

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5

Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Electronic Information Technology Professional Srv
Div/Div des srv professionnels en technologie de
l'information électronique
11 Laurier St. / 11 rue Laurier
Portage III 0A1 - 1
Gatineau
Québec
K1A 0S5

Title - Sujet SBIPS (Solutions Based Informatics)	
Solicitation No. - N° de l'invitation EN537-05IT01/H	Date 2014-06-05
Client Reference No. - N° de référence du client EN537-05IT01	Amendment No. - N° modif. 001
File No. - N° de dossier 002ei.EN537-05IT01	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$SEI-002-27642	
Date of Original Request for Supply Arrangement 2014-05-15 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-06-25	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Lafrance, Sylvie	Buyer Id - Id de l'acheteur 002ei
Telephone No. - N° de téléphone (866) 930-4667 ()	FAX No. - N° de FAX (819) 956-7827
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: As per contract	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

SOLICITATION AMENDMENT 001

A: MODIFICATIONS 1, 2, 3 and 4

B: QUESTIONS AND ANSWERS

A:

Modification #1:

Delete the following:

The third paragraph under Part 3: Arrangement Preparation Instructions

Section II Certifications: For the certifications as detailed in Component 1, Part 5 and Attachment E, a Print copy of the Certification or submission through the DCC, as specified in the Submission Grid (below).

Insert the following:

Section II Certifications: For the Certifications as detailed in Component 1, Part 5, a print copy of the certification or submission through the DCC, as specified in the Submission Grid (below).

Modification #2:

Under Annex A to the SBIPS Supply Arrangement, SBIPS Stream # 3 of Expertise and Definitions:

Delete the following:

3. ELECTRONIC SERVICES DELIVERY

Services that use electronic transaction and management technology to facilitate access to government services. These services can include payment of financial benefits, prescribed benefits/services, provision of non-financial information, time and attendance tracking, and a myriad of other applications such as web-hosting. It is an electronic means of providing access to the services and benefits that government agencies provide to citizens, residents, employees, and those entities with which government business is conducted.

Insert the following:

3. ELECTRONIC SERVICES DELIVERY

Services that use electronic transaction and management technology to facilitate access to outside clients. These services can include payment of financial benefits, prescribed benefits/services, provision of non-financial information, time and attendance tracking, and a myriad of other applications such as web-hosting. It is an electronic means of providing access to the services and benefits that government agencies provide to citizens, residents, employees, and those entities with which government business is conducted.

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EN537-05IT01

Amd. No. - N° de la modif.

001

File No. - N° du dossier

002eiEN537-05IT01

Buyer ID - Id de l'acheteur

002ei

CCC No./N° CCC - FMS No/ N° VME

Modification #3:

The Mandatory Criteria Section of the DCC under Tier 1 and Tier 2 will be modified to reflect the following:

Tier 1:

The total cumulative value for this Stream must be \$1500000 or more, excluding all taxes, to be considered within this Tier.

Tier 2:

The total cumulative value for this Stream must be \$6000000 or more, excluding all taxes, to be considered within this Tier.

Modification #4:

Under Part 5:

Delete the following:

5.1.2. HOLDER RESPONSIBILITY STATEMENT (ALL SUPPLIERS):

ALL supplier's should sign and submit the following "Holder Responsibility Statement" with the hard copy of their arrangement to the Bid Receiving Unit by the submission due date indicated in SBIPS RFSA page 1.

We certify that all statements made with regard to these requirements are accurate and factual, and we are aware that the Department of Public Works and Government Services Canada reserves the right to verify any information provided in this regard. Untrue statements may result in the Supplier's arrangement being declared non-compliant in its entirety, current SBIPS SA Holders becoming ineligible to receive further solicitations, and any other action which Canada may consider appropriate.

SIGNATURE: _____ DATE: _____

Print Name: _____

Legal Name of Supplier : _____

(ALL SUPPLIERS: Print, sign, and submit this certification with the hard copy of your arrangement)

Insert the following:

5.1.2. SUPPLIER'S STATEMENT (ALL SUPPLIERS):

ALL suppliers should sign and submit the following "Supplier's Statement" with a hard copy of their arrangement to the Bid Receiving Unit by the submission due date indicated in SBIPS RFSA Page 1.

We certify that all statements made with regard to these requirements are accurate and factual, and we are aware that the Department of Public Works and Government Services Canada reserves the right to verify any information provided in this regard. Untrue statements may result in the Supplier's arrangement being declared non-compliant in its entirety, current SBIPS SA Holders becoming ineligible to receive further solicitations, and any other action which Canada may consider appropriate.

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EN537-05IT01

File No. - N° du dossier

002eiEN537-05IT01

CCC No./N° CCC - FMS No/ N° VME

SIGNATURE: _____ DATE: _____

Print Name: _____

Legal Name of Supplier : _____

(ALL SUPPLIERS: Print, sign, and submit this certification with a hard copy of your arrangement)

B:

Questions and Answers:

Q 1:

Is there a deadline for completing our response to the current SBIPS RFSA re-competition using PWGSC's new Data Collection Component (DCC) in the Common Professional Services System (CPSS)?

A 1:

The actual deadline is currently 25 June 2014.

Q 2:

I was asked to be part of a Joint Venture member, which I do meet the timeline of 3 years in business and insurance.

My question is do all Joint Venture members have to have had a volume of sales of at least \$250,000 CDN in the last fiscal year, or is it the one member of the Joint Venture that is signing off the financial declaration?

"The Supplier" is the Joint Venture Team, so we would be compliant if only one of the three members had a volume of sales of at least \$250,000 CDN?

Please advise.

M.1 Financial Declaration

The Supplier must have earned a gross business volume in sales of at least \$250,000 CDN in the last fiscal year ending not more than twelve months immediately prior to the date of the submission due date in article 1.4.2. To demonstrate this requirement, the Supplier must provide in its arrangement, a financial declaration from either its Chief Financial Officer, Chief Executive Officer or the supplier's duly authorized representative. The Supplier should:

a) Complete in the Data Collection Component (DCC) of CPSS, Print from the DCC of CPSS, sign and submit the M.1 Financial Declaration with the hard copy of its arrangement to the Bid Receiving Unit by the submission due date indicated in Article 1.4.2 for which the arrangement is submitted.; or

b) Provide for this mandatory the Grandfather Certification in Part 5 of this solicitation if the Supplier was issued a SBIPS Supply Arrangement under SBIPS EN537-05IT01/G and does not wish to modify its qualification against this criterion; or

c) Provide the information M.1, a) above if the Supplier was issued a SBIPS Supply Arrangement under SBIPS EN537-05IT01/G and wishes to modify its qualification against this criterion.

The Supplier acknowledges that the PWGSC reserves the right to verify that this Financial Declaration was true as of the submission due date by requesting additional financial information from the Supplier or by other means, at any time prior to supply arrangement award or during their performance, and that untrue statements may result in the arrangement being declared non-responsive or any other action which the Minister may consider appropriate, including the suspension, withdrawal or set-aside of the Supplier's arrangement once a supply arrangement has been awarded.

If the Supplier is a joint venture, the Declaration should be provided by at least one member of the joint venture.

A 2:

Yes, if the Supplier is a joint venture, the Declaration should be provided by at least one member of the joint venture.

Q 3:

We are a current SBIPS SA Holder and have the following question for the above referenced procurement:

Part 3: Arrangement Preparation Instructions, section 3.1.4 Submission Grid

Question: The Submission Grid refers to a Supplier's Statement. Would Canada clarify where we can find this Supplier Statement? Is it the same as the Holder Responsibility Statement referenced in section 5.1.2 of Part 3?

A 3:

Please refer to Modification #4 of this Solicitation Amendment.

Q 4:

We would like to clarify that the 'Supplier's statement' as outlined in the table on pages 16 and 17 is the same as the 'Holder Responsibility Statement' required in the certifications and within the DCC. If this is something different could you please indicate what is required?

A 4:

Yes, it is the same. Please refer to Modification #4 of this Solicitation Amendment.

Q 5:

I have been reviewing the information, pertaining to the RFSA process. I have a few questions that I would like to ask:

1) In the mandatory evaluation criteria M.2: Minimum years in business, it refers to the same legal entity as being in business or a minimum of Three Years. Our corporate name changed in 2014-02-28. Does this mean we do not qualify for the SBIPS RIFSA submission process?

2) Mandatory M3.B: Total cum. value of three (3) projects must be \$1.5 Million or more, excluding taxes for Tier 1 Is this for one fiscal year?

A 5:

- 1) If the Supplier has been incorporated or otherwise created less than three years before the submission due date for which the arrangement is submitted, as the result of a corporate change under which it has in law assumed all of the assets, undertaking, operational capability, skills and resources of other legal entities, Canada will consider the three year minimum requirement to be met if the Supplier demonstrates to Canada's satisfaction that:
- (a) the Supplier has been incorporated or otherwise created as the result of a corporate change under which it has in law assumed all of the assets, undertaking, operational capability, skills and resources of other legal entities;
 - (b) each of the other legal entities carried on business, uninterrupted and in the normal course, for at least three years;
 - (c) the Supplier has carried on the business of all of the other legal entities in the normal course, uninterrupted from and after the date of the corporate change;
 - (d) the corporate change was solely for tax or other purposes unrelated to the business of the other legal entities and does not affect the ability of the Supplier to carry on the business that had been carried on by the other legal entities; and
 - (e) the Supplier, as at the date of the submission due date for which the arrangement is submitted, maintains the same assets, undertaking, operational capability, skills and resources as the other legal entities had maintained before the corporate change.

In these circumstances, Canada may require from the Supplier an unqualified legal opinion from an independent law firm stating that the Supplier meets all of the above requirements. Canada reserves the right to require other detail and material to verify that the above requirements are met. If Canada is not satisfied that the above requirements have been met, the Supplier's arrangement will be considered non-responsive. Canada reserves the right to request proof of any information provided by the Supplier. If the information cannot be validated, the Supplier's arrangement will be considered non-responsive.

- 2) Please refer to M.3f. Each of the three projects submitted must have been completed within the last three (3) years prior to the RFSA submission due date. The end date of the project must fall within the three year period.

Q 6:

1. on Page 16 of 57 in the table under Section 3.1.4, there is a reference to a Supplier's statement required in both the DCC and Hard Copy. Can you please confirm this reference to Supplier's Statement is actually referring to section 5.1.2. HOLDER RESPONSIBILITY STATEMENT (ALL SUPPLIERS).

2. on Page 15 of 57 in the table under Section 3.1.1, in the third paragraph there is a reference to Attachment E. We could not find Attachment E in any of the published materials. If available, would you please provide Attachment E?

A 6:

1. Please refer to A 3: of this solicitation amendment.

2. Please see Modification #1 of this solicitation amendment.

Q 7:

1. Can you please clarify the SBIPS reference requirement. If we provide 3 project references totalling more than \$6M for Tier 2, do we automatically qualify for Tier 1?

2. Put differently, we are trying to understand how many project references we need to provide for each work stream. If we wish to qualify for the Business Transformation work stream at both the Tier 1 and Tier 2 levels, do we simply need to provide Three Tier 2 project references? Or, do we need to provide three Tier 1 project references and 3 Tier 2 project references?

A 7:

1. Yes, you automatically qualify for Tier 1.
2. Only 3 project references totalling more than \$6M are required to qualify for Tier 1 and Tier 2.

Q 8:

We have a question with respect to the definition of Stream 3 ELECTRONIC SERVICES DELIVERY.

RE: Annex A, SBIPS Streams of Expertise and Definitions

Services that use electronic transaction and management technology to facilitate access to government services. These services can include payment of financial benefits, prescribed benefits/services, provision of non-financial information, time and attendance tracking, and a myriad of other applications such as web-hosting. It is an electronic means of providing access to the services and benefits that government agencies provide to citizens, residents, employees, and those entities with which government business is conducted.

Our question relates to the first sentence, "Services that use electronic transaction and management technology to facilitate access to government services." Would PWGSC please change the wording of this sentence to the following? "Services that use electronic transaction and management technology to facilitate access to the outside client's services." Our intention is the rest of the definition can remain intact.

We ask this question based on questions and answers that transpired from solicitation EN537-05IT01/D. Amendment 13, Q&A 217 is listed below for convenience.

Q217. As per Annex B to Part II, page 4 of 12, the description of the services within this Domain of Expertise (Electronic Services Delivery) specifically refers to 'access to government services'.

This is the only Domain of Expertise that refers to 'government'. Is it your intention to limit project references for this Domain to those related to 'government services' or would reference projects for private sector companies and organizations be acceptable as well?

A217. No, the Crown does not intend to limit the project references in the Electronic Services Delivery domain. Reference projects for SBIPS provided to an outside entity will be considered in order to qualify under this RFSA.

A 8:

Please refer to Modification #2 of this solicitation amendment.

Q 9:

We are submitting to add 2 additional streams to our current SBIPS SA and have the following question relating to qualifying projects.

We currently have multi year contracts with multiple resources working at client sites. Clients typically develop standalone projects within these contracts (complete with deliverables and timeframe for delivery).

Provided we clearly delineate/validate individual solutions-based projects (with specific completion timeframes and deliverables) within a larger contract, please confirm that these projects may serve as qualifying reference projects for SBIPS.

A 9:

Yes, if the deliverables completed by the Supplier are to provide a complete solution to the client.

Q 10:

Hello, here are some questions for SBIPS (Solutions Based Informatics) (EN537-05IT01/H) credentials?

- 1. In the Mandatory Criteria Section of the DCC under Tier 2, it indicates that each project must have a value of over \$6,000,000; however in the SBIPS RFSA, it indicates that the total stream value (of all 3 projects) must be over \$6,000,000. Can the Crown please confirm that the stream value must be greater than \$6,000,000 and not each individual project?**
- 2. Part 3.1.1, Page 15 discusses the requirement of Section II: Certifications. It directs suppliers to refer to "Component 1, Part 5 and Attachment E" for the required certifications. However, there does not seem to be an Attachment E in the SBIPS RFSA. Can the Crown please clarify?**
- 3. Annex C includes a Client Satisfaction Form. However, there is no instructions regarding this document. Is this form required to be completed? If so, can the Crown please provide instructions and requirements for Annex C – Client Satisfaction Form?**
- 4. Section 5.2.1 on page 22 discusses the Aboriginal Business Certification and in parentheses indicates that this is required by All Suppliers. Can the Crown please**

confirm that there is no action required from bidders who are not seeking to qualify for an Aboriginal Supply Arrangement? And as such this form does not need to be submitted by all suppliers?

- 5. For current streams that the Vendor is qualified under SBIPS, the vendor does not need re- submit its credentials??**

A 10:

1. Please refer to Modification #3 of this solicitation amendment.
 2. Please refer to Modification #1 of this solicitation amendment.
 3. Annex C is for client use only.
 4. If you answered No in the DCC under Certifications, Aboriginal Supplier, Do you wish to declare as an Aboriginal Supplier, no further action is required.
 5. All existing Suppliers must submit a response to the SBIPS RFSA Re-Competition solicitation. All existing Suppliers need to identify in the DCC those streams for which they are Technically Compliant as "Currently Offered". Should they wish to provide services to other Streams of Expertise, the submission will need to indicate these as "Newly Offered" and follow the instructions in the RFSA and DCC to provide an arrangement for these streams.
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