

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet OFFICE FURNITURE-4th Floor Demo	
Solicitation No. - N° de l'invitation E0225-142334/A	Date 2014-05-02
Client Reference No. - N° de référence du client 20142334	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-219-9259	
File No. - N° de dossier HAL-4-73003 (219)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-06-16	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Richard, Linda K.	Buyer Id - Id de l'acheteur hal219
Telephone No. - N° de téléphone (902) 496-5261 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 1713 BEDFORD ROW 2ND FLOOR HALIFAX NOVA SCOTIA B3J 3C9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Delivery Required - Livraison exigée SEE HEREIN	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Buyer ID - Id de l'acheteur

hal219

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The solicitation clauses and conditions are contained in the attached documentation.

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TITLE: OFFICE FURNITURE - 4th FLOOR DEMONSTRATION PROJECT – BEDFORD ROW

PART 1 - GENERAL INFORMATION

1. Security Requirement

1. At the date of bid closing, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. For additional information on security requirements, bidders should refer to the [Canadian Industrial Security Directorate \(CISD\), Industrial Program](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

2. Requirement

The requirement is detailed in Annex "A" – Requirement.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

4. Trade Agreements

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2014-03-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

See Annex "A" – Requirement

1.1.2 Mandatory Technical Information Required with the Bid

Item	Proof of certifications must be submitted with bid proposal	A copy of the manufacturer's standard warranty must be included with the submission showing compliance to the warranty requirements
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid(s) with the lowest evaluated price on an item by item* basis will be recommended for award of a contract.

*The following items will be awarded as a group:

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Items 1 & 2
Items 3 & 4
Item 5
Item 6
Item 7
Items 8 & 9
Items 10 & 11

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required Precedent to Contract Award

1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

2. Additional Certifications Required Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

1.1 The following security requirement (SRCL and related clauses) applies and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by the CISD, PWGSC, the Contractor personnel **MAY NOT ENTER** sites without an escort.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - (b) Industrial Security Manual (Latest Edition).

2. Requirement

The Contractor must provide the following items in accordance with the Requirement at Annex "A" _____.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2014-03-01) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before July 31, 2014.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Linda Richard
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row
Halifax, NS B3J 3M9
Telephone: (902) 496-5261
Facsimile: (902) 496-5016
E-mail address: linda.k.richard@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is: **TO BE NAMED UPON AWARD OF CONTRACT**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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5.3 Contractor's Representative PLEASE COMPLETE

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Annex **B** for a cost of \$ _____ insert the *amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

1. The original and two (2) copies must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

8.1

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2014-03-01) General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) Annex C, Security Requirements Check List (*if applicable*);
- (f) the Contractor's bid dated _____ (*insert date of bid*)

11. SACC Manual Clauses

A9068C 2010-01-11 Government Site Regulations

G1005C 2008-05-12 Insurance

12. Deficiency Procedures

The Contractor must adhere to the following deficiency procedures :

1. The Contractor must notify the Identified User when the installation is completed;
2. The Identified User must arrange for the initial walk-through inspection with the Contractor;
3. The walk-through inspection must take place no later than three business days after installation is completed;
4. If the call-up is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;
5. The Identified User, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every area;
6. The deficiency list must be forwarded by the Identified User to the Contractor;
7. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;

8. For all deficiencies other than those identified in point 7, the Contractor must submit the plan of action with delivery dates or completion dates within fourteen calendar days from receipt of the deficiency list from the Identified User; and
9. The Contractor must notify the Identified User when all deficiencies have been completed. If satisfied, the Identified User must provide the Contractor a final sign-off that the deficiencies have been satisfied.

13. Installation Services

Installation services must be provided for the products offered. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all product/pieces to the staging and/or installation area;
2. Unpack all pieces and inspect product for shipping damage;
3. Install all products in accordance with the manufacturers' specifications;
4. Ensure all other products function properly and make minor adjustments/repairs;
5. Touch up all minor nicks and scratches on the furniture that may have occurred during installation;
6. Clean the product once installed.
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap materials, debris and the like from the site, as frequently as is necessary, and
8. Upon completion of the installation and at the request of the Identified User, the Contractor (or his authorized representative) must walk through the installation area with the Identified User to verify the operating condition of all product in accordance with the deficiency procedures.

ANNEX "A"

REQUIREMENT

SPECIFICATIONS

Item #1 C10 Swivel Tilt Lounge Chair

Description: Lounge chair is light enough to be easily rearranged into collaborative groupings. The chair includes arms, a swivel return mechanism and a lower seat height than a standard task chair. Dimensions may be more generous to suit casual lounge use.

1. General

- 1.1 Product shall be manufacturer's standard product as offered.
- 1.2 Seat and back shall be mesh or fabric on foam construction. Back shall have integrated lumbar support. Seat and back mesh shall fully cover entire front of seat frame with no exposed fastenings or hardware. Seat and back shall be obstruction free with no horizontal cross-members on the seat and back. Mesh shall support all body positions in use and return to original installation without sagging or loss of elasticity. Upholstered seats and backs shall have contoured foam to enhance ergonomic comfort.
- 1.3 Seat shall have an integrated weight activated tilt mechanism that is fully concealed by frame. Chair shall offer ergonomic comfort and support without the use of manual controls or recline locks for set/release to adjust the seat or back angle.
- 1.4 Arms shall be fixed T type with durable padded surface and rounded edges that are ergonomically comfortable for the user. Arms must not obstruct users' legs when seated in a side sitting position
- 1.5 Base, hub and frame shall be made up of metal and injection molded plastic components and designed to meet the specification criteria. Powder coated paint finish shall be offered for metal finish in a minimum of ten standard colours including black. Injection molded plastic shall be offered in colour-through black and grey.
- 1.6 Base shall be four or five star and have a return to center mechanism.
- 1.7 Base feet shall have glides compatible with carpet tile flooring without snagging or catching.
- 1.8 All components and upholstery foams shall be free of hazardous materials such as PVC, CFC, and solvent based adhesives.

2. Dimensions: Dimensions are approximate

- 2.1 Seat dimensions: width - 22"wide x 18"deep x 16"high. Arm height - 9" Arm length - 12" Back height -20" Back width -22" Back to seat angle range shall be approximately to 100.

3. Certifications

- 3.1 All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2 Product shall meet or exceed all applicable ANSI/BIFMA performance standards, including ANSI/BIFMA X5.1-2011.
- 3.3 Product shall meet SCS Indoor Advantage Gold Certified or Green Guard Certified.

- 3.4 Product shall meet BIFMA Level 2 Certified.
- 3.5 Textiles shall be manufacturers' standard and pass all applicable testing as specified by the Association for Contract Textiles (ACT) to meet the following minimum standards:

Finish:	Soil and stain repellent
Brush Pill:	ASTM D-3511, Class 4
Abrasion:	ASTM D-4157, 100,000 double rubs
Colorfastness to Light:	AATCC-16, Class 4
Crocking:	AATCC-8, Dry/Class 4.5, Wet/Class 4.5
Flammability:	Class A fire rating and pass State of California Tech. Bulletin 117, Section E.C-117 Section E.

3.6 Proof of Certifications must be submitted with bid proposal.

4. Warranty

- 4.1 Chair shall be warranted for users up to 300 lbs and apply to use 24/7 without limitations.
- 4.2 Chair frame and components shall be warranted for 10 years. This includes glides. Mesh component shall be warranted as an integral part of the chair frame.
- 4.3 Textiles shall have a minimum 5-year warranty covering materials and workmanship.
- 4.4 Warranty shall cover parts and labour.
- 4.5 **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #2 C20 Upholstered tablet armchair with cup holder on casters

Description: Lounge chair with casters and a pull handle for easy rearrangement. The chair includes arms, a swivel tablet work surface large enough for lap top use, a swivel cup holder and a storage shelf under the seat.

1. General

- 1.1 Product shall be manufacturer's standard product as offered.
- 1.2 The chair shall be fully upholstered with stitched double seams, arms and back rest. Piping upholstery detail is not acceptable.
- 1.3 The frame construction shall be finger jointed plywood, doweled, screwed and stapled together for rigidity. Dowels must be used to reinforce critical locations. Frame shall be covered in multiple densities of polyurethane foam and polyester foam and fiber bat to support resilient sag free upholstered surfaces.
- 1.4 Back shall have integrated lumbar support and hand pull.
- 1.5 Arms shall be integral to the chair body, fully upholstered, and have curved or eased top and edges for ergonomic comfort.
- 1.6 Seat shall be open beneath to allow for a storage shelf with minimum loading of 25lbs. Storage shelf shall be recessed from seat edge to allow for foot room.
- 1.7 Chair shall have a minimum of two castors suitable for carpet tile flooring.

- 1.8 Tablet arm and cup holder shall be mounted on metal swivel mechanism to allow for clear seating entry. The mechanism shall be available in brushed or polished or clear metal finish or powder coat paint finish.
- 1.9 The tablet work surface shall be High Pressure laminate on particleboard core with laminate backing sheet for balanced construction. The tablet thickness shall be a minimum of 1 1/16". The tablet shall have a continuous minimum 3 mm plastic edge band permanently attached to the wood core with hot melt adhesive.
- 1.10 The cup holder shall be removable and have a non slip surface.
- 1.11 Textile shall be as follows: Composition: 100% polyurethane surface with 65% polyester and 35% reinforced Rayon backing Width: 54" wide (137 cm.) Weight: approximately 14 oz. per linear yard (432 grams per square linear meter) Thickness: 1.0 mm Finish: Soil and stain repellent Colour: Must be available in highly saturated accent colours. Acceptable product: Ultrafabrics "Brisa Fresco" 544 www.ultrafabricsllc.com
- 1.12 All components and upholstery foams shall be free of hazardous materials such as PVC, CFC, and solvent based adhesives and urea formaldehyde.

2. Dimensions: Dimensions are approximate

- 2.1 Overall dimensions: width – 30" wide x 28" deep x 35" high Seat width - 22" Seat height -17" Arm height from floor - 26" Arm length - 12" Back height from seat-17" Back width -21" Back to seat angle shall be approximately 102

3. Certifications

- 3.1 All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2 Product shall meet or exceed all applicable ANSI/BIFMA performance standards, including ANSI/BIFMA X5.1-2011.
- 3.3 Product shall meet SCS Indoor Advantage Gold Certified or Green Guard Certified.
- 3.4 Product shall meet BIFMA Level 2 Certified.
- 3.5 Textiles shall be manufacturers standard and pass all applicable testing as specified by the Association for Contract Textiles(ACT) to meet the following minimum standards: Antimicrobial: ASTM E 2180 Abrasion: ASTM D 4157 – 300,000 Double rubs (Wyzenbeek) BS 2543 – 160,000 Rubs (Martindale) Colorfastness to Light: AATCC-16, Class 4 Crocking: AATCC-8, Dry/Class 4.5, Wet/Class 3 Flammability: Class A fire rating and pass State of California Tech. Bulletin 117, Section E.C-117 Section E.
- 3.6 **Proof of Certifications must be submitted with bid proposal.**

4. Warranty

- 4.1 Chair shall be warranted for users up to 300 lbs and apply to use 24/7 without limitations.
- 4.2 Chair frame and components shall be warranted for 10 years. This includes casters.
- 4.3 Textiles shall have a minimum 5-year warranty covering materials and workmanship.
- 4.4 Warranty shall cover parts and labour.
- 4.5 **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #3 C40 Lunch Room Chair

Description: Shell chair for lunch room. The shell seat is a single piece with an integrated back rest constructed of easy to clean polypropylene. Chair is to be related in design to C50 High Stool.

1. General

- 1.1 Products shall be the manufacturer's standard product as offered.
- 1.2. Seat and back rest shall be single piece injection molded colour-through polypropylene plastic. It shall be designed for ergonomic comfort including rounded edges, lumbar support, flexible back movement and waterfall front seat edge. Chair shall be armless.
- 1.3. Polypropylene shall be available in white.
- 1.4. Seat to frame attachment shall be secure and designed for easy field replacement.
- 1.5. Base shall be sled design and constructed of durable welded minimum 1/2" dia. carbon steel wire. Frame shall be available in polished, brushed or powder coat paint finish.
- 1.6. Base shall have plastic glides compatible with linoleum flooring.
- 1.7. Chair shall have stacking capability.
- 1.8. All components shall be free of hazardous materials such as PVC, CFC, solvent based adhesives, heavy metals and benzene.

2. Dimensions: Dimensions are approximate

- 2.1. Seat Dimensions: 17" deep x 19" wide x 17" high. Overall height – 34"

3. Certifications

- 3.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2. Product shall meet or exceed all applicable ANSI/BIFMA performance standards, including ANSI/BIFMA X5.1-2011 Office Seating.
- 3.3. Product shall meet SCS Indoor Advantage Gold Certified or Green Guard certified.
- 3.4. Product shall be BIFMA Level 2 Certified
- 3.5. **Proof of Certifications must be submitted with bid proposal.**

4. Warranty

- 4.1. Chair shall be warranted for users up to 300 lbs and 24/7 application.
- 4.2. Warranty shall be for 10 years and covers parts and labour.
- 4.3. **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #4 C50 High Stool

Description: High stool for file tables and atrium café tables. The shell seat is a single piece with an integrated raised back rest constructed of easy to clean polypropylene. Stool is to be related in design to C40 Shell Chair for Lunch room.

1. General

- 1.1. Products shall be the manufacturer's standard product as offered.
- 1.2. Seat shall be injection molded colour-through polypropylene plastic with rounded edges for comfort and integral raised back rest.
- 1.3. Polypropylene shall be available in white.
- 1.4. Seat to frame attachment shall be secure and designed for easy field replacement.
- 1.5. Base shall be sled design and constructed of durable welded minimum 1/2" dia. carbon steel wire. Frame shall be available in polished, brushed or powder coat paint finish.
- 1.6. Base shall have a steel wire footrest at approximately 13" high from the floor.
- 1.7. Base shall have plastic glides compatible with ceramic tile and carpet tile.
- 1.8. All components shall be free of hazardous materials such as PVC, CFC, solvent based adhesives, heavy metals and benzene.

2. Dimensions: Dimensions are approximate

- 2.1. Functional seat depth -13"
Seat depth -15"
Seat width – 15"
Seat pan angle -
Integral backrest height - 4 1/2"
Seat height -33" appropriate for 42" counter height
Overall width and depth of the chair should not exceed 23" in order to accommodate a number of applications.

3. Certifications

- 3.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2. All products shall meet or exceed all applicable ANSI/BIFMA performance standards, including ANSI/BIFMA X5.1-2011 Office Seating.
- 3.3. SCS Indoor Advantage Gold Certified or Green Guard certified.
- 3.4. BIFMA Level 2 Certified
- 3.5. **Proof of Certifications must be submitted with bid proposal.**

4. Warranty

- 4.1. Chair shall be warranted for users up to 300 lbs and 24/7 application.
- 4.2. Warranty shall be for 10 years and covers parts and labour.
- 4.3. **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #5 SS20 Upholstered Double Seat Sofa

Description: Full Upholstered double seat sofa for collaborative space. This unit must be related in design to T-10 Coffee Table.

1. *General*

- 1.1 Product shall be manufacturer's standard product as offered. The product shall offer a family of product that includes coffee and end tables with matching finishes and coordinating design elements. Refer to T-10 Coffee Table.
- 1.2 The unit shall be fully upholstered with stitched double seams, armless and include a bolster style back rest fastened to the seat. Piping upholstery detail is not acceptable. The shape shall be a rectangular bench form footprint with a connected bolster style back. For ergonomic comfort the front seat edge shall be curved and have a canted seat to back angle.
- 1.3 The frame construction shall be finger jointed plywood, doweled, screwed and stapled together for rigidity. Dowels must be used to reinforce critical locations. Frame shall be covered in multiple densities of polyurethane foam and polyester foam and fiber bat to support resilient sag free upholstered surfaces.
- 1.4 The seat assembly shall be raised off the finished floor with die cast metal legs a minimum of 4" high on adjustable glides suitable for carpet tile flooring. The legs shall be available in a brushed or polished clear finish or powder coat painted finish.
- 1.5 All components and upholstery foams shall be free of hazardous materials such as PVC, CFC, and solvent based adhesives.
- 1.6 Textile shall be as follows: Composition: 100% polyurethane surface with 65% polyester and 35% reinforced Rayon backing Width: 54" wide (137 cm.) Weight: approximately 14 oz. per linear yard (432 grams per square linear metre) Thickness: 1.0 mm Finish: Soil and stain repellent Colour: Must be available in highly saturated accent colours. Acceptable product: Ultrafabrics "Brisa Fresco" 544 www.ultrafabricsllc.com.

2. *Dimensions: Dimensions are approximate*

- 2.1 Overall dimensions: 32" deep x 72" wide.
- 2.2 Seat height: 17"
- 2.3 Functional Seat Depth: 22"
- 2.4 Seat pan angle:
- 2.5 Back Height: 30"

3. *Certifications*

- 3.1 All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2 Product shall meet or exceed all applicable ANSI/BIFMA performance standards, including ANSI/BIFMA X5.1-2011 Lounge and Public Seating.
- 3.3 Product shall meet SCS Indoor Advantage Gold Certified or Green Guard Certified.
- 3.4 Product shall meet BIFMA Level 2 Certified.

- 3.5 Textiles shall be manufacturers standard and pass all applicable testing as specified by the Association for Contract Textiles(ACT) to meet the following minimum standards: Antimicrobial: ASTM E 2180 Abrasion: ASTM D 4157 – 300,000Double rubs (Wyzenbeek) BS 2543 – 160,000 Rubs (Martindale)Colorfastness to Light: AATCC-16, Class 4 Crocking: AATCC-8, Dry/Class 4.5, Wet/Class 3 Flammability: Class A fire rating and pass State of California Tech. Bulletin 117, Section E.C-117 Section E.

3.6 Proof of Certifications must be submitted with bid proposal.

4. Warranty

- 4.1 Product shall be warranted for users up to 300 lbs and apply to use 24/7 without limitations.
4.2 Product frame and components shall be warranted for 10 years. This includes glides and legs.
4.3 Textiles shall have a minimum 5-year warranty covering materials and workmanship.
4.4 Warranty shall cover parts and labour.
4.5 **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #6 W-1 Wardrobe

Description: Free standing storage unit for use within individual workstation configurations.

1. General

- 1.1. Products should be based on the manufacturer's standard product.
1.2. The wardrobe tower shall have the configuration of doors and drawers shown below. The full height coat storage shall have one adjustable shelf and a pole or hooks. The storage cupboard shall have one adjustable shelf. Handing of the door arrangement will be confirmed by the Consultant post award.
1.3. The chassis case, shelving, door and drawer construction shall be cold rolled commercial quality steel in minimum gauges as follows: Top, sides and back and shelves: 20 gauge Base: 18 gauge Doors and Drawers: 22gauge
1.4. Spot and mig shall be employed to welding to strengthen the chassis. Front corners shall be welded, ground and buffed where the case meets the top and base.
1.5. Wardrobe shall be treated with rust inhibitor and finished with electrostatically applied powder coat paint finish. Colour selection shall be by Consultant from manufacturer's standard offering post award.
1.6. Drawers shall be mounted on metal, full extension, ball bearing glides and weight tested to minimum 38 pounds.
1.7. Storage cupboard shall have two shelves that are supported on recessed metal standards and brackets and adjustable by minimum 1 ½" increments.
1.8. Doors and drawers shall have individual tumbler locks with removable cores and keyed alike.
1.9. Pulls shall be metal, available in a brushed clear finish and selected from manufacturers standard.
1.10. Four adjustable leveling guides accessed from the cabinet interior shall be included.
1.11. All components shall be free of hazardous materials such as PVC, CFC, solvent based adhesives, heavy metals, benzene and urea formaldehyde.

2. Dimensions:

Overall Dimensions: 24" deep x 24" wide x 54" high. Units will be installed with- in the in the workstation panels.

Drawer face dimensions: approximately 14" wide x 12" high per manufacturers standard.

Storage door face dimensions: approximately 14" wide x 27" high per manufacturers standard.
Wardrobe door face dimensions: approximately 10" wide x 51" high per manufacturers standard. Base height: approximately 2" per manufacturers standard.

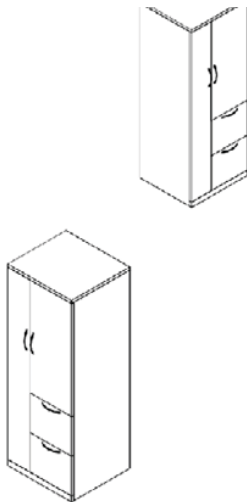
3. Certifications

- 3.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2. Product shall meet or exceed ANSI/BIFMA X5.9 Storage
- 3.3. Product shall be SCS Indoor Advantage Gold Certified or Green Guard certified.
- 3.4. Product shall be BIFMA Level 2 Certified.
- 3.5. **Proof of Certifications must be submitted with bid proposal.**

4. Warranty

- 4.1. Warranty shall be for a minimum of 10 years and covers parts, hardware, shipping parts and labour.
- 4.2. **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

5. Wardrobe Units Configuration



Item #7 **T-10 Coffee Table**

Description: Coffee Table for SS-20 Double seat sofa groups.

1. *General*

- 1.1. Products shall be the manufacturer's standard product as offered.
- 1.2. The surface shall be medium density (45 lb/cu ft) commercial grade Medium Density Fiberboard (MDF) with a semi - gloss epoxy finish and a reverse waterfall edge. Top thickness should be 1". All edges and corners shall be eased.
- 1.3. Legs should be tubular metal in a brushed, polished or powder coat paint finish. The legs should have an outward sloped line from the table top to the floor, be fully recessed under the table top and be without visible cross braces. The legs shall have glides suitable for carpet tile flooring.
- 1.4. Tops shall be available in white.
- 1.5. Alternate designs will be considered if they are part of the family of product proposed for SS-20 Double Seat Sofa.
- 1.6. All components shall be free of hazardous materials such as PVC, CFC, solvent based adhesives, heavy metals, benzene and urea formaldehyde.

2. *Dimensions: Dimensions are approximate*

- 2.1. Top dimensions: 36"d. x 36"w. (914 x 914 mm) Top height: 15" (381mm)

3. *Certifications*

- 3.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2. Product shall meet or exceed ANSI/BIFMA X5.5 Desk and Table Tests.
- 3.3. Product shall be SCS Indoor Advantage Gold Certified or Green Guard certified.
- 3.4. Product shall be BIFMA Level 2 Certified.
- 3.5. Standard high-pressure laminates must meet or exceed NEMA LD3-2005 High-Pressure Decorative Laminate.
- 3.6. Particleboard shall meet requirements as defined by ANSI A208.1 and ASTM D 1037.
- 3.7. Proof of Certifications must be submitted with bid proposal.**

4. *Warranty*

- 4.1. Warranty shall be for a minimum of 10 years and covers parts, shipping parts and labour.
- 4.2. A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #8 & 9 AT20 Adjustable Height Table 24"d. x 48"w.
AT30 Adjustable Height Table 24"d. x 54"w.

Description: Free standing adjustable height table for use within individual workstation configurations. The table has pressure sensitive movement. Table noted below in Quantity shall be in two lengths Manual cranks and electrically powered lifts are not acceptable.

1. *General*

- 1.1. Products shall be the manufacturer's standard product as offered.
- 1.2. The work surface shall be medium density (45 lb/cu ft) commercial grade particle board core with high-pressure laminate on the top surface and a backer sheet on the bottom to prevent bowing or warping. The work surface thickness shall be a minimum of 1-3/16". The laminate and backer must be permanently attached and reinforced under pressure to the wood core using water-based polyvinyl acetate (PVA) adhesive.
- 1.3. The work surface shall have a continuous minimum 3 mm plastic edge band permanently attached to the wood core.
- 1.4. Structural supports for the work surface shall be recessed a minimum of 2" to allow clamp-mounted accessories or privacy screens.
- 1.5. Load bearing capacity shall be 150 lbs. including work surface weight. An adjustable feature shall allow the amount of lift assist to be set for various cargo loads.
- 1.6. Height range shall be approximately 26" to 47" high from top of work surface to floor, with infinite increments.
- 1.7. The work surface lift mechanism shall have a fingertip lift handle and operate in a smooth, effortless up/down action. The lift speed shall be designated by user's pressure. The mechanism shall lift from a seated to standing height position in approximately 1 second. Sudden rises or falls of the work surface when weight is applied or removed is not acceptable.
- 1.8. The lift mechanism shall be adjustable to the user's preferences. A tools required for adjustments and an accessible storage location under the table top shall be included
- 1.9. The base shall be metal construction and designed to allow maximum foot and chair clearance without compromising stability. The base shall have four leveling glides with a minimum of 1" adjustability shall be included.
- 1.10. Mechanism shall be concealed in a centered telescoping column. Outer mechanism housing shall be constructed of metal for rigidity.
- 1.11. All metal components shall be available in a minimum of 4 powder coat paint colours.
- 1.12. Tables shall be freestanding.
- 1.13. All components shall be free of hazardous materials such as PVC, CFC, solvent based adhesives, heavy metals, benzene and urea formaldehyde.

2. *Dimensions: Dimensions are approximate*

- 2.1. Top T-AT20 24"d. x 48"w. Refer to plan for locations.
Top T-AT-30 24"d. x 54"w. Refer to plan for locations.

3. *Certifications*

- 3.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 3.2. Product shall meet or exceed ANSI/BIFMA X5.5 Desk and Table Tests.
- 3.3. Product shall be SCS Indoor Advantage Gold Certified or Green Guard certified.
- 3.4. Product shall be BIFMA Level 2 Certified.
- 3.5. Standard high-pressure laminates must meet or exceed NEMA LD3-2005 High-Pressure Decorative Laminate.
- 3.6. Particleboard shall meet requirements as defined by ANSI A208.1 and ASTM D 1037.
- 3.7. Proof of Certifications must be submitted with bid proposal.**

4. *Warranty*

- 4.1. Chair shall be warranted for users up to 250 lbs and 24/7 application.
- 4.2. Warranty shall be for a minimum of 10 years and covers parts, shipping parts and labour.
- 4.3. Height adjustable mechanism shall have a minimum 5 year warranty.
- 4.4. A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**

Item #11	DWS 1 Office 445 Demountable Wall System
Item #12	<u>DWS 2 Lunchroom Demountable System</u>

Description: Glass and solid panel modular demountable walls complete with sliding entry doors, frames and hardware and powered bases.

Quantity: NA - Refer to Tendered Furniture Plan and configuration drawings attached to this specification section.

1. *General*

- 1.1. Products shall be based on the manufacturer's standard product.
- 1.2. The assembly shall include but not be limited to wall panels complete with ceiling and base trims, door frames complete with hardware, clear glass panels complete with vinyl privacy film, electrical outlets and switches where indicated on drawings, complete with in-feeds and harnesses for power and data access and operation.
- 1.3. All panel surfaces, glass frames, doorframes, base trim and ceiling track will be cold-formed steel or extruded aluminum.
- 1.4. All exposed steel shall be cold-formed, leveled steel, painted with an electrostatic powder coat paint process.
- 1.5. Vinyl Wall Covering shall be from Manufacturer's standard range.
- 1.6. Where noted in drawings, aluminum will be extruded aluminum with a clear anodized finish
- 1.7. Design must permit extension in two, three or four way conditions without removal of adjacent panels or floor track.

- 1.8. All solid panels should be capable of field cutting to accommodate end filler conditions or other modifications to overall partition length.
- 1.9. Glass wall panels of 60" width or less will be factory glazed and will be constructed with the same integral leveling ability as specified for solid panels. All glass shall comply with Federal Safety Standard for Architectural Glazing Materials (16 CFR, Part 1201). All unitized glass shall be factory installed using foam tape.
- 1.10. Slide door track, hardware, door pull and lock shall be standard as provided by movable wall manufacturer.
- 1.11. The system shall provide a 2-1/2" vertical adjustment (+/-1-1/4") in overall height to accommodate floor and ceiling irregularities.
- 1.12. Wall panel units shall be joined together by means of a continuous vertical connector, which serves as a continuous light and sound seal, and eliminates the need for additional loose clips. This connector shall be field cut able to provide access to slots as required for furniture, leaving other slots concealed. The connector shall be flush to the panel surface, and be finished with vinyl surface for a monolithic appearance.
- 1.13. End fillers at partition to fixed walls and columns shall be similar in construction to solid wall panel units and fit into wall channel on the abutting wall. Wall channels or Mini-ends shall contain a continuous factory-installed light and sound seal and shall not use destructive fasteners when attaching to fixed walls or columns.
- 1.14. End fillers may utilize solid panels that are field cut to narrower unit width as indicated on drawings. Cut panels will be manufactured in the same manner as all other solid panels.
- 1.15. All solid panels shall be constructed to allow for vertical routing of conceal conduit and cable anywhere in the interior of the panel without compromising sound attenuation performance.
- 1.16. Panel construction shall allow for the field installation of modular electrics at standard available factory heights as well as field installation of termination at other panel heights.
- 1.17. Solid system panels shall have an integral method of direct mounting of panel-hung components on either or both sides of the panel, including side-by-side mounting. Continuous feature strip connectors will conceal slots. Panel verticals and connectors will allow for direct mounting of panel-hung furniture without the need for any additive, field installed components. Method will accommodate a range of component locations up to 83" above the finished floor. Panels can accommodate the direct interface of overhead storage, shelving, work surfaces, marker boards and slat wall without the use of any additional adapter/transition brackets.
- 1.18. The system shall allow for installation on hard surface, or carpeted flooring, without the use of destructive fasteners. Each wall panel shall be unitized to include a screw-leveled, panel-attached spring-loaded floor track, with integral sound seals. Continuous base shall be formed steel. Base cover shall be independently removable from each side of panel to facilitate electrical changes.
- 1.19. The system shall be installed to the underside of suspended ceilings without the use of destructive fasteners. Ceiling track shall be one piece continuous formed steel with continuous factory-installed resilient light and sound seals and shall be recessed (overlapping) to the panel face.
- 1.20. Pre-wired power shall include: a) The wall system will include a ULC 183 4-circuit, 8-wire prefabricated/pre-wired power distribution system. b) The power base system shall be comprised of power blocks, receptacles, power harnesses and in- feeds c) Power bases shall be electrified by using either a base in-feed, or top in-feed, or power harness. d) The power block shall provide for back to back insertion of receptacles of either the same or different circuits. e) Power shall be distributed from the in-feed point to other panels through combinations of blank panels using modular harnesses. f) Factory installed power components will allow for modular electrical terminations, such that the circuit assignment for any termination can be easily changed by exchanging modular receptacles. g) Modular power blocks and cut-outs should be factory installed to CAN/CSA-B65 1 latest edition. (18" AFF and/or at Desk height 34" AFF). Panel

construction will allow for the option of power/data field installation at these heights as well as field installation and termination at other panel heights, as shown on drawing.

2. Shop Drawings

- 2.1. Submit detailed shop drawings, showing all elements of the system, including fabrication and installation details, fastenings, accessories, types of material and finishes.

3. Installation

- 3.1. Installation shall be by manufacturers or a qualified dealer's trained personnel.
- 3.2. Supplier shall take field measurements prior to preparation of shop drawings and fabrication, where possible, to ensure proper fitting of the work.

4. Dimensions: Dimensions are approximate except overall dimensions.

- 4.1. Floor to ceiling height as noted on drawings.
- 4.2. Panel units shall be manufactured in widths as indicated on drawings.

5. Certifications

- 5.1. All required testing shall be performed to the most recent test standards applicable at the time of proposal. Testing shall be completed by accredited laboratory.
- 5.2. Solid painted wall units have a Class-A rating in accordance with ASTM E84-97a "Standard Method for Surface Characteristics of Building Materials".
- 5.3. All system is in compliance with ASTM E 72 "Standard Test Methods of Conducting Strength Tests of Panels for Building Construction".
- 5.4. Solid wall units are available with a 41 or 45 STC in accordance with ASTM E 90-90 "Method for Laboratory Measurements of Airborne Sound Transmission Loss of Building Partitions".
- 5.5. Solid wall units will support a maximum load of 750-pounds per side in compliance with ANSI/BIFMA X5.6 – 1986.
- 5.6. Pre-wired modular power components shall be ULC 183 listed.
- 5.7. Manufacturer shall provide ICC-ES Evaluation Report to document compliance with 2003 International Building code and 1997 Uniform Building Code.
- 5.8. Provide laboratory certification confirming wall panel construction flame spread and smoke index of 10 or less, when tested in accordance with the provisions of ASTM Designation E-84-97a, (Standard Method of Test for Surface Burning Characteristics of Building Materials) except for methods of calculating flame spread rates. This test method is technically equivalent to that specified in NFPA No. 225, UBC No. 8-1, ANSI/UL 723 and ASTM E 84-97a.
- 5.9. Solid Wall panels shall have an STC of 41 or 45, as indicated on drawings, when tested in accordance with ASTM E90-90. Panel shall achieve specified STC without any additional field modification to the panel base, panel core, panel header or ceiling track. Cut panels will exhibit the same acoustical performance.
- 5.10. Hardware and locks if required shall meet CAN/CSA-B65 1 latest edition.
- 5.11. Product shall be SCS Indoor Advantage Gold Certified or Green Guard certified.
- 5.12. Product shall be BIFMA Level 2 Certified.
- 5.13. Proof of Certifications must be submitted with bid proposal.**

6. Warranty

- 6.1. Product shall be covered under limited lifetime warranty.
- 6.2. **A copy of the manufacturer's standard warranty shall be included with the submission showing compliance to the warranty requirements.**
- 7. See Drawings: Attached in Annex C: 062861 S1 PLAN – FURNITURE PARTITIONS 062861 S2 PLAN –LUNCH ROOM FURNITURE PARTITIONS 062861 S3 PLAN –OFFICE 445 FURNITURE PARTITIONS 062861 S4 PLAN –OFFICE 445 FURNITURE PARTITIONS 062861 S5 PLAN –OFFICE 445 FURNITURE PARTITIONS

ANNEX "B"

BASIS OF PAYMENT

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Item #	Plan Code No.	Description	Product Offered	Quantity	Unit Price	Total Price
1	C10	Swivel Lounge Chair		12	\$	\$
2	C20	Tablet Lounge Chair		7	\$	\$
		Installation for Items 1 & 2				\$
		Delivery for Items 1 & 2				\$
Total Items 1 & 2						\$
3	C40	Lunch Room Chair		11	\$	\$
4	C50	High Lunchroom Chair		30	\$	\$
		Installation for Items 3 & 4				\$
		Delivery for Items 3 & 4				\$
Total Items 3 & 4						\$
5	SS20	Double Seat		6	\$	\$
		Installation for Item 5				\$
		Delivery for Item 5				\$
Total Item 5						\$
6	W	Wardrobe		99	\$	\$
		Installation for Item 6				\$
		Delivery for Item 6				\$

Solicitation No: - No. de l'invitation
E0225-142332/A
 Client Ref. No – N° de réf. du client
 29142334

Amd. No – N° de la modif.
 File No. – N° du dossier
 HAL-4-73003

Buyer Id – id de l'acheteur
HAL219
 CCC No./N° CCC –FMS No./N° VME

Total Item 6						\$
7	T10	Coffee Table		4	\$	\$
		Installation for Item 7				\$
		Delivery for Item 7				\$
Total Item 7						\$
8	AT20	Adjustable Height Table		94	\$	\$
9	AT30	Adjustable Height Table		6	\$	\$
		Installation for Items 8 & 9				\$
		Delivery for Items 8 & 9				\$
Total Items 8 & 9						\$
10	DWS 1	Demountable Partitions Office 445			\$	\$
11	DWS 2	Demountable Partitions Kitchen			\$	\$
		Installation for Items 10 & 11				\$
		Delivery for Items 10 & 11				\$
Total Products 10 & 11						\$

Solicitation No: - No. de l'invitation
E0225-142332/A
Client Ref. No – N° de réf. du client
29142334

Amd. No – N° de la modif.

File No. – N° du dossier
HAL-4-73003

Buyer Id – id de l'acheteur
HAL219
CCC No./N° CCC –FMS No./N° VME

ANNEX "C"

SECURITY REQUIREMENTS CHECKLIST

See attached

Solicitation No: - No. de l'invitation
E0225-142332/A
Client Ref. No – N° de réf. du client
29142334

Amd. No – N° de la modif.
File No. – N° du dossier
HAL-4-73003

Buyer Id – id de l'acheteur
HAL219
CCC No./N° CCC –FMS No./N° VME

ANNEX "D" DRAWINGS

See Attached

062861 S1 PLAN – FURNITURE PARTITIONS
062861 S2 PLAN –LUNCH ROOM FURNITURE PARTITIONS
062861 S3 PLAN –OFFICE 445 FURNITURE PARTITIONS
062861 S4 PLAN –OFFICE 445 FURNITURE PARTITIONS
062861 S5 PLAN –OFFICE 445 FURNITURE PARTITIONS

Solicitation No: - No. de l'invitation
E0225-142332/A
Client Ref. No – N° de réf. du client
29142334

Amd. No – N° de la modif.
File No. – N° du dossier
HAL-4-73003

Buyer Id – id de l'acheteur
HAL219
CCC No./N° CCC –FMS No./N° VME

ANNEX "E"
LIST OF DIRECTORS

Bidders must submit with their bid, by the bid solicitation closing date:

- (a) a complete list of names of all individuals who are currently directors of the Bidder;

Directors: (Please print clearly)

NAME	NAME



Government
of Canada

Gouvernement
du Canada

Contract Number / Numéro du contrat

E0225-142332

Security Classification / Classification de sécurité
UNCLASSIFIED

Annex C
Annexe C

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE			
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		Public Works and Government Services Canada	2. Branch or Directorate / Direction générale ou Direction Real Property Branch
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Furniture supply for 4th Floor Workplace 2.0 Demonstration Project			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	



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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET - SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes
Non Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☐ No ☒ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien Électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non ☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Coady, Ellen	Project Manager	<i>Ellen Coady</i>
Telephone No. - N° de téléphone 902-802-8486	Facsimile No. - N° de télécopieur 902-496-5550	E-mail address - Adresse courriel ellen.coady@pwgsc.gc.ca
		Date 2014/04/23

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Locas, Lucie	SO	<i>L. Locas</i>
Telephone No. - N° de téléphone 902-496-5630	Facsimile No. - N° de télécopieur 902-496-5077	E-mail address - Adresse courriel lucie.locas@pwgsc.gc.ca
		Date 2014/4/23

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☒ No
Non ☐ Yes
Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Linda Richard	Supply Officer	<i>Linda Richard</i>
Telephone No. - N° de téléphone 902-496-5261	Facsimile No. - N° de télécopieur 902-496-5016	E-mail address - Adresse courriel linda.l.richard@pwgsc.gc.ca
		Date 2014/05/01

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Chrisoula Langis	Contract Security Officer	<i>C. Langis</i>
Telephone No. - N° de téléphone 613-941-5152	Facsimile No. - N° de télécopieur 613-954-4171	E-mail address - Adresse courriel Chrisoula.Langis@pwgsc.gc.ca
		Date April 24/14

Annex D

DWS 1 Office 445 Demountable Wall System
 DWS 2 Lunchroom Demountable System
 BID SPECIFICATIONS

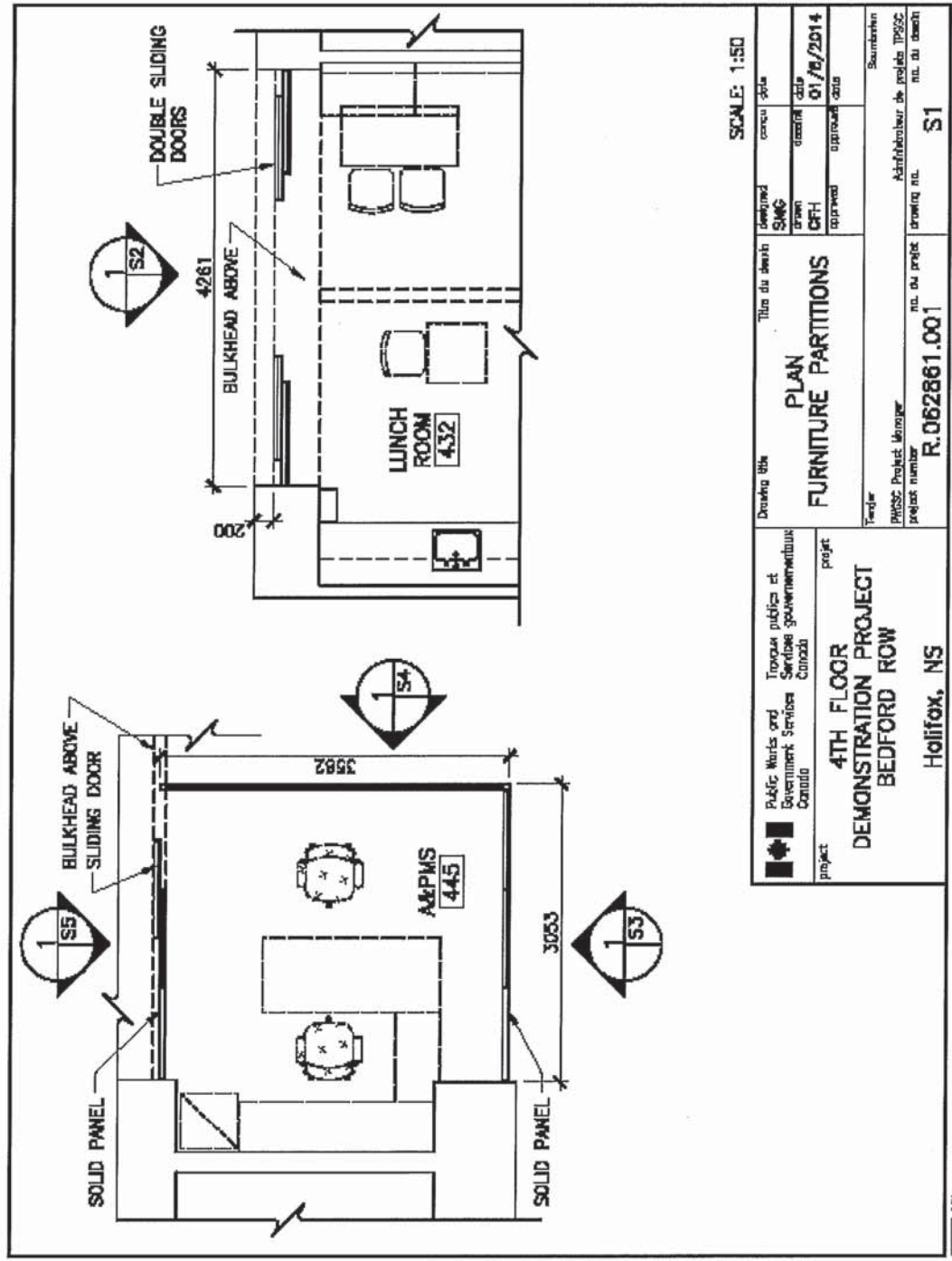


FIGURE 131

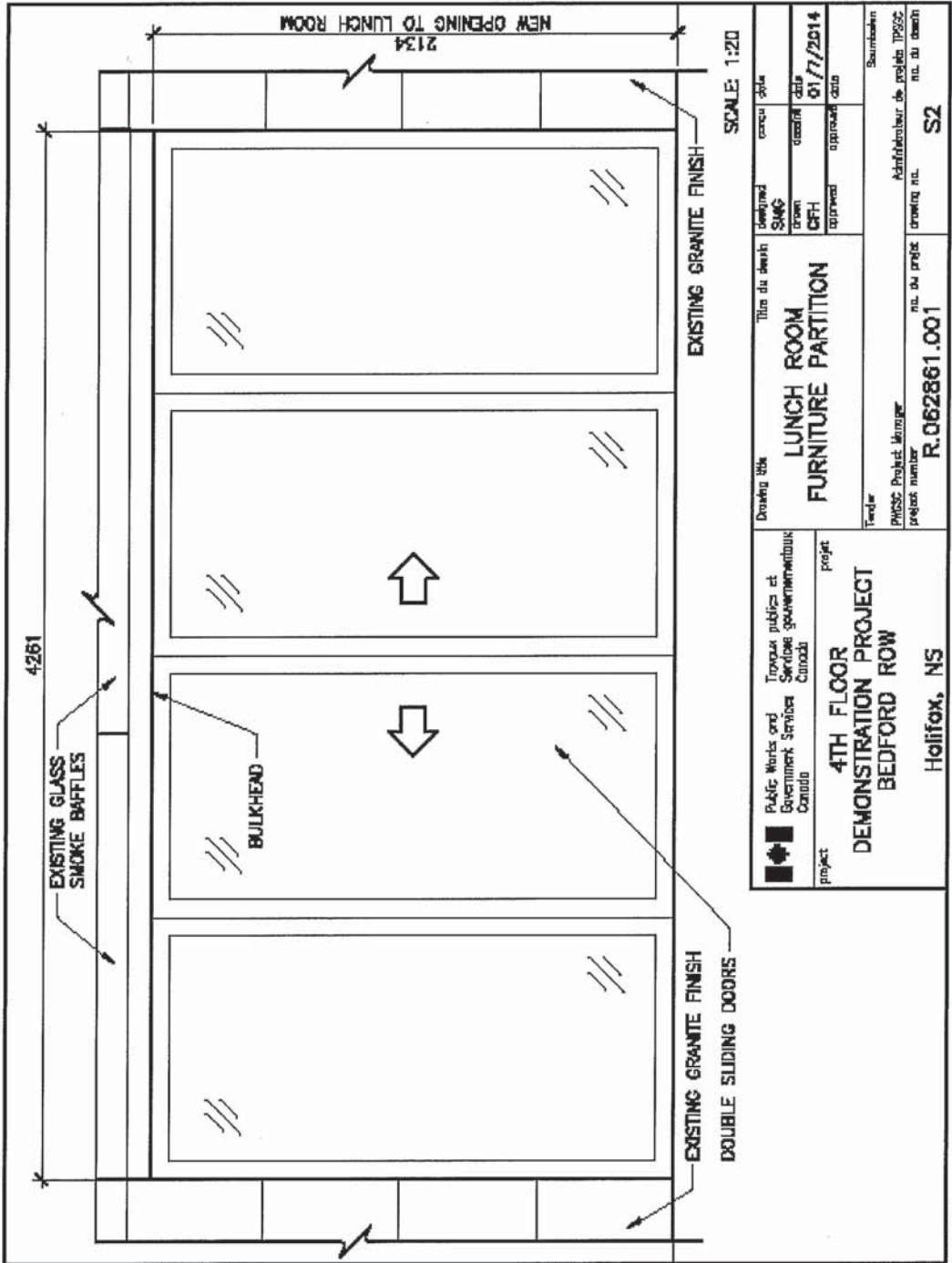


FIGURE 131

