



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A:**

Procurement & Contracting Services  
Bid Receiving Unit  
VISITOR'S CENTRE  
73 Leikin Drive  
Ottawa, Ontario K1A 0R2  
Canada

**REQUEST FOR  
PROPOSAL**

**DEMANDE DE  
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

<b>Title – Sujet</b> Fitness Cardio and Strength Equipment		<b>Date</b> March 20th, 2014
<b>Solicitation No. – N° de l'invitation</b> 201404318/A		
<b>Client Reference No. - No. De Référence du Client</b> 201404318		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	02 :00	EST (Eastern Daylight Time) HAE (heure Avancée de l'Est t)
<b>On / le :</b>	April 30th, 2014	
<b>F.O.B. – F.A.B</b> Destination	<b>GST – TPS</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Candice Therien		
<b>Telephone No. – No. de téléphone</b> 613-843-3826		<b>Facsimile No. – No. de télécopieur</b> 613-825-0082

<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b>
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



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This bid solicitation cancels and supersedes previous bid solicitation number 201404318 dated 2013/12/16 with a closing of 2014/02/04 at 2pm. A debriefing or feedback session will be provided upon request to bidders who bid on the previous solicitation.

## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

### **2. Requirement**

The requirement is detailed under Article 2 of the resulting contract clauses.

#### **2.1 Delivery Requirement**

Delivery is requested to be completed by June 12<sup>th</sup>, 2014.

### **3. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **4. Procurement Ombudsman**

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca). You can also obtain more information on the OPO services available to you at their website at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:



Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

### **1.1 SACC Manual Clauses**

SACC Manual Clause B1000T (2007-11-30) – Condition of Material

### **2. Submission of Bids**

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

**Due to the nature of the bid solicitation, bids transmitted electronically or by facsimile to RCMP will not be accepted.**

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (Two (2) hard copies)
- Section II: Financial Bid (One (1) hard copy)
- Section III: Certifications (One (1) hard copy)



Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the work by providing Product brochures, technical specifications, data sheets, etc.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### **Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

To be considered responsive, a bid must meet all of the mandatory requirements as detailed at Annex D – Mandatory Criteria. All mandatory criteria must be met through way of cross-referencing with product literature, and or certifications supplied with the bid. If, in some instances(s) this is not available, the bidder is to note how their product meets the requirement. Bids not meeting all of the mandatory requirements will be given no further consideration.



## 1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP destination, Canadian customs duties and excise taxes included.

## 2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## 3. Security Requirement

Before award of a contract the bidder's proposed resources must hold a valid Facility Access Security Clearance issued by the Royal Canadian Mounted Police (RCMP).

The Bidder recommended for award must:

- a) Provide personal data including the full name, date of birth, present address and other data as requested by the RCMP representative, for each of the bidder's proposed resource(s) requiring access to sensitive work site(s). This information will be used for security clearance purposes. Fingerprinting may be required. This information should be provided within 5 working days of request.
- b) Ensure that all the bidder's proposed resources requiring access to sensitive work site(s) hold a valid Facility Access clearance issued by RCMP Departmental Security.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### 1. Mandatory Certifications Required Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's](http://www.hrsdc.gc.ca/) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.



## 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

### 2.1 Former Public Servant Certification

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

#### Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

#### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes ( ) No ( )

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.



By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

**Work Force Adjustment Directive**

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes ( ) No ( )

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

\_\_\_\_\_  
Bidder's authorized representative Signature

\_\_\_\_\_  
Date





## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

The contractor is required to be security cleared at the level of facility access as verified by the Personal Security Unit (PSU) of the Royal Canadian Mounted Police (RCMP).

The contractor SHALL NOT remove or make copies of any DESIGNATED or CLASSIFIED information or assets from the identified work site(s).

The contractor must comply with the provisions of the Security Requirements Check List at Annex C.

### **2. Requirement**

The Contractor must provide the items detailed under Annex A – Requirement.

### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### **3.1 General Conditions**

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 - Code of Conduct and Certifications - Contract of 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.

### **4. Term of Contract**

#### **4.1 Delivery Date**

While delivery is requested by June 12<sup>th</sup>, 2014, the best delivery that could be offered is \_\_\_\_\_.

#### **4.2 Optional Goods and/or Services**

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex A & Annex B of the contract under the same terms and conditions and at the prices(s) and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within 24 months after contract award by sending a written notice to the Contractor.



**5. Authorities**

**5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Candice Therien  
Title: Procurement Specialist  
Organization: Royal Canadian Mounted Police  
Address: 73 Leikin Drive, Ottawa Ontario K1A 0R2

Telephone: 613-843-3826  
Facsimile: 613-825-0082  
E-mail address: Candice.therien@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

**5.2 Technical Authority**

The Technical Authority for the Contract is:  
(TBA at time of award)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**5.3 Contractor's Representative**

The Contractor's Representative for the Contract is: (*Bidder to complete at time of bid submission*)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone : \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_\_  
E-mail address: \_\_\_\_\_



## 6. Payment

### 6.1 Basis of Payment – Firm Price, Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "B" for a cost of \$ \_\_\_\_\_ (*to be inserted at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.2 Single Payment

*SACC Manual clause H1000C (2008-05-12) Single Payment*

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions – Goods (Medium Complexity) 2010A (2013-04-25);
- (c) Annex A, Requirement;



- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Check List;
- (f) The Contractor's bid dated \_\_\_\_\_

## 11. Procurement Ombudsman

### 11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca).

### 11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa.opo@boa.opo.gc.ca](mailto:boa.opo@boa.opo.gc.ca).

## 12. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

## 13. Shipping Instructions – Delivery at Destination

Goods must be consigned and delivered to the destination specified in the contract:

Incoterms 2000 "DDP Delivered Duty Paid" NOAF facility in Niagara-on-the-lake, ON



## **ANNEX A REQUIREMENT**

### **List of Acronyms**

<b>HP</b>	<b>Horsepower</b>
<b>AC</b>	<b>Alternating current</b>
<b>MPH</b>	<b>Miles per hour</b>
<b>SPD</b>	<b>Shimano Pedaling Dynamics</b>
<b>FCC</b>	<b>Federal Communications</b>
<b>CSA</b>	<b>Canadian Standards Association</b>

### **1. Requirement**

The Contractor must supply, deliver and install various pieces of Commercial Grade fitness equipment to the RCMP located in Niagara-on-the-lake, Ontario.

The Contractor must provide the following equipment divided into two categories: Cardio and Strength equipment:

#### Cardio Equipment

- Treadmills
- Arc Trainer or Cross Trainer
- Recumbent Bicycle
- Upright Bicycle
- Spin Bicycle

#### Strength Equipment

- Functional Trainer
- Dip/Chin Assist

### **2. Equipment Specifications**

#### 2.1 Cardio Equipment

- Equipment must be able to withstand a minimum usage of 10-12 hours per day.
- All cardio equipment except for the Spin Bike must be from same manufacturer.
- All cardio equipment must have identical consoles, excluding spin bike.
- All Cardio equipment must be, as a minimum, warrantied ON-SITE as follows:  
10 years frame; five (5) years drive motor; three (3) years motor controller; three (3) years parts and one 1 year labour.

##### 2.1.1 Treadmills

- Motor: minimum 4hp continuous duty AC
- 220 volt, 20 amp, T-slot, dedicated circuits
- Cushioning/suspension system
- Minimum speed range at least 0.5-12 MPH
- Minimum Incline range: 0% to 15% or greater, in 0.5% increments
- Readouts to include: time, distance, speed, calories, incline, heart rate.
- Multiple Programs including quick start, fitness test and weight loss
- Safety lanyard and shut down feature
- Quick Start
- Contact Heart Rate Monitor
- Must be rated to be able to support a 350-400 lbs user



- Reversible Deck
- Length 88 in (224 cm) max
- Width With handrails 37 in (94 cm) max
- Height 64 in (163 cm), with console 80 in (203 cm) max
- Step-up height maximum 9 in (23cm)
- Running Surface Length: minimum width of 20" (50.0 cm), minimum length of 60" (152.4 cm)
- Side rails adjacent to running surface must be steel or aluminum
- Frame - Welded high alloy steel or aircraft aluminum
- Water Bottle holder and Accessories Tray

#### 2.1.2 Arc Trainer or Cross Trainer

- Resistance Range: up to 900 Watts
- Readouts to include: time, distance, speed, calories, heart rate.
- Multiple Programs including quick start, fitness test and weight loss
- Contact Heart Rate Monitor
- Length 80 in (203 cm) max
- Width 34 in (86 cm) max
- Height 69 in (175 cm), with monitor 84 in (213 cm) max
- Must be rated to be able to support a 350-400 lbs user
- Frame - Welded high alloy steel or aircraft aluminum
- Water Bottle and Accessories Tray

#### 2.1.3 Spin Bicycle

- Push or lever brake safety system
- Self-Powered with multi-ribbed belt drive
- Magnetic current style brake system
- Heavy-duty, welded aluminum, steel or stainless steel frame
- Ergonomic saddle
- Handlebar: Textured grip with micro adjustability up/down and fore/aft adjustments with numeric markings
- Seat: Anatomically designed with curved seat post, micro adjusts up/down/fore/aft with numeric markings
- dual-sided, SPD pedals
- Water bottle holder
- Length 52 in (137 cm) max
- Width 24 in (61 cm) max
- Height 47 in (120 cm) max

#### 2.1.4 Upright Bicycle

- Self-Powered (No electrical plug)
- Modes of operation to include constant power and bike mode
- Min 20 Resistance levels
- Belt-Drive System
- Contact Heart Rate Monitor
- Readouts to include: time, distance, speed, calories, heart rate.
- Multiple Programs including quick start, fitness test and weight loss



- Pedals with adjustable strap
- Length 52 in (132 cm) max
- Width 30 in (77 cm) max
- Height 75 in (191 cm) max
- Must be rated to able to support a 350-400 lbs user
- Water Bottle and accessories Tray
- Compliance: FCC Class B, ETL listed to UL 1647, ASTM, CSA EN 957

#### 2.1.5 Recumbent Bicycle

- Self-Powered (No electrical plug)
- Modes of operation to include constant power and bike mode
- Minimum 20 Resistance levels
- Belt-Drive System
- Contact Heart Rate Monitor
- Readouts to include: time, distance, speed, calories, heart rate.
- Multiple Programs including quick start, fitness test and weight loss
- Water Bottle and Accessories Tray
- Must be rated to support a 350-400 lbs user
- Pedals with adjustable strap
- Length 58 in (147 cm) max
- Width 30 in (77 cm) max
- Height 75 in (191 cm) max
- Compliance: FCC Class B, ETL listed to UL 1647, ASTM, CSA EN 957

#### 2.2 Strength Equipment

- All strength equipment must be, as a min., warrantied ON-SITE as follows: ten (10) years frame parts; five (5) years weight stack plates and components, bearings, bushings, pulleys, one (1) year rollers; and all other parts including hand grips, end caps, cables, selectors pins, shrouds; one (1) year labour.
- Frames must be made with minimum 11 gauge steel, must be powder coated in an industry standard colour (i.e. white; black or grey frame)
- moisture and stain-resistant upholstery or surfacing
- solid one- piece frame construction comprised of 2x2" minimum steel tubing.
- Bolts: Grade 5, CSA minimum
- 1" (2.5 cm) solid steel chromed guide rods
- Magnetic weight selector pins that are permanently crimped around top plate shafts
- Weight stack labels that show increments in both pounds and kilos, and are placed away from selector holes to prevent tearing or peeling.
- Counterweights and lightened top plates
- 7 X 19 strand construction, lubricated, nylon coated cable
- Pulley housings enclosed
- Add-on weight system to allow users to add resistance
- Must have instructional placards with photographs of proper starting and finishing positions as well as point-form safety instructions.



- All units must have standard protective foot covers to protect flooring as well as anchoring holes to immobilize certain sections of equipment.

#### 2.2.1 Functional Trainer

- Integrated chin-up bars with ergonomic, non-slip grips
- Cable position adjustment: minimum. 20 positions per column
- Cable travel: max. 118 in (305 cm)
- Required min. accessories: 2 strap handles, 2 multi-length strap extensions, ankle cuff, rotating arm bar, triceps rope and lat pull down bar.
- All accessories to have multi-grip covering and ergonomic configuration
- Rotation: 315 degrees min. detented every 45 degrees
- Effective Resistance: between 2.5 - 5lb (1.1-2.25kg) per plate
- Length 48 in (122 cm) max
- Width 56 in (142 cm) max
- Max height of unit: 108 in (275cm)

#### 2.2.2 Dip/Chin Assist

- Multi-position chin-up bars and tricep dip with ergonomic, non-slip grips
- Integrated steps for standing to standing position, not kneeling to standing
- Flip up foot bar to allow unassisted motion
- Assistance: provide at least 100lb (45kg)
- Effective Resistance: between 2.5 - 5lb (1.1-2.25kg) per plate
- Length 70 in (178 cm) max
- Width 56 in (142 cm) max
- Max height of unit: 100 in (254cm)

### 3. Tasks

The Contractor must perform the following:

- Five (5) working days prior to delivery, the Contractor must contact the Technical Authority (TA) to establish a mutual agreed upon delivery date and time;
- Unpack the equipment as required. This includes, but not limited to uncrating, unwrapping, removing from pallets/skids, and removing any type of protective wrap;
- Remove from the premises, and properly dispose all of the above-mentioned crating, wrapping, pallets/skids, etc.;
- Set-up and ensure that all of the equipment delivered is in proper working order;
- Provide at a minimum one (1) copy of all technical and operator manuals for each piece of equipment in English and French





**ANNEX B  
BASIS OF PAYMENT**

Firm all-inclusive unit prices in Canadian funds including Canadian customs duties, excise taxes, DDP destination, including all delivery and installation charges. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is not included.

ITEM	DESCRIPTION	MANUFACTURER, MODEL & PART NUMBER	UNIT PRICE	UNIT OF ISSUE	QUANTITY	EXTENDED PRICE
<b>1.0 Cardiovascular Items</b>						
1.1	Treadmill, as detailed in Annex A			Each	2	
1.2	Arc Trainer or cross trainer, as detailed in Annex A			Each	1	
1.3	Spin Bicycle, as detailed in Annex A			Each	1	
1.4	Upright Bicycle, as detailed in Annex A			Each	1	
1.5	Recumbent Bicycle, as detailed in Annex A			Each	1	
<b>2.0 Strength Training</b>						
2.1	Functional Trainer, as detailed in Annex A			Each	1	
2.2	Dip/Chin Assist, as detailed in Annex A			Each	1	
<b>Subtotal (A)</b>						\$

<b>Optional Goods</b>						
The RCMP reserves the right to exercise the following options in full or in part, or not to exercise the options.						
ITEM	DESCRIPTION	MANUFACTURER, MODEL & PART NUMBER	UNIT PRICE	UNIT OF ISSUE	QUANTITY	EXTENDED PRICE
<b>1.0 Cardiovascular Items</b>						
1.1	Treadmill, as detailed in Annex A			Each	2	
1.2	Arc Trainer or cross trainer, as detailed in Annex A			Each	1	
1.3	Spin Bicycle, as detailed in Annex A			Each	1	
1.4	Upright Bicycle, as detailed in Annex A			Each	1	
1.5	Recumbent Bicycle, as detailed in Annex A			Each	1	
<b>2.0 Strength Training Items</b>						
2.1	Functional Trainer, as detailed in			Each	1	



	Annex A					
2.2	Dip/Chin Assist. as detailed in Annex A			Each	1	
<b>Subtotal (B)</b>						<b>\$</b>

**Total (A+B): Evaluated Price**



**ANNEX C  
SECURITY REQUIREMENT CHECKLIST**

SEE ATTACHED DOCUMENT



SRCL.pdf



**ANNEX D  
MANDATORY CRITERIA**

**INTRODUCTION**

The Royal Canadian Mounted Police (RCMP) has a requirement for the supply, set-up, and installation of Commercial Grade fitness equipment divided into two categories: Cardio and Strength equipment detailed as follows:

Categories	Mandatory Requirements	
Comments	<p>The bidder must provide substantiating documentation that demonstrates how they will meet the requirements.</p> <p><u>Bidders must bid on 100% of cardio equipment and strength equipment to be considered compliant.</u></p>	
2.1	<b>CARDIO</b>	<b>Substantiating Document/Cross reference to proposal</b>
	<p>Equipment must be able to withstand a minimum usage of 10-12 hours per day.</p> <p>All cardio equipment must be from same manufacturer excluding spin bike</p> <p>All cardio equipment must have identical consoles, excluding spin bike.</p> <p>All Cardio equipment must be, as a minimum, warrantied ON-SITE as follows: 10 years frame; five (5) years drive motor; three (3) years motor controller; three (3) years parts and one 1 year labour.</p>	
2.1.1	<b>Treadmill</b>	<b>Substantiating Document/Cross reference to proposal</b>
	<p>Motor: minimum 4hp continuous duty AC</p> <p>220 volt, 20 amp, T-slot, dedicated circuits</p> <p>Cushioning/suspension system</p> <p>Minimum speed range at least 0.5-12 MPH</p> <p>Minimum incline range 0% to 15%, or greater, in 0.5% increments</p> <p>Readouts to include: time, distance, speed, calories, incline, heart rate.</p> <p>Multiple Programs including quick start, fitness test and weight loss</p> <p>Safety lanyard and shut down feature</p> <p>Quick Start</p> <p>Contact Heart Rate Monitor</p> <p>Must be rated to be able to support a 350-400 lbs user</p>	



	Reversible Deck	
	Length 88 in (224 cm) max	
	Width With handrails 37 in (94 cm) max	
	Height 64 in (163 cm), with console 80 in (203 cm) max	
	Step-up height maximum 9 in (23cm)	
	Running Surface Length: minimum width of 20" (50.0 cm), minimum length of 60" (152.4 cm)	
	Side rails adjacent to running surface must be steel or aluminum	
	Frame - Welded high alloy steel or aircraft aluminum	
	Water Bottle holder and Accessories Tray	
<b>2.1.2</b>	<b>Arc Trainer or Cross Trainer</b>	<b>Substantiating Document/Cross reference to proposal</b>
	Resistance Range: up to 900 Watts maximum	
	Readouts to include: time, distance, speed, calories, heart rate.	
	Multiple Programs including quick start, fitness test and weight loss	
	Contact Heart Rate Monitor	
	Length 80 in (203 cm) max	
	Width 34 in (81cm) max	
	Height 69 in (175 cm), with monitor 84 in (213 cm) max	
	Must be rated to be able to support a 350-400 lbs user	
	Frame - Welded high alloy steel or aircraft aluminum	
	Water Bottle holder and Accessories Tray	
<b>2.1.3</b>	<b>Spin Bicycle</b>	
	Push or lever brake safety system	
	Self-Powered with multi-ribbed belt drive	
	Magnetic current style brake system	
	Heavy-duty, welded aluminum, steel or stainless steel frame	
	Ergonomic saddle	
	Handlebar: Textured grip with micro adjustability up/down and fore/aft adjustments with numeric markings	
	Seat: Anatomically designed with curved seat post. Micro-adjusts up/down/fore/aft with numeric markings	
	Dual-sided, SPD compatible pedals	
	Water bottle holder	
	Length 52 in (137 cm) max	
	Width 24 in (61 cm) max	
	Height 47 in (120 cm) max	



2.1.4	<b>Upright Bicycle</b>	<b>Substantiating Document/Cross reference to proposal</b>
	Self-Powered (no electrical plug) Modes of operation to include constant power and bike mode Resistance (20 levels min) Belt-Drive System Contact Heart Rate Monitor Readouts to include: time, distance, speed, calories, heart rate. Multiple Programs including quick start, fitness test and weight loss Pedals with adjustable strap Length 52 in (132 cm) max Width 30 in (77 cm) max Height 75 in (191 cm) max Must be rated to be able to support a 350-400lb user Water Bottle holder and Accessories Tray Compliance: FCC Class B, ETL listed to UL 1647, ASTM, CSA EN 957	
2.1.5	<b>Recumbent Bike</b>	<b>Substantiating Document/Cross reference to proposal</b>
	Self-Powered Modes of operation to include constant power and bike mode Resistance (20 levels min) Belt-Drive System Contact Heart Rate Monitor Readouts to include: time, distance, speed, calories, heart rate. Multiple Programs including quick start, fitness test and weight loss Water Bottle and Accessories Tray Must be rated to support a 350-400 lbs user Pedals with adjustable strap Length 58 in (132 cm) max Width 30 in (77 cm) max Height 75 in (191 cm) max Compliance: FCC Class B, ETL listed to UL 1647, ASTM, CSA EN 957	



2.2	<b>STRENGTH</b>	<b>Substantiating Document/Cross reference to proposal</b>
	All strength equipment must be, as a min., warranted ON-SITE as follows: ten (10) years frame parts; five (5) years weight stack plates and components, bearings, bushings, pulleys, one (1) year rollers and all other parts including hand grips, end caps, cables, selectors pins, shrouds; one (1) year labour.	
	Frames must be made with minimum 11 gauge steel, must be powder coated in an industry standard colour (i.e. white; black or grey frame)	
	Moisture and stain-resistant upholstery or surfacing	
	Solid one-piece frame construction comprised of 2x2" minimum steel tubing.	
	Bolts: Grade 5, CSA minimum	
	1" (2.5 cm) solid steel chromed guide rods	
	Magnetic weight selector pins that are permanently crimped around top plate shafts	
	Weight stack labels that show increments in both pounds and kilos, and are placed away from selector holes to prevent tearing or peeling.	
	Counterweights and lightened top plates	
	7 X 19 strand construction, lubricated, nylon coated cable	
	Pulley housings enclosed	
	Add-on weight system to allow users to add resistance	
	Must have instructional placards with photographs of proper starting and finishing positions as well as point-form safety instructions	
	All units must have standard protective foot covers to protect flooring as well as anchoring holes to immobilize certain sections of equipment.	
2.2.1	<b>Functional Trainer</b>	<b>Substantiating Document/Cross reference to proposal</b>
	Integrated chin-up bars with ergonomic, non-slip grips	
	Cable position adjustment: minimum 20 positions per column	
	Cable travel: max. 118 in (305 cm)	
	Required min. accessories: 2 strap handles, 2 multi-length strap extensions, ankle cuff, rotating arm bar, tricep rope and lat pull down bar.	
	All accessories to have multi-grip covering and ergonomic configuration	



	Rotation: 315 degrees min. detented every 45 degrees	
	Effective Resistance: between 2.5 - 5lb (1.1-2.25kg) per plate	
	Length 48 in (122 cm) max	
	Width 56 in (142 cm) max	
	Max height of unit: 108 in (275cm)	
<b>2.2.2</b>	<b>Dip / Chin Assist</b>	<b>Substantiating Document/Cross reference to proposal</b>
	Multi-position chin-up bars and tricep dip with ergonomic, non-slip grips	
	Integrated steps for standing to standing position, not kneeling to standing	
	Flip up foot bar to allow unassisted motion	
	Assistance: provide at least 100lb (45kg)	
	Effective Resistance: between 2.5 - 5lb (1.1-2.25kg) per plate	
	Length 70 in (178 cm) max	
	Width 56 in (142 cm) max	
	Max height of unit: 100 in (254cm)	