

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./ 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> MATTING, FLOOR	
<b>Solicitation No. - N° de l'invitation</b> W8482-146205/A	<b>Date</b> 2014-03-19
<b>Client Reference No. - N° de référence du client</b> W8482-146205	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PR-750-64881	
<b>File No. - N° de dossier</b> pr750.W8482-146205	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-04-29</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Burelle, Thérèse	<b>Buyer Id - Id de l'acheteur</b> pr750
<b>Telephone No. - N° de téléphone</b> (819) 956-0396 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5454
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Clothing and Textiles Division / Division des vêtements et des textiles  
11 Laurier St./ 11, rue Laurier  
6A2, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>     <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>     <b>Signature</b>     <b>Date</b>	

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Solicitation No. - N° de l'invitation

W8482-146205/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pr750

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

W8482-146205

pr750W8482-146205

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## 20. FINANCIAL SECURITY

### LIST OF ANNEXES

#### ANNEX A - REQUIREMENT

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**TITLE: MATTING, FLOOR****PART 1 - GENERAL INFORMATION****1. SECURITY REQUIREMENT**

There is no security requirement associated with this bid solicitation.

**2. REQUIREMENT**

The "Requirement" is detailed under the Annex A of the resulting contract clauses.

**3. DEBRIEFINGS**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

**4. Trade Agreements**

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).".

**PART 2 - BIDDER INSTRUCTIONS****1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-03-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) calendar days

Insert: one hundred and twenty (120) calendar days

**2. SUBMISSION OF BIDS**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

**3. ENQUIRIES - BID SOLICITATION**

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.



Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement <http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html> .

To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
- 3) Green Initiatives (for PWGSC information only)

Bidders are requested to provide details of their policies and practices in relation to the following initiatives:

- environmentally responsible manufacturing;
- environmentally responsible waste disposal;
- waste reduction;
- packaging;
- re-use strategies;
- recycling.

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (reference pre-award sample, Part 4, Evaluation Procedures, 1.1.1 Mandatory Technical Criteria).

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### **1.1 Exchange Rate Fluctuation**

C3011T      2013/11/06      Exchange Rate Fluctuation

### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. EVALUATION PROCEDURES**

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

## 1.1 TECHNICAL EVALUATION

### 1.1.1 MANDATORY TECHNICAL CRITERIA

#### SUPPORTING DOCUMENTATION

As part of the technical evaluation, to confirm a Bidder's capability of meeting the technical requirements, a certificate of compliance must be included with the bid.

The Bidder must provide a certificate of compliance and must ensure that it received with the bid at time and place of bid closing. Failure to submit the required certificate of compliance within the specified time frame will result in the bid being declared non-responsive.

#### CERTIFICATE OF COMPLIANCE - DEFINITION

A Certificate of Compliance is a written statement from an appropriate official of the Floor matting manufacturer attesting the full compliance of the product to the specification “MIL-M-15562G (Navy), Type III, Color Grey dated 31 May 1996”. This document must be on official company stationery; it must be dated after the Request for Proposal posting date; it must make reference to the applicable specification and have the original signature of the company's designated representative. Canada reserves the right to verify the statements made in the Certificate of Compliance. Full test results, demonstrating the product's compliance, will be accepted in lieu of a Certificate of Compliance.

## 1.2 FINANCIAL EVALUATION

### 1.2.1 MANDATORY FINANCIAL CRITERIA

- a. The Bidder must submit firm unit prices in Canadian dollars, applicable taxes are excluded, DDP (Victoria, British Columbia and Halifax, Nova Scotia) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Bidder must submit firm unit pricing for all items and all destinations including options. The Bidder is requested to quote firm unit pricing at no more than two decimal points.

### 1.2.2 SACC MANUAL CLAUSE

A9033T 2012/07/16 Financial Capability

## 2. BASIS OF SELECTION

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract (1 contract only). Evaluation will be established using the firm quantities for all items, including all destinations and 100% of the option quantities.

## 3. CONTRACT FINANCIAL SECURITY

1. If this bid is accepted, the Bidder may be required to provide contract financial security, after the bid closing date and within 10 calendar days from receipt of a written request from the Contracting Authority.
  - (a) a security deposit as defined in clause “Security Deposit Definition” in the amount of up to ten percent (10%) of the contract price.

2. Security deposits in the form of government guaranteed bonds with coupons attached will be accepted only if all coupons that are unmatured, at the time the security deposit is provided, are attached to the bonds. The Contractor must provide written instructions concerning the action to be taken with respect to coupons that will mature while the bonds are pledged as security, when such coupons are in excess of the security deposit requirement.
3. If Canada does not receive the required financial security within the specified period, Canada may, as its discretion, accept another offer, issue a new bid solicitation, award a contract or reject all the bids.

#### **4. SECURITY DEPOSIT DEFINITION**

1. "security deposit" means
  - (a) a bill of exchange that is payable to the Receiver General for Canada, and certified by an approved financial institution or drawn by an approved financial institution on itself; or
  - (b) a Government guaranteed bond; or
  - (c) an irrevocable standby letter of credit, or
  - (d) such other security as may be considered appropriate by the Contracting Authority and approved by Treasury Board;
2. "approved financial institution" means
  - (a) any corporation or institution that is a member of the Canadian Payments Association;
  - (b) a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the "Régie de l'assurance-dépôts du Québec" to the maximum permitted by law;
  - (c) a credit union as defined in paragraph 137(6) the *Income Tax Act*;
  - (d) a corporation that accepts deposits from the public, if repayment of the deposits is guaranteed by Canadian province or territory; or
  - (e) the Canada Post Corporation.
3. "government guaranteed bond" means a bond of the Government of Canada or a bond unconditionally guaranteed as to principal and interest by the Government of Canada that is:
  - (a) payable to bearer;
  - (b) accompanied by a duly executed instrument of transfer of the bond to the Receiver General for Canada in accordance with the *Domestic Bonds of Canada Regulations*;
  - (c) registered in the name of the Receiver General for Canada.
4. "irrevocable standby letter of credit"
  - (a) means any arrangement, however named or described, whereby a financial institution (the "Issuer"), acting at the request and on the instructions of a customer (the "Applicant"), or on its behalf,
    - (i) will make a payment to or to the order of Canada, as the beneficiary;
    - (ii) will accept and pay bills of exchange drawn by Canada;
    - (iii) authorizes another financial institution to effect such payment, or accept and pay such bills of exchange; or
    - (iv) authorizes another financial institution to negotiate, against written demand(s) for payment, provided that the conditions of the letter of credit are complied with.
  - (b) must state the face amount which may be drawn against it;
  - (c) must state its expiry date;
  - (d) must provide for sight payment to the Receiver General for Canada by way of the financial institution's draft against presentation of a written demand for payment signed by the authorized departmental representative identified in the letter of credit by his/her office;



- (e) must provide that more than one written demand for payment may be presented subject to the sum of those demands not exceeding the face amount of the letter of credit;
- (f) must provide that it is subject to the International Chamber of Commerce (ICC) Uniform Customs and Practice (UCP) for Documentary Credits, 2007 Revision, ICC Publication No. 600. Pursuant to the ICC UCP, a credit is irrevocable even if there is no indication to that effect; and
- (g) must be issued (Issuer) or confirmed (Confirmer), in either official language, by a financial institution that is a member of the Canadian Payments Association and is on the letterhead of the Issuer or Confirmer. The format is left to the discretion of the Issuer or Confirmer.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

### **1. CERTIFICATIONS REQUIRED PRECEDENT TO CONTRACT AWARD**

#### **1.1 INTEGRITY PROVISIONS - ASSOCIATED INFORMATION**

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### **1.2 FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - BID CERTIFICATION**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada (ESDC)-Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### **2. ADDITIONAL CERTIFICATIONS REQUIRED PRECEDENT TO CONTRACT AWARD**

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

## 2.1 PRODUCTION CERTIFICATION

The Bidder certifies that:

( ) the product for which a Certificate of Compliance was issued is the same product used in the bid submission or production units.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. SECURITY REQUIREMENT**

There is no security requirement applicable to this Contract.

### **2. REQUIREMENT**

The Contractor must provide the items detailed under the "Requirement" at Annex A.

### **3. STANDARD CLAUSES AND CONDITIONS**

All instructions, clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010A (2014/03/01), General Conditions - Goods (Medium complexity) apply to and form part of the Contract.

### **4. TERM OF CONTRACT**

#### **4.1 Delivery Date**

##### **Delivery Required (Desirable) - Firm Quantity - Item 001**

All firm deliverables are requested complete by **June 20, 2014.**

##### **Delivery - Firm Quantity - Phased - Item 001**

The first delivery must be made within \_\_\_\_\_ calendar days from the effective date of the Contract. The quantity delivered must be \_\_\_\_\_ roll. The balance must be delivered at the rate of \_\_\_\_\_ roll after the first delivery until completion of the Contract.

##### **Delivery - Option 1 - Item 002**

The delivery of the option 1 quantity must commence within \_\_\_\_\_ calendar days from receipt of the contract amendment and after final delivery of the contract quantity. The quantity delivered must be \_\_\_\_\_roll. The balance must be shipped at a rate of \_\_\_\_\_ roll after the first delivery until completion of the option quantity.

##### **Delivery - Option 2 - Item 003**

The delivery of the option 2 quantity must commence within \_\_\_\_\_ calendar days from receipt of the contract amendment and after final delivery of the option 1 quantity. The quantity delivered must be \_\_\_\_\_roll. The balance must be shipped at a rate of \_\_\_\_\_ roll after the first delivery until completion of the option quantity.

**Delivery - Option 3 - Item 004**

The delivery of the option 3 quantity must commence within \_\_\_\_\_ calendar days from receipt of the contract amendment and after final delivery of the option 3 quantity. The quantity delivered must be \_\_\_\_\_ roll. The balance must be shipped at a rate of \_\_\_\_\_ roll after the first delivery until completion of the option quantity.

**4.1.1 Delivery - Appointments**

The Contractor must make deliveries to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.

(a) 2B1 CF Esquimalt  
Esquimalt, B.C.  
250-363-4963

(b) 7H1 CF Halifax  
Halifax, N.S.  
902-427-0550

**4.1.2 Preparation for Delivery**

The Contractor must prepare item number 001 for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification D-LM-008-036/SF-000, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item number 001 in quantities of one (1) roll by package.

**4.1.3 Shipping Instructions - Delivery at Destination**

1. Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Delivered Duty Paid (DDP) (Victoria, British Columbia and Halifax, Nova Scotia) Incoterms 2000 for shipments from commercial contractor.

**4.2 SACC Manual Clauses**

D5545C 2010/08/16 ISO 9001:2008 - Quality Management Systems - Requirements (QAC C)  
D6010C 2007/11/30 Palletization

**5. AUTHORITIES****5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Thérèse Burelle  
Public Works and Government Services Canada  
Acquisitions Branch  
Commercial and Consumer Products Directorate (CCPD)  
Clothing & Textiles Division  
Place du Portage, Phase III, 6A2  
11 Laurier Street  
Gatineau, Quebec K1A 0S5

Telephone : 819-956-0396 Facsimile: 819-956-5454

E-mail address: therese.burelle@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## 5.2 Technical Authority

The Technical Authority for this Contract is:

### Mailing/Shipping Address

Department of National Defence

101 Colonel By Drive

Ottawa, Ontario

K1A 0K2

Attn: DSSPM \_\_\_\_\_(to be advised at contract)

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 5.3 Contractor's Representative

The person responsible for :

### General enquiries

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Delivery follow-up

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6. PAYMENT

### 6.1 Basis of Payment - Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex A for a cost of \$ (amount to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## **6.2 SACC Manual Clauses**

H1001C 2008/05/12 Multiple Payments

C2000C 2007/11/30 Taxes - Foreign-based Contractor

## **7. INVOICING INSTRUCTIONS**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the following address for certification and payment :

National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2

Attention: D Mar P 4-3-4-3

Email: \_\_\_\_\_ (to be inserted at contract award)

(b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

(c) One (1) copy must be forwarded to the consignee.

## **8. CERTIFICATIONS**

### **8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to, provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant

to the default provision of the Contract, to terminate the Contract for default.

## **9. APPLICABLE LAWS**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **10. PRIORITY OF DOCUMENTS**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions 2010A (2014/03/01), General Conditions - Goods (Medium Complexity);
- c) Annex A, Requirement;
- d) Specification;
- e) the Contractor's bid dated \_\_\_\_\_.

### **11. DEFENCE CONTRACT**

SACC Manual Clause A9006C (2012/07/16) Defence Contract

### **12. SACC MANUAL CLAUSES**

C2800C 2013/01/28 Priority Rating  
 C2801C 2011/05/16 Priority Rating - Canadian-based Contractors  
 D2000C 2007/11/30 Marking  
 D2001C 2007/11/30 Labelling  
 B7500C 2006/06/16 Excess Goods  
 D9002C 2007/11/30 Incomplete Assemblies

### **13. MATERIALS: CONTRACTOR TOTAL SUPPLY**

The Contractor will be responsible for obtaining all materials required in the manufacture of the item(s) Specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

### **14. PROCEDURES FOR DESIGN CHANGE/DEVIATIONS**

The Contractor must follow these procedures for any proposed design change/deviation to contract specifications.

The Contractor must complete Part 1 of the Design Change/Deviation form DND 672 and forward one (1) copy to the "Technical Authority and one (1) copy to the Contracting Authority.

The Contractor will be authorized to proceed upon receipt of the design change/deviation form signed by the Contracting Authority. A contract amendment will be issued to incorporate the design change/deviation in the Contract.

### **15. PLANT CLOSING**

The Contractor's plant closing for Summer and Christmas holidays are as follows. During this time there will be no shipments.

#### Year 2014/2015

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

#### Year 2015/2016

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

#### Year 2016/2017

Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

#### Year 2017/2018

Summer Holiday	FROM _____	TO _____
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Christmas Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

## 16. PLANT LOCATION

Items will be manufactured at: \_\_\_\_\_

## 17. SUBCONTRACTOR(S)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: \_\_\_\_\_

Location: \_\_\_\_\_

Value of subcontract: \$ \_\_\_\_\_

Nature of subcontracting work performed: \_\_\_\_\_

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

## 18. OVERSHIPMENT

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

## 19. SPECIFICATIONS AND STANDARDS

### 19.1 United States Military Specifications and Standards

The Contractor is responsible for obtaining copies of all United States (US) military specifications and standards which may be applicable to the requirement. These specifications and standards are available commercially, or may be obtained by visiting the US Department of Defense Website, at the following address: <http://dodssp.daps.dla.mil/> .

## 20. FINANCIAL SECURITY

1. Canada may convert the security deposit to the use of Canada if any circumstance exists which would entitle Canada to terminate the Contract for default, but any such conversion will not constitute termination of the Contract.

2. Where Canada so converts the security deposit:

(a) the proceeds will be used by Canada to complete the Work according to the conditions of the Contract, to the nearest extent that it is feasible to do so and any balance left will be returned to the Contractor on completion of the warranty period; and

(b) if Canada enters into a Contract to have the Work completed, the Contractor will:

(i) be considered to have irrevocably abandoned the Work; and

(ii) remain liable for the excess cost of completing the Work if the amount of the security deposit is not sufficient for such purpose. "Excess cost" means any amount over and above the amount of the Contract Price remaining unpaid together with the amount of the security deposit.

3. If Canada does not convert the security deposit to the use of Canada before completion of the contract period, Canada will return the security deposit to the Contractor within a reasonable time after such date.

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

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4. If Canada converts the security deposit for reasons other than bankruptcy, the financial security must be reestablished to the level of the amount stated above so that this amount is continued and available until completion of the contract period.



## ANNEX A REQUIREMENT

### 1. TECHNICAL REQUIREMENT

The Contractor is required to provide Canada for the **Department of National Defence (DND)** with **Matting, Floor**.

#### **NSN 7220-01-057-1897 - Matting, Floor**

- Material: Plastic, Polyvinyl Chloride
  - Thickness: 0.188 inches nominal;
  - Width: 36.000 inches nominal;
  - Fabrication Method: Solid;
  - Color: Gray; - Color/Shade Designation Controller: Color 26270 STD. 595;
  - Environmental Protection: Fire Resistant and Slip Resistant;
  - Content within each unit package (1 roll): 25 YD;
  - Special Features: Solid Color, Nonslip, W/Raised Diamond Surface, Runner-Type;
- Matting is designed for use as a portable Mat in Single Strips in Front of Electrical Work, Benches, Switchboards,  
or Panel;
- NonDefinitive Spec/Std Data: 3 Type

#### **The items must be manufactured in accordance with:**

- The specification "MIL-DTL-15562G (Navy), Type III, Grey colour, dated 31 May 1996".

### 2. ADDRESSES

Destination Address	Invoicing Address
<b>W0103</b> Base Commander CFB Esquimalt Bldg 66 Colwood Victoria, British Columbia V9A 7N2 Canada	<b>W0103</b> Department of National Defence Base Logistic Officer CFB Esquimalt Stn Forces , P.O. Box 17000 Victoria, British Columbia V9A 7N2 Canada
<b>W010B</b> Formation Commander HMC Dockyard Bldg. D-206, Door 1 thru 13 Halifax, Nova Scotia B3K 5X5 Canada	<b>W010B</b> Department of National Defence Maritime Forces Atlantic Account Payable Section Building #D155, 3rd floor Halifax, Nova Scotia B3K 5X5 Canada

### 3. DELIVERABLES

#### CONTRACT QUANTITY

**Firm Quantity**

Item	Description	Unit of Issue	Destination	Firm Quantity	Firm Unit Price, DDP, Transportation costs included, Applicable taxes extra
001	<u>NSN 7220-01-057-1897</u> <u>Matting, Floor</u>	roll	Victoria	50	\$ _____
			Halifax	50	\$ _____
Total				100	

**OPTION 1 - (Item 002)**

Item	Description	Unit of Issue	Destination	Estimated Quantity	Firm Unit Price, DDP, Transportation costs included, Applicable taxes extra
002	<u>NSN 7220-01-057-1897</u> <u>Matting, Floor</u>	roll	Victoria	80	\$ _____
			Halifax	80	\$ _____
Total				160	

**OPTION 2 - (Item 003)**

Item	Description	Unit of Issue	Destination	Estimated Quantity	Firm Unit Price, DDP, Transportation costs included, Applicable taxes extra
003	<u>NSN 7220-01-057-1897</u> <u>Matting, Floor</u>	roll	Victoria	80	\$ _____
			Halifax	80	\$ _____
Total				160	

**OPTION 3 - (Item 004)**

Item	Description	Unit of Issue	Destination	Estimated Quantity	Firm Unit Price, DDP, Transportation costs included, Applicable taxes extra
004	<u>NSN 7220-01-057-1897</u> <u>Matting, Floor</u>	roll	Victoria	80	\$ _____
			Halifax	80	\$ _____
Total				160	

**5. OPTION QUANTITIES - Identified as Items 002, 003, 004**

The Contractor grants to Canada the irrevocable option to acquire the goods described above under the same terms and conditions and at the prices stated in the Contract.

Option 1 may only be exercised for a minimum of 20 roll up to a maximum of 80 roll.

Option 2 may only be exercised for a minimum of 20 roll up to a maximum of 80 roll.

Option 3 may only be exercised for a minimum of 20 roll up to a maximum of 80 roll.

The options may only be exercised by the Contracting Authority, distributed amongst the items and will be evidenced through amendment.

The Contracting Authority may exercise the option as follows:

Option 1 : within 12 months after contract award date by sending a written notice to the Contractor.

Option 2 : within 24 months after contract award date by sending a written notice to the Contractor.

Option 3 : within 36 months after contract award date by sending a written notice to the Contractor.

Multiple amendments may result to exercise each option.