

ANNEX 2 - AV Equipment & Labour Requirements

Qty:	Description:	# of Days:
	Main Plenary - CANADIAN ROOM (May 28th - 30th):	
	VIDEO:	
2	16:9 Format Fast-Fold Screen (Dimensions As Determined By Vendor)	3
	HD Projector w. Rigging Hardware (ANSI & Qty (Single Unit or Dual Edge-Blended Configuration As Determined By Vendor)	3
	Bayonet Mount Projector Lens (See Above Ref. To Projectors)	3
1	Seamless Matrix Switcher Pkg.(Projection)	3
1	4:4 Matrix Switcher (Confidence Monitors)	3
2	50" LCD Display w.Wedge - Confidence Monitors	3
2	HD Camera Pkg. (Studio Config.)	3
2	30:1 Zoom Lens	3
1	HD Production Switcher Pkg. (Cameras)	3
1	Clearcom Base Station	3
6	Clearcom Beltpack w. Headset	3
2	1:6 HDSDI or DVI DA	3
2	Solid State HD Recorder - English + French (PGM Out From Production Switcher - 720p File format TBC)	3
4	Presentation Laptop (2 x Primary + 2 x Back-Up)	3
1	Perfect Cue	3
	NOTE Requirement For Video Playback - Media Format TBC	-
2	Webcasting Encoder Pkgs. (English & French Streams)	3
1	Non-linear Editing Workstation (Post-Production of VOD Clips)	3
	STAGING/LIGHTING:	
1	Backline Truss Pkg w. 12 or 16" Truss Skirting (80')	3
4	1-Ton Chain Motor	3
1	Motor Controller	3
4	20' x 40' Black Velour Staging Drape (Backline) - 80'	3
2	FOH Truss Pkg w. 12 or 16" Truss Skirting (32' ea.) - Projectors & Single Line Array Cluster	3
4	1/2 Ton 30' Chain Block	3
1	FOH Truss Pkg w. Truss Drape (64')	3
4	1-Ton Chain Motor	3
1	Motor Controller	3
1	Stage Lighting Pkg.	3
1	Drape Uplighting Pkg.	3
1	Dimmer	3

1	Console	3
1	200A 3-Phase Distro	3
30	13' x 16' Black Velour Staging Drape w. Hardware (300')	3
	AUDIO:	
1	Executive-Style Podium	3
2	Slimline Podium Microphone	3
5	UHF Wireless Lapel Microphone	3
2	PC Audio Adapter	3
1	Digital Audio Recorder (Floor)	3
1	Audio Console	3
1	Audio Processing Rack (If Required)	3
1	FOH Line Array Pkg. w. Rigging Hardware	3
2	Wedge PA (stage monitors)	3
2	DSP/Amp Rack (If Required)	3
7	16-Channel Media Feed Box (English, French & Floor)	3
	SIMULTANEOUS INTERPRETATION:	
1	Rigid Panel Interpretation Booth w. Lamps/Fans	3
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	3
2	Interpreter's Desks w. Headsets	3
	IR Radiator w. Stands (Qty. As Determined By Vendor)	3
150	Multi-channel Receivers w. Headsets	3
	ESTIMATED LABOUR/FREIGHT:	
1	Technical Coordinator - All Rooms (May 26th)	
1	Technical Coordinator OT (May 26th)	
	Load-In (May 26th)	
	Install (May 26th - Rigging, Projectors, Lighting, Line Array)	
	Install OT (May 26th)	
1	Technical Coordinator - All Rooms (May 27th)	
1	Technical Coordinator OT (May 27th)	
	Install (May 27th - Staging/Audience Seating)	
	Install OT (May 27th - Staging/Audience Seating)	
	Install (May 27th - Screens, Staging Drape, Cameras, SI, Webcasting, Aim/Focus, Technical Systems Verification)	
	Install OT (May 27th - Screens, Staging Drape, Cameras, SI, Webcasting, Aim/Focus, Technical Systems Verification)	
1	Technical Coordinator - All Rooms (May 28th - 30th)	
1	Operate - Projection/Switcher (May 28th - 30th)	
1	Operate - Presentations (May 28 - 30th)	
1	Operate - Video/Switcher (May 28th - 30th)	

2	Operate - Camera (May 28th - 30th)	
1	Operate - Lighting (May 28th - 30th)	
1	Operate - Audio (May 28th - 30th)	
1	Operate - Webcast (May 28th - 30th)	
1	Operate - Video Editor - All Rooms (May 28th - 30th)	
1	Technical Coordinator OT (May 28th & 29th)	
1	Operate OT - Projection/Switcher (May 28th & 29th)	
1	Operate OT - Presentations (May 28th & 29th)	
1	Operate OT - Video/Switcher (May 28th & 29th)	
2	Operate OT - Camera (May 28th & 29th)	
1	Operate OT - Lighting (May 28th & 29th)	
1	Operate OT - Audio (May 28th & 29th)	
1	Operate - Webcast OT (May 28th & 29th)	
1	Operate - Video Editor OT (May 28th - 30th)	
	Dismantle/Load Out (May 30th)	
	Dismantle/Load Out OT (May 30th)	
1	Delivery/Transportation	
	Keynote Address - CONCERT HALL (May 29th 12:30 - 13:30):	
	VIDEO:	
2	16:9 Format Fast-Fold Screen w.Dress Kit - Rear Projection (Dimensions As Determined By Vendor)	1
2	HD Projector (ANSI As Determined By Vendor)	1
2	42" AV Cart or Telescopic Projection Stand	1
2	Presentation Laptop	1
1	Perfect Cue	1
1	4:4 Matrix Switcher	1
1	42" LCD Display w. Wedge	1
1	HD Camera Pkg. (Studio Config.)	1
1	1:6 HDSDI or DVI DA	1
4	Solid State HD Recorder (2 x English + 2 x French - 720p)	1
	AUDIO:	
1	Executive-Style Podium	1
2	Slimline Podium Microphone	1
1	UHF Wireless Lapel Microphone	1
4	UHF Wireless Standing Microphone	1
1	PC Audio Adapter	1
1	Audio Console	1

1	Audio Processing Rack (If Required)	1
1	Digital Audio Recorder	1
6	Powered PA w. Stands	1
1	Powered Wedge PA	1
7	16-Channel Media Feed Box	1
STAGING/LIGHTING:		
18	13' x 16' Black Velour Staging Drape w. Hardware (180')	1
1	Broadcast Lighting Pkg. (Ground Supported)	1
1	Drape/Background Uplighting Pkg.	1
1	100A 3-Phase Distro (If Required)	1
SIMULTANEOUS INTERPRETATION:		
1	Rigid Panel Interpretation Booth w. Lamps/Fans	1
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1
2	Interpreter's Desks w. Headsets	1
	IR Radiator w. Stands (Qty. As Determined By Vendor)	1
150	Multi-Channel Receivers w. Headsets	1
ESTIMATED LABOUR:		
	Load-In (May 26th - TBC)	
	Install (All Equipment - May 26th)	
	Install OT (May 26th)	
1	Operate - Video/Presentations (May 29th)	
1	Operate - Camera (May 29th)	
1	Operate - Audio (May 29th)	
1	Operate - Recording (May 29th)	
	Dismantle/Load Out (May 29th - TBC)	
	Dismantle/Load Out OT (May 29th - TBC)	
<i>Press Theatre - ONTARIO ROOM (May 30th 12:00 - 12:30):</i>		
STAGING/LIGHTING:		
1	Broadcast Lighting Pkg. (Ground Supported)	1
1	Drape/Background Uplighting Pkg.	1
1	100A 3-Phase Distro (If Required)	1
10	13' x 16' Black Velour Staging Drape w. Hardware (100')	1
VIDEO:		
1	HD Camera Pkg. (Studio Config.)	1
1	1:4 HDSDI or DVI DA	1
2	Solid State HD Recorder (English + French - 720p)	1

2	Webcasting Encoder Pkgs. (English & French Streams)	1
	AUDIO:	
1	Executive-Style Podium	1
2	Slimline Podium Microphone	1
6	PTT Microphone (TBC)	1
2	Standing Microphone	1
1	Audio Console	1
1	Audio Processing Rack (If Required)	1
1	Digital Audio Recorder (Floor)	1
6	Powered PA w. Stands	1
2	Powered Wedge PA	1
10	16-Channel Media Feed Box (Floor, English, French)	1
	SIMULTANEOUS INTERPRETATION:	
1	Rigid Panel Interpretation Booth w. Lamps/Fans	1
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1
2	Interpreter's Desks w. Headsets	1
	IR Radiator w. Stands (Qty. As Determined By Vendor)	1
100	Multi-Channel Receivers w. Headsets	1
	ESTIMATED LABOUR:	
	Load-In (May 26th)	
	Install (All Equipment - May 27th)	
	Install OT (May 27th)	
1	Operate - Camera (May 30th)	
1	Operate - Audio (May 30th)	
1	Operate - Webcast (May 30th)	
	Dismantle/Load Out (May 30th)	
	Dismantle/Load Out OT (May 30th)	
	Concurrent Sessions - ALBERTA, QUEBEC, BC & MANITOBA ROOMS (May 29th 14:00 - 15:30):	
4	Broadcast Lighting Pkgs. (Ground Supported)	1
4	Drape/Background Uplighting Pkg.	1
12	13' x 16' Black Velour Staging Drape w. Hardware (120')	1
	ESTIMATED LABOUR:	
	Load-In (May 26th)	
	Install (All Equipment - May 26th)	
	Install OT (All Equipment - May 26th)	
4	Operate - Camera (May 29th) - Equipment Supplied By Government Conference Centre (GCC)	

	Dismantle/Load Out (May 29th)	
	<i>Media Centre - TERRITORIES ROOM (May 28th - 30th): **Simulcast AV Feed From Plenary Room**</i>	
1	AV Distribution System (Format TBC - Live Feeds From Plenary Session To Media Centre & Comms Office)	3
4	65" LCD Display w. Floor Stand	3
1	1:6 DVI DA	3
1	Audio Console	3
4	Powered PA w. Stands	3
	<i>Comms Office - PEI ROOM (May 28th - 30th): **Simulcast AV Feed From Plenary Room**</i>	
2	65" LCD Display w. Floor Stand	3
1	1:6 DVI DA	3
1	Audio Console	3
2	Powered PA w. Stands	3
ESTIMATED LABOUR:		
	Load-In (May 26th)	
	Install (All Equipment - May 26th)	
	Install OT (May 26th)	
	Dismantle/Load Out (May 30th)	
	Dismantle/Load Out OT (May 30th)	