

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Furniture Division/Division des produits de
l'ameublement
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet MONITOR ARMS & KEYBOARD TRAYS	
Solicitation No. - N° de l'invitation 60074-130582/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 60074-130582	Date 2014-04-24
GETS Reference No. - N° de référence de SEAG PW-\$\$\$PQ-930-64865	
File No. - N° de dossier pq424.60074-130582	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-04-30	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chalmers, Brianna	Buyer Id - Id de l'acheteur pq424
Telephone No. - N° de téléphone (819) 956-5660 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Finance Canada Receiving Room P-155 L'Esplanade Laurier, West Tower 300 Laurier Ave. West Ottawa, ON K1A 0G5	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment is raised to answer questions received from industry and modify the Solicitation as follow :

Section 1 Questions/Answers:

Q.16 :

at ANNEX A – REQUIREMENT, 5.1 Articulating Keyboard Support Surface: 5.1.1

Must be capable of being continuously height adjusted by the user with or without a lever to any position within a minimum range of 203mm (8"), 127 (5") below and 25mm (1") above the terminal support surface.

Please review and clarify the required measurements as stated in this paragraph, as the required measurements contradict themselves. If the requirement is for 5" below and 1" above, then the minimum range should be 6". Please advise if the minimum range required is 6" or 8", and correct the below and above measurements accordingly.

A.16 : Please refer to below Section 2 - Modifications, article 1-, below.

Q.17 : Please confirm that the top of the workstations and the area underneath them will be completely cleaned off/out to permit obstruction-free installation.

A.17 : There will be no obstructions in the workstations where the monitor arms and keyboard trays are being installed.

Q.18 : Please confirm if the delivery and installation location (Receiving Room P-155, L'Esplanade Laurier, West Tower, 300 Laurier Ave. West, Ottawa, ON, K1A 0G5) can accommodate a delivery on a 53' trailer.

A.18 : Location for Delivery and Installation is as follows:

Department of Finance
90 Elgin St.
Ottawa, Ont.
K1A 0G5

Please see installation schedule for final destination floors within building – monitor arms and keyboard trays are to be delivered directly to destination floors

Sizes and other limitations for loading dock: No, a 53' trailer will not fit. Any standard size smaller than 53' will be okay (ie: cube van)

Q.19 : Please advise of any loading dock limitations (hours, sizes, deliveries, etc.) on site.

A.19 : Hours: After hours deliveries – to be coordinated with move coordinator and RON Engineering

Sizes and other limitations: refer to answer 18

Q.20 : If delivery and installation is to occur on any floors other than the main floor, please confirm presence and availability of elevator.

A.20 : Supplier will have to work with our move coordinator and Ron Engineering to book the loading dock and freight elevator for deliveries and installation. Both will be available but will need to have a schedule created to accommodate.

Q.21: Please advise if the monitors will be removed from their bases by Finance Canada, or if this additional step is requested of the installer.

A.21: The installer will not have to install monitors to the monitor arms, the only installation we require is the monitor arms and keyboard trays to the workstations.

Q.22: Part 5 Certification, Item #1. Certifications Required Precedent to Contract Award and Certifications Required with the Bid.

Provided we supply the ANSI/BIFMA certification for our product and include documentation that confirms we exceed the levels related to CAN/CGSB 44.427. Will this documentation be sufficient to be compliant with this RFP?

A.22: Yes

Q.23: 5.1.7 Must be able to be mounted under a work surface with a maximum depth of 610mm (24in).

Is this 24" depth a clear and unobstructed distance? Are there any reinforcement bars that may be interfere with the installation for the keyboard track of 21.75"deep?

A.23: There are no obstructions.

Q.24: 5.2.1 Must be capable of being fastened onto a work surface of at least 25mm (1in) thick by a desk clamp mount with integrated cable management.

Please clarify if the clamp of the monitor supports are to be mounted to the edge of a work surface or will they be clamped through a grommet hole?

A.24: They will be clamped to the edge of a work surface.

Q.25: It would seem that the Question 5 in Amendment 1 as raised identifies a scenario where the user is standing (otherwise the height of the user as mentioned has no bearing whatsoever on heights and ranges while in a seated position), and is potentially subject to interpretation by the bidders. As it reads now, the client is limiting themselves to 4" of adjustment range, which may not be sufficient for users in a seated position. There are a number of options within the marketplace (provided by multiple manufacturers) that will provide the client with adjustment ranges up to and in excess of 8". This greater range will suit a larger number of users than a 4" range would.

Please clarify the requirement by providing the total range that the client is looking for, as opposed to (or in addition to) over and under measurements. In order to best suit as many users as possible in as many positions as possible, it is our contention that this specification should request a minimum adjustment range of 8" if the majority of use is in a seated position, or a minimum of 13" if the use is split between seated and standing.

A.25: Please refer to below Section 2 - Modifications, article 1-, below

Section 2 Modifications:

1- At Annex A, Section 5.1.1:

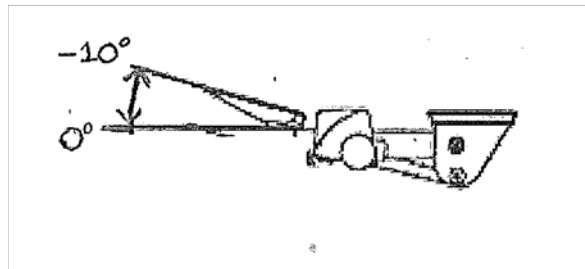
Delete: Must be capable of being continuously height adjusted by the user with or without a lever to any position within a minimum range of 203mm (8"), 76.2mm (3") below and 25mm (1") above the terminal support surface. Once the support surface has been locked in the desired position, the support surface must remain stable during the normal keying process.

Insert: Must be capable of being continuously height adjusted by the user with or without a lever to any position within a minimum range of 153 mm (6") and a minimum of 25mm (1") above the terminal support surface. Once the support surface has been

locked in the desired position, the support surface must remain stable during the normal keying process.

2- At Section 5.1.3 :

Delete : Must be capable of having a forward tilt of at least +/- 10 degrees and a horizontal rotation of +/- 30 degrees.



Insert : Must have a minimum negative tilt adjustment range from 0-10 degrees and must have a horizontal rotation of at least 30 degrees :

All other terms and conditions remain unchanged.