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Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
6B1, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Title - Sujet DOOR AND INTERCOM SYSTEM	
Solicitation No. - N° de l'invitation 21120-133019/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 21120-13-1843019	Date 2014-05-01
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-438-64943	
File No. - N° de dossier hn438.21120-133019	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-05-20	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tremblay, Marthe	Buyer Id - Id de l'acheteur hn438
Telephone No. - N° de téléphone (819) 956-3027 ()	FAX No. - N° de FAX () -
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Instructions: See Herein

Instructions: Voir aux présentes

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Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**DOOR CONTROL AND INTERCOM SYSTEM
BIDDERS MEETING
RPC
April 23, 2014**

SOLICITATION NUMBER: 21120-13-1843019

MEETING CHAIRPERSON – Jeff Mills RTEO – RHQ PRA

CONTRACTORS PARTICIPANTS:

ATTACHED

INTRODUCTION AND PROJECT OVERVIEW

- CSC is replacing the Door intercom system and integrating with the door control touch screen; this start-up meeting was held with contractors and the Institution to discuss Project related issues.

REQUIREMENTS - QUESTIONS AND ANSWERS

- **ACCESS TO WORK LOCATION** - The Contractor shall have access to all locations within the perimeter. The Contractor shall brief the Correctional Supervisor and Chief of Works daily at the beginning and end of each workday. The contractor shall inform the Correctional Supervisor as to what areas of the Institution they intend to work in.
- **ACCEPTABLE SYSTEMS** - Only systems that have been tested and deemed acceptable by CSC will be allowed to be installed.
- **EXISTING WIRING** – To be reused wherever feasible, additional wiring and conduit will be required for the principal entrance. Additional wiring may be required at various locations throughout the site.
- **RACK** - Equipment location for CER/MCCP room was determined during the site tour.
- **SPARES** – Contractors recommendation

- **HOURS OF WORK -**

- **Weekdays** - regular hours of work are 7:30 am to 4:00 pm. It is acceptable to work extended hours, however the institution will require notification the day before.
- **Weekends** - The institution requires advance notice for work on weekends.
- The contractor may be restricted from working in areas with inmate activity

- **COMMISSIONAIRES** - Commissionaires are required for the installation and testing phase of the project

- **SUB-CONTRACTORS & CONTRACT STAFF -**

- Everyone working on this site will require a Security Clearance before they will be allowed on the site. Generally, security clearance requires two weeks advance notice. The contractor indicated that all their personnel are cleared. Tool lists are required for all tools.
- The contractors must provide their own tools. The Institution does not lend out tools.
- The on-site ADGA technicians have their own duties to perform and will not be assisting on this project.
- The institution shall provide orientation training at the beginning of the project. Contractors are required to sign the documentation associated to this training.
- Smoking is restricted to outside parking lot.

- **STORAGE OF MATERIALS** - The Contractor will be responsible to secure their tools and supplies in their vehicle.

- **TRAINING** - There will be a requirement to train the Operations and ADGA staff. All personnel attending the training shall sign an attendance sheet. All training in accordance to CSC specifications and standards.

- **MISCELLANEOUS**

- The contractor shall submit a request to use personal radio equipment. The contractor shall provide the radio frequencies to ADGA in order to verify that they will not interfere with site radio equipment. The request shall be reviewed by the Warden.
- The contractor may submit a request to use cell phones and laptops. The request should be submitted in writing to the Chief of Works, Ron Fahl, and shall be reviewed by the Warden.
- The contractor has to sign in before entering the Institution and sign out when leaving
- The SMO requests to be notified when the contractor conducts the system testing.
- The ATP shall be fully completed by the contractor prior to the final inspection.
- System downtime is inevitable, Site requests 5 days notice in order to co-ordinate contingency plan once project has progressed to stage of taking old system offline.
- It was noted that there is no existing intercom system at the front gate area, this will be a new installation.
- A site tour was conducted

- **ON SITE QUESTIONS**

- What is the actual count of intercom stations required?
 - 28 remote stations in total, 24 are around the ring corridor and 4 are located at the principal entrance. Note that one additional was identified during the site tour on the outside of G03 at the principal entrance
- Is the existing wiring twisted pair?
 - Yes
- Is there existing fibre between the Telco room and the principal entrance?
 - Yes there are 8 spare fibres

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- Is it required for intercoms to revert to MCCP from the principal entrance?
 - No
 - Are the ring Hallway intercoms the only ones that are getting replaced?
 - Yes
 - Is all existing intercom cabling good?
 - It is assumed that all existing cabling is good
 - Twisted pair wiring will have to be added to riot gate areas (x2)
 - **A SITE TOUR WAS CONDUCTED**
 - **END OF MEETING**

AFTER MEETING QUESTIONS

1 – For the Master Station at the Principal Entrance, shall MCCP require the ability to initiate these intercoms or are the intercoms at the Principal Entrance to be stand alone?

- Stand alone

2 – For the intercoms at the Principal Entrance, can a VoIP intercom system be utilized, providing it can interface into the MCC intercom system without any concerns as per manufactures recommendations?

- Yes, a VOIP system can be utilized

3 – Can the training requirements please be clarified for the Operator Training and the Maintenance Training?

- Training requirements will be one day for operator training and one day for maintenance training

4 – Can it be confirmed that the Handi-cap buttons on certain doors are to be connected into the new intercom buttons without manipulating manufactures product by connecting the handi-cap button parallel with the push button on the intercom, an AUX I/P is required to accept the additional input from the Handi-Cap button.

- Handicap buttons, where they exist, must operate in parallel with the intercom activation button.

5 – It was mentioned in the Bidders Meeting that two (2) Riot Gates will require new wiring, can this be confirmed as well that each riot gate will require two (2) intercoms and it shall remain the contractors responsibility to provide new mounting hardware to the riot gates?

- Yes, as indicated in meeting minutes, new twisted pair wiring will be required at both riot gate locations.
- Yes, it will be contractors responsibility to provide new mounting hardware for the intercoms at the riot gates.