

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet LSVW - MISC. VEHICULAR COMPONENTS	
Solicitation No. - N° de l'invitation W8486-149730/A	Date 2014-06-04
Client Reference No. - N° de référence du client W8486-149730	
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-325-65208	
File No. - N° de dossier hn325.W8486-149730	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-07-14	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tokarew, Linda	Buyer Id - Id de l'acheteur hn325
Telephone No. - N° de téléphone (819) 956-3496 ()	FAX No. - N° de FAX (819) 953-4944
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
7B3, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée Specified herein - Précisé dans les présentes	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
W2481	DEPARTMENT OF NATIONAL DEFENCE 7 CF SUPPLY DEPOT RECEIPTS SECTION CFB EDMONTON 195 AVE & 82 ST - BLDG. 236 EDMONTON Alberta T5J4J5 Canada	W2481	DEPARTMENT OF NATIONAL DEFENCE 7 CF SUPPLY DEPOT STN FORCES P.O.BOX 10500 EDMONTON Alberta T5J4J5 Canada
WB941	DEPARTMENT OF NATIONAL DEFENCE 25 CFSD RECEIPTS SECTION, CFB MTL 6363 RUE NOTRE DAME ST E. MONTREAL Quebec H1N 3V9 Canada	W1941	DEPARTMENT OF NATIONAL DEFENCE C.P. 4000 SUCC K 25 DAFIC / MAGASIN MONTREAL Quebec H1N3R9 Canada



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1	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
2	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
3	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
4	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
5	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
6	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
7	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
8	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
9	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
10	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
11	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
12	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
13	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
14	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
15	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
16	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
17	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
18	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
19	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
20	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
21	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		
22	NO DATA	Total		1	Each	\$		XXXXXXXXXXXX		



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
23	NSN - NNO: 4820-21-913-7678 VALVE, CHECK SHELF LIFE/BATCH MANAGED ITEM NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9790000-1	W2481	W2481	100	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
24	NSN - NNO: 5360-21-912-3275 SPRING, HELICAL, EXTENSION PART: 9278141-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: LS00095-1	W2481	W2481	50	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
25	NSN - NNO: 4720-21-912-1779 HOSE ASSEMBLY, NONMETALLIC SHELF LIFE/BATCH MANAGED ITEM • PART: 925227 NSCM: 36621 PART: 9277893-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: H795326-1	W2481	W2481	50	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
26	NSN - NNO: 2990-21-911-4078 HANGER, ENGINE EXHAUST SYSTEM PART: HE82093-1 NSCM: 38429 NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9277693-1	W2481	W2481	50	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
27	NSN - NNO: 6150-21-910-3733 CABLE ASSEMBLY-SWITCH, ELECTRICAL PART: DG12099 NSCM: 38429 NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 0575225-1	W2481	W2481	50	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
28	NSN - NNO: 5930-21-910-3068 SWITCH, THERMOSTATIC PART: 9277617-3 NSCM: 35907 PART: DB024337-3 NSCM: 38429 PART: 45T310629 NSCM: 81439 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: DB024337	W2481	W2481	100	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
29	NSN - NNO: 4710-21-910-1886 TUBE ASSEMBLY, METAL PART: 9277880-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: FK171238-1	W2481	W2481	275	Each	\$		XXXXXXXXXXXXXX	Sept.30/14	
30	NSN - NNO: 5315-21-910-0669 PIN, STRAIGHT, HEADED NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9277369-1	W2481	W2481	100	Each	\$		XXXXXXXXXXXXXX	Sept.30/14	
31	NSN - NNO: 4820-21-913-7678 VALVE, CHECK SHELF LIFE/BATCH MANAGED ITEM • NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9790000-1	WB941	W1941	200	Each	\$		XXXXXXXXXXXXXX	Sept.30/14	



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32	NSN - NNO: 5360-21-912-3275 SPRING, HELICAL, EXTENSION PART: 9278141-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: LS00095-1	WB941	W1941	300	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
33	NSN - NNO: 4720-21-912-1779 HOSE ASSEMBLY, NONMETALLIC SHELF LIFE/BATCH MANAGED ITEM • PART: 925227 NSCM: 36621 PART: 9277893-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: H795326-1	WB941	W1941	100	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	Sept.30/14	
34	NSN - NNO: 2990-21-911-4078 HANGER, ENGINE EXHAUST SYSTEM PART: HE82093-1 NSCM: 38429 NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9277693-1	WB941	W1941	200	Each	\$	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
35	NSN - NNO: 6150-21-910-3733 CABLE ASSEMBLY-SWITCH, ELECTRICAL PART: DG12099 NSCM: 38429 NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 0575225-1	WB941	W1941	100	Each	\$	XXXXXXXXXXXX	XXXXXXXXXXXX	Sept.30/14	
36	NSN - NNO: 5930-21-910-3068 SWITCH, THERMOSTATIC PART: 9277617-3 NSCM: 35907 PART: DB024337-3 NSCM: 38429 PART: 45T310629 NSCM: 81439 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: DB024337	WB941	W1941	200	Each	\$	XXXXXXXXXXXX	XXXXXXXXXXXX	Sept.30/14	
37	NSN - NNO: 4710-21-910-1886 TUBE ASSEMBLY, METAL PART: 9277880-1 NSCM: 35907 NSCM/CAGE - COF/CAGE: 38429 Part No. - N° de la partie: FK171238-1	WB941	W1941	350	Each	\$	XXXXXXXXXXXX	XXXXXXXXXXXX	Sept.30/14	

Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
38	NSN - NNO: 5315-21-910-0669 PIN, STRAIGHT, HEADED NSCM/CAGE - COF/CAGE: 35907 Part No. - N° de la partie: 9277369-1	WB941	W1941	300	Each	\$	XXXXXXXXXXXX	XXXXXXXXXXXX	Sept.30/14	

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This RFP contains sixteen (16) items.

Items 0001 to 0022 NO DATA AVAILABLE

Therefore for this requirement items 0023 to 0038 are in effect.

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The contractor must provide the goods and/or services in accordance with the technical requirements stated herein at Annex ____ and in the quantities stated at pages ____ to ____.

2.1 Delivery Requirement

Delivery is requested to be completed by _____ .

2.? Drawings

Bidders must contact the Contracting Authority in writing with their company's name, mailing address and contact name in order to receive a copy of the drawings from the Director Supply Chain Operations (DSCO) Printing Bureau. Please ensure that requests for technical data packages are made in a timely manner, no less than _____ (____) days before closing date of this request for proposal.

***Remark to Contracting Officer:** For requirements that have been reserved for beneficiaries of a Comprehensive Land Claims Agreement (CLCA), further to a right of first refusal under one or more CLCAs, the following sentence must be inserted.*

3. Set-aside for Comprehensive Land Claims Agreement(s) Beneficiaries

“This procurement is reserved for beneficiaries of the following Comprehensive Land Claims Agreement(s) (CLCAs) : _____

(insert the applicable CLCA(s)) under _____ (insert the applicable paragraph number(s)).

Insert the following sentence, if applicable:

“This procurement is set aside from the international trade agreements under the provision each has for set-asides for small and minority businesses.”

Insert the following sentence, if applicable:

“Further to Article 1802 of the Agreement on Internal Trade (AIT), AIT does not apply to this procurement.”

Remark to Contracting Authority: *For requirements that have been set aside under the federal government’s Procurement Strategy for Aboriginal Business (PSAB), the following sentence must be inserted.*

4. Set-aside Under the Federal Government’s Procurement Strategy for Aboriginal Business (PSAB)

“This procurement is set aside under the federal government's Procurement Strategy for Aboriginal Business .”

Insert the following sentence, if applicable:

“This procurement is set aside from the international trade agreements under the provision each has for set-asides for small and minority businesses.”

Insert the following sentence, if applicable:

“Further to Article 1802 of the Agreement on Internal Trade (AIT), AIT does not apply to this procurement.”

Remark to Contracting Authority: *Consult 7.35, 7.40, 7.45 of the Supply Manual.*

5. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

Remark to Contracting Authority: *For requirements where the National Security Exception has been invoked because Canada considers the procurement necessary to protect its national security interests, the following statement must be inserted:*

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6. *National Security Exception*

“The national security exceptions provided for in the trade agreements have been invoked; therefore, this procurement is excluded from all of the obligations of all the trade agreements.”

Remark to Contracting Authority: For requirements subject to the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT), the following sentence should be inserted:

7. **Trade Agreements**

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

PART 2 - BIDDER INSTRUCTIONS

1. **Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

Remark to Contracting Authority: Choose latest version of standard instructions 2003 or 2004, as applicable, even for bid solicitations resulting from a Supply Arrangement, unless otherwise indicated in the SA.

The 2003 (2014-03-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

OR

For non-competitive requirements, delete the paragraph referring to standard instructions 2003 above and insert the following:

The 2004 (2014-03-01) Standard Instructions - Goods or Services - Non-competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Remark to Contracting Authority: The following modification to standard instructions 2003 must be added to the bid solicitation when the bids are to remain valid for more than 60 days. The contracting authority will insert the number of days the bid is to remain valid.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

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Delete: sixty (60) days
Insert: ninety (90) calendar days

Remark to Contracting Authority: If applicable, include by reference SACC Manual clauses for specific instructions not covered by the standard instructions. Examples of clauses to include by reference: B4024T, B3000T, etc. Before adding a SACC Manual clause, consult the Remarks within the clause.

1.1 SACC Manual Clauses

SACC Reference	Section	Date
A9033T	Financial Capability	2012-07-16
A9130T	Controlled Goods Program	2011-05-16
B1000T	Condition of Material	2007-11-30
B4024T	No Substitute Products Delete if Equivalent and Substitute Product clauses are used	2006-08-15

Remark to Contracting Authority: Consult sections 05 to 10 of standard instructions 2003 before adding clauses to ensure there is no redundancy in the document.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Remark to Contracting Authority: Use the following paragraph when transmission of bids by facsimile is not acceptable.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

Remark to Contracting Authority: If applicable, insert in full text additional SACC Manual clauses with appropriate numbering (e.g., 2.1, 2.2, ...). Example of a clause to include in full text: A9076T.

2.1

Remark to Contracting Authority: If applicable, insert in full text SACC Manual clause A3025T in all competitive bid solicitations for services or A3026T in all non-competitive bid solicitations for services, to identify any bidder who may be a former public servant.

3. Former Public Servant

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***Remark to Contracting Authority:** Consult section 13 of standard instructions 2003 before adding clauses to ensure there is no redundancy in the document. Responses to enquiries may have significant implications for the bid solicitation. An extension to the bid closing date should be taken into account every time a response is provided to an enquiry.*

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than _____ () calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

***Remark to Contracting Authority:** Indicate the laws of which Canadian province or territory Canada proposes to apply to the resulting contract. The bidder, as instructed, may propose a change to the applicable laws in its bid. For the French version of the article, the term "in" was not translated because there is no such common term in French for all the provinces and territories. Therefore, the word "en" must be added in front of Alberta, Colombie-Britannique, Saskatchewan, Ontario and Nouvelle-Écosse; the word "au" in front of Manitoba, Québec, Nouveau-Brunswick, Yukon and Nunavut; the word "à" in front of Terre-Neuve-et-Labrador and l'Île-du-Prince-Édouard; and the words "dans les" in front of Territoires du Nord-Ouest.*

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in [Ontario](#).

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

***Remark to Contracting Authority:** Consult sections 05 to 10 of standard instructions 2003 or sections 05 and 06 of standard instructions 2004 before adding clauses to ensure there is no redundancy in the document.*

PART 3 - BID PREPARATION INSTRUCTIONS

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1. Bid Preparation Instructions

Remark to Contracting Authority: If soft copies are requested, it is suggested that the same quantity be requested for both hard and soft copies.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (_____ hard copies) (*if applicable, add "and _____ soft copies on _____", and specify the medium such as CD, DVD*)

Section II: Financial Bid (_____ hard copies) (*if applicable, add "and _____ soft copies on _____", and specify the medium such as CD, DVD*)

Section III: Certifications (_____ hard copies)

Section IV: Additional Information (_____ hard copies)

Remark to Contracting Authority: Insert the following when soft copies are requested; if not, delete this paragraph and the instruction.

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

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In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

1.1 Military Aviation Replacement Parts - Condition and Certification of Deliverables End Items

The following categories do not apply to standard and commercial parts. Standard parts consist of common hardware parts and raw materials, not necessarily designed for aviation use, produced to recognized industry or government specifications, which are available without proprietary limitations (such as Society of Automotive Engineers (SAE), National Aerospace Standard (NAS), Army-Navy Aeronautical Standard (AN), and Military Standard (MS) hardware items). Commercial parts consist of common non-aeronautical parts produced to recognized industry specifications and available on the commercial market. Deliverable standard and commercial parts must be in a new condition.

1. Category #1 - New Materiel

Deliverable end items to be manufactured or which have been manufactured but not used, which are supplied by:

- a. the owner of the design or manufacturing rights to the items; or,
- b. the authorized manufacturer or agent/distributor of the owner of the design or manufacturing rights to the items; or
- c. distributors approved by Transport Canada (TC) or accredited by the Aviation Suppliers Association, for parts that have an application to a civilian type certified aircraft; or
- d. maintenance organizations approved/accredited by TC, the Department of National Defence (DND)/Canadian Forces Technical Airworthiness Authority or repair stations certified by the Federal Aviation Administration (FAA).

2. Category #2 - New Surplus Materiel

Deliverable end items, unused and supplied by an entity other than Category #1 sources. Full traceability documentation back to the owner of the design or manufacturing rights to the items or their authorized manufacturer or agent/distributor is required.

3. Category #3 - Other Condition

Any deliverable end item condition other than Category # 1 or Category #2. Should the Bidder be offering deliverable end items in Category #3, a complete description of the item's condition and all available traceability documentation is required with the bid. Bids containing parts identified in this category are subject to evaluation by Canada.

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Deliverable End Item Grid

Bidders must indicate the NATO Supply Code for Manufacturers or Commercial And Government Entity (NSCM/CAGE) code of the manufacturing entity under the appropriate category of the grid. For example, if a bidder is offering a Category #1 item(s), it must indicate the NSCM number under that category as per the example below. Bidders may use additional pages to provide the complete description called up under Category #3 if necessary.

Item	Category 1 New Materiel	Category 2 New Surplus Materiel	Category 3 Other Condition
For example	NSCM: ABC12 Name: PWGSC		
1			
2			
3			

Requirements for Airworthiness Certification

The requirements for airworthiness certification do not apply to the provision of standard and commercial parts. Standard and commercial parts must be accompanied by a packing slip that identifies the name and address of the supplier, the NATO stock number, identification of the manufacturing standard (e.g. SAE, NAS, AN, MS) and/or manufacturer's part number and model number as applicable; quantity, identification of the lot or batch number if applicable; and the cure date/shelf life if applicable.

Bidders are advised that it will be a requirement of the resulting Contract to provide with each item, supplied under the resulting Contract, a Certificate of Conformance, or certified true copies as specified herein:

1. Category #1 and #2 military unique aviation replacement parts must have an Original Equipment Manufacturer (OEM) or an OEM's approved manufacturer's Certificate of Conformance, which includes all the following information:
 - a. positive identification of the item by type, class, style, grade, model, part number, description, nomenclature and/or serial number, as applicable;
 - b. either the following certification, or a similarly worded statement, signed by an authorized inspector, that satisfies the intent of the following:

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I certify that the aeronautical product described here conforms to the applicable design data and is in a condition for safe operations.

- c. identification of both the authorized signatory and the organization.
2. Category #1 and #2 items, which have an application to a civilian type certified aircraft, must be supplied with a Certificate of Conformance, namely:
- a. form TCCA 24-0078, Authorized Release Certificate, signed by a TC authorized inspector, within the two (2) years before contract award;
 - b. FAA Form 8130-3, Airworthiness Approval Tag, or a FAA Form 8130-4, Export Certificate of Airworthiness, signed by a FAA authorized inspector, within the two (2) years before contract award;
 - c. Joint Aviation Authorities (JAA) Form One, Authorised Release Certificate, signed by a JAA authorized inspector, within the two (2) years before contract award;
 - d. European Aviation Safety Agency (EASA) Form One, Authorized Release Certificate, signed by an EASA authorized inspector, within the two (2) years before contract award; or
 - e. OEM's or OEM's approved manufacturer's Certificate of Conformance; which includes:
 - i. positive identification of the item by type, class style, grade, model, part number, description, nomenclature, and/or serial number, as applicable;
 - ii. either the following certification, or a similarly worded statement, signed by an authorized inspector, that satisfies the intent of the following:

"I certify that the aeronautical product described here conforms to the applicable design data and is in a condition for safe operations".
 - iii. identification of both the authorized signatory and organization.
3. Bidders must specify which one of the documents identified above will be provided for each item required to be supplied in response to the bid solicitation.

1.2 Equivalent Products Delete if No equivalent Products is used

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
 - (a) designates the brand name and model and/or part number and NCAGE of the substitute product;

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2. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - (a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.

3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to provide technical information demonstrating the equivalency (e.g. Drawing, specifications, engineering reports and/or test reports), or to demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within _____ (insert the number of days) business days of the request. If the bidder fails to provide the requested information within the specified delay, Canada may declare the bid non-responsive.

Remark to Contracting Authority: Use the following clause in bid solicitations for goods, for the Department of National Defence, when substitute products will be considered and Canada reserves the right to request a sample in order to determine its equivalency to the item specified in the bid solicitation. Use this clause in conjunction with B3000T.

1.3 Equivalent Products - Samples (DND) Delete if No Equivalent Products is used

If the Bidder offers a equivalent product, Canada reserves the right to request a sample from the Bidder in order to determine its equivalency in form, fit, function, quality and performance to the item specified in the bid solicitation.

The Bidder must, upon request from the Contracting Authority, provide a sample to the Technical Authority, transportation charges prepaid, and without charge to Canada, within _____ (insert the number of days) calendar days from the date of request. The sample submitted by the Bidder will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the sample does not meet the requirements of the bid solicitation or the Bidder fails to comply with the request of the Contracting Authority, the bid will be declared non-responsive.

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Remark to Contracting Authority: Choose one of the following clauses or other alternate clauses, as applicable.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.4 Pricing - Multi-Item Bid Solicitation (Use if two or more different NSNs)

Bidders do not have to quote a price for every item in the bid solicitation in order to be evaluated. Bidders may withdraw one or more items after bid closing but prior to contract award by advising in writing the Contracting Authority.

1.5 Payment of Invoices by Credit Card

Canada requests that bidders complete one of the following:

- Government of Canada Acquisition Cards (credit cards) will be accepted for payment of invoices.

The following credit card(s) are accepted:

- VISA
 MasterCard

OR

- Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of invoices.

The Bidder is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of invoices will not be considered as an evaluation criterion.

Remark to Contracting Authority: Insert SACC Manual clause C3010T when it is proposed to offer suppliers protection against the risk of exchange rate fluctuation. Alternatively, insert clause C3011T when exchange rate fluctuation is not expected to be an issue and, therefore, it is not proposed to offer protection against it. Consult 4.65 (e) and (f) of the Supply Manual.

1.6 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

OR

1.6 Exchange Rate Fluctuation Risk Mitigation

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450, for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

1.7 Price Support - Non-competitive Bid (for non-competitive requirement only)

The Bidder must provide, on Canada's request, one or more of the following price support, if applicable:

- (a) a current published price list indicating the percentage discount available to Canada; or
- (b) copies of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or

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- (c) a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
- (d) price or rate certifications; or
- (e) any other supporting documentation as requested by Canada.

Section III: Certifications

1.8 Certifications

Bidders must submit the certifications required under Part 5.

Section IV: Additional Information

1.9 Additional Information

1.9.1 Delivery Offered

While delivery is requested as indicated above, the best delivery that could be offered is _____.

OR

Offered delivery is indicated at the item description herein.

OR

Offered delivery is as follows:

Item _____ complete by _____

Item _____ complete by _____

Item _____ complete by _____

1.9.2 Contractor Representatives

Name and telephone number of the person responsible for :

General enquiries

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Name:
Telephone:
Facsimile:
E-mail:

Delivery follow-up

Name:
Telephone:
Facsimile:
E-mail:

***Remark to Contracting Authority:** Insert other additional information such as when Part C of the Security Requirements Check List (SRCL) indicates safeguard measures are required at the Bidder's site or premises(Consult 4.30.15 of the Supply Manual for more information), then add the following:*

1.10 Bidder's Proposed Site or Premises Requiring Safeguard Measures

As indicated in Part 4 under Security Requirement, the Bidder must provide the required information below, on the Bidder's proposed site or premises for which safeguard measures are required for Work Performance.

Address:
Street Number / Street Name, Unit / Suite / Apartment Number
City, Province, Territory / State
Postal Code / Zip Code
Country

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

You are reminded that this solicitation requires the compliance and/or completion of requirements attached as an Annex and forming part of this document.

***Remark to Contracting Authority:** Use the following clause and consult subsection 5.7 of standard instructions 2003 before adding clauses to ensure there is no redundancy in the document.*

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

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OR

- (b) An evaluation team composed of representatives of Canada and (*insert name of firm or consultant*) will evaluate the bids.

Remark to Contracting Authority: *Insert the following paragraph when the competition is conditionally limited to bids offering Canadian goods and services.*

- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

Remark to Contracting Authority: *If the evaluation criteria are too voluminous, include as an annex attached to the bid solicitation.*

Evaluation Criteria

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

It is important that the contracting authority ensures mandatory criteria represent truly essential requirements. The number of mandatory criteria should be minimized in order to increase the probability of receiving responsive bids. Consult 4.35.1 of the Supply Manual.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

(Insert mandatory technical evaluation criteria, if applicable)

The following Mandatory requirements must be submitted with the bid for evaluation

Technical compliance (description of items __ to __ from pages __ to __ herein);
Bids must be submitted for all destinations per NSN.

1.1.2 Point Rated Technical Criteria

(Insert point rated technical evaluation criteria, if applicable)

1.2 Financial Evaluation

(insert financial evaluation criteria, if applicable, i.e., 50/50 financial/technical; price per point; etc)

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The Contracting Authority must change the Basis of Selection to match the Financial Evaluation selection, as applicable.

1.2.1 Pricing Basis

The bidder must quote firm unit **OR** lot prices in Canadian dollars, FOB destination **OR** FOB Plant, **OR** DDP Delivered Duty Paid (destination), **OR** FCA Free Carrier (Contractor's Facility), Applicable Taxes extra, as applicable. Freight charges to destination and all applicable Custom duties and Excise taxes must be included **OR** Freight charges to destination and all applicable Custom duties and Excise taxes extra, as applicable. The cost of the deposit for Reels and/or Lags, if applicable, will not be factored in the financial evaluation.

1.3 Transportation Costs Information (Use when DND is responsible for shipping)

The Bidder must provide the following information concerning transportation costs for the delivery of the units to destination:

- (a) shipping weight by unit;
- (b) number of items by unit;
- (c) cubic measurement by unit;
- (d) freight classification;
- (e) name of shipping point;
- (f) name of rail carrier, if shipment is by rail; and
- (g) recommended method of shipment and its costs.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the _____ (insert: "lowest evaluated price on an item by item basis" or "lowest evaluated price on an identical NSN basis" or "lowest evaluated price on an aggregate basis") will be recommended for award of a contract.

Remark to Contracting Authority: Choose one of the following clauses if there are security requirements.

3. Security Requirement

Remark to Contracting Authority: Choose one of the following options when there are security requirements and the applicable clause provided by Canadian Industrial Security Directorate (CISD) is inserted under article 1 of Part 6. Consult 4.30.10 of the Supply Manual.

OPTION 1: (Use this option when the bidder has until contract award to obtain the necessary security clearances.)

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

(if the requirement implies work to be performed or document safeguarding at the Bidder's location, add the following)

- (d) the Bidder's proposed location of work performance or document safeguarding must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (e) the Bidder must provide the address(es) of proposed location(s) of work performance or document safeguarding.
2. Canada will not delay the award of any contract to allow bidders to obtain the required clearance.
3. For additional information on security requirements, bidders should consult the "[Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders](http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31)" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Website.

OR

OPTION 2: *(Use this option when the bidder must hold the necessary security clearances at the date of bid closing.)*

1. At the date of bid closing, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

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(if the requirement implies work to be performed or document safeguarding at the Bidder's location, add the following)

- (d) the Bidder's proposed location of work performance or document safeguarding must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (e) the Bidder must provide the address(es) of proposed location(s) of work performance or document safeguarding.
2. For additional information on security requirements, bidders should consult the "[Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders](http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31)" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Website.

Remark to Contracting Authority: Choose one of the following options. Add the applicable certification(s) from the lists provided. Other certifications that have been approved by Legal and Policy may be added.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

Remark to Contracting Authority: Pursuant to section 01 of Standard Instructions 2003 and 2004, Bidders who are incorporated or a sole proprietorship, including those bidding as a joint venture, must submit a complete list of names of all individuals who are currently directors of the Bidder, or the name of the owner, as applicable. Bidders bidding as societies, firms or partnerships do not need to provide list of names. Furthermore, as determined by the Special Investigations Directorate, Departmental Oversight Branch, each individual named on the list may be requested to complete a Consent to a Criminal Record Verification form and related documentation. Consult 4.45 and 5.16 of the Supply Manual for more information.

1.1 Code of Conduct and Certifications - Related documentation

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By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003 (***OR insert 2004, as applicable***). The related documentation therein required will assist Canada in confirming that the certifications are true.

***Remark to Contracting Authority:** For requirements made on behalf of a Department or Agency subject to the FCP (consult Annex 5.1 of the Supply Manual), insert the following paragraphs: (See also Part 6 - Resulting Contract Clauses)*

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's](#) website. Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

***Remark to Contracting Authority:** Insert the following paragraphs for requirements estimated at \$1,000,000 and above. Applicable Taxes included, made on behalf of a Department or Agency subject to the FCP: (consult Annex 5.1 of the Supply Manual) (See also Part 6 - Resulting Contract Clauses and the annex named the [Federal Contractors Program for Employment Equity - Certification to the bid solicitation](#))*

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

***Remark to Contracting Authority:** Choose one of the following options when certifications are required i.e., precedent to contract award, with the bid (by the bid solicitation closing date) or a combination of both and delete options that are not applicable.*

Use this option when the additional certifications below will be a condition precedent to contract award as opposed to a mandatory requirement for evaluation purposes. This approach is recommended to ensure bids are not rejected during evaluation for lack of certifications. In the event that a bidder does not provide certifications at bid closing, the contracting authority must

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request these certifications before award of a contract. Failure by the bidder to comply will render the bid non-responsive.

OPTION 1

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

***Remark to Contracting Authority:** For non North American Free Trade Agreement (NAFTA) and non World Trade Organization Agreement on Government Procurement (WTO-AGP) requirements in accordance with the Canadian Content Policy, insert in full text one of the following SACC Manual certification clauses: A3051T, A3052T, A3053T, A3055T, A3056T or A3059T for all competitive bid solicitations when competition is solely limited to bids offering Canadian goods and/or services and when the certification clause is not mandatory with the bid. Consult chapters 3, 4, 5, 6 and 9 of the Supply Manual. Use in conjunction with A3050T in Part 5, and A3060C in Part 6.*

2.1 Canadian Content Certification

2.1.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

***Remark to Contracting Authority:** Use SACC Manual clause A3005T for service requirements, where specific individuals will be proposed for the work.*

2.2 Status and Availability of Resources

***Remark to Contracting Authority:** If applicable, use the applicable SACC Manual clause for non-competitive (sole bid) requirements.*

2.3 Rate or Price Certification (Use when the Non-competitive Requirement is estimated at 50K or more / only one compliant bid received)

2.3.1 SACC Manual clause C0001T (2007-05-25) Price Certification - Foreign Suppliers

OR

2.3.1 SACC Manual clause C0002T (2010-01-11) Price Certification - Canadian-based Suppliers (other than agency and resale outlets)

OR

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2.3.1 SACC Manual clause C0003T (2008-12-12) Price Certification - Canadian Suppliers

OR

2.3.1 SACC Manual clause C0004T (2007-05-25) Price Certification - Canadian Agency and Resale Outlets

Remark to Contracting Authority: If applicable, use the following clause when education and experience of proposed individuals will be evaluated. Use in conjunction with A3015C.

2.4 Education and Experience

2.4.1 SACC Manual clause A3010T (2010-08-16) Education and Experience

Remark to Contracting Authority: Use this option when the certifications must be provided with the bid by solicitation closing date. The requirement for certifications at bid closing must only be used when these certifications are essential to the evaluation of bids at time of bid closing.

OPTION 2

2. Additional Certifications Required with the Bid

Bidders must submit the following duly completed certifications with their bid.

Remark to Contracting Authority: For non North American Free Trade Agreement (NAFTA) and non World Trade Organization Agreement on Government Procurement (WTO-AGP) requirements in accordance with the Canadian Content Policy, insert in full text one of the following SACC Manual certification clauses: A3061T, A3062T, A3063T, A3065T, A3066T or A3069T for all competitive bid solicitations when competition is conditionally limited, OR A3051T, A3052T, A3053T, A3055T, A3056T or A3059T when solely limited, to bids offering Canadian goods and/or services; and when the certification clause is mandatory with the bid. Consult chapters 3, 4, 5, 6 and 9 of the Supply Manual. Use in conjunction with clause A3050T in Part 5, and A3060C in Part 6.

2.1 Canadian Content Certification

2.1.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

Remark to Contracting Authority: If applicable, insert SACC Manual clauses A3000T and A3001T, and if applicable, A3002T. Use in conjunction with clause A3000C. Consult Chapter 9 of the Supply Manual.

2.2 Set-aside for Aboriginal Business

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Remark to Contracting Authority: Use this option when some of the certifications will be a condition precedent to contract award AND some certifications must be provided with the bid by solicitation closing date. Add the applicable certifications from the list contained in Options 1 and 2 respectively.

OPTION 3

2. Additional Certifications Precedent to Contract Award and Certifications Required with the Bid

Bidders must submit the certifications as provided below:

2.1 Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

(Insert the applicable certifications in accordance with the list provided under Option 1 and renumber accordingly.)

2.2 Additional Certifications Required with the Bid

Bidders must submit the following duly completed certifications with their bid.

(Insert the applicable certifications in accordance with the list provided under Option 2 and renumber accordingly.)

PART 6 - RESULTING CONTRACT CLAUSES

Remark to Contracting Authority: Choose one of the following two options. Consult the [Canadian Industrial Security Directorate \(CISD\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) Web site for more information. If there is a security requirement, insert below the applicable clauses provided by CISD and insert the Security Requirements Check List as an annex.

1. Security Requirement

OPTION 1

1.1 The following security requirement (SRCL and related clauses) applies and form part of the Contract.

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Remark to Contracting Authority: *If safeguard measures are required at the Contractor's site or premises, as indicated in the CISD clauses, insert the required information below, as provided by the Bidder in Part 3 - Section IV Additional Information.*

1.2 Contractor's Site or Premises Requiring Safeguard Measures

The Contractor must diligently maintain up-to-date, the information related to the Contractor's site or premises, where safeguard measures are required in the performance of the Work, for the following addresses:

Address:

Street Number / Street Name, Unit / Suite / Apartment Number
City, Province, Territory / State
Postal Code / Zip Code
Country

OR

OPTION 2

There is no security requirement associated with the requirement.

Remark to Contracting Authority: *Use "Statement of Work" and SACC Manual clause B4007C; or alternatively use "Requirement" and clause B4008C.*

2. Statement of Work

OR

2. Requirement

The contractor must provide the goods and/or services in accordance with the technical requirements stated herein at Annex ____ and in the quantities stated at pages ____ to ____.

2.1 SACC Manual Clauses

SACC Reference	Section	Date
B1501C	Electrical Equipment	2006-06-16
B4019C	United States Military Specifications and Standards	2007-11-30
B7500C	Excess Goods	2006-06-16

Remark to Contracting Authority: *Use the following clause in all requirements where Electrical Bulk Cables are being procured (ie: minimum delivery of 90%; maximum delivery of 110%).*

2.1.1 Quantity - Minimum/Maximum (For bulk cables) (If used, remove B7500C)

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A minimum delivery of ____ percent or a maximum delivery of ____ percent of the total quantity is acceptable to satisfy this requirement.

2.2 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at _____ of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, in whole or in part, through a contract amendment.

Option 1

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

OR

Option 2

The Contracting Authority may exercise the option at any time before _____ (insert date) by sending a written notice to the Contractor.

OR

Option 3

The Contracting Authority may exercise the option within _____ (insert the number of days or months) after contract award by sending a written notice to the Contractor.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Remark to Contracting Authority: Choose one of the following general conditions for the resulting contract.

3.1 General Conditions

2010A (2014-03-01), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

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OR

2010B (2014-03-01), General Conditions - Professional Services (Medium Complexity) apply to and form part of the Contract.

OR

2010C (20143-03-01), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

3.2 Warranty Period

Section _____ of general conditions _____ is amended by replacing the period of twelve (12) months by twenty-four (24) months.

All other provisions of the warranty section remain in effect.

Remark to Contracting Authority: If applicable, use the appropriate supplemental general conditions. When more than one supplemental general conditions apply to the requirement, the contracting authority must identify the supplemental general conditions in ascending numerical sequence based on the identification number.

3.2 Supplemental General Conditions

_____ (*insert number, date and title*), Supplemental General Conditions apply to and form part of the Contract.

3.3 SACC Manual Clauses

SACC Reference	Section	Date
A0301C	Military Aviation Replacement Parts - Maintenance of Records	2007-05-25
A9131C	Controlled Goods Program	2011-05-16
B4060C	Controlled Goods	2011-05-16
C2800C	Priority Rating Use with DND Requirements Estimated at +50K USD	2013-01-28
C2801C	Priority Rating - Canadian Contractors Use with DND Requirements Estimated at +50K USD	2011-05-16

Remark to Contracting Authority: Use SACC Manual clause A9022C in contracts for services and in conjunction with clause A9009C if the contract will contain option periods. Use the clause "Delivery Date" in contracts for goods.

4. Term of Contract

4.1 Period of the Contract

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OR

4.1 Delivery Date

All the deliverables must be received on or before _____ (Delivery as offered and as accepted will be inserted at contract award).

Remark to Contracting Authority: If applicable, insert in full text SACC Manual clause A9009C in conjunction with the clause "Period of the Contract" for service contracts only. Delete this clause if it is not applicable.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to _____ additional _____ year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least _____ calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

(Name of Contracting Authority)

(Title)

Public Works and Government Services Canada
Acquisitions Branch
Logistics, Electrical, Fuel and Transportation Directorate
"HN" Division
7B3, Place du Portage, Phase III
11 Laurier Street
Gatineau, QC, K1A 0S5

Telephone: (819) xxx-xxxx
Facsimile: (819) xxx-xxxx
E-mail address: Fill in@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must

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not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

Remark to Contracting Authority: If applicable, use the following clause and fill in at contract award only. If the term "Technical Authority" is to be used instead, use SACC Manual clause A1030C.

5.? Project Authority

The Project Authority for the Contract is:

Name: will be inserted at contract

Title: will be inserted at contract

Telephone: (xxx) xxx-xxxx

Facsimile: (xxx) xxx-xxxx

E-mail:will be inserted at contract

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.? Technical Authority

The Technical Authority for the Contract is:

Name: will be inserted at contract

Title: will be inserted at contract

Telephone: (xxx) xxx-xxxx

Facsimile: (xxx) xxx-xxxx

E-mail:will be inserted at contract

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.? Contractor's Representative

Name and telephone number of the person responsible for:

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General Enquiries

Name: will be inserted at contract
Telephone: will be inserted at contract
Facsimile: will be inserted at contract
E-mail: will be inserted at contract

Delivery Follow-up

Name: will be inserted at contract
Telephone: will be inserted at contract
Facsimile: will be inserted at contract
E-mail: will be inserted at contract

Remark to Contracting Authority: Insert in full text SACC Manual clause A3025C, if applicable, to assist client departments in identifying contracts with former public servants and reporting this information in their Proactive Disclosure of Contracts. Renumber subsequent sections as applicable

6. Proactive Disclosure of Contracts with Former Public Servants

Remark to Contracting Authority: Insert the appropriate SACC Manual clauses or approved clauses related to the basis of payment, limitation of expenditure, method of payment, audit and taxes not covered in the general conditions. Consult sections entitled "Period of Payment" and "Interest on Overdue Accounts" of the applicable general conditions before adding clauses to ensure there is no redundancy in the document.

6. Payment

Remark to Contracting Authority: Consult subsection 5-C of the SACC Manual for clauses on basis of payment applicable to the requirement. Additional or alternate clauses may be added, as applicable.

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a **firm unit prices OR firm lot prices**, as specified in the **contract OR in Annex ___** for a cost of \$ _____ (insert the amount at contract award). Customs duties are **included OR excluded OR subject to exemption** and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Remark to Contracting Authority: Use the following clause in all requirements where Electrical Bulk Cables are being procured.

6.1.1 Reels and Lags - Deposit

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1. A deposit will be paid by the client department or agency on reels and lags as follows:

Reels \$ _____ Types/Size _____
Lags \$ _____ Types/Size _____

2. The deposit is refundable in full on reels and lags that are returned to the factory transportation costs prepaid and in good condition, within twelve (12) months from the date of shipment.
3. For each month over twelve (12) months, up to and including the 22nd month, a deduction of 5 percent by month will be made from the deposit, provided the reel or lag is returned to the factory transportation costs prepaid and in good condition.
4. After the 22nd month, 50 percent of the deposit is refundable for a reel or lag that is returned to the factory transportation costs prepaid and in good condition.

Remark to Contracting Authority: Insert in full text SACC Manual clause C6001C for any contract except firm price and ceiling price contracts. Alternatively, include by reference clause C6000C for firm price and ceiling price contracts.

6.2 Limitation of Expenditure (contracts with a limitation of expenditure)

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. Customs duties are _____ (insert "included", "excluded" or "subject to exemption") and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date, or
 - (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

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3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

OR

6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

Remark to Contracting Authority: Insert SACC Manual clauses related to method of payment. Examples of clauses to insert in full text: H1003C, H3009C, H4012C. Examples of clauses to include by reference: H1000C, H1001C, H1008C, H3010C, H3028C. This is not an exhaustive list of examples.

6.3 (Insert title of applicable clause)

(Insert applicable clause in full text)

OR

6.3 Single Payment or Multiple Payments

SACC Manual clause H1000C (2008-05-12) Single Payment

OR

SACC Manual clause H1001C (2008-05-12) Multiple Payments

6.4 SACC Manual Clauses

SACC Reference	Section	Date
C0100C	Discretionary Audit - Commercial Goods and/or Services Non competitive +50K	2010-01-11
C0101C	Discretionary Audit - Non-commercial Goods and/or Services Non competitive +50K	2010-01-11
C2608C	Canadian Customs Documentation +250K and DND is importer	2012-07-16
C2610C	Customs Duties - Department of National Defence - Importer +250K	2007-11-30
C2611C	Customs Duties - Contractor Importer +250K	2007-11-30
C5201C	Prepaid Transportation Costs DND responsible for shipping	2008-05-12
D0050C	End User Certificate DND	2007-05-25
G1005C	Insurance	2008-05-12

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(Remark to Contracting Authority: Use the following clause when there is specific insurance requirements in the contract. Use clause G1005C above when there is no specific insurance requirement in the contract.)

6.4.1 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex _____. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.5 Exchange Rate Fluctuation Adjustment

1. The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.

2. For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:

$$\text{Adjustment} = \text{FCC} \times \text{Qty} \times (i_1 - i_0) / i_0$$

where formula variables correspond to:

FCC

Foreign Currency Component (per unit)

i0

Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])

i1

exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])

Qty

quantity of units

4. The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
5. For goods, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the goods were delivered. For services, the exchange rate for adjustment will be the noon rate on the last business day of the month for which the services were performed. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.
6. The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments.
7. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form PWGSC-TPSGC 450 (i.e. $[i_1 - i_0] / i_0$).
8. Canada reserves the right to audit any revision to costs and prices under this clause.

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7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Instruction to contracting officers: Use the following paragraph when invoices must be accompanied by supporting documents. The documents listed are examples only and must be revised to reflect the requirement. Delete this paragraph if no supporting documents are required.

Each invoice must be supported by:

- (a) a copy of time sheets to support the time claimed;
- (b) a copy of the release document and any other documents as specified in the Contract;
- (c) a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
- (d) a copy of the monthly progress report.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

OR

- (a) one (1) copy must be forwarded to the consignee.
- (b) The original and one (1) copy must be forwarded to the following address for certification and payment.

National Defence Headquarters
MGen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON
K1A 0K2
Attention: _____.

- (c) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

Department of Public Works and Government Services
"HN" Division
7B3 Place du Portage, Phase III

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11 Laurier Street
Gatineau, QC
K1A 0S5
Attention: _____

Instruction to contracting officers: Insert additional distribution as applicable.

7.1 Payment of Invoices by Credit Card

The credit card _____ is accepted.

OR

The credit cards _____ and _____ are accepted.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

*Remark to Contracting Authority: For requirements made on behalf of a Department or Agency subject to the FCP, with a contract value at **\$1,000,000 and above**, Applicable Taxes included, insert the following paragraph. Delete the following paragraph and renumber accordingly, for requirements with a contract value **below** \$1,000,000 **or** if the Department or Agency is not subject to the FCP.*

8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

8.3 SACC Manual Clauses

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SACC Reference	Section	Date
A3000C	Aboriginal Business Certification	2011-05-16
A3060C	Canadian Content Certification	2008-05-12

Remark to Contracting Authority: *Ensure the applicable law selected by the proposed contractor, or in the absence of such selection, the law indicated in the bid solicitation, is inserted in the blank. The bidder, as instructed, will be able to propose a change to the applicable laws in its bid. For the French version of the clause, the term "in" was not translated because there is no such common term in French for all the provinces and territories. Therefore, for the French version of the clause, the word "en" must be added in front of Alberta, Colombie-Britannique, Saskatchewan, Ontario and Nouvelle-Écosse; the word "au" in front of Manitoba, Québec, Nouveau-Brunswick, Yukon and Nunavut; the word "à" in front of Terre-Neuve-et-Labrador and l'Ile-du-Prince-Édouard, and the words "dans les" in front of Territoires du Nord-Ouest.*

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*)

Remark to Contracting Authority: *The order of documents shown below reflects current policy and Legal advice. The contracting authority must amend the list to reflect the applicable documents and list the annexes in order of priority, as applicable.*

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) _____ (*insert number, date and title*) supplemental general conditions;
- (c) 2010A or 2010B or 2010C (2014-03-01) General Conditions - Goods, Professional Services, Services (Medium Complexity);
- (d) Annex X, Statement of Work **OR** Requirement;
- (e) Annex X, Security Requirements Check List (*if applicable*);
- (f) Annex X, Federal Contractors Program for Employment Equity - Certification (*if applicable*);
- (g) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*)

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Remark to Contracting Authority: If applicable, use the following clause when the requirement is a defence contract as defined in the Defence Production Act.

11. Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

Remark to Contracting Authority: If applicable, include by reference additional SACC Manual clauses not belonging under existing articles. Examples of clauses to include by reference: A9062C, A9131C, B1501C, B4030C, B4031C, B7500C, etc.

12. SACC Manual Clauses (These clauses apply to DND only)

SACC Reference	Section	Date
D5545C	ISO 9001:2008 - Quality Management Systems - Requirements (Quality Assurance Code C)	2010-08-16
D5540C	ISO 9001:2008 Quality Management Systems - Requirements (Quality Assurance Code Q)	2010-08-16
D5510C	Quality Assurance Authority (Department of National Defence) - Canadian-based Contractor	2012-07-16
D5515C	Quality Assurance Authority (Department of National Defence) - Foreign-based and United States Contractor	2010-01-11
D5606C	Release Documents (Department of National Defence) - Canadian-based Contractor	2012-07-16
D5605C	Release Documents (Department of National Defence) - United States-based Contractor	2010-01-11
D5604C	Release Documents (Department of National Defence) - Foreign-based Contractor	2008-12-12

12.1 NATO Commercial and Government Entity Code (NCAGE) Traceability

Material supplied for the items specified in this contract is subject to investigation by Canada. Material which can neither be demonstrated by the contractor as having originated directly from the NCAGE specified for the item in this contract, nor as supplied with the specific written permission of this specified NCAGE, are subject to the following action by Canada.

Canada may either:

- (a) terminate the contract for default with respect to that item, return the item to the Contractor at the Contractor's risk and expense, and demand and receive from the Contractor (who shall forthwith so pay) all procurement and other costs incurred by

Canada, including any increased costs required for the purpose of expediting production;
or

- (b) retain the item, and demand and receive from the Contractor (who shall forthwith so pay) the difference between the Contractor's costs relating to the item, as determined by Canada, and the costs which, in Canada's opinion, the Contractor would have incurred had it obtained and supplied an item which did not differ in any way from that specifically required under the contract.

12.2 Release Documents - Distribution (Use with QAC Q)

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- a. One (1) copy mailed to consignee marked: "Attention: Receipts Officer";
- b. Two (2) copies with shipment (in a waterproof envelope) to the consignee;
- c. One (1) copy to the Contracting Authority;
- d. One (1) copy to:

National Defence Headquarters
Mgen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON, K1A 0K2
Attention: _____

- e. One (1) copy to the Quality Assurance Representative;
- f. One (1) copy to the Contractor; and
- g. For all non-Canadian contractors, one (1) copy to:

DQA/Contract Administration
National Defence Headquarters
Mgen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON, K1A 0K2
E-mail: ContractAdmin.DQA@forces.gc.ca.

13. SACC Manual Clauses (Delivery)

SACC Reference	Section	Date
D2000C	Marking	2007-11-30
D2001C	Labelling	2007-11-30
D6010C	Palletization DND Depot	2007-11-30
D2025C	Wood Packaging Materials Overseas shipping	2013-11-06

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D3010C	Dangerous Goods/Hazardous Products	DND	2012-07-16
D3015C	Dangerous Goods/Hazardous Products	Civilian	2007-11-30
B1505C	Shipment of Hazardous Materials	DND and Civilian	2006-06-16
D9002C	Incomplete Assemblies		2007-11-30

13.1 Shipping Instructions - Delivery at Origin

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Free on Board (Origin) common carrier _____ (insert place of destination) for shipments from the United States government, or
- (b) FCA Free Carrier _____ (insert the named place, e.g. Contractor's facility) Incoterms 2000 for shipments from a commercial contractor.

13.? Shipping Instruction - Prepaid

The Contractor shall ship prepaid. Unless otherwise directed, delivery shall be made by the most economical means. Shipping charges shall be shown as a separate item on the Contractor's invoice.

13.? Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- (a) Free on Board (Destination) common carrier _____ (insert the place of destination) for shipments from the United States government; or
- (b) Delivered Duty Paid (DDP) _____ (insert the named place of destination) Incoterms 2000 for shipments from a commercial contractor.

13.? Preparation for Delivery - Canadian-based Contractor (When not D3016C/D3018C)

1. Preservation and packaging for items _____ must be in accordance with the Canadian Forces packaging specification D-LM-008-001/SF-001, and must be marked to D-LM-008-002/SF-001. Form Level B "PKG DATA FORM REQD" must be in accordance with D-LM-008-011/SF-001.
2. Packaging data forms previously approved by Canadian authorities are acceptable.

3. Approved coded packaging data is shown immediately below the description of the item to which it applies. Where no data is shown, the Contractor must submit a packaging data form for approval.

13.? Preparation for Delivery (D3016C)

The Contractor must prepare item(s) _____ for delivery in accordance with the latest issue of the Canadian Forces packaging specifications _____. (Insert one of the following options as applicable)

- (a) D-LM-008-015/SF-000, Piezoelectric Crystals;
- (b) D-LM-008-026/SF-001, Preformed Packing, Gaskets or Seals (rubber natural/synthetic, cork, asbestos or leather);
- (c) D-LM-008-027/SF-001, Small Arms Weapons;
- (d) D-LM-008-030/SF-001, Hose, Rubber, Plastic, Fabric or Metal (including tubing) and Fittings, Nozzles and Strainers;
- (e) D-LM-008-033/SF-000, Maritime Bearings, Matched Sets;
- (f) D-LM-008-035/SF-001, Electrostatic Discharge Protective Packaging - Electronic Parts, Assemblies and Equipment;
- (g) D-LM-008-037/SF-000, Antifriction Bearings (other than instrument precision bearings).

13.? Preparation for Delivery (D3018C)

The Contractor must prepare item number(s) _____ for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification D-LM-008-036/SF-000, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item number(s) _____ in quantities of _____ (insert a mandatory quantity per unit pack or "up to a maximum of 100") by package.

13.? Shelf Life

The Contractor must ensure that item(s) _____ (insert the applicable item number) will contain 75 percent of the authorized shelf life as listed in CFTO D-05-001-001/SF-000 at date of delivery to the Department of National Defence.

OR (For submarine spares containing elastomeric materials)

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The Contractor must ensure that item(s) _____ (insert the applicable item number) will contain 75 percent of the authorized shelf life as listed in ISO 2230 at date of delivery to the Department of National Defence.

13.? Package Markings - Additional

1. The Contractor must ensure that in addition to the required interior and exterior package markings, the following information is provided _____ (contracting officer to insert "for item(s) _____" when the information is not required for all items).

Contracting officer is to insert all applicable information in the second blank of paragraph 1:

- (a) specification number;
 - (b) manufacturer's name;
 - (c) drawing number;
 - (d) batch or lot number;
 - (e) qualification number;
 - (f) cure date of rubber components;
 - (g) data required by the contract or by the commodity specification;
 - (h) date of manufacture;
 - (i) date of repair or overhaul;
 - (j) name of repair or overhaul contractor;
 - (k) modification status;
 - (l) serial number ; and
 - (m) expiration date of shelf life.
2. These markings must be applied and positioned in accordance with Canadian Forces Packaging Specification D-LM-008-002/SF-001.

13.? Shipping - Scheduling

The Contractor must deliver the goods to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.

- (a) 7 CF Supply Depot Lancaster Park
Edmonton, Alta
Telephone: 780-973-4011, ext. 4524
- (b) 25 CF Supply Depot Montreal
Montreal, Qué.

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Telephone: 1-866-935-8673 (toll free), or
514-252-2777, ext. 2363 / 4673 / 4282

- (c) 2B1 CF Esquimalt
Esquimalt, B.C.
Telephone: 250-363-4963

- (d) 7H1 CF Halifax
Halifax, N.S.
Telephone: 902-427-1441