



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions

Royal Canadian Mounted Police (RCMP)
Procurement & Contracting Services
6th Floor, 10065 Jasper Avenue
Edmonton, AB T5J 3B1

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT DOES NOT CONTAIN A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE CONTIENT PAS D'EXIGENCE DE SÉCURITÉ

Title – Sujet Supply and Deliver All Terrain Vehicles for the RCMP		Date May 8 th , 2014
Solicitation No. – N° de l'invitation M5000-14-5888/A		
Client Reference No. - No. De Référence du Client 15-054		
Solicitation Closes – L'invitation prend fin		
At / à : 2:00 PM	Mountain Daylight Time (MDT)	
On / le :	Friday May 23 rd , 2013	
F.O.B. – F.A.B Destination	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Joanne Maybroda		
Telephone No. – No. de téléphone 780-341-3037	Facsimile No. – No. de télécopieur 780-454-4523	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

4. Set-aside Under the Federal Government's Procurement Strategy for Aboriginal Business (PSAB)

This procurement is set aside under the federal government's Procurement Strategy for Aboriginal Business, as detailed in [Annex 9.4](#) Requirements for the Set-aside Program for Aboriginal Business, of the [Supply Manual](#).

"This procurement is set aside from the international trade agreements under the provision each has for set-asides for small and minority businesses."

"Further to Article 1802 of the [Agreement on Internal Trade](#) (AIT), AIT does not apply to this procurement."

5. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.



Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to the RCMP will not be accepted.

Submit bids via Courier or by hand only to:

Royal Canadian Mounted Police (RCMP) Procurement & Contracting Services
6th Floor, 10065 Jasper Avenue
Edmonton, AB T5J 3B1

Bids are to be directed only to the bid receiving unit. Royal Canadian Mounted Police (RCMP) will NOT assume responsibility for bids directed to any other location.

NOTE: Canada Post Priority Courier is not considered a Courier in this instance because mail is not delivered by Canada Post to this location. Please ensure that you are using another Courier provider.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the Province of Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.



PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (2 hard copies)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.



1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

Refer to Annex C, Minimum Performance Specifications and Technical Evaluation

1.2 Financial Evaluation

The total assessed bid price will be calculated in the following method as referred to at Annex "B", the Basis of Payment.

- 1.2.1** The firm unit price provided for each line item will be multiplied by the quantity to achieve an extended price for each line item that will equal the total evaluated price.

SACC Manual Clause: A0222T (2013-04-25) Evaluation of Price

1.3 Nunavut Inuit Opportunities Consideration Evaluation

Optional: Bidders have the ability to receive an evaluated price reduction in their proposal. A reduction of up to 5% may be applied to the total evaluated bid price based on the provision of proof that your organization or service provided meets the criteria stated in Annex "D", Nunavut Inuit Opportunities Consideration.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The related documentation therein required will assist Canada in confirming that the certifications are true.



1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

2. Additional Certifications Required with the Bid

Bidders must submit the following duly completed certifications with their bid.

2.2 Set-aside for Aboriginal Business

1. This procurement is set aside under the federal government's Procurement Strategy for Aboriginal Business, as detailed in [Annex 9.4](#), Requirements for the Set-aside Program for Aboriginal Business, of the *Supply Manual*.
2. The Bidder:
 - i. certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
 - ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
 - iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
3. The Bidder must check the applicable box below:
 The Bidder is an Aboriginal business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.
OR
 The Bidder is either a joint venture consisting of two or more Aboriginal businesses or a joint venture between an Aboriginal business and a non-Aboriginal business.
4. The Bidder must check the applicable box below:
 The Aboriginal business has fewer than six full-time employees.
OR
 The Aboriginal business has six or more full-time employees.
5. The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.
6. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.



If requested by the Contracting Authority, the Bidder must provide the following certification for each owner and employee who is Aboriginal:

1. I am _____ (*insert "an owner" and/or "a full-time employee"*) of _____ (*insert name of business*), and an Aboriginal person, as defined in Annex 9.4 of the *Supply Manual* entitled "Requirements for the Set-aside Program for Aboriginal Business".
2. I certify that the above statement is true and consent to its verification upon request by Canada.

Printed name of owner and/or employee

Signature of owner and/or employee

Date



PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 - Code of Conduct and Certifications - Contract of 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before June 13, 2014.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Joanne Maybroda
Procurement Officer
Royal Canadian Mounted Police
Procurement & Contracting Services
6th Floor, 10065 Jasper Avenue
Edmonton, AB T5J 3B1

Telephone: 780-670-8627
Fax: 780-454-4527
E-mail: Joanne.Maybroda@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.



5.2 Project Authority (To be Inserted at Contract Award)

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative (to be filled in by bidder)

Name: _____

Title: _____

Legal Business Name: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

GST Registration Number: _____

Include Program Account: I.e.: RT0001

6. Payment

6.1 Basis of Payment - Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B, for a total cost of \$ _____ (*insert the amount at contract award*). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Single Payment

SACC Manual Clause H1000C (2008-05-12) Single Payment



6.3 Shipping Instructions

Goods must be consigned and delivered to the destination specified in the contract:

Incoterms 2000 "DDP Delivered Duty Paid" Salaberry-de-Valleyfield, Québec.

7. Invoicing Instructions

7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Invoices must be distributed as follows:

7.2 Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the following address for certification and payment. *(To be Inserted at Contract Award)*

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.2 Aboriginal Business Certification

1. The Contractor warrants that its certification of compliance is accurate and complete and in accordance with the "Requirements for the Set-aside Program for Aboriginal Business" detailed in Annex 9.4 of the *Supply Manual*.
2. The Contractor must keep proper records and documentation relating to the accuracy of the certification provided to Canada. The Contractor must obtain the written consent of the Contracting Authority before disposing of any such records or documentation before the expiration of six (6) years after final payment under the Contract, or until settlement of all outstanding claims and disputes, under the Contract, whichever is later. All such records and documentation must at all times during the retention period be open to audit by the representatives of Canada, who may make copies and take extracts. The Contractor must provide all reasonably required facilities for any audits.
3. Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to the Contract.



9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*To be inserted at Contract Award*)

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the 2010A (2013-04-25), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment; and
- (e) and the Contractor's bid dated _____, as clarified on _____" or "_____", as amended on _____. (*To be inserted at Contract Award*)



11. Procurement Ombudsman

11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.



ANNEX “A” Requirement

For the supply of four (4) All Terrain Vehicles (ATV’s) to be delivered to the Port of Valleyfield, PQ with furtherance to Coral Harbor, Repulse Bay, Arviat, and Qikiqtarjuaq, Nunavut, in accordance with the Specifications listed herein.

Please note: The RCMP will be responsible for delivery of the ATV's from Nunavut Eastern Arctic Shipping (NEAS) to the various locations in Nunavut.

1. MINIMUM PERFORMANCE SPECIFICATIONS:

Item no.:	Category:	Description
A.	Year	
1.		New 2014 (or most current model)
B.	ENGINE	
1.	Engine Type:	4-Stroke
2.	Cooling:	Liquid cooled
3.	Displacement:	490cc – Minimum; 650cc - Maximum
4.	Starting:	Electric Start - minimum
5.	Ignition:	Standard
6.	Carburetion:	Electronic Fuel Injection (E.F.I.) - Minimum
C.	Drive System	
1.		Automatic Transmission including High, Low, Park, Neutral, Reverse, and selectable 2WD and 4WD and Differential lock with Standard Engine Braking - Minimum
D.	Chassis:	
1.	Length:	78” minimum
2.	Width:	43” minimum
3.	Height:	44” minimum
4.	Wheelbase:	47” minimum
5.	Ground Clearance:	8.5” minimum
6.	Fuel Tank Capacity:	14 L minimum
7.	Tire Rim Diameter:	12” minimum; 14” maximum
8.	Front Rack Capacity:	75 lb. w/extensions - minimum
9.	Rear Rack Capacity:	150 lb. w/extensions - minimum
10.	Towing Capacity:	1000 lb. w/ 1 7/8” ball hitch - minimum
11.	Winch Capacity:	2000 lb. w/roller fairlead - minimum
12.	Skid/Base Plates:	Metal (front, middle/sides, rear & A-Arm)- minimum
E.	Suspension:	
1.	Front & Rear:	Standard w/ 7” travel - minimum
F.	Brakes:	
1.	Front:	Lever Cable – Disc or Drum Hydraulic
2.	Rear:	Lever Cable or Foot Lever – Disc or Drum Hydraulic
3.	Parking:	Standard – Mechanical or Hydraulic
G.	Instrumentation:	
1.	Gauge Type:	Manufacturer Standard
2.	Speedometer/Odometer:	Manufacturer Standard
3.	Trip/Hour meter:	Manufacturer Standard
4.	Fuel Gage:	Manufacturer Standard
5.	Battery Voltmeter:	Manufacturer Standard
6.	Lighting (Front & Rear):	Manufacturer Standard



ANNEX “A” Requirement, Con’t

Item no.:	Category:	Description
7.	High Beam Indicator:	Manufacturer Standard
8.	Transmission/Gear Indicator:	Manufacturer Standard
H.	Additional Features:	
1.	Tool Kits:	Manufacturer Standard
2.	Cover:	Factory Cover – Full/Trailerable; heavy duty polyester, nylon, or vinyl
3.	PDI:	Pre-Delivery Inspection - Standard
4.	Manuals:	Operators, Service & Parts Manuals – disc or hard copy (English and French) – one copy for each unit
5.	Shipping/Crating:	Crating included and supplied as per shipping company sea lift specifications and requirements, see web link for details: http://www.neas.ca/packagingguide.cfm or http://www.arcticsealift.com/en/packaging-shipping-guide.aspx .
6.	Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable. Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours.
7.	Delivery:	Included – offloading to be arranged by vendor for time of delivery
8.	Color::	Manufacturer Standard
9.	Keys:	Two (2) sets per unit - minimum

2. Delivery Instructions:

For Delivery to Nunavut Eastern Arctic Shipping (NEAS) in Port of Valleyfield, PQ:

Nunavut Eastern Arctic Shipping Inc.
Port of Valleyfield
950 Gérard Cadieux Blvd,
Port of Valleyfield,
Salaberry-de-Valleyfield,
Québec J6T 6L4

Telephone: 1-888-908-0000 (To Set up an Appointment)
1-866-908-0807 (General Line)

- a) Mandatory delivery date to the NEAS Terminal in Port of Valleyfield, PQ is June 13, 2013.
- b) Contractor is required to arrange for off-loading at delivery location at no extra cost between the hours of 9:00 AM – 3:00 PM, Mountain Daylight Time (MDT), Monday through Friday.
- c) Final destination shipping (for furtherance to various locations in Nunavut) will be the responsibility of the RCMP.
- d) Crates should be marked: “For furtherance” to their respective final destinations.



ANNEX “B”

Basis of Payment

- A. Prices are firm unit.
- B. Firm unit prices are in Canadian Dollars.
- C. Firm unit prices are Incoterms 2000 "DDP Delivered Duty Paid" Salaberry-de-Valleyfield, Québec Nunavut Eastern Arctic Shipping Inc., including Customs Duties and Excise Taxes, if applicable.
- D. Prices do not include GST; however GST will be added as a separate item, if applicable, on any invoice issued as a result of a Contract.

Delivery Information:

Nunavut Eastern Arctic Shipping Inc.
Port of Valleyfield

950 Gérard Cadieux Blvd,
Port of Valleyfield,
Salaberry-de-Valleyfield,
Québec J6T 6L4

Telephone: 1-888-908-0000 (To Set Up an Appointment)
1-866-908-0807 (General Line)

* Please note: The RCMP will be responsible for delivery for furtherance to various locations in Nunavut. *

Arviat, Nunavut one (1) Each
Coral Harbor, Nunavut one (1) Each
Qikiqtarjuaq, Nunavut one (1) Each
Repulse Bay, Nunavut one (1) Each

Item	Description	Qty. (each)	Firm Unit Price (each)	Extended Price
1	All Terrain Vehicles as per the Requirement at Annex “A”	4	\$ _____	\$ _____
Total Evaluated Price:				\$ _____

Year: _____

Make: _____

Model Offered: _____



ANNEX “C” Minimum Performance Specifications and Technical Evaluation

Bidders are to indicate whether or not they comply with the specification. Bidders MUST include a minimum of two (2) copies of the descriptive literature of the make and model of the item(s) offered in sufficient detail to clearly indicate compliance with each of the individual requirements from the specifications detailed herein. Bidders should specifically cross reference where this specification is located within technical data sheets or brochure. When published documentation does not demonstrate compliance, a written narrative demonstrating compliance will be accepted.

Bids which do not meet all of the Minimum Performance Specifications listed below will be deemed non-compliant and given no further consideration.

If, upon delivery and acceptance, the product does not meet the Minimum Performance Specifications, the product will be returned at the supplier’s expense and the Contract will be terminated for default.

Mandatory Technical Criteria

1.0 Bidder MUST submit with their bid proof of being an Authorized Manufacturer/Reseller for the unit offered.

2.0 Mandatory Technical Criteria:

Item No.:	Category	Description	Meets	Not Met	Page Number Reference
A.	YEAR				
1.		New 2014 (or most current model)			
B.	ENGINE				
1.	Engine Type:	4-Stroke			
2.	Cooling:	Liquid cooled			
3.	Displacement:	490cc – Minimum; 650cc - Maximum			
4.	Starting:	Electric Start - minimum			
5.	Ignition:	Standard			
6.	Carburetion:	Electronic Fuel Injection (E.F.I.) - Minimum			
C.	DRIVE SYSTEM				
1.		Automatic Transmission including High, Low, Park, Neutral, Reverse, and selectable 2WD and 4WD and Differential lock with Standard Engine Braking - Minimum			
D.	CHASSIS				
1.	Length:	78” minimum			
2.	Width:	43” minimum			
3.	Height:	44” minimum			
4.	Wheelbase:	47” minimum			
5.	Ground Clearance:	8.5” minimum			
6.	Fuel Tank Capacity:	14 L minimum			
7.	Tire Rim Diameter:	12” minimum; 14” maximum			
8.	Front Rack Capacity:	75 lb. w/extensions - minimum			
9.	Rear Rack Capacity:	150 lb. w/extensions - minimum			
10.	Towing Capacity:	1000 lb. w/ 1 7/8” ball hitch - minimum			



ANNEX “C”
Minimum Performance Specifications and Technical Evaluation, Con’t

Item No.:	Category	Description	Meets	Not Met	Page Number Reference
11.	Winch Capacity:	2000 lb. w/roller fairlead - minimum			
12.	Skid/Base Plates:	Metal (front, middle/sides, rear & A-Arm)- minimum			
E.	SUSPENSION				
1.	Front & Rear:	Standard w/ 7” travel - minimum			
F.	BRAKES				
1.	Front:	Lever Cable – Disc or Drum Hydraulic			
2.	Rear:	Lever Cable or Foot Lever – Disc or Drum Hydraulic			
3.	Parking:	Standard – Mechanical or Hydraulic			
G.	INSTRUMENTATION				
1.	Gauge Type:	Manufacturer Standard			
2.	Speedometer/Odometer:	Manufacturer Standard			
3.	Trip/Hour meter:	Manufacturer Standard			
4.	Fuel Gage:	Manufacturer Standard			
5.	Battery Voltmeter:	Manufacturer Standard			
6.	Lighting (Front & Rear):	Manufacturer Standard			
7.	High Beam Indicator:	Manufacturer Standard			
8.	Transmission/Gear Indicator:	Manufacturer Standard			
H.	ADDITIONAL FEATURES				
1.	Tool Kits:	Manufacturer Standard			
2.	Cover:	Factory Cover – Full/Trailerable; heavy duty polyester, nylon, or vinyl			
3.	PDI:	Pre-Delivery Inspection - Standard			
4.	Manuals:	Operators, Service & Parts Manuals – disc or hard copy (English and French) – one copy for each unit			
5.	Shipping/Crating:	Crating included and supplied as per shipping company sea lift specifications and requirements, see web link for details: http://www.neas.ca/packagingguide.cfm or http://www.arcticsealift.com/en/packaging-shipping-guide.aspx .			



ANNEX “C”
Minimum Performance Specifications and Technical Evaluation, Con’t

Item No.:	Category	Description	Meets	Not Met	Page Number Reference
6.	Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable. Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be provided within 48 hours.			
7.	Delivery:	Included – offloading to be arranged by vendor for time of delivery			
8.	Color:	Manufacturer Standard			
9.	Keys:	Two(2) sets per unit - minimum			
10.	Authorized Manufacturer/Reseller:	Manufacturer’s proof identifying bidder as an authorized reseller			
11.	Delivery	Must be made on or before June 13, 2014.			

Make and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the minimum performance specifications above.

Signed

Date



ANNEX "D"

NUNAVUT INUIT OPPORTUNITIES CONSIDERATION

The following percentage reductions in the evaluated bid price (for evaluation purpose only) allow the bidder to provide a commitment of Inuit benefits.

Nunavut Land Claims Agreement

In order to comply with the requirements of the Agreement, the Bidder must provide proof of:

- Employing Nunavut Inuit labour;

NUNAVUT CITIZENS EMPLOYEES

NAME & POSITION TITLE (Provide name(s) where possible)	<u>INUIT</u> EMPLOYEE	NON – <u>INUIT</u> EMPLOYEE

Nunavut Inuit Employee Content: Inuit employment. The percentages identified below relate specifically to the ratio of Inuit employees to the Total number of employees.	Total no. of employees	% reduction
1% - 45% of Inuit employees - 3% reduction in the evaluated offer price.(For evaluation purposes)		
46% - 90% of Inuit employees - 4% reduction in the evaluated offer price.(For evaluation purposes)		
90 - 100% of Inuit employees - 5% reduction in the evaluated offer price.(For evaluation purposes)		
MAXIMUM TOTAL % REDUCTION AVAILABLE (5%)		
TOTAL PERCENTAGE REDUCTION (FOR EVALUATION PURPOSES ONLY)		
Evaluated Bid Price		\$ _____
(% reduction)		\$(_____)
Total Evaluated Bid Price		\$ _____

% Calculation

Total Inuit/total employees = % of /Inuit Employee