



Procurement Hub- Ottawa Office
200 Kent Street, Station 9W067
Ottawa, Ontario
K1A 0E6

FP802-140001

May 20, 2014

Subject: The Canadian Coast Guard Requires an Instructor(s) who can provide Marine Advanced First Aid training in both English and French.

ADDENDUM NO. 3

Further to the above mentioned Request for Proposal documentation previously posted on Buy and Sell, Addendum (#3) is hereby issued to provide bidders with additional clarification.

Please note that the following changes will take place immediately:

Delete:

M1) The bidder/firm must provide a copy of the proof document that the proposed instructor(s) is currently approved by Transport Canada to teach Marine Advanced First Aid.

M2) The proposal must include copies of all of the training material for assessment purposes. Note: The Canadian Coast Guard College is a bilingual institution which must respect the regulations set out in the Official Languages Act. Therefore, all training material used must be in the required language (English and French).

Insert:

M1) The bidder/firm must provide a copy of the certificate issued by Transport Canada certifying that the proposed instructor(s) is currently approved to teach Marine Advanced First Aid.

M2) The proposal must include copies of all of the training materials in English and French which will be assessed against the Transport Canada Marine Advanced First Aid course outline for compliance.

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

Dave LaForge

Senior Contracting Officer
Procurement Hub – Ottawa Office