

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government Services Canada/Réception des soumissions Travaux publics et Services gouvernementaux Canada
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

Request For a Standing Offer
Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Western Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Title - Sujet Miscellaneous Kitchen Implements	
Solicitation No. - N° de l'invitation W0118-150001/A	Date 2014-06-12
Client Reference No. - N° de référence du client W0118-150001	GETS Ref. No. - N° de réf. de SEAG PW-\$WPG-205-9031
File No. - N° de dossier WPG-4-37020 (205)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-07-23	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Beaudette, Monique	Buyer Id - Id de l'acheteur wpg205
Telephone No. - N° de téléphone (204)983-6676 ()	FAX No. - N° de FAX (204)983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE CFB SHILO SHILO Manitoba ROK2A0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W0118-150001/A

Amd. No. - N° de la modif.

File No. - N° du dossier

WPG-4-37020

Buyer ID - Id de l'acheteur

wpg205

CCC No./N° CCC - FMS No/ N° VME

W0118-150001

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

2. Summary

The Department of National Defence (DND), Canadian Forces Base (CFB) Shilo, Shilo, Manitoba, has a requirement for a Regional Individual Standing Offer (RISO) for the supply and delivery of miscellaneous kitchenware, on an as and when required basis during the period of the Standing Offer. The kitchenware includes, but is not limited to,

food scales, steamers, pots, strainers, mixing bowls, whips, tongs, knives, turners, spoons, etc. The Standing Offer will be valid for a period of one year, with the option to extend for two additional one-year periods.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014-03-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (1 hard copy)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the "Annex B, Basis of Payment". The total amount of Applicable Taxes must be shown separately.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____
Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

- (a) Ability to perform the full scope of the work as described in Annex "A" Requirement.
- (b) Provision of pricing as per the instructions in Annex "B" Basis of Payment.

1.2 Financial Evaluation

1.2.1 SACC Manual Clause M0222T Evaluation of Price 2013-04-25

2. Basis of Selection

- 2.1 An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

1. Certifications Required Precedent to Issuance of a Standing Offer

1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions 2006. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

- 1.1** The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2014-03-01) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority. The quarterly reporting periods are defined as follows:

1st quarter: August 1 to October 31;
2nd quarter: November 1 to January 31;
3rd quarter: February 1 to April 30;
4th quarter: May 1 to July 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from _____ to _____ inclusive.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) additional one (1) year period, from _____ to _____ under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority _____ days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Monique Beaudette
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Suite 100-167 Lombard Avenue
P.O. Box 1408
Winnipeg, MB R3C 2Z1

Telephone No.: (204) 983-6676 Facsimile No.: (204) 983-7796
E-mail address: *monique.beaudette@pwgsc-tpsgc.gc.ca*

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is: **TBD**

Name: _____
Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - _____

Facsimile: ____ - ____ - _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative

Name: _____

Telephone: _____

Facsimile: _____

E-mail: _____

6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: the Department of National Defence, CFB Shilo (A contact is to be named at date of standing offer).

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$TBD** (Applicable Taxes included).

9. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **\$TBD** unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever

comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-03-01), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2029 (2014-03-01), General Conditions - Goods or Services (Low Dollar Value) ;
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Usage Report;
- h) the Offeror's offer dated _____ (*insert date of offer*)

11. Certifications

11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11.2 SACC Manual Clauses

M3000C	Price Lists	2006-08-15
D5328C	Inspection and Acceptance	2007-11-30

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Condition

2029 (2014-03-01), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

Section 12 Interest on Overdue Accounts, of 2029 (2014-03-01), General Conditions - Goods or Services (Low Dollar Value) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s) as specified in Annex B for a cost of \$ TO BE DETERMINED AT TIME OF CONTRACT AWARD. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Limitation of Price

SACC *Manual* clause C6000C (2011-05-16) Limitation of Price

4.3 SACC Manual Clauses

A9006C	(2012-07-16)	Defence Contract
H1000C	(2008-05-12)	Single Payment
C2000C	(2007-11-30)	Taxes – Foreign –based Contractor
C2605C	(2008-05-12)	Canadian Custom Duty and Sales Tax – Foreign-Based Contractor

4.4 Payment by Credit Card

The following credit cards are accepted: TBD and TBD.

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

7. SACC Manual Clauses

B1501C	(2006-06-16)	Electrical Equipment
B7500C	(2006-06-16)	Excess Goods
A9062C	(2011-05-16)	Canadian Forces Site Regulations

ANNEX "A"
REQUIREMENT

The Department of National Defence, Canadian Forces Base Shilo, Shilo, Manitoba, has a requirement for the supply and delivery of miscellaneous kitchenware, as required during the period of the Standing Offer. The kitchenware requirement includes, but is not limited to, food scales, steamers, pots, strainers, mixing bowls, whips, tongs, knives, turners, spoons, etc. In accordance with the terms and conditions detailed herein. This requirement does not include appliances or equipment requiring setup and/or installation.

Shipments shall be consigned FOB destination including all delivery and offloading charges to:

Department of National Defence
CFB Shilo
Shilo, Manitoba, Canada
R0K 2A0

ANNEX "B"

BASIS OF PAYMENT

The Contractor will be paid its costs reasonably and properly incurred in the performance of the Work in accordance with the following:

A) STANDING OFFER PERIOD: One year from date of issuance

Goods are to be priced in accordance with your current published price on date of order less a discount of _____% excluding GST. GST to be shown as an item on the invoice.

OR

Items at laid-down cost* plus mark-up of _____% excluding GST. GST to be shown as a separate item on the invoice. (Items and mark-up** to be shown on invoice.)

B) STANDING OFFER OPTION PERIOD: Estimated August 1st, 2015 to July 31, 2016

Goods are to be priced in accordance with your current published price on date of order less a discount of _____% excluding GST. GST to be shown as an item on the invoice.

OR

Items at laid-down cost* plus mark-up of _____% excluding GST. GST to be shown as a separate item on the invoice. (Items and mark-up** to be shown on invoice.)

C) STANDING OFFER OPTION PERIOD: Estimated August 1st, 2016 to July 31, 2017

Goods are to be priced in accordance with your current published price on date of order less a discount of _____% excluding GST. GST to be shown as an item on the invoice.

OR

Items at laid-down cost* plus mark-up of _____% excluding GST. GST to be shown as a separate item on the invoice. (Items and mark-up** to be shown on invoice.)

* Laid Down Cost is defined as the cost incurred by a vendor to acquire a specific product or service for resale to the government. This includes the supplier's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage, but excludes the GST.

**Mark-up is defined as the difference between the vendor's laid-down cost for a product or service and the resale price to the government (exclusive of sales taxes) consisting of the cost of necessary services, applicable overhead and profit.

The discount price offered and/or the laid-down cost plus mark-up offered will remain firm for the initial standing offer period and the two optional periods.

PUBLISHED PRICE LIST:

Following issuance of a Standing Offer, it is the Offeror's responsibility to supply and update price lists and/or catalogues as Canada may require. The Offeror must provide one (1) copy of its catalogue and price list and updates to each Identified User requesting a copy. The Offeror must further send one (1) copy to the Standing Offer Authority at the address stated in the Standing Offer.

SPECIALS:

In addition to the above pricing, special offering due to year end, or surplus manufacturing runs, special job lots, sales, clearance or promotions are to be made available as they occur if of lessor cost than the above pricing agreement.

MINIMUM ORDER

A minimum order is required for certain products and/or total order: YES [] NO []
If yes, please provide details of minimums required (attach separate sheets, if required).

QUALITY STANDARDS:

All goods identified as S/S are to be stainless steel when available and are to comply with all quality and durability standards relevant to commercial kitchen use.

FINANCIAL EVALUATION

The items and quantities specified in Table 1: Evaluation List of Items, herein, are provided for evaluation purposes. Table 1 is a sample representation of some of the items that may be called-up against this standing offer and are not to be construed as a commitment on the part of Canada.

While it is expected that Offerors will fully complete Table 1, Offerors must be able to supply and must provide pricing on a minimum of 90% of the items listed. Offerors not meeting this mandatory requirement will be considered non-responsive and will not be considered further.

The unit prices that are indicated in Table 1, herein, must be prices from current price lists with no discount applied or the laid-down cost with no mark-up applied. Offerors must quote prices in accordance with the current published price list in effect on the date of tender closing. Failure to quote in accordance with these instructions will disqualify an offer from consideration.

Offerors shall provide offers as per unit of issue requested. Failure to do so will render the offer non-responsive without further consideration. GST is not included and is to be shown as a separate item on any resulting invoice.

The evaluation total will be calculated by summing the extended price values in Table 1, then applying the discount or mark-up quoted. Only items that have been priced by ALL responsive offers will be included in the calculation of the evaluation total.

TABLE 1: EVALUATION LIST OF ITEMS
Estimated Period: Approximately August 1st, 2014 to July 31st, 2017

No.	Item	Unit of issue	3 year Usage	Unit Price F.O.B.	Description
1	Steamline Insert	EA	120	\$	Full x 6" depth
2	Steamline Insert	EA	120	\$	Full x 4" depth
3	Steamline Insert	EA	60	\$	Half x 6" depth
4	Steamline Insert	EA	60	\$	half x 4" depth
5	Cambro insert	EA	60	\$	Full x 6" depth
6	Cambro insert	EA	80	\$	Full x 4" depth
7	Cambro insert	EA	80	\$	Half x 6" depth
8	Cambro insert	EA	80	\$	half x 4" depth
9	Flat Ware Dinner Knife	EA	300	\$	Plain Stainless Steel
10	Flat Ware Dinner Fork	EA	300	\$	Plain Stainless Steel
11	Flat Ware Teaspoon	EA	300	\$	Plain Stainless Steel
12	Flat Ware Tablespoon	EA	300	\$	Plain Stainless Steel
13	Pastry Bag Plastic coated	EA	30	\$	24" Size
14	Strainer China Cap	EA	30	\$	9" Course
15	Strainer China Cap	EA	30	\$	9" Fine
16	Brush Pastry	EA	30	\$	
17	Food Scale	EA	3	\$	Electronic Digital Weighing System, 4 weighing modes, capacity 26 lbs
18	Steamer	EA	27	\$	steamer/Boilers Baskets with bail , Set includes pot, basket and cover 60 qt
19	immersion Mixer & Accessories	EA	1	\$	5 Gallon Capacity, 18000 RPM 1 HP Variable Speed, with Accessories, Quick Disconnect Interchangeable Shaft

20	Conveyor Toaster	EA	1	\$	Compact High Production Bread or Buns, 1.7 Kw 10 slices/minute
21	High Performance Food Processors	EA	1	\$	Single Base Unit with Cutter Bowl and "S" Blade Plus Continuous Feed Attachment with two processing Plates, 1 HP, 2 Speed, 850/1725 RPM
22	Food Boxes	EA	30	\$	Clear Polycarbonate Food Boxes with Lids for Visibility, Durability, and Stain Resistance 26" X 18" X 15" 21.5 gal
23	Food Boxes	EA	30	\$	Clear Polycarbonate Food Boxes with Lids for Visibility, Durability, and Stain Resistance 26" X 18" X 9" 12.5 gal
24	Colanders	EA	30	\$	Aluminum 16 qt Capacity
25	Counter Mixer	EA	1	\$	800 Watt Stand Mixer, Variable Speed, Safety Cut-off Stops Mixer when Head Raised
26	Electric Salad Spinners	EA	1	\$	Dries Up to 6-8 heads of Lettuce, Capacity 5 Gallons (20 L) 120 V 200 Watt 600 RPM
27	Meat Slicers	EA	2	\$	Manual Gravity feed Slicer, 12" Blade, 45 Degree Table
28	Strainers	EA	5	\$	China Cap 12"
29	Pot	EA	5	\$	Stock Pot 40 qt
30	Pot	EA	5	\$	Stock Pot 60 qt
31	Mixing Bowl	EA	15	\$	3/4 Qt S/S Bowl, 6 1/2" diameter
32	Mixing Bowl	EA	15	\$	1 1/2 Qt S/S Bowl, 7 7/8" diameter
33	Mixing Bowl	EA	15	\$	3 Qt S/S Bowl, 9 7/8" diameter
34	Mixing Bowl	EA	15	\$	8 Qt S/S Bowl, 13 1/4" diameter
35	Mixing Bowl	EA	15	\$	13 Qt S/S Bowl, 16 " diameter
36	Mixing Bowl	EA	15	\$	20 Qt S/S Bowl, 19" diameter
37	Ingredient Bin Systems	EA	5	\$	26 Gal Ingrediandy Bin
38	Ingredient Bin Systems	EA	5	\$	31 Gal Ingrediandy Bin
39	Piano Whips	EA	10	\$	Stainless Steel Piano Whip 10"

40	Piano Whips	EA	10	\$	Stainless Steel Piano Whip 12"
41	Piano Whips	EA	10	\$	Stainless Steel Piano Whip 14"
42	Piano Whips	EA	10	\$	Stainless Steel Piano Whip 16"
43	Piano Whips	EA	10	\$	Stainless Steel Piano Whip 18"
44	French Whips	EA	10	\$	Stainless Steel French Whip 10"
45	French Whips	EA	10	\$	Stainless Steel French Whip 12"
46	French Whips	EA	10	\$	Stainless Steel French Whip 14"
47	French Whips	EA	10	\$	Stainless Steel French Whip 16"
48	French Whips	EA	10	\$	Stainless Steel French Whip 18"
49	French Whips	EA	10	\$	Stainless Steel French Whip 20"
50	French Whips	EA	10	\$	Stainless Steel French Whip 22"
51	French Whips	EA	10	\$	Stainless Steel French Whip 24"
52	Stainless Steel Spoons	EA	10	\$	Stainless Steel Spoon Solid 11" Long
53	Stainless Steel Spoons	EA	10	\$	Stainless Steel Spoon Solid 13" Long
54	Stainless Steel Spoons	EA	10	\$	Stainless Steel Spoon Solid 15" Long
55	Stainless Steel Spoons Slotted	EA	10	\$	Stainless Steel Spoon Slotted 11" Long
56	Stainless Steel Spoons Slotted	EA	10	\$	Stainless Steel Spoon Slotted 13" Long
57	Stainless Steel Spoons Slotted	EA	10	\$	Stainless Steel Spoon Slotted 15" Long
58	Stainless Steel Spoons Perforated	EA	10	\$	Stainless Steel Spoon Perforated 11" Long
59	Stainless Steel Spoons Perforated	EA	10	\$	Stainless Steel Spoon Perforated 13" Long
60	Stainless Steel Spoons Perforated	EA	10	\$	Stainless Steel Spoon Perforated 15" Long
61	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 4oz Deep, 12 1/2" Long
62	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 4oz Deep, 15 1/2" Long
63	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 6oz Deep, 13" Long

64	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 6oz Deep, 15 1/2" Long
65	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 8oz Deep, 13" Long
66	Ladles One Piece Stainless Steel	EA	10	\$	Ladles One Piece Stainless Steel 8oz Deep, 15 1/2" Long
67	Tongs	EA	15	\$	9" Long, Scalloped Style Tong
68	Tongs	EA	15	\$	12" Long, Scalloped Style Tong
69	Tongs	EA	15	\$	16" Long, Scalloped Style Tong
70	Turner Slotted Blade	EA	15	\$	Turner Slotted Blade 6" X 3" Handle 14" Long
71	Turner Solid Blade	EA	15	\$	Turner Solid Blade Hamburger 8 1/4" X 3" Handle 14" Long
72	Turner Wide Hamburger	EA	15	\$	Turner Wide Hamburger 4-1/2" X 3-3/4" Handle 14" Long
73	Dough Cutter/Scraper	EA	27	\$	Dough Cutter/Scraper, Wood handle 6" X 3" Stainless Steel Blade
74	Chef Knives	EA	30	\$	Chef Knives 8" Long
75	Chef Knives	EA	30	\$	Chef Knives 10" Long
76	Boning Knife	EA	30	\$	Boning Knife 6" Long Semi Flex Blade
77	Paring Knife	EA	30	\$	Paring Knife 4" Long
78	Carving Knife	EA	30	\$	Carving Knife 9" Long
79	Carving Knife	EA	30	\$	Carving Knife 10" Long
80	Bread Knife	EA	30	\$	Bread Knife 8" Poly Handle
81	Bread Knife	EA	30	\$	8" Winewood Bread Knife
82	Knife Slicer, Scalloped	EA	30	\$	10" Scalloped Slice Knife
83	Knife Slicer, Scalloped	EA	30	\$	10" Regular Blade Slice Knife
84	Knife Slicer, Scalloped	EA	30	\$	12" Scalloped Slice Knife
85	Knife Slicer, Scalloped	EA	30	\$	12" Granton Slice Knife
86	Kettle whip Stainless Steel	EA	5	\$	Kettle whip Stainless Steel 48"
87	Fridge/Freezer Thermometer	EA	10	\$	Fridge/Freezer Thermometer S.S. Range: -20° to 80°F / -30° to 30°C. Accuracy ±2°F; Dial 2".
88	Double Roaster Set	EA	10	\$	Double roaster set. Top & Bottom w/straps 23 1/4 qt. 20 1/8" L X 16 1/8" W X 9 3/4"H

89	Flour/Bench Brush	EA	25	\$	Flour/bench brush nylon bristles 1 3/4" X 9 1/2 "
90	TUMBLER CLEAR	EA	1000	\$	TUMBLER 9.5 oz CLEAR CAMB
91	Thermometers Pocket	EA	40	\$	Thermometer - Protective Sheath w clip; 5" S.S. stem; Flathead, instant update button; auto off. Range: -40° to 450°F. Accuracy + 2°; 0.25" LCD; .5V #392 battery.
92	Peeler Vegetable	EA	50	\$	Peeler Vegetable STD Good Grip Handle
93	Conventional-Style oven mitts	EA	50	\$	Conventional-Style oven mitts 15"
94	Universal Angle Rack	EA	10	\$	Universal Angle Rack, Stainless Steel
95	Bun Pans	EA	40	\$	Bun Pans 18" X 26 "X 1" RFE Logo
96	Can Opener	EA	10	\$	Can Opener C/W Base for Mounting
97	Pastry Bag HD	EA	10	\$	24" Size
98	Pastry Bag HD	EA	20	\$	14" Size
99	Pastry Bag HD	EA	10	\$	10" Size
100	Coffee Urns	EA	12	\$	Coffee Urns 100 Cup Capacity 120V
101	Coffee Urns	EA	12	\$	Coffee Urns 55 Cup Capacity 120V
102	Paddle	EA	10	\$	Paddle Stainless Steel 48"
103	Cutting Board	EA	20	\$	Cutting Board, Ploy Blue 18" X 24"
104	Cutting Board	EA	20	\$	Cutting Board, Ploy Green 18" X 24"
105	Cutting Board	EA	20	\$	Cutting Board, Ploy Yellow 18" X 24"
106	Cutting Board	EA	20	\$	Cutting Board, Ploy Brown 18" X 24"
107	Cutting Board	EA	20	\$	Cutting Board, Ploy Red 18" X 24"
108	Cutting Board	EA	20	\$	Cutting Board, Ploy White 18" X 24"
109	Sharpening Steel	EA	10	\$	Sharpening Steel 10"
110	Coffee Urns	EA	12	\$	Electric, 30 Cup
111	Cutting Board	EA	12	\$	12" x 18" x 1/2" (Colours: White, Blue, Red, Yellow, Green, Tan)

112	Ice Cream Scoops	EA	20	\$	Sizes 6, 8, 10, 12, 16, 20
113	Black Polycarbonate Crocks w/Lids	EA	20	\$	1.2 Qt (12/cs)
114	Black Polycarbonate Crocks w/Lids	EA	20	\$	1.5 Qt (6/cs)
115	Black Polycarbonate Crocks w/Lids	EA	20	\$	2.7 Qt (6/cs)
116	High Heat Solid Spoon 13"	EA	30	\$	
117	High Heat Solid Turner 14"	EA	30	\$	
118	High Heat Perforated Spoon 13"	EA	30	\$	
119	High Heat Perforated Turner 14"	EA	10	\$	
120	Scalloped Plastic Tongs	EA	40	\$	6", 9", 12"
121	Polycarbonate Food Pans	EA	40	\$	1/2 (One Half) Size 6", 4", 2"
122	Polycarbonate Food Pans	EA	40	\$	Full Size 6", 4", 2"
123	High Heat H Pans	EA	40	\$	1/2 (One Half) Size 6", 4", 2"
124	High Heat H Pans	EA	40	\$	Full Size 6", 4", 2"
125	Polycarbonate Food Pans	EA	40	\$	Lids 1/2 Size
126	Polycarbonate Food Pans	EA	40	\$	Lids Full Size
127	High Heat H Pans	EA	40	\$	Lids 1/2 Size
128	High Heat H Pans	EA	40	\$	Full Size
129	Potato Masher Wooden Handle 18"	EA	5	\$	
130	Insulated Beverage Server	EA	10	\$	4-3/4 Gallon
131	Insulated Beverage Server	EA	10	\$	11-3/4 Gallon
132	Ultra Camtainers	EA	15	\$	5-1/2 Gallon
133	Ultra Camtainers	EA	15	\$	10-1/2 Gallon
134	Insulated Food Server	EA	5	\$	Non-Electric 16-1/2" x
135	Cam Dolly	EA	5	\$	23-1/2" x 32-1/8" x 36-1/2"
136	Service Carts	EA	4	\$	37-1/4" x 21-1/2" x 34-5/8"
137	Service Carts	EA	4	\$	33-1/4" x 20" x 24-5/8"
138	Scraper, Plastic	EA	10	\$	9-1/2", 13-1/2", 16-1/2"
139	Pie Server	EA	30	\$	4-1/2"
140	Filleting Knife	EA	10	\$	8"
141	Paring Knife	EA	100	\$	3-1/2"
142	Diamond Steel	EA	10	\$	10"
143	Santoku Knife	EA	20	\$	5.5" & 7"
144	Perforated Pans Stainless Steel	EA	50	\$	1/2 size 6", 4", 2"
145	Perforated Pans Stainless Steel	EA	50	\$	Full Size 6", 4", 2"
146	Egg Slicer	EA	20	\$	
147	All Purpose Shredder, 4 sided	EA	10	\$	
148	Table Top Can Opener	EA	10	\$	
149	Bun Pans	EA	50	\$	15" x 21" x 1"

150	Bun Pans	EA	50	\$	18" x 26" x 1"
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ANNEX "C"

STANDING OFFER REPORTING

Return to:

ATTN.: Monique Beaudette
Public Works and Government Services Canada
Acquisitions Branch
Facsimile: (204) 983-7796
Telephone: (204) 983-6676
Email: monique.beaudette@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: August 1 to October 31;
2nd quarter: November 1 to January 31;
3rd quarter: February 1 to April 30.
4th quarter: May 1 to July 31;

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER: _____

STANDING OFFER NO:

DEPARTMENT OR AGENCY:

REPORTING PERIOD: _____

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A + B) Total Accumulated Call-Ups			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

NAME: _____

TELEPHONE NO.:

SIGNATURE: _____ DATE: _____