



NCR, Materiel Management  
200 Kent Street, Station 9W088  
Ottawa, Ontario  
K1A 0E6

**FP802-140002**

**May 20, 2014**

**Subject: REQUEST FOR PROPOSAL: FP802-140002  
THE CANADIAN COAST GUARD REQUIRES AN INSTRUCTOR(S) WHO CAN  
PROVIDE STANDARDS OF TRAINING CERTIFICATION AND WATCH  
KEEPING (STCW) BASIC SAFETY AND STCW PROFICIENCY IN SURVIVAL  
CRAFT OTHER THAN FAST RESCUE BOATS TRAINING IN ENGLISH.**

**ADDENDUM NO. 2**

Further to the above mentioned Request for Proposal documentation which was posted on Buy and Sell, Addendum (#2) is hereby issued to revise documents in the Request for Proposal.

**Question 1**

Are the maximum hours for the cadets working 7.5 hrs. a day? Are we able to work them later?

**Answer 1**

No, they can work longer hours.

**Question 2**

If the group exceeds our number of available faculty as per TC for the training can the group be divided into two groups?

**Answer 2**

Yes, as long as Transport Canada regulation are followed.

**Question 3**

Does the training just consist of 6.1 & 6.2 in July or will you also require the 6.3 in the following July?

**Answer 3**

6.1 and 6.2 are only delivered at the end of 1st year in July. MED 6.3 (existing contract) is delivered to 4th years in April prior to sitting for their Transport Canada Navigation and Engineering exams, it's not needed until then.



**Question 4**

Are both the theory and the practical to take place at the CCG College?

**Answer 4**

Theory at the College ONLY. Practical at the contractors facilities.

**Question 5**

Would the firefighting portion of the 6.1 take place at CCG or would the cadet be required to travel to our Fire School facility? If so who is responsible for the costs for the cadets accommodations and travel?

**Answer 5**

Travel costs for the candidates and their accommodations/meals etc. to get to the fire school are the College's responsibility. Travel for the instructors to come to the College (and their accommodations etc.) are the contractors.

**Question 6**

When do you expect the contract to be awarded and would the training start in July 2014?

**Answer 6**

The contract should be awarded as soon as the successful bidder is determined. A Task Authorization would be issued shortly thereafter for training to start in July (preferably the 2nd week if we are talking MED).

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

**Dave LaForge**

Senior Contracting Officer,  
NCR Materiel Management, Materiel and Procurement Services