

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Pacific Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet BUS CHARTER	
Solicitation No. - N° de l'invitation E6VIC-140010/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client E6VIC-140010	Date 2014-06-19
GETS Reference No. - N° de référence de SEAG PW-\$VIC-249-6484	
File No. - N° de dossier VIC-3-36237 (249)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-06-25	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cress, Christine	Buyer Id - Id de l'acheteur vic249
Telephone No. - N° de téléphone (250) 363-8442 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: SPECIFIED HEREIN	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

In consideration of future procurement requirements, THIS AMENDMENT 003 IS RAISED TO MAKE THE FOLLOWING CHANGES TO THE SOLICITATION DOCUMENT:

On Page 3 of 30 under PART 1:

At 1. Statement of Work:

DELETE: "The period of the Contract is from date of award to September 30, 2014 inclusive, with an option to extend for an additional period from 01 October 2014 to 30 September 2015."

INSERT: The period of the Contract is from date of award to September 30, 2014 inclusive.

On Page 4 of 30 under PART 2:

INSERT:

1.1 Prices - Items

Bidders must submit firm prices for one or multiple groups of items. However, bidders must submit firm prices for **ALL** items listed in the group(s) of items for which they submit prices. The groups of items are defined as follows:

STREAM 1 (Cadet Summer Training Centre HMCS Quadra at Comox): **ALL items listed under Stream 1 in Annex "B"**

STREAM 2 (Albert Head Cadet Summer Training Centre at Victoria): **ALL items listed under Stream 2 in Annex "B".**

On Page 8 of 30 under PART 4:

DELETE: 1.2.1 IN ITS ENTIRETY.

INSERT:

The revised table as follows:

1.2.1 It is the intention of Canada to evaluate this requirement as follows:

Listed below are (4) scenarios that are representative of the various charter options available in the past. Bidders are advised that the evaluation of bids and basis for contractor selection will be based on the following (4) scenarios, using the rates quoted in Annex "B". These scenarios are used for evaluation purposes only and will not appear in any resulting Contract(s).

Scenario										Subtotal
A) HOURLY RATES: For each type of bus with driver, financial evaluation will be calculated as >>:	5-hour charter of 175 km each X 50 charters	+	cancellation charge x 3 cancellation s							= \$ _____
B) DAILY RATES: For each type of bus with driver, financial evaluation will be calculated as >>:	6-day charter of 2500 km each X 50 charters	+	OT Rate x 12 hours	+	cancellation charge x 2 cancellation s	+	Item B1 Rate x 15 nights	+	Item B2 Rate x 15 nights	= \$ _____
C) WEEKLY RATES: For each type of bus with driver, financial evaluation will be calculated as >>:	weekly charter of 2000 km each X 15 weeks	+	cancellation charge x 2 cancellation s							= \$ _____
D) MONTHLY RATES: For each type of bus with driver, financial evaluation will be calculated as >>:	monthly rental of 7500 km each X 4 months	+	cancellation charge x 1 cancellation							= \$ _____
The aggregate evaluated price is the sum of subtotals: A + B + C + D =										\$ _____ ***

***This calculation will be repeated for all bus types (Items A1 to A5 inclusive) within each Stream.

The aggregate of each subtotal will then be added together to reach a final aggregate evaluated price for EACH Stream of Work, in accordance with the following table:

	Evaluated price
Contract Period - from date of contract award to 30 September 2014	\$ _____
Total aggregate evaluated price(Contract Period):	\$ _____

On Page 10 of 30 under PART 5:**DELETE:** 2. Basis of Selection IN ITS ENTIRETY.**INSERT:**

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis in EACH Stream, will be recommended for award of a contract. It is anticipated that up to 2 contracts with a total estimated dollar value of \$220,000.00 may be recommended for award as a result of this Request for Proposal.

On Page 12 of 30 under PART 6:**DELETE:** 4.2 Option to Extend the Contract IN ITS ENTIRETY.**On Pages 20-28 of 30 under Annex B:****DELETE:** Annex B - Basis of Payment IN ITS ENTIRETY.**INSERT:** The revised Annex B - Basis of Payment below:**ANNEX "B" - BASIS OF PAYMENT****BASIS OF PRICING:**

- a. The all inclusive firm rates must include all costs for applicable vehicle licensing, permits, insurance, full maintenance due to normal wear and tear, replacement of tires and tire repairs, all warranty servicing, depreciation, and fuel and oil.
- b. Bidders are instructed to include in their per kilometer rates as an overhead cost ANY COST FROM THE BIDDER'S DEPOT TO THE CONSIGNEE'S LOCATION OR FROM THE CONSIGNEE'S LOCATION TO THE BIDDER'S DEPOT.
- c. Any Bidder who submits pricing for Items A1 through A5 (Prices for Bus Charter Services) should also provide rates for Items B1 and B2 (Rates for Overnight Stays for Charter Services). While this is not mandatory, any Bidder who fails to submit pricing in this section shall not be entitled to be reimbursed any costs associated with Overnight stays for charters ordered under any resulting contract.
- d. For Items A1 to A5, Bidders must indicate hourly, daily, weekly and monthly rates and their cancellation charge. All pricing information required to calculate the total charter costs, such as the number of free kilometers and the rate per additional kilometer must be included with the Bid.

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- e. All rates must be based on straight time. No shop time or down time to be included in billing. Any overtime must be authorized in advance by the Project Authority.
- f. Driver accommodation charges will be accepted for trips, based on pricing provided for Items B1 and B2, when it is impossible for the bus to return the same night, or when the bus is requested to stay with the group for more than one day. Prior approval by the Project Authority is required for driver accommodation.
- g. Extra Driver charges would only come into play if the trip could not be completed within commercial regulations and the Contractor had to pre-position another driver.
- h. The quoted firm rates DO NOT include Goods and Services Tax or Harmonized Sales Tax. Goods and Services Tax or Harmonized Sales Tax will be added as a separate item to any invoice issued as a result of a Contract.
- i. Bidders should note that Streams 1 and 2 below will be evaluated separately; that up to 2 contracts may be awarded as a result of this Request for Proposal. Bidders must identify within their submitted proposal which Stream(s) of Work their proposal is to be evaluated against.

Solicitation No. - N° de l'invitation
E6VIC-110008/A
 Client Ref. No. - N° de réf. du client
 W0125-1Q-2419

Amd. No. - N° de la modif.
 kin514
 File No. - N° du dossier
 KIN-1-36010

Buyer ID - Id de l'acheteur
 kin514
 CCC No./N° CCC - FMS No./N° VME

STREAM 1 - Cadet Summer Training Centre (CSTC) HMCS Quadra at Comox BC:

CONTRACT PERIOD - from date of contract award to 30 September 2014:

A) CHARTERS - BUSES WITH DRIVER:

Item No.	Type of Bus	PAX Capacity	Hourly Charters		Daily Charters			Weekly Charters			Monthly Charters			OT Rate per hour, if applicable	Minimum Call-out, in hours, if applicable	Cancellation Charge, if applicable
			Rate per Hour	Rate per Day	Free Kms	Rate per Week	Extra Kms, per km	Free Kms	Rate per Month	Extra Kms, per km	Free kms	Rate per Month	Extra kms, per km			
A1.	Highway Cruiser with Lavatory	47/48	\$	\$		\$		\$				\$			\$	
A2.	Highway Cruiser with Lavatory	55/56	\$	\$		\$		\$				\$			\$	
A3.	School Bus	44-48	\$	\$		\$		\$				\$			\$	
A4.	School Bus	28-36	\$	\$		\$		\$				\$			\$	
A5.	School Bus	18-24	\$	\$		\$		\$				\$			\$	

B) OTHER CHARGES RELATED TO CHARTER OF BUSES WITH DRIVERS

Item No.	Description	Rate
B1.	Rate to be charged to offset actual and reasonable expenses for commercial accommodation authorized by the consignee for over night stay for the driver, if Canada does not provide accommodations	\$ _____ /night per driver

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B2.	Rate to be charged to offset actual and reasonable expenses for commercial accommodation authorized by the consignee for over night stay for the driver, if Canada does provide accommodations
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\$ _____ /night per driver

C) OTHER DIRECT COSTS:

Highway tolls, bridge tolls, ferry fares and parking fees are extra to the above pricing and chargeable to Canada at actual cost without mark-up, upon submission of an itemized invoice supported by receipts.

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STREAM 2 - Albert Head Air Cadet Summer Training Centre (AHACSTC) at Victoria BC

CONTRACT PERIOD - from date of contract award to 30 September 2014:

A) CHARTERS - BUSES WITH DRIVER:

Item No.	Type of Bus	PAX Capacity	Hourly Charters		Daily Charters			Weekly Charters			Monthly Charters			OT Rate per hour, if applicable	Minimum Call-out, in hours, if applicable	Cancellation Charge, if applicable
			Rate per Hour	Rate per Day	Free Kms	Rate per Week	Extra Kms, per km	Free Kms	Rate per Month	Extra kms, per km	Free kms	Rate per Month	Extra kms, per km			
A1.	Highway Cruiser with Lavatory	47/48	\$	\$		\$			\$			\$				\$
A2.	Highway Cruiser with Lavatory	55/56	\$	\$		\$			\$			\$				\$
A3.	School Bus	44-48	\$	\$		\$			\$			\$				\$
A4.	School Bus	28-36	\$	\$		\$			\$			\$				\$
A5.	School Bus	18-24	\$	\$		\$			\$			\$				\$

B) OTHER CHARGES RELATED TO CHARTER OF BUSES WITH DRIVERS

Item No.	Description	Rate
B1.	Rate to be charged to offset actual and reasonable expenses for commercial accommodation authorized by the consignee for over night stay for the driver, if Canada does not provide accommodations	\$ _____ /night per driver

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Buyer ID - Id de l'acheteur
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CCC No./N° CCC - FMS No./N° VME

B2.	Rate to be charged to offset actual and reasonable expenses for commercial accommodation authorized by the consignee for over night stay for the driver, if Canada does provide accommodations
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\$ _____ /night per driver

C) OTHER DIRECT COSTS:

Highway tolls, bridge tolls, ferry fares and parking fees are extra to the above pricing and chargeable to Canada at actual cost without mark-up, upon submission of an itemized invoice supported by receipts.

DEFINITION OF KEY TERMS:

1. TERMS DEFINED BY THE OFFEROR:

Overtime Rate:

We, the Bidder, define the Overtime (OT) Rate per hour that we have quoted as being applicable as follows:

2. TERMS DEFINED BY CANADA:

BUSES WITH DRIVERS:

1) Charter:

The supply of a bus rental with a qualified and licensed driver to be provided by the Bidder.

2) DISTANCE COMPUTATIONS:

Calculations shall originate at consignee departure pickup point. This means that the distance calculation must start from the Consignee's (or Client's) departure pickup point, and not from another location such as the Bidder's depot. Therefore, any deadheading costs must only be charged from the pickup point to the drop-off point and return, and must not include any distances associated with getting to and from the following:

- (a) to and from your, the Bidder's, depot to the pickup point, or
- (b) to and from the drop-off locations back to the your, the Bidder's, depot.

IN CALCULATING THEIR PER KILOMETER CHARGE, BIDDERS ARE ADVISED THAT CANADA SHALL ONLY PAY FOR THOSE COSTS FOR TRAVEL FROM THE CONSIGNEE'S LOCATION IN QUESTION TO THE DESTINATION AND RETURN. IN ANY RESULTING CONTRACT, CANADA SHALL NOT PAY ANY BIDDER FOR ANY COST FROM THE BIDDER'S DEPOT TO THE CONSIGNEE'S LOCATION OR FROM THE CONSIGNEE'S LOCATION TO THE BIDDER'S DEPOT. BIDDERS MUST INCLUDE SUCH COST, IF ANY, AS AN OVERHEAD IN THEIR PER KILOMETER RATE.

3) Cancellation Charge

A charge that is to be paid if the bus is delivered to the Consignee but is not used. This charge would be payable from the moment the bus leaves the Bidder's premises.

4) Extra Driver

An additional, qualified and licensed driver if the trip could not be completed within commercial regulations and the Contractor had to pre-position another driver.

5) Firm Hourly Rate

A firm hourly rate that is to be paid for the charter of Buses with Driver <= 100 kms. A minimum of three hours will be allowed by the consignee for any bus charter <= 100 km

distance. For any bus charter \leq 100 km distance that is greater than 3 hours in length, the total cost payable shall be the total number of hours multiplied by the firm hourly rate.

6) One Day (for the calculation of the Daily Charter):

Any consecutive, twenty-four (24) hour period, starting at the time identified in the task authorization.

7) One Week (for the calculation of the Weekly Charter):

Any consecutive 7 calendar day period, starting at the time identified in the task authorization.

8) One Month (for the calculation of the Monthly Charter):

Any consecutive 30 calendar day period, starting at the time identified in the task authorization.

9) Cancellation of Chartered Units:

In the event that rental plans are changed, it is the responsibility of the Consignee to advise the Bidder of any cancellation. Failure to do so may result in the Consignee being billed for not cancelling. The minimum amount of notice required by the Bidder is _____ hours. Persons calling to cancel reservations must identify themselves, obtain the agent's name and the cancellation number and note the time and date the cancellation was requested.

OTHER IMPORTANT DEFINITIONS:

1) Accommodation Costs (Items B1 and B2 in above tables):

These offer amounts are intended to allow the Bidder to defray the costs for their drivers in Charters where an overnight stay is required. In the case of Item B1, the Bidder is to include a price that includes the cost of accommodation, whereas in the case of Item B2, Canada will provide suitable accommodation for the driver and therefore the included price should exclude the accommodation component only. These proposed costs must be all-inclusive of travel and living costs. In the event of a task authorization that involves an overnight stay, Canada will not allow any costs associated with the driver's overnight stay above and beyond that specifically proposed by the Bidder in sections B11 and B2 of this Annex.

2) Waiting Time:

Waiting time is not used in the calculation of charter rates. These hours are included in the length of the charter.

3) Waiting Time on Overnight Trips:

Waiting time is not a consideration on overnight trips.

In addition to provision of documentation adhering to the mandatory requirements at 1.1.1 of PART 4 AT SOLICITATION CLOSING, Bidders are also reminded to provide the following information WITH THEIR BID:

- 1) Procurement Business Number (PBN) : _____
- 2) A complete list of names who are currently directors of the Bidder as detailed in 1.1 of Part 5 as revised in Amendment 002.
- 3) Compliance with the Canadian Content requirements at 1.3 in Part 5 as revised in Amendment 002.
- 4) A Certificate of Insurance from their insurance broker evidencing the insurance coverage in Annex C and confirming that the insurance policy complying with the requirements is in force.
- 5) Provision of pricing and key terms as requested in Annex B.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENT REMAIN UNCHANGED.