

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau**  
**Québec**  
**K1A 0S5**

**Revision to a Request for Supply**  
**Arrangement - Révision à une demande**  
**pour un arrangement en matière**  
**d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Electronic Information Technology Professional Srv  
Div/Div des srv professionnels en technologie de  
l'information électronique  
11 Laurier St. / 11 rue Laurier  
Portage III 0A1 - 1  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> SBIPS (Solutions Based Informatics)	
<b>Solicitation No. - N° de l'invitation</b> EN537-05IT01/H	<b>Date</b> 2014-06-17
<b>Client Reference No. - N° de référence du client</b> EN537-05IT01	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> 002ei.EN537-05IT01	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SEI-002-27642	
<b>Date of Original Request for Supply Arrangement</b> 2014-05-15 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-06-30</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lafrance, Sylvie	<b>Buyer Id - Id de l'acheteur</b> 002ei
<b>Telephone No. - N° de téléphone</b> (866) 930-4667 ( )	<b>FAX No. - N° de FAX</b> (819) 956-7827
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per contract	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

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## SOLICITATION AMENDMENT 002

### B: QUESTIONS AND ANSWERS

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**Q 11:**

**In the CPSS entry data under “Stream Information”**

**What are we to enter under the fields titled:**

**“Project Summary Number”**

**and**

**“Cross Reference”**

**A 11:**

Please refer to Attachment C, SBIPS RFSA #17.

Project Summary Number: 1, 2 or 3.

Cross Reference: Contract number for this project.

**Q 12:**

**As an existing SBIPS Supply Arrangement Holder we will be grandfathering our existing qualified streams. However, we intend on submitting references in an attempt to qualify for additional streams.**

**Please confirm that if for any reason we are unsuccessful in qualifying for the newly applied streams, it will not affect the grandfathering of our existing streams.**

**A 12:**

Confirmed.

**Q 13:**

**As an existing SBIPS SA holder in good standing with no changes to our existing offering (we are grandfathering), our submission to the current renewal will consist of:**

**Grandfather Certification: print and deliver to PWGSC ANDsubmitthrough CPSS DCC portal (I agree statement).**

**Holder Responsibility:print and deliver to PWGSC ANDsubmitthrough CPSS DCC portal (I agree statement).**

**Please confirm that we DO NOT need to re-enter all the mandatory data through the DCC or physically; the Grandfathering certification is only required.**

**Please confirm that the only requirements in DCC in the Sections area are:**

**Tiers****Company Information****Regional Information****Certifications**

A 13:

Please refer to Part 3, Article 3.1.4 Submission Grid column 'Guideline for existing SBIPS Holder'.

Q 14:

- 1) **It is my understanding that if we do not currently hold a security DOS, this can be down by requesting sponsorship, via the CPSS?**
- 2) **When submitting the pear based information, is its require to include the the RFSA in its entirety (57 pages)?**

A 14:

- 1) Yes.
- 2) No.

Q 15:

- 1) **RE: Item 3.1.1 Arrangement Format and Item 3.1.4 Submission Grid Section II Certifications under Item 3.1.1 identifies Attachment E which does not seem to exist. The submission grid makes reference to the Supplier's Statement, which also does not seem to exist. Please confirm that there is no Attachment E to review and that the "Supplier's Statement" has been replaced by item 5.1.2 "Holder Responsibility Statement (All Suppliers)".**
- 2) **RE: Item 3.1.1 Arrangement Format and Item 3.1.4 Submission Grid As there are so few items to be provided in hardcopy, and given that all items are merely supporting documentation (certificate of incorporation, insurance certificate, financial declaration) or certifications, would PWGSC consider modifying the RFSA to require a single combined hardcopy as was done with the ProServices RFSA? This would further reduce unnecessary paper (title page, table of contents) in accordance with the Government's Policy on Green Procurement.**
- 3) **If no change will be made and two separate sections are required, could you please identify which "Print" or "ADD" items are to be included in Section I Technical Bid and which items are to be included in Section II Certifications?**
- 4) **RE: CPSS, Stream – Substantiation, Contact Information**  
**Please confirm that the following fields are not mandatory and may be left blank: mailing/physical address, Fax, Alternate E-Mail Address, Name of JV/Subsidiary (if not applicable), and Name of Resource.**

A 15:

- 1) Please refer to Solicitation amendment 001, Modification #1.
- 2) No.

3) Please refer to Part 3, Article 3.1.4.

4) Confirmed

**Q 16:**

**We are not going after any other categories and only want to be Grandfathered in – we have printed/signed/dated the Grandfather Certification pages.**

**Question:**

1. Can we scan/email in this 2-pager (plus company cover page) or do we have to deliver a hardcopy?
2. It stipulates that “Current Holders print, sign and submit the Certification with the hard copy of your arrangement” – what do you mean by “hard copy of your arrangement”?

**A 16:**

- 1) You have to deliver a hardcopy.
- 2) It is a hard copy of your bid

**Q 17:**

**I am considering the possibility of submitting the candidacy of XXX XXX under Bid Solicitation No. EN537-05IT01 (Solutions Based Informatics Professional Services - SBIPS), whose solicitation closes January 25, 2014.**

**XXX has had many contracts with the Government of Canada (Canadian Space Agency, NR Can's Centre for Topographic Information and other contracts) over the last 20 years, and we are convinced that we can meet all the criteria set out in the RFSA. However, XXX does not yet have security clearance.**

**The company is registered on**

**<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html>**

**and started to complete the questionnaires.**

**As we have no security clearances:**

1. Can we simply select 'YES' under 'Does the supplier require a Security Sponsorship?'.
2. Must another form be completed to request security clearance? If so, how can we find someone in the government who can sponsor us?
3. The DOS/FSC security clearance level required is DOS - Enhanced Reliability (please confirm).
4. NATO security clearance: NONE (please confirm).
5. DOS/FSC Document Safeguarding: NONE (please confirm).
6. NATO Document Safeguarding: NONE (please confirm).

**I thank you in advance for any help that you can provide answering the above-mentioned questions.**

**A 17 :**

- 1) Yes.

- 
- 2) No, we will contact you for any necessary information.
  - 3) Yes.
  - 4) No.
  - 5) No.
  - 6) No.

**Q 18 :**

**Will PWGSC accept Canadian Government contracts for solutions delivery whereby the government mandated a minimum of 1/3<sup>rd</sup> in-kind contribution of effort to be a part of the solution and contract delivery requirements. More specifically we would like to use as a reference project that has completed in the required timeframe as per SBIPS conditions, but in this same timeframe we are/were delivering the in-kind contribution deliverables to fulfill the terms/obligations of the PWGSC contract and solution. Would this type of project be acceptable with respect to the validity of work being delivered and invoiced....as in-kind contribution is not invoiced.**

A 18

Yes, that type of contract is acceptable, however under Attachment "B" to the SBIPS RFSA - Mandatory Evaluation Criteria, M.3b Total Cumulative Value, only the total value invoiced will be considered.

**Q 19:**

**Under FINANCIAL CERTIFICATION, it indicates that the financial certification must be signed by the Supplier's CFO, CEO or duly authorized representative. The screen below asks for "CFO or CEO Contact Information". If the company's "duly authorized representative" is the one signing the financial information, should this person be named here? Or must it be the Supplier's CFO or CEO?**

A 19:

The duly authorized representative should be provided in the CFO or CEO Contact information field.

**Q 20:****Question 1 - Stream Selections**

**In the DCC - Stream Selections - Bidders are asked to select a Status for each stream (Currently offered, Newly offered, Not offered). We have noticed there is only one drop-down status for both Tiers in each stream. On some streams we are qualified at the Tier 1 level but not at the Tier 2 level which means we would need to select "currently offered" for Tier 1 and "not offered" for Tier 2. Can the Crown please confirm which status Bidders should select in this situation.**

R 20 Question 1 - Stream Selections:

If the supplier wants to submit different answers for each Tier, they must provide their answer utilizing 2 separate groups.

**Question 2 - Mandatory Criteria Groups**

**With regards to existing SA holders grandfathering their current Supply Arrangement in the DCC, can the Crown please clarify the following:**

**M1- Financial Declaration**

- A) Do we check the "I agree to the statement above" or do we leave that unchecked?**
- B) Is it mandatory for existing SA holders to complete the contact information for the CFO, CEO or Supplier's duly authorized representative?**
- C) If existing SA holders are required to complete the contact information and are using an authorized representative instead of the CFO or CEO, please confirm the representatives information should be provided in the CFO or CEO Contact Information fields.**

R 20 Question 2 - Mandatory Criteria Groups.

**M1- Financial Declaration:**

A) Although this information is not mandatory, as the DCC is a new tool, bidders are asked to input their information in order to populate the DCC. PWGSC recognizes that current SBIPS Holders have already provided this information through the previous bid solicitations or SA amendments.

- B) Please refer to R 20 A) above.
- C) Confirmed.

**M2 – Number of Months in Business**

- A) Are existing SA holders (grandfathering) required to complete any part of the Supplier Information at the bottom of the page?**
- B) What is the Page Reference to be used for?**

**M2 – Number of Months in Business:**

- A) Although this information is not mandatory, as the DCC is a new tool, bidders are asked to input their information in order to populate the DCC.
- B) This information is required from new suppliers in order to facilitate the evaluation process. It is not required from existing holders.

**M4 – Insurance Requirements (Tier 1 and Tier 2)**

- A) Do we check the "I agree to the statement above" or do we leave that unchecked?**
- B) If an existing SA holder has to check the "I agree statement" please confirm we are not required to provide a certificate of Insurance for Tier 2.**

**M4 – Insurance Requirements (Tier 1 and Tier 2):**

- A) Although this information is not mandatory, as the DCC is a new tool, bidders are asked to input their information in order to populate the DCC.
- B) Confirmed.

**M5 – Security Clearance of the Supplier**

- A) Please confirm this information is to be provided under the Security Section of the Certification documents as it does not appear under the Mandatory Criteria Group of the DCC.**

**M5 – Security Clearance of the Supplier:**

- A) Confirmed.

**Question 3 - Certifications**

**In section 5.1.1 (Grandfather Certification) and 5.1.2 (Holder Responsibility Statement) of the RFP, Bidders are asked to complete, sign and submit copies of these documents. Please confirm Bidders are to complete, sign and submit the versions of these documents from the DCC and are not required to submit the versions of these same documents as they appear in the RFP document (pages 21-22).**

R 20 Question 3 -Certifications:

Confirmed, bidders are to complete, sign and submit the versions of these documents from the DCC.

**Question 4 - Arrangement Format (page 15)**

**Based on the submission grid in Section 3.1.4 it would appear that existing SA holders (not changing their Current SA) only need to physically print, sign and submit hard copies of the Supplier's Statement and Grandfather Certification.**

- A) Are Bidders to include these documents as part of Section I - Technical Bid or Section II – Certifications?**
- B) If the documents are to be included as part of Section II – Certifications please confirm what documents Bidders would have to supply as part of the Section I – Technical Bid response.**

R 20 Question 4 - Arrangement Format (page 15):

- A) Bidders are to include those documents as part of Section II - Certifications.
- B) No documentation is required under Section I "Technical Bid" for existing holders with no changes.

**Question 5**

**M1 – Financial Capability is requesting the contact information of either the CFO or CEO of a company. Please confirm Bidder may use someone other than the CFO or CEO identified in M1 as their authorized supplier representative to sign the Grandfather Certification, Supplier's Statement and any other documentation required (with the understanding that they have the authority to bind the company).**

R 20 Question 5:

Confirmed, please refer to answer 19 of this solicitation amendment.

**Q 21:**

**Given recent changes we are formally requesting an extension of the submission date for the SBIPS Response - EN537-05IT01/H to July 10th 2014 @ 2 PM (EST).**

R 21:

The closing date is extended to June 30th 2014 @ 2 PM (EST).