

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

Bid Receiving/Réception des soumissions

Royal Canadian Mounted Police
Procurement and Contracting Atlantic Region
80 Garland Avenue, Mail Stop H-066
Dartmouth, Nova Scotia
B3B 0J8

**Facsimile Number for Amendments:
(902) 426-7136**

**REQUEST FOR STANDING OFFER
Demande d'offre à commandes**

Tender to: Royal Canadian Mounted Police
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefor.

Soumission aux: Gendarmerie royale du Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Facsimile No. - No de télécopieur:

Telephone No. - no de téléphone:

Issuing Office - Bureau de distribution
RCMP,
Procurement & Contracting, Atlantic Region
80 Garland Avenue, Mail Stop H-066
Dartmouth, Nova Scotia
B3B 0J8

Title-Sujet Prisoner Meals - Harbour Grace Newfoundland	
Solicitation No. - No. de l'invitation M9424-5-0482	Date May 5, 2014
Client Reference No. - No. De Référence du Client N/A	
GETS Reference No. - No. de Référence de SEAG	
Solicitation Closes -L'invitation prend fin at - à 02:00 PM Atlantic Daylight Saving Time ADT on - le JUNE 18, 2014	
F.O.B. - F.A.B. Destination	
Address Enquiries to: - Adresser toutes questions à: Debbie Bungay	
Telephone No. - No de téléphone (902) 720-5110	Fax No. - N° de FAX: (902) 426-7136
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: Royal Canadian Mounted Police Harbour Grace, Newfoundland	
Security - THERE IS NO SECURITY REQUIREMENT	
Delivery Required - Livraison exigée: See Herein	Delivery Offered - Livraison proposée
Name and title of person authorized to sign on behalf of Vendor/Firm Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur	
(Sign and return this cover page with Tender	

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PART 1 - GENERAL INFORMATION

1. Introduction

The Government of Canada has launched a program to improve the way the government does business, with a focus on identifying and implementing innovative ways to deliver goods and services smarter, faster, and at reduced costs. The Government is using strategic practices to identify suppliers who offer the best price/quality value proposition to Canada and to accelerate cost savings across commodity areas. This work is guided by the Government of Canada's principles of transparency; accountability and high ethical conduct in doing business.

The Request for Standing Offers (RFSO) template is divided into six parts:

- (i) Part 1, General Information;
- (ii) Part 2, Offeror Instructions;
- (iii) Part 3, Offer Preparation Instructions;
- (iv) Part 4, Evaluation Procedures and Basis of Selection;
- (v) Part 5, Certifications, and
- (vi) Part 6:
6A, Standing Offer, and
6B, Resulting Contract Clauses; and, the Annexes.

Part 1: provides a general description of the requirement;

Part 2: provides the instruction clauses and conditions applicable to the RFSO and states that the Offeror agrees to be bound by the clauses and conditions contained in all parts of the RFSO;

Part 3: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, the security requirement, if applicable and the basis of selection;

Part 5: includes the certifications to be provided;

Part 6A: includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

Part 6B: includes the clauses and conditions which will apply to any contract resulting from a "call-up" made pursuant to the Standing Offer.

The Annexes include the [Annex A Statement of Work](#), [Annex B Evaluation](#).

2. Summary

The Royal Canadian Mounted Police (RCMP) have a requirement for a [prisoners meals](#), on an as and when requested basis. Work under this Standing Offer will involve the following: [the Royal Canadian Mounted Police requires the services of a Contractor to prepare and deliver meals for the prisoners at the Harbour Grace Detachment in Newfoundland, on an as and when requested basis.](#)

Prisoner Meals - Harbour Grace, Newfoundland
Solicitation No: M9424-5-0482

Breakfast, lunch and supper are to include a beverage, main meal and any condiments (sugar, milk/creamers, butter, salt/pepper, ketchup, mustard, relish, salad dressing, napkins etc.). Beverages must be included (choice of milk, juices, soft drinks, bottled water, tea or coffee).

The contractor is to supply a menu, listing the food items that will be provided, for review prior to award of Standing Offer.

The period of this Standing Offer agreement is one (1) year, from August 1, 2014 up to and including July 31, 2015. There will be one (1) option to renew the period of the Standing Offer for an additional 12 month period. The RCMP reserves the right to exercise of the option year.

There is no Security Requirement associated with this Standing Offer.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* Manual issued by Public Works and Government Services Canada (PWGSC). The Manual is available on the PWGSC Website:

<http://buyandsell.gc.ca>.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s). The 2006 (2014-03-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2006 Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

- a) Delete Reference to "Public Works and Government Services Canada" and substitute with the following: Royal Canadian Mounted Police.
- b) Subsection 4.4 of 2006:
Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Offers

Offers must be submitted only to the Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to the RCMP will be accepted at facsimile (902) 426-7136.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered. Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed by the laws in force in [Newfoundland](#).

Prisoner Meals - Harbour Grace, Newfoundland
Solicitation No: M9424-5-0482

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Prices must appear in the financial bid only ([EVALUATION - Annex B](#)). No prices must be indicated in any other section of the bid.

Canada requests that bidders use this Request for Proposal document and do not submit bids on any other form. No other forms will be accepted.

Bidders must submit their financial bid in accordance with the *Evaluation (Attached as Annex B)*. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria .

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive tender with the lowest price will be recommended for award of a standing offer.

PART 5 - CERTIFICATIONS

1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program for Employment Equity - Certification

Suppliers who are subject to the Federal Contractors Program for Employment Equity (FCP-EE) and have been declared ineligible contractors by Human Resources and Social Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the *Government Contract Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP-EE for a reason other than the reduction of their workforce. Any bids from ineligible contractors will be declared non-responsive.

The Bidder certifies its status with the FCP-EE, as follows:

The Bidder

- (a) () is not subject to the FCP-EE, having a workforce of less than 100 permanent full or part-time employees in Canada,
- (b) () is not subject to the FCP-EE, being a regulated employer under the *Employment Equity Act*, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP-EE, having a workforce of 100 or more permanent full or part-time employees in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared ineligible contractor by HRSDC, and has a valid certificate number as follows: _____

Further information on the FCP-EE is available on the following HRSDC Website:
<http://www.hrsdc.gc.ca/en/gateways/topics/wzp-gxr.shtml>.

1.2 Price Certification

The Bidder certifies that the price proposed

- (a) is not in excess of the lowest price charged anyone else, including the Bidder's most favored customer, for the like quality and quantity of the goods, services or both;
- (b) does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity, and
- (c) does not include any provision for discounts to selling agents.

Signature of Authorized Representative: _____

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny and reflect fairness in spending public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" means a former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police and includes:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made up of former public servants; or
- (d) sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the Public Service.

"pension" means a pension payable pursuant to the *Public Service Superannuation Act*, R.S., 1985, c. P-36, as indexed pursuant to the *Supplementary Retirement Benefits Act*, R.S., 1985, c. S-24.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above?

YES () NO ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? YES () NO ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fee that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

Signature of Authorized Representative: _____

1.3 Menu

The contractor shall provide a menu, listing the food items that will be provided, for review prior to award of Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex B.

2. Standard Clauses & Conditions

2.1 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* Manual issued by Public Works and Government Services Canada (PWGSC). The Manual is available on the PWGSC Website: <http://buyandsell.gc.ca>.

2.2 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2005 General Conditions - Standing Offers - Goods or Services, is amended as follows:

- a) Delete Reference to "Public Works and Government Services Canada" and substitute with the following: Royal Canadian Mounted Police.

3. Term of Standing Offer

3.1 Period of Standing Offer

The period for making call-ups and providing services against the Standing Offer is from August 1, 2014 up to and including July 31, 2015 inclusive.

3.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for **one (1) additional 12 month period**, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer. The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority for the Standing Offer is:

Name: Debbie Bungay

Title: Regional Senior Procurement Officer - Construction
Royal Canadian Mounted Police

Prisoner Meals - Harbour Grace, Newfoundland
Solicitation No: M9424-5-0482

Telephone: (902) 720-5110
Facsimile: (902) 426-7136
E-mail address: debbie.bungay@rcmp-grc.gc.ca

The Standing Offer Authority is responsible for the management of the Standing Offer and any changes must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Standing Offer Authority.

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, s/ he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is:

Name: S/Sgt. Austin (Bud) Bennett, District Commander
Telephone : (709) 596-5014

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror Contacts

Name: _____
Title: _____
Telephone : _____
Facsimile: _____
E-mail address: _____

5. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$(*to be determined at award*).

6. Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$(*to be determined at award*), unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized. The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010C (2014/03/14) General Conditions – Standing Offers – Goods and Services apply to and form part of the Contract.
- (c) Annex A Basis of Payment
- (d) Annex B Statement of Work
- (e) the Contractor's bid dated _____, as amended on _____

8. Certifications

Compliance with the Certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the entire period of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or that it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, the Standing Offer Authority has the right to terminate any resulting contract for default and set aside the Standing Offer.

9. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed by the laws in force in Newfoundland.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must perform the Work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2005C (2014-03-01) General Conditions – Standing Offers – Goods or Services apply to and form part of the Standing Offer.

2005C General Conditions - Standing Offers – Goods or Services , is amended as follows:

- a) Delete Reference to “Public Works and Government Services Canada” and substitute with the following: Royal Canadian Mounted Police.

3. Term of Contract

3.1 Period of Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

.1 All deliverables are F.O.B. Destination, and Canadian Customs Duty included, where applicable.

.2 The Crown will not accept any travel and living expenses incurred by any contractor as a consequence of any relocation required to satisfy the terms of any resulting contract.

.3 All prices and amounts of money in the Contract are exclusive of Goods and Services Tax (GST) or Harmonized Sales Tax (HST), as applicable, unless otherwise indicated. The GST or HST, whichever is applicable, is extra to the price herein and will be paid by Canada. The estimated GST or HST of (*to be determined*) is included in the total estimated cost. GST or HST, to the extent applicable, will be incorporated into all invoices and progress claims and shown as a separated item on invoices and progress claims. All items that are zero-rated, exempt or to which the GST or HST does not apply, are to be identified as such on all invoices. The Contractor agrees to remit to Canada Customs and Revenue Agency any amounts of GST or HST paid or due.

.4 There will be no hourly rate adjustment provided for either legislated minimum wage increases or employer contributions.

4.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$(*to be determined at award*), Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date, or
 - (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

4.3 Method of Payment

- .1 Payment by Canada to the Contractor for the Work shall be made within:
 - (a) thirty (30) days following the date on which all of the Work has been delivered at the delivery point specified in the Contract, not the ultimate destination, and all other Work required to be performed by the Contractor under the terms of the Contract has been completed; or
 - (b) thirty (30) days following the date on which an invoice and substantiating documentation are received according to the terms of the Contract; whichever date is the later.
- .2 If Canada has any objection to the form of the invoice or the substantiating documentation, within fifteen (15) days of its receipt, Canada shall notify the Contractor of the nature of the objection. "Form of the invoice" means an invoice which contains or is accompanied by such substantiating documentation as Canada requires. Failure by Canada to act within fifteen (15) days will only result in the date specified in subsection 1, the clause to apply for the sole purpose of calculating interest on overdue accounts.

5. Invoicing Instructions

- .1 Payment will only be made on receipt of a satisfactory invoice duly supported by specified release documents and other documents called for under the Contract.
- .2 Invoices should be submitted on the last business day of each month to the Project Authority. Invoices must be submitted on the Contractor's own invoice form and must be prepared to show:
 - (a) company name and address;

- (b) **File Number, Contract Serial Number, and Financial Code;**
- (c) destination;
- (d) hourly rate, number of hours, labour cost;
- (e) cost of materials;
- (f) Goods and Services Tax;
- (g) Harmonized Sales Tax;
- (h) Client Reference Number (CRN);
- (i) Procurement Business Number (PBN).

.3 .1 Pursuant to paragraph 221 (1)(d) of the Income Tax Act, payments made by departments and agencies to contractors under applicable services contracts (including contracts involving a mix of goods and services) must be reported on a T1204, Government Service Contract Payments slip.

.2 To enable departments and agencies to comply with this requirement, the Contractor shall provide the information listed below with its first invoice. Where the required information includes a Social Insurance Number (SIN), the information should be provided in a separate envelope marked "PROTECTED" and attached to the invoice.

- (a) the legal name of the business entity or sole proprietorship, as applicable, i.e. the legal name associated with the Business Number (BN) or SIN, as well as the address and the postal code;
- (b) the type of entity, i.e. corporation, partnership, sole proprietorship, or joint venture;
- (c) the BN if the entity is a corporation or partnership; the SIN if the entity is a sole proprietorship:
 - (i) if the entity is a partnership and does not have a BN, then the partner who has signed the contract must provide its SIN.
 - (ii) if the entity is a joint venture, then the BN of all contractors comprising the joint venture that will receive payment (SIN for applicable contractor(s) without a BN);
- (d) the following certification signed by the Contractor or an authorized officer:

"I certify that I have examined the information provided in (a), (b) and (c) above, and that it is correct and complete, and fully discloses the identification of this Contractor."

**ANNEX A
STATEMENT OF WORK**

Supply all labour, material, equipment, preparation and delivery of Prisoner Meals for R.C.M. Police located at [Harbour Grace, Newfoundland](#) on an as and when required basis.

Beverages included with meals must include choice of milk, juices, soft drinks, bottled water, tea or coffee.

Breakfast to include the beverages, main meal, and any addition that is offered in your quoted price.

Lunch and Dinner to include the beverage, main meal, dessert, and any addition that is offered in your quoted price.

Condiments such as sugar, milk/creamers, coffee whitener, butter, salt, pepper, ketchup, mustard, relish, salad dressing, mayo, napkin and utensils must be quoted in the price.

Contractor to provide a menu listing the food items which will be provided for Breakfast, Lunch and Dinner.

The contractor shall be notified up to three times daily and advised of number of meals required prior to delivery.

Breakfast shall be delivered no later than 07:45 A.M.

Lunch shall be delivered no later than 12:15 P.M

Dinner shall be delivered no later than 5:30 P.M.

If contractor is to return outside of normal delivery times, the normal quoted rate for the meal will apply, but a standard delivery charge will be paid.

Delivery within normal mealtimes is to be included in the unit price per meal.

ANNEX B - EVALUATION

Firm all inclusive rates, including overhead, profit, delivery and all related costs for the services as described in the attached Statement of Work - Annex A.

PRICING TABLE

MEALS INCLUDING DELIVERY	Unit of Measure	Unit Price (a)	Estimated Quantity (b)	Extended Price (A) x (B)
August 1, 2014 – July 31, 2015				
<i>Breakfast</i>	Per Meal	\$ _____	1,217	\$ _____
<i>Lunch</i>	Per Meal	\$ _____	1,185	\$ _____
<i>Supper</i>	Per Meal	\$ _____	1,091	\$ _____
<i>Delivery Charge Outside of Normal Mealtimes</i>	Per Delivery	\$ _____	200	\$ _____
Option Year One: August 1, 2015 - July 31/16				
<i>Breakfast</i>	Per Meal	\$ _____	1,217	\$ _____
<i>Lunch</i>	Per Meal	\$ _____	1,185	\$ _____
<i>Supper</i>	Per Meal	\$ _____	1,091	\$ _____
<i>Delivery Charge Outside of Normal Mealtimes</i>	Per Delivery	\$ _____	200	\$ _____
TOTAL				\$ _____

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive (mandatory certifications - Part 5). The responsive tender with the lowest price will be recommended for award of a Standing Offer.