

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 1T3  
Bid Fax: (902) 496-5016

**Request For a Standing Offer**  
**Demande d'offre à commandes**

Regional Master Standing Offer (RMSO)  
Offre à commandes maître régionale (OCMR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9

<b>Title - Sujet</b> RMSO - VEHICLE RENTAL	
<b>Solicitation No. - N° de l'invitation</b> E6HAL-130011/A	<b>Date</b> 2014-03-20
<b>Client Reference No. - N° de référence du client</b> E6HAL-13-0011	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$HAL-219-9237
<b>File No. - N° de dossier</b> HAL-3-71216 (219)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-04-08</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT	
<b>Delivery Required - Livraison exigée</b> SEE HEREIN	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Richard, Linda K.	<b>Buyer Id - Id de l'acheteur</b> hal219
<b>Telephone No. - N° de téléphone</b> (902)496-5261 ( )	<b>FAX No. - N° de FAX</b> (902)496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA AND/OR AGENCIES AS INDICATED ON DSS 942 CALL-UP (PLEASE UPDATE CITY/PROV/PC) xxx NOVA SCOTIA B3J 3C9 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Solicitation No. - N° de l'invitation

E6HAL-130011/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

E6HAL-13-0011

File No. - N° du dossier

HAL-3-71216

CCC No./N° CCC - FMS No/ N° VME

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## TITLE - RMSO Vehicle Rental for Fleet Management and Operational Requirements

### PART 1 - GENERAL INFORMATION

#### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7            7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, Insurance Requirements and List of Directors.

#### 2. Summary

Regional Master Standing Offer for the rental of vehicles for Fleet Management/Operational purposes not related to Government Travel. For travel-related rentals, please refer to the Accommodation and Car Rental Directory.

This Request for Standing Offer includes staff cars, station wagons, 7, 12 and ½ ton 4 x 4 trucks, and SUV's to various Federal Government Departments in Nova Scotia, New Brunswick, and Prince Edward Island for a period of two (2) years with a one (1) year extension period.

Vehicles supplied must conform to the vehicles listed in the Government Motor Vehicle Buying Guide (GMVOG) available at the following site:

<http://publiservice.gc.ca/services/icpsss-spicsn/gmvog/intro-e.html>.

Offerors must submit a list of names , or other related information as needed, pursuant to section 01 of Standard Instructions 2006 (2014-03-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements

Offerors in receipt of a pension or a lump sum payment must provide the required information as detailed in article 3 of Part 2 of the Request for Standing Offers (RFSO).

The requirement is subject to a preference for Canadian goods and/or services.

### 3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014-03-01 Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

#### 1.1 SACC Manual Clauses

M9033T (2011-05-16) Financial Capability

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information.

Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

## Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the *Financial Administration Act* R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

*"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.*

*"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.*

## Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES ( ) NO ( )**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

## Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? YES ( ) NO ( )

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If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

#### **4. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### **5. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Financial Offer

Offerors must submit their financial offer in accordance with the Annex A, Basis of Payment"). The total amount of Applicable Taxes must be shown separately.

#### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ( ) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b) ( ) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

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The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

## Section II: Certifications

Offerors must submit the certifications required under Part 5.

### PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

#### 1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are two (2) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

#### 1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

#### 2. Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer. **Only one standing offer will be issued.**

All values at Annex B1 and Annex B2 under "Amount" will be totalled to determine the evaluated price.

### PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the

Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

## 1. Certifications Required Precedent to Issuance of a Standing Offer

### 1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions 2006 (2013-03-01) The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

### 1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## 2. Additional Certifications Required Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

### 2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian services.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the service offered is a Canadian service, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the service offered being treated as a non-Canadian service.

The Offeror certifies that:

( ) the service offered is a Canadian service as defined in paragraph 2 of clause A3050T.

#### 2.1.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

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## PART 6 - FINANCIAL AND INSURANCE REQUIREMENTS

### 1. Financial Capability

SACC *Manual* clause M9033T (2011-05-16) Financial Capability

### 2. Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex B .

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

## PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### 2. Security Requirement

There is no security requirement applicable to this Standing Offer.

#### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

2005 (2014-03-01) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

### **3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: May 1 to July 31;  
2nd quarter: August 1 to October 31;  
3rd quarter: November 1 to January 31;  
4th quarter: February 1 to April 30.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

## **4. Term of Standing Offer**

### **4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from May 1, 2014 to April 30, 2016.

### **4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional one (1) year period, from May 1, 2016 to April 30, 2017 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority. A revision to the Standing Offer will be issued by the Standing Offer Authority.

## **5. Authorities**

### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Linda Richard  
Title: Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 1713 Bedford Row  
Halifax, NS B3J 3M9  
Telephone: (902) 496-5261  
Facsimile: (902) 496-5016

E-mail address: linda.k.richard@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

## 5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

## 5.3 Offeror's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Business: \_\_\_\_\_

Procurement Business Number: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

## 6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

## 7. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

## 8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

## 9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000 (Applicable Taxes included).

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-03-01, General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2014-03-01) General Conditions - Services (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*)

## 11. Certifications

### 11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

### 11.2 SACC Manual Clauses

M3060C (2008-05-12) Canadian Content Certification

## 12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

## 2. Standard Clauses and Conditions

### 2.1 General Conditions

2010C (2014-03-01) General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of 2010C (2014-03-01) General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

### 3. Term of Contract

#### 3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

### 4. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

### 5. Payment

#### 5.1 Basis of Payment

The Contractor will be paid in accordance with the Basis of Payment at Annex "B".

#### 5.2 Limitation of Price

*SACC Manual* clause C6000C (2011-05-16) Limitation of Price

#### 5.3 Single Payment

*SACC Manual* clause H1000C (2008-05-12) Single Payment

#### 5.4 Payment by Credit Card

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

### 6. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

## 7. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

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**ANNEX "A"**  
**REQUIREMENT**  
**AND MANDATORY SPECIFICATION**

**REQUIREMENT:****TITLE - PASSENGER VEHICLE RENTAL - NOT FOR GOVERNMENT TRAVEL**

Regional Master Standing Offer for the rental of vehicles for Fleet Management/Operational purposes **not** related to Government Travel. For Travel-related rentals, refer to the Accommodation and Car Rental Directory. Rental of vehicles including staff cars, station wagons, 7, 12 and ½ ton 4 x 4 trucks and SUV's to various Federal Government Departments and/or agencies for a period of two (2) years with an additional one (1) year option in the Provinces of Nova Scotia, New Brunswick, and Prince Edward Island.

Vehicles supplied must conform to the vehicles listed in the Government Motor Vehicle Ordering Guide (GMVOG) available on the internet at: <http://publiservice.gc.ca/services/icpsss-spicsn/gmvog/intro-e.html>

**REPONSIBILITY PRIOR TO ACCEPTANCE OF CALL-UP AGAINST THE STANDING OFFER (SO):**

- (i) Conducting a visual inspection of equipment (all equipment must be made available) in accordance with (IAW) the Request for Standing Offer, with an authorized representative of the industry and a member of the renting Department and/or Agency.
- (ii) Recording the condition of the equipment to be inspected (i.e. Condition of equipment, interior, complete visual outside inspection and ensuring all safety conditions are met IAW the Provincial Safety Standards which must meet our requirements); and
- (iii) Preparing a written report to be submitted to Public Works and Government Services Canada (PWGSC) on the condition and if the equipment meets the Crown's needs.

**PERFORMANCE SPECIFICATIONS**

1. Most requirements will be on a casual basis, not a long-term lease with a maximum response time of twelve hours. Exceptions to this may occur, and where applicable, the contractor will be advised. Rentals will be required on a short term basis as the Crown may not be able to forecast vehicle requirements. The contractor is to supply a confirmation number for vehicles ordered twenty-four (24) hours in advance. Requirements will be passed as quickly as possible to the contractor. Contractor shall inform the renter/lessee of availability no later than 13:30 on the last working day prior to vehicle being required.
2. The Crown will supply operators, fuel and daily routine servicing, which includes adding oil, if required, fuel, tire pressure and coolant levels and return to the contractor, all vehicle parts replaced, including damaged or worn tires if requested by the contractor industry. Upon termination of the call-up, the Crown will have all equipment fueled and cleaned prior to acceptance of the contractor industry.

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3. A 24-hour, 7-day week, equipment breakdown telephone service number and contact shall be provided for immediate authorization for repairs/replacement of unserviceable equipment. Any down time, due to breakdown, accident or equipment failure will not be considered in the computation of rental time.
  4. Equipment to be supplied without operator. Where applicable, all equipment leased is to be supplied with a full tank of fuel at the commencement of each rental period. Tanks are to be topped up at the leasee's expense upon completion of each rental.
  5. Where possible details on the duration of individual rental transactions will be confirmed at the time of call-up against the SO. Dates provided with each call-up will be tentative due to unforeseen activities or commitments; therefore, the contractor will invoice accordingly to actuated timings of a call-up.
  6. Each call-up shall specify the number and type of vehicles to be supplied and shall provide terms and conditions, which permit hire on a daily, weekly and monthly basis. All vehicles shall be subject to acceptance by the authorized representative before a call-up is made.
  7. Contractual obligation will come in force only if there is an authorized call-up against the SO agreement from the authorized Crown representative. Any other call-up is not authorized by the authorized representative will not be the responsibility of the Crown, or the authorized representatives.
  8. Point of Contact will be provided with each call-up against a standing offer document.
  9. Contractor must provide local after hours telephone number to be utilized in the event of cancellation or emergency requests.
  10. Must provide unlimited mileage/kilometers.
  11. CANCELLATION FEE: Notwithstanding anything contained in the call-up, the Minister reserves the right to terminate the call-up or change the requirements with respect to the vehicle(s) at any time, without penalty, within 12 hours notice of call-up.
  12. Two copies of invoices must be received within 15 days upon completion of call-up by the authorized representatives as indicated on the call-up document.
  13. Vehicles must be in first class condition to meet all Provincial requirements. Vehicles must not be more than one (1) year old.

## **RESPONSIBILITY OF THE CONTRACTOR**

14. It is the responsibility of the contractor to deliver upon call-up and pickup upon completion of the call-up (FOB), within a 50 Km radius in Nova Scotia and 120 Km radius in New Brunswick and Prince Edward Island, of the delivery site, when notified by the authorized representative. If a requirement is needed to have equipment picked up at the contractor's location it is the member(s) responsibility to pickup, perform a visual inspection of the equipment and upon completion of the call-up return the equipment and complete a detail inspection of the equipment at the industry. Rental charges will accrue from the time the vehicle is delivered or picked up, and cease when leaser is contacted to pick up vehicle after completion of the rental or vehicle is returned to the leaser's location by an authorized representative. If the vehicle is not picked up within a reasonable time, upon notification to the leaser of completion of the rental, the Renter will not be responsible for any damage that incurs to it after the notification.

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15. Call-up Acceptance by the Crown from the contractor:
- a. Call-up equipment will be fueled and have both interior and exterior of equipment thoroughly cleaned to ensure a proper inspection,
  - b. Ensure vehicle registration and fleet insurance is up-to-date and in the vehicle and that vehicle licensing, permits or exemptions are enforced and in place.
  - c. Ensure that a visual inspection is completed and signed both by representatives of the contractor and the Crown on the condition of the vehicle.
  - d. The vehicle(s) supplied must meet the provisions of the Canada Safety Act and Government Motor Vehicle specifications. All original manufacturers' components must be in working order.
  - e. Ensure all vehicles are supplied with a spare tire and jack and a place to secure these items.
16. The contractor will carry out oil filter changes and provide vehicle lubricants and filters as required and any warranty maintenance as required. Warranty servicing shall mean the supply of parts normally provided by the manufacturers warranty, together with the labor necessary to install such parts. The warranty shall, in no case, cover a period of less than 12 months. The Warranty service as outlined herein shall be made available at any dealer for the make of vehicle leased within Canada. The contractor will be responsible for any warranty or maintenance required within 12 hours notice.
17. Provision of snow tires when requested.
18. All vehicles must also include mud flaps and floor mats.
19. If call-up equipment does not meet the standards set within, the call-up shall be canceled with no service/rental or delivery charge.
20. The contractor will ensure equipment provided would meet our needs to the end of the callup or a suitable replacement (at no extra cost to the Crown) will be provided to complete the call-up.
- 21. The contractor should be aware that potential drivers may be under the age of 25, however, they will be Crown employees and will be qualified operators in accordance with Crown policies and regulations. Provisions will be made for this in the rental agreement.**
- 22. The management of risk for Mobile Support Equipment (MSE) rented/leased by DND and operated by the Department personnel shall be governed by the general principle that the Government of Canada self underwrites these risks to which it alone is exposed and over which it generally has control. Consequently, the preferred approach when hiring MSE is for DND to assume all responsibility for loss or damage to the hired MSE. When Department and or its personnel are at fault or negligent, it will assume all responsibility to third parties (i.e. Bodily injury and property damage) and all sums which Department of National Defence or its personnel become legally obligated to pay as damage.**
- 23. It is understood and agreed that the Crown is responsible for the loss and damage to the vehicle supplied under any resulting call-up to this SO incurred during the lease period if caused or contributed to by the negligence or carelessness of employees. Officers or agents of the Crown and recorded to the extent that the loss or damage is not the result of normal wear and tear or an Act of God, under this SO. Damage incurred to the vehicle**

**between the time of delivery from the contractor and the time the vehicle is returned (end of lease) will be the responsibility of the contractor. The Crown will underwrite loss of damage due to theft but not due to the negligence of the lessor.**

24. Claims against the Crown will be considered when damages to the rental equipment are caused by negligence (lack of proper care and attention to normal operating duties performed while operating the equipment) of Crown employee acting within the scope of his/her duties.
25. The contractor shall respond to a servicing or repair request within 4 hours and if a breakdown, equipment failure or if unserviceable due to an accident, and is expected to exceed 4 hours; the contractor will provide, at no expense to the Crown, a substitute vehicle of equal or greater value. Excess damage incurred will be the responsibility of the Crown. Repairs will be made IAW the standards set down by the Crown. The Crown or the authorized representative will not pay for downtime resulting from actuating repairs, processing the appropriate correspondence or from any other direct or indirect results of damage(s) to hired equipment. Therefore, it behooves all concerned, including the contractor to do everything possible to expedite whatever action(s) is/are required rendering the hired equipment serviceable again. It is the responsibility of the contractor to invoice only actuated repairs, which must accompany the request for payment. Repair work must be of comparable quality and of industry standard. The Crown shall be given the opportunity, if so desires, to obtain its own estimate through a third party on the identified repairs, in order to validate the contractor's estimate. There will be no administrative fees added to the repairs or cost of repairs/labor. The PWGSC Contracting Authority and the Senior Claims Analyst will resolve disagreements.
26. All charges for the call-up equipment will cease when the authorized representative notifies the contractor the callup is terminated.
27. The SO rates are determined based on the fact that the rented vehicle/equipment will be returned with normal wear and tear. A copy of a completed-signed work sheet must accompany claims submitted. The Crown will be accountable for any damages that are considered in excess of the normal wear and tear. For the purposes of this SO, normal wear and tear is defined as follows:
- The amount of deterioration, which can be expected over the term of the SO, will include:
- (i) Paint chips, minor scratches that do not extend to the base metal and minor scratches, which can be buffed out.
  - (ii) Paint chips caused by stone thrown by the wheels of the vehicle(s);
  - (iii) Frayed or stretched emergency brake cables;
  - (iv) Interior wear of vehicles, not including holes, burns or tears of interior surfaces.
  - (v) Tire wear and damage down to but now below provincial safety standards;
  - (vi) Removal of decals or signage and any resultant paint repairs will be considered outside the definition of normal wear and tear and therefore will be chargeable as a repair.
  - (vii) All original manufacturer's components of the vehicle must be in working condition.
28. Failure to supply more than five call-ups may render a withdrawal of authority to call-up against the Standing Offer.
29. All inquiries with regards to hired vehicles shall be directed to the authorized representatives of the Crown.

30. Billing periods for a month are considered to be on a 30-day cycle commencing on the date of call-up.

31. Contractor to have the capability of a one-hour emergency response time.

**32. DAMAGE ACCEPTANCE CLAUSE:**

Once a contractor is notified of a rental return, it is the contractor's responsibility to pick up the equipment from the arranged delivery site. The contractor should be aware that the Crown will not be responsible for the equipment once the contractor is notified of the termination of the call-up, therefore, the contractor should make every effort to have their equipment removed from the delivery site as soon as possible. It will be the responsibility of the contractor ensure a proper return inspection is completed before the equipment leaves the delivery site. The steps that need to be adhered to when accepting a vehicle return are as follows:

a. The contractor will do a visual inspection of both the exterior and interior of the equipment.

b. Any damage that is noted by the contractor or the contractor's representative will ensure the authorized representative is aware.

c. If there is damage to the equipment, it shall be agreed upon, by both the representative of the Crown and the authorized representative of the contractor on the extent of damage and what the damage is. This will be annotated by the representative of the Crown and the authorized representative of the contractor on the inspection sheet before the equipment leaves the delivery site.

d. If there is extensive damage, such as dents, missing parts, scratches that do extend to the base metal or suspect damage that is identified, a representative of the authorized department will be notified. A safety report will be completed and put on file along with an investigation that will be conducted by the Safety representative.

e. The contractor must be aware that once the equipment leaves the delivery site and the contractor's representative accepts the vehicle without annotating damage to the equipment, there will be no claim made against the Crown.

f. A signature will be required on the inspection sheet from the Crown and the contractor's representative of the accepted condition of the equipment.

**ANNEX B1 - 1st. Period (two (2) years)  
BASIS OF PAYMENT - NOVA SCOTIA**

- (i) Complete only as requested in the table.  
 (ii) Est qty x unit price = amount (perform this task for lines 1 to 4)  
 (iii) Definitions: **One day = twenty-four (24) hours**  
**One week = seven (7) days**  
**One month = thirty (30) days or thirty-one (31) days (as applicable)**

The Estimated Quantities reflected herein are for one (1) year and are for evaluation purposes only. The Amounts provided at Annex B1 - Nova Scotia - will be multiplied by two (2) to determine the value for two (2) years for evaluation purposes. All values at "Amount" (including 2nd period one (1) year option ) will be added together for a total evaluated price. Delivery and Pick-up Charges are to be included in the cost of the rental. All values at Annex B1 and B2 will totalled to calculate the evaluated price. Only one (1) standing offer will be issued.

**PRICING: Prices quoted are to include any and all applicable surcharges.**

1. Rental Rates: **SMALL SEDANS - 4 PASSENGER SEDAN**, 4 door, 4 cylinder, automatic complete with operational engine 1D50, all in accordance with **GMV Specification D50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,000 days	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

2. Rental Rates: **INTERMEDIATE SIZE SEDAN CARS - 5/6 passenger sedan**, 4 door, 6 cylinder, automatic, all in accordance with **GMV Spec # D00**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000 days	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

3. Rental Rates: **COMPACT SEDAN**, 4 door, 4-5 passenger, 4-6 cylinder automatic, in accordance with **GMV Spec. # D30**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,000	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

4. Rental Rates: **SMALL STATIONWAGON**, 4 door, 4 passenger, 4 cylinder automatic, all in accordance with **GMV Spec #H50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000 days	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

5. Rental Rates: **INTERMEDIATE STATION WAGON**, 5 Passengers, 4 door, 6 cylinder, automatic, in accordance with **GMV Spec #H00**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

6. Rental Rates: **7 PASSENGER VAN, cargo** carrying 6 cylinder, automatic, in accordance with **GMV spec #M60**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,500 days	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

7. Rental Rates: **CARGO VANS** 8 cylinder, automatic in accordance with **GMV spec. T80**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

8. Rental Rates: **1/4 TON UTILITY TRUCK**, 6 cylinder, automatic in accordance with **GMV Spec #L61**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

9. **Rental Rates: 1/2 TON PICK-UP TRUCK (4x4), 8 cylinder, automatic, in accordance with GMV Spec. # N41.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

10. **Rental Rates, SMALL UTILITY TRUCKS, 6 cylinder, automatic, in accordance with GMV Spec. #L41 (4 x 4)**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

11. **Rental Rates: PICK-UP TRUCKS - CREW CAB, Q40 4 x 2 /Q41 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12			FLAT RATE	\$

HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)		
MAKE AND MODEL OF VEHICLES OFFERED:		

12. Rental Rates - **PICK-UP TRUCKS - CREW CAB GMV # Q80 4 x 2 / Q81 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

13. Rental Rates - **TRUCK CAB AND CHASSIS 4,309 - 6,373 KG (9,500 - 14,500 lbs) Single or Dual rear wheel with box size of 16 feet GMV # S70**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

14. Rental Rates - **CUBE VAN , 1 TO 1.5 TON,** in accordance with GMV S70 Single or Dual Rear Wheels 14,500 lbs, and 14 to 16 foot cargo box. Van to be equipped with a roll up door and a pull out ramp that is stowed away under vehicle body.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$

MAKE AND MODEL OF VEHICLES OFFERED:
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## ANNEX B1 - 2nd Period (one (1) year option) BASIS OF PAYMENT - NOVA SCOTIA

(i) Complete only as requested in the table.

(ii) Est qty x unit price = amount (perform this task for lines 1 to 4)

(iii) Definitions: **One day = twenty-four (24) hours****One week = seven (7) days****One month = thirty (30) days or thirty-one (31) days (as applicable)****PRICING: Prices quoted are to include any and all applicable surcharges.**

1. Rental Rates: **SMALL SEDANS - 4 PASSENGER SEDAN**, 4 door, 4 cylinder, automatic complete with operational engine 1D50, all in accordance with **GMV Specification D50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,000 days	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

2. Rental Rates: **INTERMEDIATE SIZE SEDAN CARS - 5/6 passenger sedan**, 4 door, 6 cylinder, automatic, all in accordance with **GMV Spec # D00**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000 days	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Solicitation No. - N° de l'invitation

E6HAL-130011/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71216

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

E6HAL-13-0011

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3. Rental Rates: **COMPACT SEDAN**, 4 door, 4-5 passenger, 4-6 cylinder automatic, in accordance with **GMV Spec. # D30**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,000	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

4. Rental Rates: **SMALL STATIONWAGON**, 4 door, 4 passenger, 4 cylinder automatic, all in accordance with **GMV Spec #H50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

5. Rental Rates: **INTERMEDIATE STATION WAGON**, 5 Passengers, 4 door, 6 cylinder, automatic, in accordance with **GMV Spec #H00**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

6. Rental Rates: **7 PASSENGER VAN, cargo** carrying 6 cylinder, automatic, in accordance with **GMV spec #M60**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,500 days	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

7. Rental Rates: **CARGO VANS** 8 cylinder, automatic in accordance with **GMV spec. T80**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

8. Rental Rates: **1/4 TON UTILITY TRUCK**, 6 cylinder, automatic in accordance with **GMV Spec #L61**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

9. Rental Rates: **1/2 TON PICK-UP TRUCK (4x4)**, 8 cylinder, automatic, in accordance with **GMV Spec. # N41**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

10. Rental Rates, **SMALL UTILITY TRUCKS**, 6 cylinder, automatic, in accordance with GMV Spec. **#L41 (4 x 4)**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

11. Rental Rates: **PICK-UP TRUCKS - CREW CAB, Q40 4 x 2 /Q41 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

12. Rental Rates - **PICK-UP TRUCKS - CREW CAB GMV # Q80 4 x 2 / Q81 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

13. Rental Rates - **TRUCK CAB AND CHASSIS 4,309 - 6,373 KG (9,500 - 14,500 lbs) Single or Dual rear wheel with box size of 16 feet GMV # S70**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

14. Rental Rates - **CUBE VAN , 1 TO 1.5 TON,** in accordance with GMV S70 Single or Dual Rear Wheels 14,500 lbs, and 14 to 16 foot cargo box. Van to be equipped with a roll up door and a pull out ramp that is stowed away under vehicle body.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

**ANNEX B2 - 1st Period (two (2) years)  
BASIS OF PAYMENT -  
NEW BRUNSWICK & PRINCE EDWARD ISLAND**

All estimated usage figures are those provided by Department of National Defence only. These are the figures that will be used for evaluation purposes. **Delivery and Pick Up Charges are to be included in the cost of rental.**

Delivery and Pick Up of vehicles shall be the responsibility of the supplier:

- within 120 km. radius of Building K10, CFB Gagetown, Oromocto, New Brunswick
- within a 50 km. radius to Saint John, Moncton, and Fredericton, New Brunswick; and Summerside and Charlottetown, Prince Edward Island

(i) Complete only as requested in the table.

(ii) Est qty x unit price = amount (perform this task for lines 1 to 4)

(iii) Definitions: **One day = twenty-four (24) hours**

**One week = seven (7) days**

**One month = thirty (30) days or thirty-one (31) days (as applicable)**

**The Estimated Quantities reflected herein are for one (1) year and are for evaluation purposes only. The Amounts provided at Annex B2 - New Brunswick/PEI - will be multiplied by two (2) to determine the value for two (2) years for evaluation purposes. All values at "Amount" (including 2nd period one (1) year option ) will be added together for a total evaluated price. All values at Annex B1 and B2 will totalled to calculate the evaluated price. Only one (1) standing offer will be issued.**

1. Rental Rates: **SMALL SEDANS - 4 PASSENGER SEDAN**, 4 door, 4 cylinder, automatic complete with operational engine 1D50, all in accordance with **GMV Specification D50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000 days	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Solicitation No. - N° de l'invitation

E6HAL-130011/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71216

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

E6HAL-13-0011

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2. Rental Rates: **INTERMEDIATE SIZE SEDAN CARS** - 5/6 passenger sedan, 4 door, 6 cylinder, automatic, all in accordance with **GMV Spec # D00**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000 days	\$	PER DAY	\$
2. WEEKLY RATE	500	\$	PER WEEK	\$
3. MONTHLY RATE	100	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

3. Rental Rates: **COMPACT SEDAN**, 4 door, 4-5 passenger, 4-6 cylinder automatic, in accordance with **GMV Spec. # D30**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of three (3) Compact Size Cars must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of Compact Size Cars available at any one time \_\_\_\_\_

4. Rental Rates: **SMALL STATIONWAGON**, 4 door, 4 passenger, 4 cylinder automatic, all in accordance with **GMV Spec #H50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	900	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

5. Rental Rates: **INTERMEDIATE STATION WAGON, 5 Passengers, 4 door, 6 cylinder, automatic, in accordance with GMV Spec #H00.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	900	\$	PER DAY	\$
2. WEEKLY RATE	50	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) Intermediate Station Wagons must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of Intermediate Station Wagons available at any one time \_\_\_\_\_

6. Rental Rates: **7 PASSENGER VAN, cargo** carrying 6 cylinder, automatic, in accordance with **GMV spec #M60.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1800	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of ten (10) 7 Passenger Vans must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of 7 Passenger Vans available at any one time \_\_\_\_\_

Minimum of five (5) 7 Passenger Vans must be available from the supplier in the Saint John, New Brunswick Area.

Number of 7 Passenger Vans available at any one time \_\_\_\_\_.

7. Rental Rates: **CARGO VANS** 8 cylinder, automatic in accordance with **GMV spec. T80.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,500	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS RATE BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) Cargo Vans must be available from the supplier in the Saint John, New Brunswick Area.

Number of Cargo Vans available at any one time \_\_\_\_\_.

8. Rental Rates: **1/4 TON UTILITY TRUCK**, 6 cylinder, automatic in accordance with **GMV Spec #L61.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) 1/4 Ton Utility vehicles must be available from the supplier in the Saint John, New Brunswick Area.

Number of Intermediate 1/4 Ton Utility Vehicles available at any one time \_\_\_\_\_.

9. Rental Rates: **1/2 TON PICK-UP TRUCK (4x4)**, 8 cylinder, automatic, in accordance with **GMV Spec. # N41**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	300	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of ten (10) 1/2 Ton 4x4 Trucks must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of 1/2 Ton 4x4 Trucks available at any one time \_\_\_\_\_

10. Rental Rates, **SMALL UTILITY TRUCKS**, 6 cylinder, automatic, in accordance with GMV Spec. **#L41 (4 x 4)**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

11. Rental Rates: **PICK-UP TRUCKS - CREW CAB, Q40 4 x 2 /Q41 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

12. Rental Rates - **PICK-UP TRUCKS - CREW CAB GMV # Q80 4 x 2 / Q81 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

13. Rental Rates - **TRUCK CAB AND CHASSIS 4,309 - 6,373 KG (9,500 - 14,500 lbs) Single or Dual rear wheel with box size of 16 feet GMV # S70**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

14. **Rental Rates - CUBE VAN , 1 TO 1.5 TON,** in accordance with GMV S70 Single or Dual Rear Wheels 14,500 lbs, and 14 to 16 foot cargo box. Van to be equipped with a roll up door and a pull out ramp that is stowed away under vehicle body.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	150	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

**ANNEX B2 - 2nd Period (one (1) option year)  
BASIS OF PAYMENT -  
NEW BRUNSWICK & PRINCE EDWARD ISLAND**

All estimated usage figures are those provided by Department of National Defence only. These are the figures that will be used for evaluation purposes. **Delivery and Pick Up Charges are to be included in the cost of rental.**

Delivery and Pick Up of vehicles shall be the responsibility of the supplier:

- within 120 km. radius of Building K10, CFB Gagetown, Oromocto, New Brunswick
- within a 50 km. radius to Saint John, Moncton, and Fredericton, New Brunswick; and Summerside and Charlottetown, Prince Edward Island

(i) Complete only as requested in the table.

(ii) Est qty x unit price = amount (perform this task for lines 1 to 4)

(iii) Definitions: **One day = twenty-four (24) hours**  
**One week = seven (7) days**  
**One month = thirty (30) days or thirty-one (31) days (as applicable)**

1. Rental Rates: **SMALL SEDANS - 4 PASSENGER SEDAN**, 4 door, 4 cylinder, automatic complete with operational engine 1D50, all in accordance with **GMV Specification D50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3,000	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

2. Rental Rates: **INTERMEDIATE SIZE SEDAN CARS** - 5/6 passenger sedan, 4 door, 6 cylinder, automatic, all in accordance with **GMV Spec # D00**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1800 days	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

3. Rental Rates: **COMPACT SEDAN**, 4 door, 4-5 passenger, 4-6 cylinder automatic, in accordance with **GMV Spec. # D30**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1,000	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of three (3) Compact Size Cars must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of Compact Size Cars available at any one time \_\_\_\_\_

4. Rental Rates: **SMALL STATIONWAGON**, 4 door, 4 passenger, 4 cylinder automatic, all in accordance with **GMV Spec #H50**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	900	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

5. Rental Rates: **INTERMEDIATE STATION WAGON, 5 Passengers, 4 door, 6 cylinder, automatic, in accordance with GMV Spec #H00.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	900	\$	PER DAY	\$
2. WEEKLY RATE	50	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) Intermediate Station Wagons must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of Intermediate Station Wagons available at any one time \_\_\_\_\_

6. Rental Rates: **7 PASSENGER VAN, cargo** carrying 6 cylinder, automatic, in accordance with **GMV spec #M60.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1800	\$	PER DAY	\$
2. WEEKLY RATE	100	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of ten (10) 7 Passenger Vans must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of 7 Passenger Vans available at any one time \_\_\_\_\_

Minimum of five (5) 7 Passenger Vans must be available from the supplier in the Saint John, New Brunswick Area.

Number of 7 Passenger Vans available at any one time \_\_\_\_\_.

7. Rental Rates: **CARGO VANS** 8 cylinder, automatic in accordance with **GMV spec. T80.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1800	\$	PER DAY	\$
2. WEEKLY RATE	200	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS RATE BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) Cargo Vans must be available from the supplier in the Saint John, New Brunswick Area.

Number of Cargo Vans available at any one time \_\_\_\_\_.

8. Rental Rates: **1/4 TON UTILITY TRUCK**, 6 cylinder, automatic in accordance with **GMV Spec #L61.**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	1800	\$	PER DAY	\$
2. WEEKLY RATE	150	\$	PER WEEK	\$
3. MONTHLY RATE	25	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of two (2) 1/4 Ton Utility vehicles must be available from the supplier in the Saint John, New Brunswick Area.

Number of Intermediate 1/4 Ton Utility Vehicles available at any one time \_\_\_\_\_.

9. Rental Rates: **1/2 TON PICK-UP TRUCK (4x4)**, 8 cylinder, automatic, in accordance with **GMV Spec. # N41**.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

Minimum of ten (10) 1/2 Ton 4x4 Trucks must be available from the supplier in the CFB Gagetown, Oromocto, New Brunswick Area.

Number of 1/2 Ton 4x4 Trucks available at any one time \_\_\_\_\_

10. Rental Rates, **SMALL UTILITY TRUCKS**, 6 cylinder, automatic, in accordance with GMV Spec. **#L41 (4 x 4)**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

11. Rental Rates: **PICK-UP TRUCKS - CREW CAB, Q40 4 x 2 /Q41 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

12. Rental Rates - **PICK-UP TRUCKS - CREW CAB GMV # Q80 4 x 2 / Q81 4x4**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

13. Rental Rates - **TRUCK CAB AND CHASSIS 4,309 - 6,373 KG (9,500 - 14,500 lbs) Single or Dual rear wheel with box size of 16 feet GMV # S70**

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	3650	\$	PER DAY	\$
2. WEEKLY RATE	250	\$	PER WEEK	\$
3. MONTHLY RATE	75	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

14. **Rental Rates - CUBE VAN , 1 TO 1.5 TON,** in accordance with GMV S70 Single or Dual Rear Wheels 14,500 lbs, and 14 to 16 foot cargo box. Van to be equipped with a roll up door and a pull out ramp that is stowed away under vehicle body.

	ESTIMATED QTY	UNIT PRICE	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	2,500	\$	PER DAY	\$
2. WEEKLY RATE	150	\$	PER WEEK	\$
3. MONTHLY RATE	50	\$	PER MONTH	\$
4. CANCELLATION FEE (IF APPLICABLE) CANCELLED WITHIN 12 HOURS BEFORE PICK-UP (ESTIMATED QTY - 10 EACH)			FLAT RATE	\$
MAKE AND MODEL OF VEHICLES OFFERED:				

**PRICING: ADDITIONAL ITEMS to be supplied upon request for Nova Scotia, New Brunswick and Prince Edward Island.**

The following Estimated Quantities are used for evaluation purposes only.

**TRUCK CAPS**

	EST. QTY	UNIT PRICE 1ST. PERIOD	UNIT PRICE 2ND. PERIOD	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	80	\$	\$	PER DAY	\$
2. WEEKLY RATE	20	\$	\$	PER WEEK	\$
3. MONTHLY RATE	10	\$	\$	PER MONTH	\$

**TRAILER HIITCHES (TRUCKS ONLY)**

	EST. QTY	UNIT PRICE 1ST. PERIOD	UNIT PRICE 2ND. PERIOD	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	80	\$	\$	PER DAY	\$
2. WEEKLY RATE	20	\$	\$	PER WEEK	\$
3. MONTHLY RATE	10	\$	\$	PER MONTH	\$

**SAFETY BARRIERS (CARGO VANS ONLY)**

	EST. QTY	UNIT PRICE 1ST. PERIOD	UNIT PRICE 2ND. PERIOD	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	80	\$	\$	PER DAY	\$
2. WEEKLY RATE	20	\$	\$	PER WEEK	\$
3. MONTHLY RATE	10	\$	\$	PER MONTH	\$

**RUBBER FLOOR MATS (Cargo Vans Only)**

	EST. QTY	UNIT PRICE 1ST. PERIOD	UNIT PRICE 2ND. PERIOD	UNIT OF ISSUE	AMOUNT
1. DAILY RATE	80	\$	\$	PER DAY	\$
2. WEEKLY RATE	20	\$	\$	PER WEEK	\$
3. MONTHLY RATE	10	\$	\$	PER MONTH	\$

Solicitation No. - N° de l'invitation

E6HAL-130011/A

Client Ref. No. - N° de réf. du client

E6HAL-13-0011

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71216

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

**WINTER TIRES**

ITEM	EST QTY	DAILY RATE (1ST PERIOD)	TOTAL AMOUNT (1ST PERIOD)
6 PLY	20 SETS	\$	\$
8 PLY	25 SETS	\$	\$
10 PLY	15 SETS	\$	\$
<b>TOTAL FIRST PERIOD (FOR EVALUATION PURPOSES ONLY)</b>			<b>\$</b>

ITEM	EST QTY	DAILY RATE (2ND PERIOD)	TOTAL AMOUNT (1ST PERIOD)
6 PLY	20 SETS	\$	\$
8 PLY	25 SETS	\$	\$
10 PLY	15 SETS	\$	\$
<b>TOTAL SECOND PERIOD (FOR EVALUATION PURPOSES ONLY)</b>			<b>\$</b>

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## ANNEX "C"

### INSURANCE

#### 1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

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- I. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- m. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

## **2. Vehicles - Long Term Lease**

1. The Contractor must not insure the risks to Canada arising from the use or operation of vehicles leased by Canada on a long-term basis (over 30 days) except where Provincial law makes it mandatory for the Contractor to insure any leased vehicles. Where Provincial law makes it mandatory to insure a leased vehicle, the Contractor must obtain insurance coverage in respect of the vehicle supplied under the lease, and a copy or evidence of such insurance is to be provided to Canada.
2. Canada may decide not to purchase Collision, All Perils or Comprehensive insurance. The option that must be chosen by Canada when renting a vehicle must depend on the applicable Treasury Board Risk Management Policy.
3. In the event of an accident that is self-insured by Canada (as Lessee), Canada must obtain a written estimate for the repairs and, in consultation with the Contractor (as Lessor), must decide where the repairs are to be performed. If the Contractor decides to have the damage repaired at

Solicitation No. - N° de l'invitation

E6HAL-130011/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71216

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

E6HAL-13-0011

CCC No./N° CCC - FMS No/ N° VME

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another place and the cost of said repairs is higher then the estimate obtained by Canada, Canada must only pay the lesser amount. Further, if the Contractor decides that the vehicle is to be repaired at a place other then the place Canada chooses, the Contractor must be responsible to pay transport costs of the vehicle to the alternate location.

4. When a rental vehicle is in a disabling accident, all rental charges must cease on said vehicle.

