

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Furniture Division/Division des produits de
l'ameublement
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet MONITOR ARMS & KEYBOARD TRAYS	
Solicitation No. - N° de l'invitation 60074-130582/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 60074-130582	Date 2014-04-11
GETS Reference No. - N° de référence de SEAG PW-\$\$\$PQ-930-64865	
File No. - N° de dossier pq424.60074-130582	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-04-28	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chalmers, Brianna	Buyer Id - Id de l'acheteur pq424
Telephone No. - N° de téléphone (819) 956-5660 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Finance Canada Receiving Room P-155 L'Esplanade Laurier, West Tower 300 Laurier Ave. West Ottawa, ON K1A 0G5	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment is raised to answer questions received from industry and to make the following changes to the document:

Section 1 Questions/Answers

Q1: The required weight capacity of monitor holders seems excessive. Can you specify the type of monitor being used and the actual weight of each monitor? Clamp mounted monitor holders typically should not be used for the kind of weight limits specified (24 lbs each with combined total of 48lbs).

A1: Refer to Section 2, article 3.

Q2: What type of work surface is in use? Is the material strong enough to handle the potential load when holders are rear clamp mounted to the surface? 48 lbs Leveraged by the 18" extension of the arms?

A2: Yes, please refer to Section 2, article 3.

Q3: Can you clarify that you are actually looking for a "clamp mount" (where the clamping device wraps **around** the outside of the rear edge of the work surface) versus a "Grommet mount" (where the Device is clamped **through** the work surface via an existing or installed grommet hole). I have attached a PDF diagram to clarify my meaning.

A3: Our worksurfaces will not have grommet holes. Clamp mount is required. Refer to Annex A, section 5.2.1 for more information.

Q4: Being a market leader in ergonomic products and workstation evaluations, we have looked over the specifications requested for the keyboard managers and we feel that the point of asking for a 15% forward tilt of the tray, doesn't meet a proper ergonomic position for the employee to be in a comfortable environment. This as our certified ergonomists would tell us, could cause carpal tunnel syndrome due to the flexing of the wrists. It would put a strain on the carpal tunnel veins and in the long run would cause numbness in the hands and then a carpal tunnel operation could arrive from this. The proper position should be the neutral position or a slight negative position of 10 degrees. Please advise us if this modification to the specifications could be modified.

A4: Refer to section 2, article 4.

Q5: The specifications ask for a height adjustment of up to 5" below the desk level. A fully actuating keyboard manager will offer from a 3"- 5" adjustment depending on the brand. A 3" adjustment would suffice for a person that is 4'6" tall. We agree that there needs to be multiple height adjustments due to people's height differences but would like to ask if the specifications can be modified to read up to 3" below the desk level. Asking for 5" would limit your choice of products to choose from.

A5: Refer to Section 2, article 2.

Q6: At Part 3 Bid Preparation Instructions, 1. Bid Preparation Instructions:

Section I: Technical Bid (3 copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

For Section I, please confirm the desired composition of the required three (3) copies – how many hard and how many soft copies?

A6: 3 copies are required of either hard or soft copy as indicated.

Q7: At Part 4 Evaluation Procedures and Basis of Selection, 1.1.1.A: *Mandatory Technical Specifications Criteria (MTS)*, MTS1.2:

The Bidder must submit the documents required in MTS1.1 in soft copy (CD/DVD or USB format) or hard copy, written in Adobe Acrobat PDF version 7 or older.

Will you accept documentation provided in both soft and hard copies?

A7: Yes.

Q8: Annex A 5.2.9, Our Monitor Arm is manufactured from diecast aluminum. Diecasting for office furniture components is a process which results in the same quality and strength of components as forging. Will diecast aluminum be acceptable?

A8: Yes, diecast aluminum is acceptable.

Q9: Annex A 5.2.7, "Each extendable monitor arm must be able to be tilted a minimum of 180 degrees". Do you mean rotated 180 degrees from landscape orientation to portrait orientation since tilted upwards and downwards so that the monitor would face either the ceiling or the worksurface, would serve no functional purpose? Please confirm.

A9: We require a swivel minimum of 180 degrees in both orientations.

Q10: The minimum weight requirement exceeds the industry standard by over 16%; the standard is 20lbs for monitors up to 711mm (28in). Typically, monitors in the 27-29in space weight between 12 to 17lbs. Would you accept a dual monitor arm that can accommodate a monitor up to 38in wide, to a maximum weight of 20lbs?

A10: Refer to Section 2, article 3.

Section 2 Modifications

1. At Part 6 – Resulting Contract Clauses, section 5.1 Contracting Authority:

Delete:

Brianna Chalmers

Telephone: (819) 956-5660

E-mail address: brianna.chalmers@tpsgc-pwgsc.gc.ca

Insert:

Jean Duchesneau

Telephone: (819) 956-0406

E-mail address: jean.duchesneau@tpsgc-pwgsc.gc.ca

2. At Annex A, section 5.1.1:

Delete: 127 (5")

Insert: 76.2mm (3")

3. At Annex A, section 5.2.2:

Delete: Each extendable arm must support a flat screen monitor of up to 711mm (28in) with a weight of at least 11kg (24lbs).

Insert: Each extendable arm must support a flat screen monitor of up to a maximum of 965.2 mm (38 inches) with a maximum weight of 9.072 kg (20lbs).

4. At Annex A, section 5.1.3:

Delete: Must be capable of having a rearward tilt of at least -15 degrees and a forward tilt of at least +/- 10 degrees, and a horizontal rotation of +/- 30 degrees.

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Insert: Must be capable of having a forward tilt of at least +/- 10 degrees and a horizontal rotation of
+/- 30 degrees.

5. At Annex A-1:

Insert:

Mandatory Delivery/Installation table:

Note:

- a. The entire table is mandatory from phase 2 onward. Phase 1 can be installed at the same time as phase 2.
- b. Additional keyboard trays and monitor arms can be delivered after the completion of all phases, the delivery schedule will be confirmed after contract award and it will be after working hours.

Phase	Floor	Quantity (of each keyboard trays and monitor arms)	Delivery Date	Installation Date
1	P1	1	10-May-2014	12-May-2014
	0	8		
	1	2		
2	9	94	24-May-2014	26-28-May-2014 (Completion date 28 May)
3	10	125	07-Jun-2014	9-12- Jun-2014 (Completion date 12 June)
4	11	124	21-Jun-2014	23-26-Jun-2014 (Completion date 26 June)
5	12	124	28-Jun-2014	1-4-Jul-2014 (Completion date 4 July)
6	13	134	05-Jul-2014	7-10-Jul-2014 (Completion date 10 July)
7	14	128	19-Jul-2014	21-24-Jul-2014 (Completion date 24 July)

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8	15	114	02-Aug-2014	4-8-Aug-2014 (Completion date 8 August)
	16	108	02-Aug-2014	4-8-Aug-2014 (Completion date 8 August)
9	17	86	16-Aug-2014	18-20-Aug-2014 (Completion date 20 August)
	2	2	16-Aug-2014	18-20-Aug-2014 (Completion date 20 August)

All other terms and conditions remain unchanged.