure network, with IP address-based authentication. Authorized users shall be AAFC and Portfolio employees directly served by CAL, visiting workers and independent contractors, and onsite library users.
- Ensure that the server has adequate capacity and bandwidth to support the usage of the licensee at a level commensurate with the standards of availability for information services of similar scope operating via the World Wide Web.
- Use all reasonable endeavours to make the licensed material available to the licensee and authorized users at all times and on a twenty-four hour basis, save for scheduled routine maintenance, and to restore access to the licensed materials as soon as possible in the event of an interruption or suspension of the service.
- Provide adequate and competent technical support and assistance to enable the licensee to make proper use of the licensed material.

Subject Coverage

Subjects covered in the e-book collections include agriculture, food science & technology, veterinary medicine, zoology & animal science, plant science, genetics, microbiology, molecular biology, aquaculture & fish science, genetics, virology and cell biology. A list of titles is provided in Annex A.

Special Features

- Provision of monthly COUNTER-compliant usage statistics.
- Provision of an alerting service with automatic e-mail notification on individually customizable areas of interest.
- Capability to download citations to EndNote, the AAFC standard for reference management software.
- Capability to interface with "link resolvers", particularly **TOUResolver** from TDnet.
- Provisions to fulfill interlibrary loan requests from the licensed publications.
- Walk-in users shall have access to the content of the material while consulting resources within the Library premises.
- Powerful database search engine and title browse capability.
- Indexed in Scopus, Google Scholar and other major indexing resources.
- Participates in CrossRef reference linking system.
- Clients can set up individual accounts to bookmark favourite books and searches.

Archival Provisions

- John Wiley & Sons Inc. shall provide perpetual access to the purchased content to ensure long-term access and archiving.
- In the event that John Wiley & Sons Inc. can no longer assume responsibility for maintaining the archive, it will transfer the archive to one or more depositories mutually acceptable to John Wiley & Sons Inc. and an independent board of library advisors.

CONTRACT PERIOD

The resulting contract will be valid from date of contract award to March 31, 2014.

QUALIFICATIONS

To fulfill the requirements of the contract, the person or firm must be able to license and deliver the electronic journals identified in Annex A.

GOVERNMENT OF CANADA REGULATIONS EXCEPTION

The Treasury Board's Government Contract Regulations, Part 10.2.1 Section 6 states there are four exceptions that permit the contracting authority to set aside the requirement to solicit bids. This includes:

- d. "only one supplier person or firm is capable of performing the contract."

John Wiley & Sons Ltd. is the publisher and producer of this database and the electronic books, owns the copyright and has the proprietary rights to these resources and the full-text content therein. No other corporate entity can sign a license assigning rights to these electronic resources.

ESTIMATE OF COSTS

Original contract period: \$29,347.95 USD plus applicable taxes.

SUPPLIER NAME AND ADDRESS

John Wiley & Sons Ltd.
P.O. Box 34587
Newark, NJ
07189-4587

CONTRACTING AUTHORITY

Rhonda McBurney, Senior Contracting Officer
Agriculture and Agri-Food Canada (AAFC)
Central Material Management Centre (CMMC)
Professional Services Contracting Unit
1285 Baseline Road, T3-5-343
Ottawa, Ontario K1A 0C5
Tel: 613-773-0934
Email: rhonda.mcburney@agr.gc.ca

SUPPLIERS RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES

Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a Statement of Capabilities in writing to the address identified below.

Statements of Capabilities must be delivered to and received by the Contracting Authority on or before the closing date of March 28, 2014 at 12:00 (noon Ottawa time) to the following address:

Agriculture and Agri-Food Canada (AAFC)
Central Material Management Centre (CMMC)
Professional Services Contracting Unit
1285 Baseline Road, T3-5-343
Ottawa, Ontario K1A 0C5
Attention: Rhonda McBurney, Senior Contracting Officer
Solicitation Number: ACAN: 01B68-13-0187

The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

Statements of capabilities must be mailed or faxed on or before the closing date/time. Statement of capabilities received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a more extensive tendering process. Information provided will be used by the Crown for technical evaluation purposes only with respect to a decision to proceed to a further competitive process.

Suppliers that have submitted a statement of capabilities will be notified in writing of AAFC's decision to proceed to award the contract without a further additional tendering process.

Should you have any questions concerning this requirement, contact the contracting officer identified above. The AAFC file number, the contracting officer's name and the closing date of the ACAN must appear on the outside of the envelope in block letters or, in the case of facsimile transmission, on the covering page.

The Crown retains the right to negotiate with suppliers on any procurement. Documents may be submitted in either official language of Canada.