

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

| | |
|---|--|
| Title - Sujet Trailer | |
| Solicitation No. - N° de l'invitation W8476-144755/B | Date 2014-04-23 |
| Client Reference No. - N° de référence du client W8476-144755 | |
| GETS Reference No. - N° de référence de SEAG PW-\$\$HP-916-65025 | |
| File No. - N° de dossier hp916.W8476-144755 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-06-03 | Time Zone Fuseau horaire Eastern Daylight Saving Time EDT |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Paravan, Tony | Buyer Id - Id de l'acheteur hp916 |
| Telephone No. - N° de téléphone (819) 956-3963 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes | |

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Vehicles & Industrial Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

| | |
|---|--|
| Delivery Required - Livraison exigée See Herein | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date | |

Solicitation No. - N° de l'invitation

W8476-144755/B

Amd. No. - N° de la modif.

File No. - N° du dossier

hp916W8476-144755

Buyer ID - Id de l'acheteur

hp916

Client Ref. No. - N° de réf. du client

W8476-144755

CCC No./N° CCC - FMS No/ N° VME

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This bid solicitation cancels and supersedes previous bid solicitation number W8476-144755/A dated 15 August with a closing of 17 October 2013 at 02:00 P.M. Eastern Daylight Saving Time. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

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Appendix 1- Technical Information Questionnaire – dated 11 February 2014.

PART 1 - GENERAL INFORMATION**1. Requirement**

Canada is seeking proposals to procure:

- 1.1 Quantity four (4) Trailers with multiple Configurations and related items as described in Annex “A” - Pricing and in accordance with Annex “B” - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 – 6,000 KG Capacity Multiple Configurations, dated 11 February 2014.
- 1.2 Irrevocable options identified in Annex “A” - Pricing.
 - 1.2.1 The options may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.
 - 1.2.2 The options may be exercised in whole or in part and on more than one occasion at the sole discretion of Canada, up to the maximum quantity identified in Annex “A” - Pricing.
 - 1.2.3 The options may be exercised within twelve (12) months after contract award.

2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

3. Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS**1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-03-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in *Ontario*.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Environmental Considerations

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired.

Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement, for this solicitation:

- Offerors / suppliers are requested to provide all correspondence including (but not limited to) documents, reports and invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.
- Offerors / suppliers should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).
- Product components used in performing the services should be recyclable and/or reusable, whenever possible.

6. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications, Statement of Work or Purchase Description contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies);

Section II: Financial Bid (1 hard copy);

Section III: Certifications (2 hard copies);

Section IV: Additional Information (2 hard copies)

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

2. Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Bidders should complete and submit with their bid the following;

Appendix 1 - Technical Information Questionnaire – dated 11 Feb 2014.

2.1 Substitutes and Alternatives

Bidders may propose substitutes and alternatives where "**shall^(E)**" is indicated in the technical requirement description (Purchase Description/Statement of Requirement/Statement of Work). Offerors / suppliers are encouraged to offer or suggest green solutions whenever possible.

2.1.1 Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance by the Technical Authority where the Bidder:

- (a) Clearly identifies a substitute and/or an alternative;
- (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
- (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;
- (d) Provides complete specifications and brochures, where applicable;

-
- (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
 - (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.

2.1.2 Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance by the Technical Authority if:

- (a) The bid fails to provide all of the information requested to allow the Technical Authority to fully evaluate the evaluate the equivalency; or
- (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.

3. Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1 Exchange Rate Fluctuation Risk Mitigation

- 3.1.1 The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
- 3.1.2 The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
- 3.1.3 The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
- 3.1.4 At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450, for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian

dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.

3.1.5 Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

4. Section III: Certifications

Bidders must submit the certifications required under Part 5 - Certifications.

5. Section IV Additional Information

Canada requests that bidders submit the following information:

5.1 Delivery

5.1.1 Firm Quantity

While delivery of the Trailers is requested by 28 August 2014, the best delivery that can be offered is as follows:

Item 001 – Qty 1, Trailer, Configuration A and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 002 – Qty 1, Trailer, Configuration B and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 003 – Qty 2, Trailer, Configuration C and related items will be delivered within _____ calendar days from the effective date of the contract.

5.1.2 Optional Quantity

If an option is exercised, the best delivery that can be offered is as follows:

Item 004 – Qty 1, Trailer, Configuration A and related items will be delivered within _____ calendar days after an option is exercised.

Item 005 – Qty 1, Trailer, Configuration B and related items will be delivered within _____ calendar days after an option is exercised.

Item 006 – Qty 2, Trailer, Configuration C and related items will be delivered within _____ calendar days after an option is exercised.

5.2 Manufacturer's Standard Warranty Period

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of twelve (12) months.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Mandatory Technical Evaluation Criteria

1.1.1 Mandatory Proof of Compliance

Bidders must submit, with their bid, all proof of compliance required in Annex B - Purchase Description and the Appendix 1 - Technical Information Questionnaire.

1.1.2 Substitutes and/or Alternatives

Bidders proposing substitutes and/or alternatives must provide all the information as detailed in Part 3, Section 2 - Substitutes and Alternatives to be considered for evaluation.

1.2 Mandatory Financial Evaluation Criteria

1.2.1 Bidders must provide, with their bid, the financial information requested in the bid solicitation and at Annex A - Pricing for items 001, 002, 003, 004, 005 and 006.

1.2.2 The prices of the bid Bids must be in Canadian dollars, DDP Delivered Duty Paid at destination, Incoterms 2000, for the firm quantity for items 001, 002, 003 and FCA Free Carrier at Contractor's Canadian facility, Incoterms 2000 for optional quantities items 004, 005 and 006. Canadian Custom Duties and Excise Taxes included where applicable, and Applicable Taxes are extra.

1.2.3 Aggregate Evaluated Price

Bids will be evaluated on an aggregate price basis for the firm quantity and optional quantity as follows:

- a) the firm unit price for the firm quantities and optional quantities will be multiplied by their identified estimated quantities; and
- b) the sum of all results will determine the aggregate evaluated price.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required Precedent to Contract Award

1.1 Integrity Provisions – Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

2. Additional Certifications Required Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

2.1 Product Conformance

The Bidder certifies that all vehicles/equipment proposed conform, and will continue to conform throughout the duration of the contract, to all technical specifications of the purchase description(s).

This certification does not relieve the bid from meeting all mandatory technical evaluation criteria detailed in Part 4.

Bidder's authorized representative signature

Date

PART 6 - RESULTING CONTRACT CLAUSES

1. Requirement

- 1.1 The Contractor must deliver Qty 4, Trailers, multiple Configurations and related items as described in Annex "A" - Pricing and in accordance with Annex "B"- Purchase Description For – Trailer, Custom Built, Low Bed 3,000 – 6,000 KG Capacity Multiple Configurations, dated 11 February 2014.
- 1.2 The Contractor grants to Canada irrevocable options identified in Annex "A"- Pricing.
 - 1.2.1 The options may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.
 - 1.2.2 The options may be exercised in whole or in part and on more than one occasion at the sole discretion of Canada, up to the maximum quantity identified in Annex "A"- Pricing.
 - 1.2.3 The options may be exercised within Twelve (12) months after contract award.
- 1.3 Optional Extended Warranty Period

The Contractor grants to Canada the irrevocable option to extend the warranty period for an additional (to be inserted by PWGSC at time of contract award) months, under the same terms and conditions and at the price stated in the Contract at Annex "A" - pricing. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within ninety (90) calendar days after contract award and/or the exercising of an option by sending a written notice to the Contractor.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

2.1 General Conditions

2010A (2014-03-01) General Conditions - Goods (Medium Complexity), apply to and form part of the contract.

Section 09 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:

The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

If action to effect repairs under warranty cannot be initiated within **two (2)** working days and completed within a reasonable length of time or if the Contractor has no repair facilities in the immediate vicinity (**within 100 kilometres**) of the specified delivery destinations (consignees), the Department of National Defence reserves the right to make such repairs and be reimbursed by the Contractor at the rate of **\$103.91** per hour for labour and the cost for replaced parts."

All other provisions of the warranty section remain in effect.

3. Term of Contract

3.1 Delivery of Trailers

3.1.1 Firm Quantity

Delivery date of the Trailer must be made as follows:

Item 001 – Qty 1, Trailer – Configuration A and related items must be delivered on or before _____ (Date to be inserted by PWGSC the Contracting Authority at time of contract award.)

Item 002 – Qty 1, Trailer – Configuration B and related items must be delivered on or before _____ (Date to be inserted by PWGSC the Contracting Authority at time of contract award.)

Item 003 – Qty 2, Trailer – Configuration C and related items must be delivered on or before _____ (Date to be inserted by PWGSC the Contracting Authority at time of contract award.)

3.1.2 Optional Quantity

Item 004 - Qty 1, Trailer – Configuration A and related items to be delivered within _____ calendar days after an option is exercised. (Days to be inserted by PWGSC the Contracting Authority at time of contract award.)

Item 005 - Qty 1, Trailer – Configuration B and related items to be delivered within _____ calendar days after an option is exercised. (Days to be inserted by PWGSC the Contracting Authority at time of contract award.)

Item 006 - Qty 2, Trailer – Configuration C and related items to be delivered within _____ calendar days after an option is exercised. (Days to be inserted by PWGSC the Contracting Authority at time of contract award.)

4. Authorities

4.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Tony Paravan
Title: Supply Specialist
Organization: Public Works and Government Services Canada - Acquisitions
Branch: LEFT Directorate, HP Division,
7A2, Place du Portage, Phase 3, 11 Laurier Street, Gatineau
Quebec, K1A 0S5
Telephone: 819 956-3963
Facsimile: 819 953-2953
E-mail: tony.paravan@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

4.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)
Title: _____
Organization: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

4.3 Technical Authority:

The Technical Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Organization: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

4.4 Contractor's Representative

Name and telephone number of the person responsible for :

General enquiries

Name: _____ (To be completed by the bidder.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

Delivery follow-up

Name: _____ (To be completed by the bidder.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

4.5 After Sales Service

- 4.5.1 The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs and a full range of repair parts for the vehicle/equipment offered:

Item 001

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 002

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 003

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

5. Payment

5.1 Basis of Payment - Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit price(s) specified in Annex "A" - Pricing, and as follows:

Basis of Payment (BOP) Type 1: Firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

Basis of Payment (BOP) Type 2: Firm unit prices in Canadian dollars, FCA Free Carrier, Incoterms 2000 at Contractor's Canadian facility or Contractor's Canadian distribution point, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

Basis of Payment (BOP) Type 3: Price to be negotiated in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

The transportation cost and living expense will be "negotiated" when Canada intends to exercise an option and has identified the applicable quantities and destinations. When requested by Canada, as a basis for negotiation, the Contractor must provide the transportation price(s) and/or Travel and living expense and relevant information.

Basis of Payment (BOP) Type 4: If exercised, the Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive (<http://www.njc-cnm.gc.ca/directive/index.php?sid=90&hl=1&l>)

ang=eng), and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

5.2 SACC Manual Clauses

H1001C Multiple Payments 2008-05-12

5.3 Exchange Rate Fluctuation Adjustment

- 5.3.1 The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
- 5.3.2 For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.
- 5.3.3 The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:
- $$\text{Adjustment} = FCC \times Qty \times (i_1 - i_0) / i_0$$
- where formula variables correspond to:
- FCC Foreign Currency Component (per unit)
- i_0
Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])
- i_1
exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])
- Qty quantity of units
- 5.3.4 The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
- 5.3.5 For goods, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the goods were delivered. For services, the exchange rate for adjustment will be the noon rate on the last business day of the

month for which the services were performed. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.

- 5.3.6 The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments.
- 5.3.7 The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form PWGSC-TPSGC 450 (i.e. $[i_1 - i_0] / i_0$).
- 5.3.8 Canada reserves the right to audit any revision to costs and prices under this clause.

6. Invoicing Instructions

- 6.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions including the BT430. Invoices cannot be submitted until all work identified in the invoice is completed. Offerors / suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.
- 6.2 Invoices must be distributed as follows:
- (a) The original and one (1) copy must be forwarded to the following address for certification and payment:
- National Defence Headquarters
Mgen George R. Pearkes Bldg
101 Colonel By Drive
Ottawa, Canada
K1A 0K2
- Attention: DLP 5-5-1-5
- (b) One (1) copy must be forwarded to the PWGSC Contracting Authority identified under the section entitled "Authorities" of the Contract.
- 6.3 Holdback

A ten percent (10%) holdback will apply on the total price of each vehicle, items 001, 002, 003, 004, 005 and 006, on any due payment of the said vehicle/equipment. Release of the holdback (10%) is conditional upon receipt and certified acceptance

by inspection authority of the said vehicle and all related items as identified in Annex “A” - Pricing.

Applicable Taxes must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no Taxes payable as it was claimed and payable under the previous invoice.

- (a) The original and one (1) copy of the invoice for the holdback must be forwarded to the Procurement Authority identified under the section entitled "Authorities" of the Contract.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7. Certifications

7.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2014-03-01) General Conditions - Goods (Medium Complexity);
- (c) Annex “A” - Pricing;
- (d) Annex “B” - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 – 6,000 KG Capacity Multiple Configurations, dated 11 February 2014;
- (e) Appendix 1- Technical Information Questionnaire – dated 11 February 2014;
- (f) the Contractor's bid dated _____.

10. SACC Manual Clauses

| | | |
|--------|---|------------|
| A1009C | Work Site Access | 2008-05-12 |
| A9006C | Defence Contract | 2012-07-16 |
| A9049C | Vehicle Safety | 2011-05-16 |
| C2800C | Priority Rating | 2013-01-28 |
| C2801C | Priority Rating - Canadian-based Contractors | 2011-05-16 |
| D3010C | Dangerous Goods/Hazardous Products | 2012-07-16 |
| D5545C | ISO 9001:2000 - Quality Management Systems - Requirements (QAC C) | 2010-08-16 |
| D9002C | Incomplete Assemblies | 2007-11-30 |
| G1005C | Insurance | 2008-05-12 |

11. Inspection and Acceptance

The Technical Authority or his representative is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the Requirements and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

12. Preparation for Delivery

The vehicle / equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to consignee personnel at the final delivery location.

The fuel tanks must be at least half full prior to release of the vehicle(s) to consignee personnel.

All vehicles delivered to the consignee are to be delivered between the hours of 8:00 am and 4:00 pm Monday through Friday, except Federal holidays. Any attempt by the carrier to deliver vehicles before or after these hours may be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

13. Shipping Instructions - Delivery at Destination (For Firm quantities)

- 13.1 The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (as detailed at Annex 'A' - Pricing). Unless otherwise directed, delivery must be made by the

most economical means. Shipping charges must be shown as a separate item on the Contractor's invoice. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

- 13.2 The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the contacts specified in Annex “A”- Pricing. The consignee may refuse shipments when prior arrangements have not been made.

14. Post-Contract Award Meeting/Pre-Production Meeting

Within ten (10) working days of the receipt of the Contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant _____ (specify location). Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by the Canada. The crown reserves the right to carry out the Post-Contract Award Meeting/Pre-Production Meeting via teleconference.

15. Progress Reports

The contractor must prepare and submit monthly progress reports in two (2) copies, one to the Procurement Authority and one copy of the report must also be forwarded to the Contracting Authority.

Each progress report must address the following questions:

- (a) Is the delivery on schedule?
- (b) Is the Contract free of any areas of concern in which the assistance or guidance of Canada may be required?
- (c) Each negative response must be supported with an explanation.

16. Tools and Loose Equipment

For shipment verification, all items and tools, which are shipped loose with the vehicle/equipment must be listed on the Inspection Certificate (CF 1280) or on an attached packing note.

17. Spare Parts Availability

The contractor must ensure that spare parts required to properly maintain and repair the complete vehicle covered by this specification will be available for purchase by the Department of National Defence, or its authorized agents, for a period of 10 years.

18. Material

Material supplied must be new unused and of current production by manufacturer. (2014 model-year or newer).

19. Design Changes

The "Design Change, Design Deviation and Waiver Procedure" as defined in National Defence Standard D-02-006-008/SG-0001 must apply.

20. Interchangeability

Unless changes during the production run are authorized by Procurement Authority , all vehicles supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

21. Packaging

The methods used for preservation and packaging must be in conformity with the Contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

22. Service at Delivery

The Contractor must send a Service Representative to each delivery destination to perform the assembly/preparation on all vehicles delivered. Cost to provide this service must be included in the price of each vehicle.

23. Vehicle Recall Notices

All vehicle recall notices must be forwarded to:

National Defence Headquarters
MGen George R. Pearkes Building
101 Colonel By Drive
Ottawa, Ontario K1A 0K2

Attention: (designation and name of TA to be inserted by PWGSC at contract award)

ANNEX “A” - PRICING

Item 001 Trailer, Custom Built, Low Bed, Configuration A. **(Firm Quantity).**

The Contractor must deliver the trailer/equipment including the sample manuals, operator’s manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex ‘B’ - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

The Trailer and related items must be delivered to:

CFB ASU Shilo
Major Equipment Section
Base Supply C-101
CFB Shilo
Shilo MB
R0K 2A0

NSN: 2330-21-893-7324
ECC: 155117

Delivery contact: _____ (Name to be inserted by PWGSCat time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 1

Item 002 Trailer, Custom Built, Low Bed, Configuration B. **(Firm Quantity).**

The Contractor must deliver the trailer/equipment including the sample manuals, operator’s manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex ‘B’ - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

The Trailer and related items must be delivered to:

CFB ASU Petawawa
Major Equipment Section

CFB Petawawa
Petawawa, Ontario
K8H 2X3

NSN: TBD
ECC: 150110

Delivery contact: _____ (Name to be inserted by PWGSCat time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 1

Item 003 Trailer, Custom Built, Low Bed, Configuration C. (Firm Quantity).

The Contractor must deliver the trailer/equipment including the sample manuals, operator's manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex "B" - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

The Trailer and related items must be delivered to:

CFB ASU Shilo
Major Equipment Section
Base Supply C-101
CFB Shilo
Shilo MB
R0K 2A0

NSN: 2330-21-921-5910
ECC: 154115

Delivery contact: _____ (Name to be inserted by PWGSCat time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 2

Item 004 Trailer, Custom Built, Low Bed, Configuration A. **(Optional Quantity).**

If the option is exercised, the Contractor must deliver the trailer/equipment including the sample manuals, operator's manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex "B" - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

NSN: 2330-21-893-7324 ECC: 155117

Firm unit price of \$ _____ per trailer/equipment in accordance with Basis of Payment Type 2 (as detailed at Clause 6.1 Basis of Payment).

Quantity: Up to 1.

Item 005 Trailer, Custom Built, Low Bed, Configuration B. **(Optional Quantity).**

If the option is exercised, the Contractor must deliver the trailer/equipment including the sample manuals, operator's manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex "B" - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

NSN: TBD
ECC: 150110

Firm unit price of \$ _____ per trailer/equipment in accordance with Basis of Payment Type 2 (as detailed at Clause 6.1 Basis of Payment).

Quantity: Up to 1.

Item 006 Trailer, Custom Built, Low Bed, Configuration C. **(Optional Quantity).**

If the option is exercised, the Contractor must deliver the trailer/equipment including the sample manuals, operator's manuals, parts manuals, maintenance manuals, warranty letters, data summary and photographs, all in accordance with the attached Annex "B" - Purchase Description For – Trailer, Custom Built, Low Bed 3,000 - 6,000 KG Capacity, Multiple Configurations, D-31-112-000/SF-001, dated 11 February 2014.

NSN: 2330-21-921-5910
ECC: 154115

Firm unit price of \$ _____ per trailer/equipment in accordance with Basis of Payment Type 2 (as detailed at Clause 6.1 Basis of Payment).

Quantity: Up to 2.

Item 007 Transportation Cost (optional Quantities)

If optional vehicles are exercised, the contractor must deliver the vehicle/equipment to final destination detailed below.

The (type of vehicle) and ancillary items must be delivered to:
_____ (to be provided by PWGSC if an option is exercised)

Delivery contact: _____ (Name to be inserted by PWGSC if an option is exercised.)

Date of delivery: _____ (Date to be inserted by PWGSC if an option is exercised.)

Quantity: Up to _____ (insert qty)

Negotiated price: \$(to be negotiated if an option is exercised) per vehicle/equipment, for transportation cost, Delivered Duty Paid at destination, in accordance with Clause 5.1, Basis of Payment Type 3.

(This item will not be included in the financial evaluation)

Item 008 Optional Extended Warranty Period

Optional warranty coverage available: YES _____ NO _____

If yes, Canada requests that the Bidder provide details and pricing information of any optional extended warranty period available for the trailer/equipment and any related items.

(This item will not be included in the financial evaluation)

If exercised, the warranty period will be extended for an additional period of _____ months/calendar days.

Firm unit price of \$ _____ Basis of Payment Type 2 (as detailed in Part 6)

2014-02-11



NOTICE

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

Annex B
PURCHASE DESCRIPTION FOR
TRAILER, CUSTOM BUILT, LOW BED 3,000 - 6,000 KG CAPACITY MULTIPLE
CONFIGURATIONS

1. SCOPE

1.1 Scope - This purchase description covers the requirement for custom built low bed trailers in various configurations.

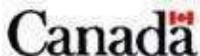
1.2 Instructions - The following instructions **shall** be applied to this Purchase Description:

- (a) Requirements, which are identified by the word "**shall**", are mandatory. Deviations will not be permitted;
- (b) Requirements identified by "**shall**^(B)" are mandatory. However, the Technical Authority will consider alternatives for acceptance as a Technical Authority Approved Equivalents;
- (c) Requirements identified with a "will" define actions to be performed by the Crown and require no action/obligation on the Contractor's part;
- (d) Where "**shall**", "**shall**^(B)", or "will" are not used, the information provided is for guidance only;
- (e) In this document "provided" **shall** mean, "provided and installed";
- (f) Where a standard is specified and the Contractor has offered an equivalent, that equivalent standard **shall** be provided, upon request;
- (g) Where certification is required, the Contractor **shall** provide the certification or acceptable proof of compliance, upon request;
- (h) Metric measurements **shall** be used as defining the requirement. Other measurements are reference only and may not be exact conversions; and

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- (i) Dimensions stated as nominal **shall** be treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

1.3 **Definitions** - The following definitions **shall** be applied to the interpretation of this Purchase Description:

- (a) "Technical Authority" (TA) - The government official responsible for technical management of this requirement. The Technical Authority is the Director Support Vehicles Program Management; and
- (b) "Technical Authority Approved Equivalent" - A standard, means, or component type, which has been evaluated by the Technical Authority and determined to meet the specified requirements for form, fit, function and performance; and

1.4 **Configuration Capability Table** - Vehicles covered by this Purchase Description are represented as configurations. The following table shows required performance and dimensions by configuration with a clause reference.

| CHARACTERISTIC | CLAUSE | UNITS | Configuration | | |
|------------------------------|-----------|-------|---------------|-------|-------|
| | | | A | B | C |
| LOAD CAPACITY | 3.4 | kg | 4,530 | 3,000 | 4,530 |
| DECK WIDTH - OVERALL | 3.4.2 (a) | mm | 2,566 | 2,566 | 2,566 |
| DECK WIDTH - BETWEEN FENDERS | 3.4.2 (b) | mm | 1,985 | 1,985 | 1,985 |
| DECK LENGTH | 3.4.2 (c) | mm | 4,267 | 4,267 | 4,267 |
| WINCH CAPACITY | 3.5.2 (b) | kN | 44 | | |

1.4.1 **Attachment and Option Table** - The following table indicates with "✓" for each configuration, the attachments or options which **shall** be provided.

| CHARACTERISTIC | CLAUSE | Configuration | | |
|----------------------|-----------|---------------|---|---|
| | | A | B | C |
| Tilt Deck Mechanism | 3.5.2 (a) | ✓ | | |
| Winch | 3.5.2 (b) | ✓ | | |
| Split Ramps | 3.5.2 (c) | | ✓ | ✓ |
| Rear Stabilizer Jack | 3.5.2 (d) | | ✓ | ✓ |
| Deck Sides | 3.5.2 (e) | | ✓ | |
| Generator | 3.5.2 (f) | | | ✓ |

2. APPLICABLE DOCUMENTS

2.1 Government Furnished Documents - NOT APPLICABLE

2.2 Other Publications - The following documents form part of this specification. Web sites for the organization are given when available. Effective documents are those in effect on date of manufacture. Sources are as shown:

SAE Handbook

Society of Automotive Engineers Inc.
400 Commonwealth Dr.,
Warrendale, PA, 15096
<http://www.sae.org>

Yearbook

Tire and Rim Association Inc.,
3200 West Market St.,
Akron, Ohio, 44321
<http://www.us-tra.org/traHome.htm>

Canadian Motor Vehicle Safety Standards (CMVSS)

Transport Canada,
Road Vehicle and Motor Vehicle Regulation,
330 Sparks Street,
Ottawa, Ontario K1A 0N5
<http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm>

3. REQUIREMENTS

3.1 Standard Design

- (a) The trailer **shall** be the latest model from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 1 year;
- (b) The trailer **shall** have engineering certification available, upon demand, for this application from the original manufacturers of major equipment systems and assemblies;
- (c) The trailer **shall** conform to all applicable laws, regulations and industrial standards governing manufacture, safety, noise levels and pollution in effect in Canada at the time of manufacture; and
- (d) The trailer **shall** have system and component capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

3.2 Operating Conditions

3.2.1 Weather - The trailer/equipment **shall** operate in temperatures ranging from -40 to 37° C (-40 to 99° F).

3.2.2 **Terrain** - Trailers **shall** be capable of being operated on highways, secondary roads, gravel roads, off-road, and cross-country conditions (e.g. dirt tracks, rough logging roads, and open plowed fields).

3.3 **Vehicle Safety Regulations** - The trailer **shall** meet the provisions of the Canada Motor Vehicle Safety Act in effect on the date of manufacture of the trailer. The trailers **shall** carry the National Safety Mark when produced in Canada.

3.4 **Performance** - Trailers **shall** operate satisfactorily when carrying materiel weighing at least that given as "LOAD CAPACITY" in the Configuration Capability Table. Drawbar load **shall** be limited to 15% of the trailer weight plus its rated capacity. Trailers **shall** be capable of being towed with a full load on highways and secondary roads at speeds of no less than 110 km/h (68 mph), on gravel roads at speeds of no less than 40 km/h (25 mph) and cross-country at speeds of up to 10 km/m (6.25 mph).

3.4.1 **Towing Ability** - Trailers **shall** follow the towing vehicle without weaving or side sway. Trailers **shall** be capable of horizontal articulation up to 60 degrees without interference with the towing vehicle.

3.4.2 **Dimensions**

- (a) Trailers **shall** have an overall trailer width of at least that given as "DECK WIDTH - OVERALL" in the Configuration Capability Table;
- (b) Trailers **shall** have a deck width between fenders of at least that given as "DECK WIDTH - BETWEEN FENDERS" in the Configuration Capability Table; and
- (c) Trailers **shall** have a deck length of at least that given as "DECK LENGTH" in the Configuration Capability Table.

3.4.3 **Vehicle Delivery Condition** - The vehicle **shall** be delivered to destination in a fully operational condition. If the vehicle requires assembly at destination, the Contractor **shall** be responsible for all manpower and equipment to perform assembly. The consignee will provide the area required for assembly. For shipment verification, all items such as wheel wrenches, jacks, and all other tools, equipment and accessories, which are shipped loose with the equipment, **shall** be listed on the shipping certificate or to an attached packing note.

3.5 **Equipment**

3.5.1 **Standard Equipment** - Equipment/features below **shall** be provided:

- (a) **Drawbar** - A drawbar or "A" frame, designed to carry at least 30 per cent of trailer gross weight. The drawbar **shall** have a lunette (tow bar eye) conforming to SAE Recommended Practice J847;
- (b) **Lunette** - Manufacturer's standard lunette. The lunette **shall** have a nominal inside diameter 76 mm (3 inch) in accordance with SAE J847;

- (c) **Trailer Deck** - The following applies:
- i The deck **shall** have a hardwood deck surface;
 - ii The deck **shall** be equipped with manufacturer's standard deck mounted D-rings. A minimum of twelve tie down locations **shall** be provided, which **shall**^(B) be two at the front, two at the rear, and four evenly spaced along each side;
 - iii The deck **shall** be equipped with manufacturer's standard frame mounted tie downs. A minimum of eight tie down locations **shall** be provided. Tie downs **shall**^(B) be located at convenient locations along the length of the trailer, mounted to the frame;
- (d) **Landing Gear** - The trailer **shall** be equipped with landing gear with a positively locked travel position. The landing gear **shall** be capable of lifting a fully loaded trailer. The landing gear **shall** be supplied with a spreader plate to allow deployment on soft ground for each pad. Each spreader plate **shall**^(B) have a storage location on the trailer;
- (e) **Safety Chains** - Two safety chains with snap hooks **shall** be provided. The safety chains **shall** be in accordance with SAE Recommended Practice J697;
- (f) **License Plate Holder** - A license plate holder **shall** be provided (LED lights are preferred);
- (g) **Hub-meter** - One axle hub-meter reading in kilometres **shall** be installed to record vehicle usage;
- (h) **Stowage Box** - A stowage box **shall** be provided. The following applies:
- i The stowage box **shall**^(B) have a volume equivalent to a 510 by 760 by 250 mm (20 X 30 X 10 in) deep box;
 - ii The stowage box **shall**^(B) have a hinged and sealed cover, fitted with flush-mounted 1/4 turn latch(es) and a hasp capable of receiving a padlock. Hinges and hasps **shall** be stainless steel to minimize corrosion; and
 - iii The stowage box **shall**^(B) be self-draining with a means of preventing water from entering through the drain opening.
 - iv When the trailer is fitted with a items such as a winch the stowage box may be used to house additional components. If the stowage box is used to house additional trailer components then the components **shall** be protected from items stowed in the stowage box. These additional components **shall** not impede the stowage of additional items such as the lug wrench, tie-down chains, ratchet straps and winch pulley.
- (i) **Tools** - A lug wrench to remove wheel nuts **shall** be provided.
- (j) **Tie-Down Chains and Ratchet Straps** - The trailer **shall** be provided with 4 sets of 9.14 metre (30 ft) long and 76 mm (3 inch) wide cargo strap

assemblies complete with winches, chain and slip hooks. The strap assemblies **shall**^(B) be mounted at 4 locations on the left hand side of the trailer such that operation of the trailer is not impaired and ground clearance is not diminished

3.5.2 **Application Equipment** - Equipment/features below **shall** be provided when indicated in the Attachments and Options Table:

(a) **Tilt Deck Mechanism**

- i The deck **shall** be equipped with an electrically actuated full length deck tilt mechanism when specified in the Attachment and Options Table; and
- ii The deck **shall** be equipped with a tilt deck locking mechanisms to secure the deck in the travel position when specified in the Attachment and Options Table. Automatic locking mechanisms are the preferred method. Pins for pin-type tilt deck locking mechanisms **shall** be held on trailer by a short chain or captive.

(b) **Winch** - A 12V electrically powered winch **shall** be provided when specified in the Attachment and Options Table. The winch **shall** pull from the front of the trailer. The winch **shall** have a bare drum pull capacity of no less than that indicated as "WINCH CAPACITY" in the Configuration Capability Table. The winch **shall** have at least 10 metres (32 feet) of cable, which has been pre-strained to remove elasticity. The winch **shall** be accompanied with a pulley and chain assembly to allow the cable to be doubled. The winch **shall** be equipped with a battery. The battery **shall** be charged by the towing vehicle;

(c) **Split Ramps** - The trailer **shall** be equipped with rear split ramps with a minimum width of 609 mm (24 inches) when specified in the Attachment and Options Table. Split ramps **shall** be designed to include a deflector between the two ramps, to prevent a vehicle that is being dragged onto the trailer being snagged. The angle on the deflector **shall** be no more than 15 degrees. The ramps **shall** have a sliding upper surface;

(d) **Rear Stabilizer Jack** - The vehicle **shall**^(B) be equipped with mounted rear stabilizer jacks to aide in loading equipment when specified in the Attachment and Options Table;

(e) **Deck Sides** - The trailer **shall** be equipped with vertical sidewalls on both lateral sides of the trailer as well as a forward bulkhead. The Deck Sides **shall** have a height of at least 600mm (24 inches) and of at most 775mm (30 inches) measured from the trailer deck surface. The Deck Sides **shall** be securely mounted to the trailer frame.

(f) **Generator** - A 10kW gas or diesel powered generator **shall** be provided.

- i The generator **shall** be securely deck mounted at the front of the trailer. The generator **shall** be removable with common tools;
- ii The generator **shall** have both 120V and 240V, single phase outlets;
- iii The generator **shall** be equipped with automatic emergency shut offs

such as high temperature or low oil level shut offs;

- iv The generator **shall** be weather resistant or mounted within a weather resistant enclosure. The enclosure **shall** not impede the generator operation or generator maintenance; and
- v The generator **shall** be equipped with electric start.

3.6 **Operator Station** - **NOT APPLICABLE**

3.7 **Chassis** - The vehicle chassis **shall** be the manufacturers standard for a vehicle of this type and size.

3.8 **Engine** - **NOT APPLICABLE**

3.9 **Axle(s)** - Trailer axle(s) **shall** have a capacity of no less than maximum payload plus trailer weight. The suspension **shall** be the manufacturer's standard. The manufacturer **shall** maintain a file containing the trailer axle compliance documents, which would be required for the National Safety Mark.

3.10 **Brake System** - The trailer **shall** be equipped with the manufacture's standard electric braking system.

3.11 **Steering** - **NOT APPLICABLE**

3.12 **Wheels, Rims and Tires** - The following applies:

- (a) The tires **shall** have tire manufacturer certification that tires and rims provided are suitable and adequately sized for this application. Tire size and ply ratings **shall** comply with Tire and Rim Association Standards;
- (b) The wheel assembly **shall** have sufficient load capacity so the trailer loaded to rated capacity and equipped with all options does not exceed the manufacture's load ratings.
- (c) Tire pressure **shall** be marked near the tire location;
- (d) The tires **shall** be tubeless radial tires with all weather treads;
- (e) The rims **shall** be single piece steel rims; and
- (f) The trailer **shall** be equipped with a spare wheel assembly mounted on the vehicle and ready for service, of same size and ply rating as tires furnished with vehicle. The Technical Authority **shall** approve the spare tire mounting location.

3.13 **Controls** - **NOT APPLICABLE**

3.14 **Instruments** - **NOT APPLICABLE**

3.15 **Electrical System** - The following applies:

- (a) The trailer **shall** be equipped with a negative ground electrical system in accordance with CMVSS;
- (b) The trailer **shall** be capable of functioning with vehicles operating with 12 volt electrical systems;
- (c) The trailer **shall** have a 7 pin commercial connector; and
- (d) The trailer **shall** be equipped with a 4 pin adaptor.

3.16 **Lighting** - The trailer **shall** have lights and reflectors in accordance with CMVSS. Lights **shall** be recessed or otherwise protected from damage with all components easily accessible for servicing. Lighting **shall** be LED.

3.17 **Hydraulic System** - **NOT APPLICABLE**

3.18 **Lubricants and Hydraulic Fluids** - The trailer **shall** be serviced with the manufacturer's standard lubricants and hydraulic fluids.

3.19 **Paint** - The trailer **shall** be painted using manufacturer's standard commercial paints. The colour **shall** be black in colour. The prime coating **shall**^(B) be epoxy type or baked powder coat.

3.20 **Identification** - The following information **shall** be permanently marked in a conspicuous and protected location:

- (a) Manufacturer's name, model and serial number;
- (b) Manufacturer's Vehicle Identification Number (VIN);
- (c) Trailer Capacity rating **shall** be marked on the drawbar.

4. **Integrated Logistic Support** - The Contractor **shall** ensure that spare parts required to properly maintain and repair completed trailers are available for purchase for a period of 10 years.

4.1 **Documentation** - The Contractor **shall** provide the following documentation.

4.1.1 **Documents with Each Vehicle** - The Contractor **shall** provide the following documents with each trailer:

- (a) **Vehicle Manuals** - Manuals required for safe operation, maintenance and repair of the trailer. It is preferred that complete sets of manuals are provided on CD/DVD-ROM, however, a complete set of Operator's Manuals **shall** be provided with each trailer in paper format. The Vehicle Manuals **shall** include:
 - i **Operator's Manuals** - Operator's manuals in a bilingual format or as 2 manuals in a single binder (one English, and one French);

- ii **Parts Manuals** - The Parts Manuals in English (French translation is desirable);
 - iii **Maintenance (Shop Repair) Manuals** - The Maintenance (Shop Repair) Manual in English (French translation is desirable); and
 - iv **Sample Manuals** - A set of Sample Manuals, including all of the above manuals. The sample manuals **shall** be delivered to the Technical Authority 15 working days before delivery of trailers. Sample manuals will not be returned. The Technical Authority will provide manual approval or comments within 30 days.
- (b) **Warranty Letter** - A paper copy of the completed bilingual Warranty Letter with each trailer shipped in the approved format. The Contractor **shall** send a copy of the Warranty Letter, in electronic format, to the Technical Authority for each trailer, at shipment.
- 4.1.2 **Documents Provided to Technical Authority** - The Contractor **shall** provide the following documents to the Technical Authority:
- (a) **Data Summary** - A bilingual Data Summary for each make/model/configuration by completing Technical Authority's template with data and a trailer picture. The Contractor **shall** provide a Data Summary, if possible, before shipment of trailers;
 - (b) **Photographs** - Two (2) digital pictures, one left-front three-quarter view, and one right-rear three-quarter view of each make/model/configuration. It is preferred that pictures have an uncluttered background. Pictures **shall** have a size of at least 4 Mega pixels; and

2014-02-11



NOTICE

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

Appendix 1

TECHNICAL INFORMATION QUESTIONNAIRE

This questionnaire covers technical information, which **shall** be provided for evaluation of the configuration(s) of the vehicle(s) offered.

Where the specification paragraphs below indicate "Proof of Compliance", the "Proof of Compliance" **shall** be provided for each performance requirement/specification.

Bidders should indicate the requested information and indicate the document name/title and page number where the Proof of Compliance can be found.

Definitions for **Equivalent** and **Proof of Compliance** are found in the DEFINITIONS section at the end of this document.

CONTRACTOR INFORMATION

Contractor Name _____

Address _____

Proposal Date _____

Substitutes/Alternatives

Please identify all equipment substitutes/alternatives offered as **Equivalents** below:

OPI DSVPM 4 - DAPVS 4

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Configuration A:

Make - _____ **Model** - _____

CONFIGURATION CAPABILITY COMPARISON TABLE - Proof of Compliance

| CLAUSE | DESCRIPTION | VALUE | UNIT | DOCUMENT TITLE | PAGE |
|-----------|------------------------------|-------|------|----------------|------|
| 3.4 | LOAD CAPACITY | | kg | | |
| 3.4.2 (a) | DECK WIDTH - OVERALL | | mm | | |
| 3.4.2 (b) | DECK WIDTH - BETWEEN FENDERS | | mm | | |
| 3.4.2 (c) | DECK LENGTH | | mm | | |
| 3.5.2 (b) | WINCH CAPACITY | | kN | | |

Supporting Information:

3.4 Performance - Proof of Compliance

Trailer Payload Capacity

The rated payload of the trailer is: _____ kg.

The empty weight of the trailer is: _____ kg.

Rated payload information can be found in document(s): _____,
page: _____.

Axle configuration can be found in document(s): _____
page: _____.

Axle capacity is: _____,

And can be found in document(s): _____ page: _____

3.5.2(b) Winch - Proof of Compliance

Winch make: _____ model: _____

Winch capacity is: _____ kg.

Winch information can be found in document(s): _____ page: _____.

3.10 Brakes - Proof of Compliance

Brake system configuration can be found in document(s): _____
page: _____.

Configuration B:

Make - _____ **Model** - _____

CONFIGURATION CAPABILITY COMPARISON TABLE - Proof of Compliance

| CLAUSE | DESCRIPTION | VALUE | UNIT | DOCUMENT TITLE | PAGE |
|-----------|------------------------------|-------|------|----------------|------|
| 3.4 | LOAD CAPACITY | | kg | | |
| 3.4.2 (a) | DECK WIDTH - OVERALL | | mm | | |
| 3.4.2 (b) | DECK WIDTH - BETWEEN FENDERS | | mm | | |
| 3.4.2 (c) | DECK LENGTH | | mm | | |
| 3.5.2 (b) | WINCH CAPACITY | | | | |

Supporting Information:**3.4 Performance - Proof of Compliance****Trailer Payload Capacity**

The rated payload of the trailer is: _____ kg.

The empty weight of the trailer is: _____ kg.

Rated payload information can be found in document(s): _____,
page: _____.

Axle configuration can be found in document(s): _____
page: _____.

Axle capacity is: _____ kg,

And can be found in document(s): _____ page: _____

3.10 Brakes - Proof of Compliance

Brake system configuration can be found in document(s): _____
page: _____.

Configuration C:

Make - _____ **Model** - _____

CONFIGURATION CAPABILITY COMPARISON TABLE - Proof of Compliance

| CLAUSE | DESCRIPTION | VALUE | UNIT | DOCUMENT TITLE | PAGE |
|-----------|------------------------------|-------|------|----------------|------|
| 3.4 | LOAD CAPACITY | | kg | | |
| 3.4.2 (a) | DECK WIDTH - OVERALL | | mm | | |
| 3.4.2 (b) | DECK WIDTH - BETWEEN FENDERS | | mm | | |
| 3.4.2 (c) | DECK LENGTH | | mm | | |
| 3.5.2 (b) | WINCH CAPACITY | | | | |

Supporting Information:

3.4 Performance - Proof of Compliance

Trailer Payload Capacity

The rated payload of the trailer is: _____ kg.

The empty weight of the trailer is: _____ kg.

Rated payload information can be found in document(s): _____, page: _____.

Axle configuration can be found in document(s): _____
page: _____.

Axle capacity is: _____,

And can be found in document(s): _____ page: _____

3.5.2(f) Generator - Proof of Compliance

Generator make: _____ model: _____

Generator output is: _____ kW.

Generator information can be found in document(s): _____ page: _____.

3.10 Brakes - Proof of Compliance

Brake system configuration can be found in document(s): _____
page: _____.

Definitions

The following definitions apply to the interpretation of this Technical Information Questionnaire:

- a) "Equivalent" - A standard, means, or component type, which has been accepted by the Technical Authority as meeting the specified requirements for form, fit, function and performance.
- b) "Proof of Compliance" is defined as an unaltered document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software. The document **shall** provide detailed information on each performance requirement and/or specification. Where a document submitted as Proof of Compliance does not cover all the performance requirements and/or specifications or when no such document is available or when modifications to the original equipment or customization are required to achieve the performance requirements and/or specifications, a Certificate of Attestation (as a separate document) signed by a senior engineer representing the Original Equipment Manufacturer (OEM) detailing the modifications and how they meet the performance requirements and/or specifications **shall** be provided. The certificate **shall** detail all performance requirements and/or specifications required to substantiate compliance. One certificate can be provided for one or all performance requirements and/or specifications.