

Translation Services
50100-14-2008494
Question and Answer #1

Q1. On page 12 of the RFP, Section 1 of Part 6 says, The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of PRTECTED B, issued by the Canadian Industrial Security Directorate, Public Works and Government Services Canada.

In order to get DOS with approved Document Safeguarding at the level of Protected B, we would have to be sponsored. Will Correctional Service be willing to sponsor Offeror at the time of bidding or after contract award?

A1. The valid Designated Organization Screening (DOS) at the reliability level must be one granted by the Canadian Industrial Security Directorate (CISD) which would be verified by the Contracting Authority prior to award of the contract. If the supplier is found not to be registered into the Industrial Security Program or if a supplier does not have all the required clearances prior to contract award, our contracting division, at the time, will provide the next steps to the contractor to meet the security requirement of the contract.

If a supplier is already registered into the Industrial Security Program with CISD and holds a valid DOS the supplier can contact CISD at any time to pursue Document Safeguarding clearance as well.

All of the 'required' security clearances as per outlined in the Request for Proposal must be met prior to contract award.

Q2. In Annex D, #6 it states bidders must address "the mandatory and rated criteria in the order...". The following page contains a chart of M1 to M5 Mandatory Criteria. Is there a chart of Rated Criteria as mentioned in statement #6?

A2. Rated Criteria was referred to in error. There is only mandatory criteria included in the Request for Proposal.

Q3. We often deal with "Hand written" materials received either by courier or PDF. Does the work involved have a high density of hand written material or is the majority in a typed format? There is a difference in the level of difficulty and time required to translate accurately.

A3. Approximately 25% of the materials would be hand written.