



NCR, Materiel Management  
200 Kent Street, Station 9W088  
Ottawa, Ontario  
K1A 0E6

**FP802-140007**

**June 2, 2014**

**Subject: REQUEST FOR PROPOSAL: FP802-140007  
LOWER FRASER AREA CHARTER PATROL SERVICES**

**ADDENDUM NO. 1**

Further to the above mentioned Request for Proposal documentation previously forwarded to your firm, Addendum (#1) is hereby issued.

**Please Note: Submission of Bids**

Submissions of Bids are accepted in either electronic or hard copy format.

**For Electronic Submissions**

Please send your electronic proposal to the Contracting Authority at: [jianna-lee.zomer@dfo-mpo.gc.ca](mailto:jianna-lee.zomer@dfo-mpo.gc.ca)

**For Hard copy submissions**

A tender return envelope is attached below in this Addendum. The name and address of the tenderer are to be entered in the "Submitted by" space provided in the return envelope sample to the following:

**Mailing Address**

**Fisheries and Oceans Canada,  
Procurement Hub – Ottawa Office,  
Materiel and Procurement Services  
Station 9W084, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6**

Submissions must clearly indicate the title of the work and will be received up to **14:00 hours (2:00 p.m.) Eastern Daylight Time (EDT) on July 4, 2014.**

Please note that it is the practice for local couriers to deliver to the above address, while our experience has shown that out of town couriers deliver to our main mail room, thereby delaying reception of out of town bids. If your proposal is sent from outside of the National Capital Region, it is your responsibility to ensure that the courier company delivers it directly to the above noted tender address no later than the time and date specified herein.



**Hard Copy Submission** in response to this Request for Proposals shall be comprised of three (3) volumes (sections) as follows:

- a) **CONTENT: VOLUME 1 – TECHNICAL PROPOSAL (MANDATORY)** – Three (3) hard copies submissions

**Please include the following Appendices in your Technical Proposal:**

- Appendix "C" – Vessel Information Form
- Appendix "D" – Skipper Information Form
- Copy of Insurance (as detailed in Appendix "E")
- Training Certificates (as detailed in Appendix "E")
- Health and Safety Plan
- Photos of the vessel(s)
- Resume for each skipper

- b) **CONTENT: VOLUME 2 – FINANCIAL PROPOSAL (MANDATORY)** – Three (3) hard copies submissions

**Please include the following Appendix in your Financial Proposal:**

- Appendix "B" – Basis of Payment

- c) **CONTENT: VOLUME 3 – CERTIFICATIONS (ATTACHED AT APPENDIX G) (MANDATORY)** – Three (3) hard copies submissions



Fisheries and Oceans  
Canada

Pêches et Océans  
Canada

FROM - EXPÉDITEUR
ADDRESS - ADRESSE
TENDER FOR - SOUMISSION POUR <b>Lower Fraser Area Charter Patrol Services</b>
NUMBER - NUMÉRO <b>FP802-140007</b>
DATE DUE - DÉLAI July 7, 2014, 14:00 HRS (2:00PM) EASTERN DAYLIGHT TIME

**TENDER –  
SOUMISSION**

### TENDER RECEPTION

**Fisheries and Oceans Canada,  
Procurement Hub – Ottawa Office,  
Materiel and Procurement Services  
Station 9W084, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6**



Fisheries and Oceans  
Canada

Pêches et Océans  
Canada

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

**Jianna-Lee Zomer**

Senior Contracting Officer,

NCR Materiel Management, Materiel and Procurement Services